



## COMMITTEE OF THE WHOLE SCHOOL DISTRICT 10 (Arrow Lakes)

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### MINUTES

School Board Office

Tuesday, January 13, 2015  
7:00 pm

#### PRESENT:

- MEMBERS:** P. Adam, L.L. Brekke, J. Struck, Q. DeCourcy, R. Butt-Grau, S. Paterson, R. Bardati, T. Aeichele, L. Cann, B. McLeod
- STAFF:** T. Taylor, S. Fehler, H. Dennill, R. Kobayashi
- OTHERS:** Andrew Gao, Oliver Gao, J. McMurray (Valley Voice)
- REGRETS:** A. McKee, C. Yaremchuk
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#### 1. CALL TO ORDER:

Chair P. Adam called the meeting to order at 7:03 pm.

#### 2. ADOPTION OF AGENDA:

Moved by R. Butt-Grau seconded by R. Bardati that the agenda be adopted as presented.

**CARRIED**

#### 3. PRESENTATIONS:

##### International Education Program (R. Kobayashi)

- R. Kobayashi discussed our International Program that we offer and how we are going and how we can go forward.

#### 4. REPORTS:

- a) **CUPE, Local 2450**
- No report
- b) **ALELA (S. Paterson)**
- Weather issues have raised some issues in the schools



- Had Conflict Resolution Training with R. Dhasi
- FSA's are up and running
- Implementation on the new student information system
- Continuing with committee work

**c) DPAC (B. McLeod)**

- Report Attached
- P. Adam will discuss the digital sign at NSS with Patrick Martin about bringing the information to DPAC

**d) STUDENTS (T. Aeichele, C. Yaremchuk, L. Cann)**

- Nakusp Secondary School
  - Winter formal, raised 500.00
  - Girls basketball in Lumby on Monday
  - Outdoor Education going to boat show in Vancouver; selling flashers
  - Planning ahead meeting on Thursday about next year
  - Student council has twin day Jan23
  - Ski day Jan 28
  - Ski team had first practice; first outing on Sunday at Whitewater; Ski Provincials in planning with Salmon Arm and Revelstoke; having a fun race day in Revelstoke
  - New band teacher started today
  - Band trip in Kelowna in April Jazz festival
  - Sr. Basketball Girls are holding playoffs this year
  - Rotary exchange student home from Brazil
  - 12 days of Christmas before break
  - Pink day, selling shirts and bags
  - Grad's picked a theme - The Great Gatsby roaring 20's; grad has three committees
- Lucerne Secondary –Elementary School
  - No Report

**e) ALTA (R. Bardati)**

- Seven teachers attended the Dealing with Difficult Situations on Sunday; would like to bring R. Dhasi in again next year
- Pro-D on Friday, shared with ALTA and District
- Safety concerns when power went out; do we have protocol on power outages
- Next liaison meeting on Thursday

**5. SUPERINTENDENT/SECRETARY-TREASURER UPDATE: (T. Taylor)**

- Report Attached
- Discussed in detail

**6. POLICY MATTERS:**



- a) **Policy 3510: School and District Facilities**
  - Nothing to report; policies are being reviewed at this time.

**7. OTHER:**

- a) **Committee of the Whole Meeting Start Times**
  - Leave at 7:00pm

**8. ADJOURNMENT:**

S. Paterson adjourned the meeting at 8:34 pm.

DPAC report to SD10 COW  
January 13, 2015

- No meeting since last COW meeting
- Still need a rep from Edgewood as far as I know – UPDATE – an interested parent from Edgewood called the Board office so we will probably get an email from them soon.
- Are parents welcome to attend Place Conscious Learning on Friday 1-3 pm?
- Digital sign on Hwy 6 at NSS is operational but NSS PAC hasn't met since it became operational.
- Body Science workshops with kids happening; PACs could offer a parent presentation.
- Working on an amendment to the constitution regarding composition of membership.



**SDIO** SCHOOL DISTRICT 10  
ARROW LAKES  
World Class Learning in a Rural Environment

**January 13, 2015  
Committee of the Whole Board Meeting  
Superintendent/Secretary Treasurer Report**

**Head Count Student Enrollment at January 13, 2015 – 490 students**

School	Sept 30, 2013	June 24, 2014	October 17, 2014 (1701 snapshot count)		January 13, 2015
			Head Count	FTE	
Arrow Lakes DL	24	38	24	16.875	36
Burton Academy	0	0	12	3	13
Edgewood School	23	23	30	30	29
Lucerne School	89	87	95	96.375	96
Nakusp Elementary	188	191	165	165	166
Nakusp Secondary	160	159	148	146.4375	150
<b>Total Enrollment</b>	<b>484 students</b>	<b>498 students</b>	<b>474 students</b>	<b>457.6875 students</b>	<b>490 students</b>

**1. Professional Development Day – January 16<sup>th</sup> – at the Bonnington**

- Two excellent sessions will be offered on January 16<sup>th</sup> Pro-D day:
  - 9 am to noon – *Keeping the “Public” in Education: The Dangers of Privatization*, Becky Blair from the BCTF
  - 1 pm – 3 pm – *Place-Conscious Learning* with Dr. Linda Farr Darling, UBC
  - Public is invited to the afternoon session where district examples of innovative place-conscious learning will be shared

**2. Larry Espe, Superintendent of Skills and Careers Pathways - February 17<sup>th</sup> Visit**

- Larry Espe will meet with students, staff and parents from both high schools during the day – Larry will present about 21<sup>st</sup> century learning and the need for hands-on skills and trades training.
- Students, staff and parents will examine our current hands-on and skills learning and gaps and challenges in this area to build on.
- An evening session in Nakusp with Larry, will be open to a range of community partners, staff, parents, and students as we continue the discussion about working together to increase opportunities for hands-on skills in our school district
- Ulli Mueller from Selkirk College and the Director of Learning and Superintendent are planning the evening community meeting

**3. Conflict Resolution Training with Raj Dhasi from Turning Point Resolutions**

- 7 district teachers attended this voluntary session on Sunday the 11<sup>th</sup> of January
- Teachers felt the session was very valuable and a number had wanted to but were unable to attend
- The ALTA has approached the district about having Ms. Dhasi back next year to work with all teachers on the shared district/ALTA Pro-D day
- Raj also worked on Monday with the district Leadership team on neuro-science and conflict management skills

#### 4. Saving Energy in SD 10 – Current Initiatives

- The district is following up on the recommendations of the Operations Review report which indicated we are spending \$94,000 more than average on energy costs
- Hydro costs last year were \$110,000; from Nov 7 – Dec 5 2014 we paid \$12,556.46 for one month!
- **Energy Cost Reduction initiative #1 – Turn down the heat:**
  - Current classroom temperatures are set at 21° C with night temperatures which reduce heat to 17°C starting at 9 pm
  - Draft plan is to reduce temperatures from 3:30 – 6 pm to 19°C and then from 6 pm – 6 am to 17°C – though this is a small change; we will monitor for impact
- **Energy Cost Reduction Initiative #2 – Solar Energy Project Proposal:**
  - District submitted a CNCP (Carbon Neutral Capital Project) proposal Jan 9<sup>th</sup>, 2015 to the Ministry of Education for installation of roof solar panels on two schools
  - NES and Lucerne were selected as the two initial projects based on recommendations, manageable costs and also payback as identified in our 2014 CNCP Solar Engineering Study
  - NES – Total project cost: \$25,453; grant request \$12,726; district cost \$12,727; cost savings annually - \$2670
  - Lucerne – Total project cost: \$74,200; grant request \$37,100; district cost \$37,100; cost savings annually - \$6940
  - District costs have been budgeted to come from our AFG (Annual Facilities Grant) budget
  - Future developments – electric power tools to reduce both GHGs and fuel costs and potential electric vehicles as well as solar expansion at other sites
- **Energy Cost Reduction Initiative #3 – CNCP Study Grant for Energy Savings Overview**
  - Susan Brenna-Smith, Art Olson and Superintendent are planning in consultation with the Ministry for our 2015 CNCP Grant to fund Energy Audit in the district with recommendations for savings and alternatives
  - This study will be conducted in the spring once we have our annual CNCP study funds
  - **Energy Cost Reduction Initiative #4 – Research into Infrastructure Upgrades** Maintenance Lead Hand, Art Olson is investigating costs of occupancy sensors, and more efficient lighting and energy systems as well as increases in roof insulation

#### 5. Policy Review Process

- Scheduled meeting with the Board of Education, Anne Cooper, retired Superintendent from Revelstoke and Secretary-Treasurer on January 20<sup>th</sup> is now postponed to February

#### 6. Draft District Protocols re: injured or ill students -

- Superintendent has distributed draft protocol to Leadership and trustees for feedback and it has also been shared with Lucerne PAC at Jan 7 meeting
- Aim is to gather input and then have final version of protocol in place for presentation at February 10, 2015 COW meeting

## 7. Winter Conditions/Power Outage Protocols

- Superintendent is working on a draft protocol to guide winter conditions and power outage procedures in the future and to inform staff and parents about these protocols
- No current district protocols, but general wisdom has been congruent with school districts across BC – to keep schools open with the proviso that student safety is uppermost in decision-making
- Given extraordinary winter snowfall on January 5 and 6 followed by January 7<sup>th</sup>'s power outage, there have been questions and concerns expressed

## 8. 2015-16 Budget Consultation Process

- Leadership team met this evening with the Board to give feedback on impact of the 2014-15 budget and give input on building the 2015-16 budget
- Budget survey link will be sent out later this week; survey open till February 2<sup>nd</sup> with input sought from staff, parents, secondary students, trustees
- Staff and student meetings at schools are organized as follows: Feb 25 – NSS; Feb 26 – NES; March 3 – Lucerne; March 4 – EES
- Finance Committee Meetings are held Tuesday, Feb 24; Tuesday, March 10 and Tuesday, March 14<sup>th</sup>

## 9. Rocking the Page Initiative (see attached invitation letter to teachers)

- SD 10 is leading in innovative practice again with a Virtual and F2F Writers Festival involving 7 professional writers, 25-30 classrooms across BC, dozens of teachers, three teacher education programs, and hundreds of students collaborating and learning to become better writers
- From January to May 2015, writers will work online with students from all across BC, post to an online **Rocking the Page** website linked to our SD 10 site, and
- Richelle Johnston, English 7-12 teacher at Lucerne is Project Manager with assistance from Signy Fredrickson, District Aboriginal Education Support Teacher
- May 11-13, 2015 will feature a District Writers Festival in all our schools with five professional writers attending
- Support from ArtStarts in the amount of \$10,000 and from Growing Innovations in Rural Sites of Learning in the amount of \$2200 is the prime support for the initiative

## 10. School and District Website Updates

- New content added to district site (Stories of Success videos, Sup Reports)
- **Recent News** tab added to top right of main page on district site for easier navigation
- School and district calendar and content update sessions being scheduled with Nikta and each principal as well as Board Office staff
- International Education resources and information in process



## SD #10 (Arrow Lakes) District Protocol

### Student Accident or Injury Procedures

1. Injured or ill student is assessed by teacher and also a First Aid attendant at the school.
2. Relevant facts are gathered about what happened or is happening.
3. Accident or illness is reported as soon as possible to the office to school secretary or principal.
4. Staff will communicate with the Principal or Vice-Principal and with one another to help follow up and monitor student injury.
5. First Aid attendant determines whether
  - a) further medical attention is merited
  - b) the student is to be monitored in class or
  - c) whether the student is assessed as okay to proceed with classes
6. Parents are notified as soon as possible of the illness or injury
7. Investigation of the accident is done with statements taken from any witnesses (students, teachers, EAs, parents or community members) by the Principal.
8. Any student requiring medical attention will have parents notified immediately.
9. If parents are unavailable to accompany the student to the medical clinic, or hospital, a staff member will accompany the student and remain until parents arrive.
10. No student will be allowed to sign out of school with illness or an injury unless parents have been contacted directly by the school and approval given to go home or elsewhere.
11. Any situation of severe, intense or possible serious injury involving a student is to be reported to the Board office immediately, with appropriate documentation to follow.
12. Teacher or support staff will fill in the paper SPP (School Protection Plan) accident or injury report form at the school on the date of the incident and report the injury to the Principal
13. Principal will enter the accident or injury report information into the SPP website as quickly as possible after receiving the paper incident report form
14. Follow up with parents, staff and students.



Dear Educators,

School District 10 (Arrow Lakes), is pleased to invite you to join our innovative **2015 Virtual Writers Festival**, titled **Rocking the Page!**

This project, funded in part by ArtStarts and **Growing Innovation in Rural Sites of Learning**, takes place from **January to May of 2015** and will involve our six SD 10 schools working collaboratively with your class and **20 other classrooms across the province.**

We are thrilled that a diverse cadre of professional writers will share the art of writing with students in Grades 4-12 with schools across BC.

Here are the **7 writers** your class will work with in our **Rocking the Page! Virtual Writers Festival** -----

- Ⓜ *Owain Nicholson*, poet and winner of the 2013 Bliss Carmen Poetry Award  
<http://www.prairiefire.ca/owain-nicholson-with-bliss-carman-ring/>
- Ⓜ *David Seven Deers*, First Nations storyteller and artist <http://www.sevendeers.com>
- Ⓜ *Caroline Woodward*, children's literature writer and author of *Singing Away the Dark*  
<http://www.carolinewoodward.ca>
- Ⓜ *Stuart Ross*, poet, fiction writer, editor, and winner of the 2010 ReLit Award for Short Fiction  
<http://bloggamooga.blogspot.ca>
- Ⓜ *Linda Crosfield*, poet and first prize winner of the 2007 Canadian Poetry Association prize  
<http://lindacrosfield.com>
- Ⓜ *Morgan Taylor*, new media mountain biking journalist for nsmb.com and theradavist.com  
<http://vimeo.com/69274064>
- Ⓜ *Nikki Tate*, celebrated young adult fiction writer and public speaker <http://nikkitate.com>

These writers will participate in **Rocking the Page!**, our **Virtual Writers Festival**, with the writer(s) of the month connecting with 25+ classrooms throughout BC.

Each month from **January to May of 2015** will feature

- Ⓜ **a video of a professional writer** (or two) performing a reading which you will watch in your classroom at a time convenient for you, followed by a
- Ⓜ **synchronous one-hour online workshop session led by the professional writer** for all of the participating classrooms.

During the week following the online writing workshop, students will

- Ⓜ post their written work *onto the **Rocking the Page!*** Website for peers, teachers across the province in the project, *and the professional writers* to provide feedback.

This process will repeat each month of the **Virtual Writers Festival** from *January through May of 2015*, with each month showcasing a different writer (and sometimes even two writers in a month!!!).

At the end of May, all students will post their very best piece of writing in podcast, video or written form onto the **Rocking the Page!** website to share in a final celebration of learning – our **Rocking the Page!Virtual Writers Coffeehouse.**

Now, this all may sound a mite daunting to be involved in **Rocking the Page!**– but **have no fear!!!!** (*or only a minor amount of trepidation...*)

This initiative is similar to a 2009 project that **small-but-amazing SD 10** coordinated called **Poetry Rocks!** which was part of the Rural Schools Network. This project connected 26 classrooms and teachers across BC with Stuart Ross as the professional writer and online writing workshop facilitator. A link for **Poetry Rocks!** at <https://www.youtube.com/watch?v=IXAwJogP8SI> shows one of the two YouTube video that Stuart created in 2009 as he read his poetry to all the students and classes involved in the project. Check it out!

School District 10 Arrow Lakes would be delighted to have you and your class join our innovative, exciting and fun collaborative project: **Rocking the Page!**

Please let us know by **Monday, January 19** if you are interested in joining **Rocking the Page!** and participating in the January – May 2015 Virtual Writers Festival. Let's get this ball rolling with our first writer session occurring in the last week of January!

Kindly, and with **great excitement,**

Richelle Johnston [richelle.johnston@sd10.bc.ca](mailto:richelle.johnston@sd10.bc.ca)

SD 10 English 7-12 teacher and **Rocking the Page!** Project Manager  
and

Signy Fredrickson [signy.fredrickson@sd10.bc.ca](mailto:signy.fredrickson@sd10.bc.ca)

SD 10 Aboriginal Education Coordinator and **Rocking the Page!** Co-Manager