



COMMITTEE OF THE WHOLE SCHOOL DISTRICT 10 (Arrow Lakes)

MINUTES

School Board Office

Tuesday, February 10, 2015
7:00 pm

PRESENT:

MEMBERS: P. Adam, L.L. Brekke, J. Struck, Q. DeCourcy, R. Butt-Grau, S. Paterson, T. Aeichele, L. Cann, B. McLeod

STAFF: T. Taylor, S. Fehler, S. Brenna-Smith

OTHERS:

REGRETS: A. McKee, R. Bardati, C. Yaremchuk

1. CALL TO ORDER:

Chair P. Adam called the meeting to order at 7:00 pm.

2. ADOPTION OF AGENDA:

Moved by J. Struck seconded by B. McLeod that the agenda be adopted as presented.

CARRIED

3. PRESENTATIONS:

4. REPORTS:

a) ALTA (R. Bardati)

- Temp posting at NES for PE
- Concerns about Admin staff being away more than they would like
- Pro-D Day (Provincial) on February 20th

b) CUPE, Local 2450

- No Report



c) ALELA (S. Paterson)

- Planning has started for next year
- Working on new courses, procedures
- FSA's (Foundation Skills Assessment) being completed
- Working on International Ed, MyEd, HR
- Report cards coming soon
- 1701's

d) DPAC (B. McLeod)

- Next meeting is this Thursday
- Working on applications for gaming funds from school PAC's
- Budget Survey – thanks for adding Sports
- Academic was not in the list for ranking on the Budget survey
- Bus trips has been worked out for school trips
- Gaming funds is going to the year book project and sexual health teaching

e) STUDENTS (T. Aeichele, C. Yaremchuk, L. Cann)

- Nakusp Secondary School
 - Yearbook from 2012 was never finished and is currently being worked on
 - Mr. MacGibbon is back; Mr. Lindgard was a great replacement
 - Outdoor Ed is back from boat show; raised \$9,000
 - Turn around day was on Friday
 - Colour day
 - Kissing Booth
 - Boys Basketball has home tournament this weekend
 - Girls basketball went to Midway, Castlegar this weekend and Provincials will be in Nakusp
 - Ski Team is going to Revelstoke tomorrow
 - Grad photos coming up
 - Ski Provincials are in March in Revelstoke
- Lucerne Secondary –Elementary School
 - No Report

5. SUPERINTENDENT/SECRETARY-TREASURER UPDATE: (T. Taylor)

- Report Attached
- Discussed in detail

6. POLICY MATTERS:

a) Policy 3510: School and District Facilities

- Nothing to report; policies are being reviewed at this time.



World Class Learning in a Rural Environment

**February 10, 2015
Committee of the Whole Board Meeting
Superintendent/Secretary Treasurer Report**

1. Head Count Student Enrollment at February 10, 2015 – 486 students

School	Sept 30, 2013	June 24, 2014	October 17, 2014 (1701 snapshot count)		February 10, 2015
			Head Count	FTE	
Arrow Lakes DL	24	38	24	16.875	35
Burton Academy	0	0	12	3	13
Edgewood School	23	23	30	30	27
Lucerne School	89	87	95	96.375	96
Nakusp Elementary	188	191	165	165	166
Nakusp Secondary	160	159	148	146.4375	149
Total Enrollment	484 students	498 students	474 students	457.6875 students	486 students

1. Professional Development Day – February 20, 2015

- All CUPE staff will attend Harassment in the Workplace workshop
- Teachers are invited to attend

2. Larry Espe, Superintendent of Skills and Career Transitions - February 17th Visit

- Sessions with Secondary students and staff (parents and trustees welcome):
 - At Lucerne from 9:30 – 11:30 am
 - At NSS from 1 pm – 3 pm
- Community Session – 7 – 9 pm at Bonnington Arts Centre at NES – all welcome

3. Policy Review Process

- Board of Education, Anne Cooper, retired Superintendent from Revelstoke and Secretary-Treasurer will resume this process February 12th – 4 – 7 pm

4. District Protocol re: injured or ill students - attached

- This protocol will be in place as presented throughout the district
- Superintendent attended Feb 4 Lucerne PAC meeting to address any questions on the draft as the protocol was prompted by an incident at Lucerne; no other feedback was given

5. Winter Conditions/Power Outage Protocol

- Draft Winter Conditions/Power Outage protocol attached

6. 2015-16 Budget Consultation Process Update

- Survey results to date are attached and indicate strong involvement from partners
- Sports and Athletics were added to survey on Jan 28th; paper copies of survey were requested by EES parents last week so have been distributed

- Final survey results will be collated in preparation for Feb 24th Finance Committee meeting
- <http://sd10.fluidsurveys.com/s/sd10-2015-16-stakeholder-budget-survey/>
- Staff and student meetings at schools will be held on Feb 25 – NSS; Feb 26 – NES; March 3 – Lucerne; March 4 – EES (3:30 – 4:30 pm) and 5 – 6 pm for parents)
- 3 Finance Committee meetings: Tuesday, Feb 24; Tuesday, March 10 and Tuesday, April 14

7. BC Focus on Learning event and Innovation Strategy

- Superintendent attended “**BC Focus on Learning: Rising to the Global Challenge**” conference held at the Wosk Centre featuring internationally recognized leaders in educational transformation thinking: David Albury, Tony McKay, Stuart Shankar, Yong Zhao, Andreas Schleicher
- Copies of the updated BCED Plan were distributed and are now available on the Ministry website <http://www.bcedplan.ca/> as is the recorded Focus on Learning event
- BC Innovation strategy has shifted to include a multi-partner advisory committee which will consider continuous intake of innovation school applications as the innovation impetus grows
- Jan 30 iZone meeting focused on determining criteria for future iZone schools



SD #10 (Arrow Lakes) District Protocol

Student Accident or Injury Procedures

1. Injured or ill student is assessed by teacher and also a First Aid attendant at the school.
2. Relevant facts are gathered about what happened or is happening.
3. Accident or illness is reported as soon as possible to the office to school secretary or principal.
4. Staff will communicate with the Principal or Vice-Principal and with one another to help follow up and monitor student injury.
5. First Aid attendant determines whether
 - a) further medical attention is merited
 - b) the student is to be monitored in class or
 - c) whether the student is assessed as okay to proceed with classes
6. Parents are notified as soon as possible of the illness or injury
7. Investigation of the accident is done with statements taken from any witnesses (students, teachers, EAs, parents or community members) by the Principal.
8. Any student requiring medical attention will have parents notified immediately.
9. If parents are unavailable to accompany the student to the medical clinic, or hospital, a staff member will accompany the student and remain until parents arrive.
10. No student will be allowed to sign out of school with illness or an injury unless parents have been contacted directly by the school and approval given to go home or elsewhere.
11. Any situation of severe, intense or possible serious injury involving a student is to be reported to the Board office immediately, with appropriate documentation to follow.
12. Teacher or support staff will fill in the paper SPP (School Protection Plan) accident or injury report form at the school on the date of the incident and report the injury to the Principal
13. Principal will enter the accident or injury report information into the SPP website as quickly as possible after receiving the paper incident report form
14. Follow up with parents, staff and students.