



SD10 (Arrow Lakes) District Protocol

Challenge of a Learning Resource

Overview:

Despite all care being taken to select learning resources, occasional concerns may arise. This protocol has been developed to ensure fair and consistent procedures are in place when a challenge of a learning material or materials have been made.

Procedures

1. The staff member will receive the concern, without making comments or commitments, and advise the Principal of the concern and its nature.
2. If, after discussion with the Principal, mutual satisfaction has not been reached, the complainant may file an objection in writing (form attached).
3. The Principal shall inform the Superintendent and request a referral of the complaint to a committee.
4. The committee will, in a timely fashion:
 - a. Read and examine materials referred to it;
 - b. Determine professional acceptance by reading reviews of the resource;
 - c. Form opinions based on the material as a whole rather than on passages or selections taken out of context;
 - d. Discuss the challenged resource in the context of the educational program;
 - e. Discuss the challenged item with individual challenger when appropriate; and
 - f. Prepare a written report and file with the Superintendent of Schools.
5. The Superintendent shall review the report and make a decision on the matter and advise the complainant.



SD10 SCHOOL DISTRICT 10
ARROW LAKES
World Class Learning in a Rural Environment

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Request for the Review of a Learning Resource

Title: _____

Author/Publisher/Supplier: _____

Type of Material: _____

Request Initiated By: _____

Contact Information: _____ (email) _____ (ph.)

Complainant Represents: Individual Organization or Group
_____ (Group Name)

Please describe your objection. Please be specific; cite pages or sections where relevant.

Is there anything of value in this resource?

Did you read, view or hear the entire resource? If not, what parts?

What would you prefer the school do about this resource?

- Do not recommend or assign it to my child
- Withdraw it from all students

Do you have any other comments?

Date: _____

Signature: _____ (Signature of Complainant)