



SCHOOL DISTRICT 10 ARROW LAKES POLICY MANUAL

130 - Board – Chief Executive Officer Relationship

1.0 General

- 1.1 **Delegation to the Chief Executive Officer:** All Board authority delegated to staff shall be delegated through the Superintendent/Secretary-Treasurer, so that all authority and accountability of staff, as far as the Board is concerned, is considered to be the authority and accountability of the Superintendent/Secretary-Treasurer.
- 1.1.1 The Board will direct the Superintendent/Secretary-Treasurer to achieve goals established by the Board.
 - 1.1.2 The Superintendent/Secretary-Treasurer shall use a reasonable interpretation of the Board's goals and policies, and is authorized to lead and manage the school district, and the Board will respect their choices.
 - 1.1.3 Only decisions of the Board acting as a corporate body are binding upon the Superintendent/Secretary-Treasurer. Directions or input of individual Board members, representatives, or consultative groups are not binding on the Superintendent/Secretary-Treasurer except in rare instances when the Board has specifically assigned such authority.
 - 1.1.4 In the case of Board members or consultative groups requesting information or assistance without Board authorization, the Superintendent/Secretary-Treasurer can refuse requests if, in the Superintendent/Secretary-Treasurer's judgment, they request a material amount of staff time or funds, or are disruptive.

2.0 Executive Expectations

- 2.1 The Superintendent/Secretary-Treasurer as Chief Executive Officer shall ensure the school district operates legally, ethically, prudently, and in accordance with Board policies and bylaws.

3.0 Relationships

- 3.1 The Superintendent/Secretary-Treasurer shall foster positive, respectful and collaborative relationships with students, parents, staff and the public in accordance with Board policies. Specifically, the Superintendent/Secretary Treasurer shall:
- 3.1.1 Promote a safe, healthy and respectful environment for learning and working.
 - 3.1.2 Support positive, collaborative and proactive human resources practices.
 - 3.1.3 Ensure procedures are in place for handling inquiries and concerns.

4.0 Communications with and Support to the Board

4.1 The Superintendent/Secretary Treasurer shall:

- 4.1.1 Keep the Board regularly informed and supported in its work.
- 4.1.2 Assist the Board in formulating policies by offering options and implications.
- 4.1.3 Provide reports and data in a timely and accurate fashion.
- 4.1.4 Provide opportunities for external points of view to assist the Board in making informed choices.
- 4.1.5 Communicate with the Board as a whole.