SD10 (Arrow Lakes) District Protocol



Challenge of a Learning Resource

Overview:

Despite all care being taken to select learning resources, occasional concerns may arise. This protocol has been developed to ensure fair and consistent procedures are in place when a challenge of a learning material or materials have been made.

Procedures

- 1. The staff member will receive the concern, without making comments or commitments, and advise the Principal of the concern and its nature.
- 2. If, after discussion with the Principal, mutual satisfaction has not been reached, the complainant may file an objection in writing (form attached).
- 3. The Principal shall inform the Superintendent and request a referral of the complaint to a committee.
- 4. The committee will, in a timely fashion:
 - a. Read and examine materials referred to it;
 - b. Determine professional acceptance by reading reviews of the resource;
 - c. Form opinions based on the material as a whole rather than on passages or selections taken out of context;
 - d. Discuss the challenged resource in the context of the educational program;
 - e. Discuss the challenged item with individual challenger when appropriate; and

Date: January 19, 2017

Updated/Revised: N/A

- f. Prepare a written report and file with the Superintendent of Schools.
- 5. The Superintendent shall review the report and make a decision on the matter and advise the complainant.



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Request for the Review of a Learning Resource

Title:			
Author/Publisher/Supplier:			
Type of Material:			
Request Initiated By:			
Contact Information:		(email)	(ph.
Complainant Represents:	☐ Individual	☐ Organization or Group	
		(Group Name
Please describe your objection. Ple	ase be specific; ci	te pages or sections where rele	vant.
Is there anything of value in this re	esource?		

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Did you read, vie	w or hear the entire resource? If not, what parts?	
What would you	prefer the school do about this resource?	
□ Do not	recommend or assign it to my child	
□ Withdr	aw it from all students	
Do you have any	other comments?	
Date:		
Signature:	(Signature of Complainant)	

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