



Groundskeeper – Regular Position

Under the supervision of the Manager of Operations and Transportation the groundskeeper is responsible for the maintenance, repairs, and improvement of school grounds and school district grounds, and the operation, maintenance and care of all related equipment.

Nature of Position

1. Performs general field and site maintenance including but not necessarily limited to: line marks for sports fields, cuts grass, prunes trees, plants and maintains district grounds, sweeps sidewalks, removes garbage, assists with recycling, cleans parking lots, and maintains manual and machine operated snow removal, etc.
2. Co-plans and implements a schedule for grounds upkeep.
3. Operates grounds equipment and district vehicles.
4. Performs minor maintenance and repairs on grounds equipment.
5. Maintains inventory records of grounds tools, equipment and supplies.
6. Performs other duties as assigned.
7. Act in accordance with school and district policies and procedures, district Health and Safety protocols and WorkSafeBC regulations.
8. Works with minimal supervision.
9. Keeps a clean and well-maintained workplace.
10. Maintains a current First Aid qualification.

Required Qualifications, Knowledge, and Skills

1. Certification in a relevant field including landscape, horticulture, or turf management.
2. Completion of grade 12 or equivalent.
3. 2 years experience in related work.
4. Ability to use power tools and grounds equipment safely and skilfully.
5. Valid BC Class 5 driver's license.
6. Physically capable of performing the job duties.
7. WHIMIS certification in the last three years.

This is a 36.5 hour per week 10-month per year Regular position commencing Tuesday July 3, 2018. Actual hours of work will be in consultation with the Manager of Operations and Transportation. The salary for this position will be as per the collective agreement between the Board of Education of School District 10 (Arrow Lakes) and the Canadian Union of Public Employees, Local 2450.

All interested candidates must apply in writing complete with a cover letter and resume via the Executive Assistant, and attention to the Manager of Operations and Transportation for School District 10 (Arrow Lakes) prior to 12:00 pm (Noon) on Friday June 22, 2018 or until filled. The successful applicant will be subject to a Criminal Record Check. Only short-listed candidates will be contacted.

Contact Information:

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In Person or Mail:

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