

Rules and Procedures

1. Candidates are asked to present themselves to the chairperson at the head table promptly at least 15 minutes prior to the call to order to draw for order of speaking.
2. We will not have display space, so please leave any posters etc. at home.
3. Meeting to be called to order promptly at 5:30 pm, doors will be closed at this point.
4. Candidates will be seated in speaking order at the speakers' table and will be introduced in this order.
5. Each candidate will be allotted 2 minutes to make an opening statement. The order of these statements will be determined in advance by draw.
6. Candidates will be asked not to interrupt other candidates' opening statements or closing statements.
7. The Q&A period will be separated into two sections:
 - A: Questions in advance presentation: candidates will have an opportunity to present on a series of questions that were provided in advance of the forum. These questions will be directed to all candidates and acclaimed trustees.
 - B: Open floor forum: questions will be received from the floor in oral form and presented to two select candidates. The chairperson will have the responsibility of insuring that questions are directed to the appropriate candidates, and where necessary, questions will be directed by the chairperson to ensure balance.
8. If a candidate chooses to pass on a question, it is a permanent pass. (It is not okay to answer that question after hearing other candidate's answers.)
9. The district will rule out of order any question deemed inappropriate, offensive or derogatory, or that would seem to attack the integrity of the candidate or brings the district's reputation into disrepute.
10. The chairperson will rule out of order any person who attempts to use the meeting as a platform for expressing a point-of-view on any issue.
11. Questions from the floor will be limited to one per individual to ensure as wide a participation from the audience as possible.
12. Answers to questions will be limited to 1 minute to ensure as wide a discussion as possible.
13. Allow 1 minutes for closing statements. The order should be the reverse of opening statements.