



REGULAR MEETING OF THE BOARD OF SCHOOL DISTRICT 10 (Arrow Lakes)

MINUTES

School Board Office

Date: Tuesday June 12, 2018
7:00 pm

PRESENT

TRUSTEES: L. Brekke, Q. De Courcy, M. Teindl, J. Struck, R. Farrell

STAFF: T. Taylor, M. Grenier, L. Newman

OTHERS:

1. CALL TO ORDER:

L. Brekke called the meeting to order at 7:29 pm.

Acknowledgement of Territory:

I wish to acknowledge the ancestral, traditional and unceded Aboriginal territories of the Interior Salish Peoples, and in particular, the Sinixt on whose territory we work, live and play, the Okanagan Band to the West, the Shuswap to the North and the Ktunaxa to the East.

2. ADOPTION OF AGENDA:

Moved by Q. De Courcy, seconded by M. Teindl that the agenda be adopted as presented.

CARRIED

3. ADOPTION OF MINUTES:

Moved by Q. De Courcy, seconded by R. Farrell that the minutes of the Regular Meeting of May 8, 2018, be adopted as presented.

CARRIED

4. PRESENTATIONS

a) District Assessment Data (Lorna Newman and Terry Taylor)

<http://sd10.bc.ca/district-assessment-data-dpl/>

b) MDI Data (Lorna Newman)

<http://sd10.bc.ca/middle-years-data/>

5. DISPOSITION OF PREVIOUS PRESENTATIONS

Nil

6. FINANCIAL UPDATE: (S. Woolf)

- a) May 31, 2018 Financial Report (report attached)
- b) Month End Processing and Board Meeting Recommendation

7. QUESTIONS REGARDING FINANCIAL

8. REPORTS

- a) **Chairperson:**
 - i. Report attached
- b) **Education Partnership Committee**

Nil
- c) **Parent Advisory Council / Trustee Liaison Reports:**
 - i) Southern Zone
 - Southern Zone Schools will have own PACs as of the 2018-2019 school year: EES PAC, and BES PAC
 - Configuration and enrolment
 - ii) Nakusp Elementary School
 - Report attached
 - iii) Lucerne Elementary-Secondary School
 - Report attached
 - iv) Nakusp Secondary School

No report
 - v) District Parent Advisory Council

No report
 - vi) CUPE/Board Liaison
 - Job postings
 - Changes to New Denver, Hills, Silverton bus route
 - Standardized summer hours for custodial and maintenance staff
 - CUPE LIF discussion
 - vii) ALTA/Board Liaison Meeting
 - BES Configuration

- Teacher Staffing
- viii) Occupational Health and Safety Committee
- Report attached
- ix) Chamber of Commerce
- Nakusp: No report
 - New Denver/Silverton: No report
- x) Strong Start Centres
- Nakusp Strong Start
 - Southern Zone Strong Start (Burton, Fauquier, Edgewood)
- xi) Arrow Lakes Aboriginal Educational Advisory Council
- Planning for Aboriginal Education Day continued at LESS. The Committee visiting Lucerne School to plan for next week's National Aboriginal Day. Celebrations will be held in New Denver on June 20th between 10am and 2pm.
- d) Branch / BCSTA / BCPSEA
- i) Branch: Report attached
- ii) BCSTA: Report attached
- iii) BCPSEA: No report
- e) Superintendent/Secretary-Treasurer: (T. Taylor)
The Superintendent/Secretary-Treasurer Report was presented at the Education Partnership Committee Meeting. A copy of this report will be included as part of the Regular Meeting Minutes.

9. OLD BUSINESS:

Nil

10. NEW BUSINESS:

- a) Elections Bylaw

Moved by R. Farrell, seconded by Q. De Courcy that the Board of Education of School District 10 (Arrow Lakes) approve Bylaw 15 and that Bylaw 15 be given all three readings at the Regular Meeting of June 12, 2018

CARRIED

Moved by R. Farrell, seconded by M. Teindl that the Board of Education of School District 10 (Arrow Lakes) approve first reading of Bylaw 15.

CARRIED

Moved by Q. De Courcy, seconded by R. Farrell that the Board of Education of School District 10 (Arrow Lakes) approve second reading of Bylaw 15.

CARRIED

Moved by J. Struck, seconded by Q. De Courcy that the Board of Education of School District 10 (Arrow Lakes) approve, pass and adopt the third reading of Bylaw 15.

CARRIED

b) Annual Summer Board Office Hours

Moved by R. Farrell, seconded by Q. De Courcy that the Board of Education for School District 10 (Arrow Lakes) approve the summer office hours of 8:00 am to 3:30 pm Tuesday July 3rd through to Friday August 31, 2018.

CARRIED

c) Annual Summer Closure

Moved by M. Teindl, seconded by J. Struck that the Board of Education for School District 10 (Arrow Lakes) approve the annual summer office closure from July 23, 2018, to August 6, 2018 (inclusive).

CARRIED

d) 2018-2019 Board Calendar

Moved by Q. De Courcy, seconded by J. Struck that the Board of Education for School District 10 (Arrow Lakes) approve the 2018-2019 Board Calendar based on meeting the 3rd Tuesday of each month and as per the calendar presented.

CARRIED

11. NEXT MEETING DATES:

- | | | |
|----|--|-----------------------|
| a) | Special Regular Meeting: | June 27, 2018, 4:00pm |
| b) | Education Partnership Committee Meeting: | September 18, 6:00pm |
| c) | Regular Meeting of the Board: | September 18, 7:00pm |

12. QUESTIONS FROM PUBLIC:

Nil

13. ADJOURNMENT:

R. Farrell adjourned the meeting at 8:51 pm.

L. Brekke
Chairperson

T. Taylor
Superintendent/Secretary-Treasurer



**Regular Board Meeting
June 12, 2018**

Presented by: Shelly Woolf, Assistant Secretary Treasurer

1. 2017- 2018 Operating Budget Review – Spent to date \$6,569,809 – 88%

Refer to Monthly Expenditure Report - Page 3 (May 2018) and Page 4 (May 2017)
Operating Budget Status – 12% remaining compared to a target amount of 9.5%

2. Operating Surplus - \$1,537,518

Unrestricted	\$562,018
Restricted	975,500
Total	\$1,537,518

3. 2017-2018 Annual Facility Grants Budget and Other Capital Funds

a) Annual Facilities Grant (AFG) – Operating Grant

Total	\$62,456
Deducted by Ministry for CAMS	(5,316)
Expended to date	(35,419)
Available AFG Operating Grant	\$21,721

b) Annual Facilities Grant – Capital Grant (Bylaw) – removed LESS Foods Room Renovation funded by Sharable Capital Reserve.

AFG 2017-2018 Capital Grant	\$231,256
Expended to date 2017-2018	(164,757)
Available AFG Capital Grant	\$ 66,499

c) School Enhancement Program Grant (Bylaw) – 2 projects completed, NES Solar in progress.

	NSS Roof	Emergency Lighting	NES Solar	Total
Approved	\$171,529	\$100,952	\$220,543	\$493,024
Expended to date	(152,574)	(74,458)	(163,796)	(390,828)
Available	\$18,955	\$26,494	\$56,747	\$85,196



**Regular Board Meeting
June 12, 2018**

d) Capital Reserve Balances - The Sharable Capital Reserve was updated to deduct the LESS Foods Room Upgrade project equal to the amount spent on the project of \$75,000. The Ministry approved transfer was \$95,000.

Sharable (Ministry Restricted) Capital	\$202,858
Local Capital	84,153
Total	\$287,011

e) Youth Trades Equipment – Total Annual Funding \$307,473 (including 2017 unspent carry forward).

	NSS	LESS	Total
Approved	\$69,425	\$45,650	\$115,075
Surplus CF	122,102	70,296	192,398
Expended to date	(182,973)	(62,740)	(245,713)
Available	\$8,554	\$53,206	\$61,760

4. Sick Leave Month Trend Analysis & Comparisons to Last Year

This report has been updated to show year to date comparisons year over year with an average per employee on the total. Incidences: Pages 5 & 6 indicate that from July 2017 to May 2018 absences relating to sick, medical and dental reasons are comparable to last year and lower than 2013-2016.

Budget Implications: 14.4% Replacement Budget remaining
\$168,925 spent on a \$197,295 Budget

5. Government & Other Reports Filed/Other

- 2018-2019 Classroom Enhancement Grant Plan
- 2017-2018 Shoulder Tapper Grant Report
- 2017-2018 Distance Learning 1701 Report
- 2018-2019 Learning Improvement Fund Plan
- 2018-2019 Annual Facilities Grant Plan
- BCASBO Conference in Penticton
- Fauquier Subdivision Application - surveys

Fund : 0 General Operating

0	TITLE	MAY	YEAR TO DATE	ENCUMBERED	FULL YEAR BUDGET	AVAILABLE	PERC
Function : 1 Instruction							
1	Salaries	338,155.30	3,165,641.29		3,610,154	444,513	12
2	Emp. Benefits/Allowances	81,387.57	753,693.67		931,293	177,599	19
3	Services	56,190.20	258,720.90	222.60	306,560	47,617	16
4	Services	843.15	5,598.08		23,762	18,164	76
5	Supplies And Materials	18,341.92	174,116.14	196.00	196,719	22,407	11
TOTAL FOR Function - 1		494,918.14	4,357,770.08	418.60	5,068,488	710,299	14
Function : 4 District Administration							
1	Salaries	36,989.58	426,594.84		451,173	24,578	5
2	Emp. Benefits/Allowances	7,067.57	84,078.46		104,001	19,923	19
3	Services	23,449.73	173,161.62		208,801	35,639	17
4	Services	7,099.19	45,161.41		58,950	13,789	23
5	Supplies And Materials	2,027.59	30,888.24		40,812	9,924	24
TOTAL FOR Function - 4		76,633.66	759,884.57	0.00	863,737	103,852	12
Function : 5 Operations & Maintenance							
1	Salaries	44,570.01	492,392.29		549,263	56,871	10
2	Emp. Benefits/Allowances	9,572.19	114,713.07		132,540	17,827	13
3	Services	5,229.86	24,790.13		33,030	8,240	25
4	Services	2,342.10	46,944.85		58,400	11,455	20
5	Supplies And Materials	48,594.63	420,157.53	611.54	367,260	53,509	15
TOTAL FOR Function - 5		110,308.79	1,098,997.87	611.54	1,140,493	40,884	4
Function : 7 Transportation & Housing							
1	Salaries	21,825.04	190,643.87		200,099	9,455	5
2	Emp. Benefits/Allowances	4,531.38	44,286.90		48,540	4,253	9
3	Services	2,637.05	27,869.57		32,219	4,349	13
4	Services		1,051.38		1,000	51	5
5	Supplies And Materials	7,611.51	89,304.95		90,145	840	1
TOTAL FOR Function - 7		36,604.98	353,156.67	0.00	372,003	18,846	5
TOTAL FOR Fund - 0		718,465.57	6,569,809.19	1,030.14	7,444,721	873,882	12

Current Year:

Targets:

10 month expenses (Function 1 & 7)

10% remaining

12 month expenses (Function 4 & 5)

8% remaining

Overall Target

9.5% remaining

Fund : 0 General Operating

0	TITLE	MAY	YEAR TO DATE	ENCUMBERED	FULL YEAR BUDGET	AVAILABLE	PERC
Function : 1 Instruction							
1	Salaries	350,361.35	3,213,418.62		3,638,244	424,825	12
2	Emp. Benefits/Allowances	82,993.63	764,648.35		908,991	144,343	16
3	Services	41,429.35	291,262.18		363,264	72,002	20
4	Services	348.00	12,663.71		39,900	27,236	68
5	Supplies And Materials	12,659.67	141,390.75	16,073.52	195,626	38,162	20
TOTAL FOR Function - 1		487,792.00	4,423,383.61	16,073.52	5,146,025	706,568	14
Function : 4 District Administration							
1	Salaries	34,771.49	387,113.45		433,152	46,039	11
2	Emp. Benefits/Allowances	7,183.28	81,477.08		99,198	17,721	18
3	Services	8,241.90	115,485.00		249,301	133,816	54
4	Services	5,026.79	49,514.85		57,750	8,235	14
5	Supplies And Materials	4,134.54	29,388.79		36,533	7,144	20
TOTAL FOR Function - 4		59,358.00	662,979.17	0.00	875,934	212,955	24
Function : 5 Operations & Maintenance							
1	Salaries	39,857.51	467,433.20		540,700	73,267	14
2	Emp. Benefits/Allowances	10,179.34	115,274.11		129,888	14,614	11
3	Services	537.26	5,509.02		35,030	29,521	84
4	Services	1,378.44	35,816.01		58,400	22,584	39
5	Supplies And Materials	28,753.01	369,078.45	4,700.00	449,260	75,482	17
TOTAL FOR Function - 5		80,705.56	993,110.79	4,700.00	1,213,278	215,467	18
Function : 7 Transportation & Housing							
1	Salaries	18,647.09	178,883.08		190,345	11,462	6
2	Emp. Benefits/Allowances	4,445.68	42,433.20		46,176	3,743	8
3	Services	2,154.71	24,907.44		38,331	13,424	35
4	Services		826.19		1,000	174	17
5	Supplies And Materials	5,353.32	67,899.71		87,500	19,600	22
TOTAL FOR Function - 7		30,600.80	314,949.62	0.00	363,352	48,402	13
TOTAL FOR Fund - 0		658,456.36	6,394,423.19	20,773.52	7,598,589	1,183,392	16

Current Year:

TARGETS:

10-month expenses (Functions 1 & 7)

12-month expenses (Functions 4 & 5)

Overall Target

10% remaining

8% remaining

9.5% remaining

School District #10 (Arrow Lakes)
 Sick, Medical, Dental Absences
 May, 2018 - Board Report June 11, 2018

	<u>July</u>	<u>Aug</u>	<u>Sept</u>	<u>Oct</u>	<u>Nov</u>	<u>Dec</u>	<u>Jan</u>	<u>Feb</u>	<u>March</u>	<u>April</u>	<u>May</u>	<u>June</u>	<u>Total</u>	<u>Average Per Employee</u>	<u>Employee Head Count</u>
<u>2017-2018</u>															
AO	0.00	0.00	4.00	1.00	3.00	2.00	2.00	2.00	2.00	1.00	0.00		17.00	3.40	5
Exempt	1.00	1.00	1.00	1.50	7.00	1.00	1.00	3.50	0.00	2.00	2.00		21.00	3.50	6
Support Staff: Clerical/Lib Clk	0.00	0.00	0.86	6.71	1.86	6.64	2.07	2.71	1.50	3.36	7.43		33.14	6.63	5
Support Staff: Custodial	2.00	2.00	7.25	2.06	7.59	9.05	7.68	7.80	4.38	7.21	4.28		61.30	8.76	7
Support Staff: EA/PrA/SSC	0.00	0.00	10.99	25.18	19.52	18.18	17.18	16.48	9.56	14.84	24.22		156.15	7.44	21
Support Staff: Maintenance	1.00	0.00	0.00	7.67	15.00	1.00	0.00	1.72	0.00	0.00	7.00		33.39	11.13	3
Support Staff: Transportation	0.00	0.00	1.88	2.13	4.50	4.63	2.63	9.66	12.18	7.88	7.25		52.74	10.55	5
Teachers	0.00	0.00	23.40	39.60	44.50	31.94	34.70	26.60	22.79	37.96	29.60		291.09	7.66	38
TOTAL	4.00	3.00	49.38	85.85	102.97	74.44	67.26	70.47	52.41	74.25	81.78	0.00	665.81		90

	<u>July</u>	<u>Aug</u>	<u>Sept</u>	<u>Oct</u>	<u>Nov</u>	<u>Dec</u>	<u>Jan</u>	<u>Feb</u>	<u>March</u>	<u>April</u>	<u>May</u>	<u>June</u>	<u>Total</u>	<u>Average Per Employee</u>	<u>Employee Head Count</u>
<u>2016-2017</u>															
AO	0.00	0.00	0.00	1.00	7.40	5.00	6.40	6.00	2.00	2.40	3.80		34.00	5.67	6
Exempt	3.00	2.00	3.00	0.00	5.00	3.00	5.00	0.90	5.90	2.00	3.00		32.80	5.47	6
Support Staff: Clerical/Lib Clk	0.00	0.00	2.21	5.29	10.36	4.36	4.86	4.93	3.36	1.14	8.00		44.51	7.42	6
Support Staff: Custodial	5.00	3.00	9.99	4.75	18.07	4.81	9.45	6.83	9.66	5.44	8.18		85.18	12.17	7
Support Staff: EA/PrA/SSC	0.00	0.00	11.29	11.54	18.45	16.91	40.20	19.80	9.43	17.12	45.24		189.98	9.05	21
Support Staff: Maintenance	0.00	0.00	0.00	1.44	1.75	0.00	1.00	1.00	0.00	0.00	0.00		5.19	2.60	2
Support Staff: Transportation	0.00	0.00	0.50	1.00	3.75	1.50	1.13	0.50	2.50	3.13	1.13		15.14	3.03	5
Teachers	0.00	0.00	10.38	24.40	38.06	17.40	36.82	30.80	25.72	34.26	40.02		257.86	7.16	36
TOTAL	8.00	5.00	37.37	49.42	102.84	52.98	104.86	70.76	58.57	65.49	109.37	0.00	664.66		89

	<u>July</u>	<u>Aug</u>	<u>Sept</u>	<u>Oct</u>	<u>Nov</u>	<u>Dec</u>	<u>Jan</u>	<u>Feb</u>	<u>March</u>	<u>April</u>	<u>May</u>	<u>June</u>	<u>Total</u>	<u>Average Per Employee</u>	<u>Employee Head Count</u>
<u>2015-2016</u>															
AO	0.00	0.00	4.00	1.00	1.00	4.40	6.60	2.00	4.00	4.50	5.00		32.50	5.42	6
Exempt	1.00	5.00	1.00	1.00	0.00	1.00	0.50	12.50	0.00	2.00	1.00		25.00	4.17	6
Support Staff: Clerical/Lib Clk	0.00	0.00	2.97	6.97	2.50	2.11	6.04	7.11	4.93	18.14	3.57		54.34	7.76	7
Support Staff: Custodial	13.50	11.43	1.00	12.63	24.25	26.38	6.48	7.69	6.14	6.50	5.88		121.88	17.41	7
Support Staff: EA/PrA/SSC	0.00	0.00	15.16	23.07	35.46	25.31	32.42	28.47	12.74	24.27	28.01		224.91	11.25	20
Support Staff: Maintenance	1.00	1.00	1.00	1.38	0.00	0.75	0.00	1.00	1.00	3.00	0.00		10.13	3.38	3
Support Staff: Transportation	0.00	0.00	0.00	1.13	2.50	1.38	1.69	3.25	0.50	2.81	2.63		15.89	3.18	5
Teachers	0.00	0.00	47.57	30.60	40.55	33.20	50.80	45.80	22.20	53.20	60.80		384.72	9.16	42
TOTAL	15.50	17.43	72.70	77.78	106.26	94.53	104.53	107.82	51.51	114.42	106.89	0.00	869.37		96

School District #10 (Arrow Lakes)
Sick, Medical, Dental Absences

														<u>Average</u> <u>Per</u> <u>Employee</u>	<u>Employee</u> <u>Head</u> <u>Count</u>
<u>2014-2015</u>	<u>July</u>	<u>Aug</u>	<u>Sept</u>	<u>Oct</u>	<u>Nov</u>	<u>Dec</u>	<u>Jan</u>	<u>Feb</u>	<u>March</u>	<u>April</u>	<u>May</u>	<u>June</u>	<u>Total</u>		
AO	0.00	0.00	0.00	0.00	2.00	1.00	1.00	1.00	2.00	1.00	1.00		9.00	2.25	4
Exempt	0.00	0.00	2.00	3.00	3.00	0.00	6.50	0.40	3.00	0.50	2.00		20.40	3.40	6
Support Staff: Clerical/Lib Clk	0.00	0.00	0.21	3.71	4.79	5.71	6.54	5.57	4.71	6.21	10.50		47.95	7.99	6
Support Staff: Custodial	1.00	2.83	1.00	13.20	7.30	2.99	5.02	6.00	9.06	13.36	12.21		73.97	10.57	7
Support Staff: EA/PrA/SSC	0.00	0.00	5.14	15.99	6.71	8.95	25.84	18.07	13.66	18.61	25.01		137.98	7.26	19
Support Staff: Maintenance	0.00	0.88	0.00	0.00	1.00	1.00	0.00	3.00	0.69	0.00	0.81		7.38	2.46	3
Support Staff: Transportation	0.00	0.00	1.25	0.50	0.00	2.19	6.00	14.94	22.13	24.56	9.94		81.51	16.30	5
Teachers	0.00	0.00	6.05	42.53	58.37	64.58	78.25	55.50	27.42	37.85	37.10		407.65	10.45	39
TOTAL	1.00	3.71	15.65	78.93	83.17	86.42	129.15	104.48	82.67	102.09	98.57	0.00	785.84		89

														<u>Average</u> <u>Per</u> <u>Employee</u>	<u>Employee</u> <u>Head</u> <u>Count</u>
<u>2013-2014</u>	<u>July</u>	<u>Aug</u>	<u>Sept</u>	<u>Oct</u>	<u>Nov</u>	<u>Dec</u>	<u>Jan</u>	<u>Feb</u>	<u>March</u>	<u>April</u>	<u>May</u>	<u>June</u>	<u>Total</u>		
AO	2.00	0.00	10.00	23.00	5.00	2.00	3.00	2.00	0.50	0.20	3.25		50.95	10.19	5
Exempt	22.00	21.00	2.00	0.00	2.00	0.00	3.29	1.00	0.00	5.00	0.00		56.29	18.76	3
Support Staff: Clerical/Lib Clk	0.00	0.00	0.57	7.79	6.66	4.86	8.54	2.93	0.00	9.84	10.87		52.06	7.44	7
Support Staff: Custodial	12.45	18.13	3.81	4.25	6.76	6.31	9.59	10.70	26.28	23.49	5.15		126.92	21.15	6
Support Staff: EA/PrA/SSC	0.00	0.00	8.24	15.39	10.49	14.46	27.23	33.01	18.94	23.74	31.51		183.01	10.77	17
Support Staff: Maintenance	0.00	0.00	2.88	2.88	0.00	2.00	1.44	0.63	2.38	1.00	0.00		13.21	4.40	3
Support Staff: Transportation	0.00	1.00	1.00	1.38	0.38	1.09	2.75	0.00	2.38	3.06	1.00		14.04	2.81	5
Teachers	0.00	3.00	43.95	64.20	56.62	52.04	45.88	38.36	18.40	21.39	31.14		374.98	10.13	37
TOTAL	36.45	43.13	72.45	118.89	87.91	82.76	101.72	88.63	68.88	87.72	82.92	0.00	871.46		83

														<u>Average</u> <u>Per</u> <u>Employee</u>	<u>Employee</u> <u>Head</u> <u>Count</u>
<u>2012-2013</u>	<u>July</u>	<u>Aug</u>	<u>Sept</u>	<u>Oct</u>	<u>Nov</u>	<u>Dec</u>	<u>Jan</u>	<u>Feb</u>	<u>March</u>	<u>April</u>	<u>May</u>	<u>June</u>	<u>Total</u>		
AO	0.00	0.00	2.00	8.80	13.00	16.00	17.00	11.50	17.50	4.50	1.00		91.30	18.26	5
Exempt	1.00	2.00	1.00	2.00	1.00	1.71	2.00	1.00	0.00	4.00	8.00		23.71	7.90	3
Support Staff: Clerical/Lib Clk	0.21	0.57	2.22	10.40	10.94	7.47	3.77	6.86	3.93	4.14	3.83		54.34	7.76	7
Support Staff: Custodial	15.64	15.69	4.44	20.36	29.95	11.44	4.21	7.70	2.25	5.56	11.59		128.83	21.47	6
Support Staff: EA/PrA/SSC	0.00	0.00	10.73	16.54	26.74	16.95	26.40	43.22	27.13	19.98	24.08		211.77	12.46	17
Support Staff: Maintenance	1.00	1.00	0.00	4.00	2.00	4.81	0.00	2.88	1.81	0.00	1.00		18.50	6.17	3
Support Staff: Transportation	0.00	0.00	0.25	1.38	7.00	0.38	0.38	1.13	1.75	1.38	1.00		14.65	2.93	5
Teachers	0.00	2.00	17.52	29.63	35.12	35.32	32.76	56.05	34.85	41.50	40.85		325.60	8.80	37
TOTAL	17.85	21.26	38.16	93.11	125.75	94.08	86.52	130.34	89.22	81.06	91.35	0.00	868.70		83

BOARD CHAIR REPORT – June 12, 2018

BOARD CHAIR REPORT

-a very successful Staff Appreciation event held on May 18

-we value and respect our hardworking staff each and every day

-I had a telephone conference with MLDS Katrine Conroy on May 9

-we discussed the Rural Education situation, the highlights of SD10, the possibilities of sharing some counselling for students with other school districts (as it is hard to get specialist to our small communities), the new playground grant that Lucerne received, and I shared Funding Review and the Rural Education Advisory Committee submissions with her

-attended the Grad dinner and ceremonies - what a great group of Grads – we should be so proud of our staff for helping the students get to this point and what a great video the NSS staff created – as someone said to me it shows great teamwork and enjoyment of workplace

-as the school year draws to a close, lots of work for both staff and students

-

Correspondence:

-copies of letters sent to BCSTA or Ministry from other District (these are delivered in the weekly BCSTA update

-letter from the group defending Chilliwack trustee re: SOGI

DPAC –

-no meeting – next meeting will be in October

OH&S –

-training was held on May 29 for OH&S reps

-great learning experience

BCSTA and Branch

-I applied to be on a BCSTA committee, was appointed to the Life Insurance Committee (one meeting via phone or email annually)

--there is a survey from BCSTA on their new Learning Guide which they would like to have completed by June 12

Trustee Report to Board, June 12, 2018

The LESS PAC meeting was on June 1, 2018, the last one for this school year.

The PAC was successful in the grant application to Rec Commission #6 for \$400 to support the Green Thumbs program. An application has been submitted for Gaming Grant funding for the coming year.

PAC approved providing financial support for \$300 to the high school for their year-end camping trip happening this week to help off-set meal costs. PAC will also cover the cost of purchasing elementary student planners for next school year, up to \$325.

There was discussion around bring back Scott Rothermel to do additional social media education next year. He works through the “Safer Schools Together” program and the cost is estimated at \$800 which would include presentations for different ages. The PAC will explore funding options and discuss again in the fall.

A provincial grant of \$90,000 has been secured to replace aging playground equipment at LESS. Wooden climbing/slide structures in both playgrounds have been identified for replacement. The replacement of the swings is a possibility, as is the removal of the merry-go-round. Changes are not planned for the spider web or the other metal climber. Installation will be done by SD#10 employees, hopefully over the summer. Consultation with parents, led by SD#10 Superintendent Terry Taylor and Director of Operations Art Olsen, is scheduled for 6:30 p.m. on Monday, June 25, 2018 in the LESS library.

The percussion workshops lead by Darren Salyn were very successful. LESS is exploring another visit next year, but the cost is substantial at approximately \$4,000 and Arts Starts funding (if granted) will be used to obtain recording equipment. Fundraising support is being sought from the PAC. Julia will prepare an application for funding assistance from Area H Director Walter Popoff. Scott will prepare an application for funding assistance from Recreation Commission #6 in the fall.

The Chamber of Commerce – nothing to report.

Respectfully submitted,

Rhonda Farrell

NES StrongStart
Early Learning Centre
June 4th, 2018 Monthly Report

8

- As of today, we have over 72 children enrolled. We just got two new students last week.
- NES StrongStart hours are: Monday/Wednesday/Friday from 8:45 - 11:45 am and Tuesday/Thursday from 12:30 to 3:30 pm.
- Our morning and afternoon sessions have been a little quitter for the months of April and May due to lots of colds and flus and beautiful sunny weather.
- Our daily schedule consists of free play, arts and craft, clean up, snack, gym, circle time, library time, play and good byes.
- Monday and Friday, we have gym time from 10:10 to 10:40 am.
- Sandy Watt is still coming from the Nakusp Public library, once a week for story time with us.
- On Monday April 16, we will had our monthly visit from the Childcare Resource and Referral from Nelson. They come every second month to StrongStart for a visit. When they come, they bring supplies, toys to borrow, and who will lend toys to families, and will help with childcare and subsidy. Sam from CCRR has been working with some families regarding subsidy and opening up licensed family daycares in Nakusp and area.
- On May 4, Claire Tomset the OT for The Early Years came to Ready Set Learn, did a talk on transitions, and was available for any other questions or concerns that parents may have had.
- On Wednesday June 27, we will be celebrating our third Annual Teddy Bear picnic for all families in our area.
- Pitter Patter is still running at Strong Start on Thursday mornings from 9:00 am to 11:30 am facilitated by Sarah Sanders the CAPC worker. This program is for ages 0 to 2 $\frac{1}{2}$ years of age.
- For Ready Set learn sessions, we had 18 students registered, and had an average of 11 students attend each session. We had our

last Ready Set Learn visit on Monday May 28. Our topics were Reading and Literacy, Small and Gross Motor skills, Numeracy and our visit to Kindergarten. Each family went home with a big package of supplies for learning and ready for kindergarten.

Respectfully written by Nancy Bone June 4th, 2018

Good day everyone,

It has been another lovely year supporting young families and facilitating our 3 Outreach StrongStart centres; Tuesdays in Burton, Wednesdays in Edgewood & Thursdays in Fauquier.

Attendance has been steady and predictable in all 3 centres; there are committed families in each community now, but there are still some registered families that rarely attend in Edgewood. I have been encouraging and reaching out regularly to these families. There are 22 preschool children enrolled for the Outreach program.

We make great use of the outdoor play spaces in each community and the gym time in Burton & Edgewood are a favorite. It has been wonderful to see the families grow & build support circles within the communities. Each classroom is a cozy, stimulating space that is decorated and molded by those attending. We have had CCRR and the travelling dental hygienist visit again this year. Grandparents and community elders are very welcome to our programs and it's always a treat to have their input and presence. It was useful to go through the StrongStart best practices guide again this May and identify all the wonderful discrete ways I serve families through this model, also to point out places that can be improved.

I thoroughly enjoyed attending the annual ECEBC Conference in Richmond again this May. The keynote speakers were very inspiring both mornings and I really enjoyed the workshop "that's too rough", it examined how important rough & tumble play is in early and primary years and demonstrated ways to incorporate the play in to one's practice. It is always very encouraging and validating to gather together with so many like-minded professionals.

Thank you for your dedication to our district,

Jodi McLean



World Class Learning in a Rural Environment

June 12, 2018
Superintendent/Secretary Treasurer Report
*Presented at the Education Partnership Committee,
 and Regular Meeting of the Board of Education*

1. June Enrollment notes

- Total September 30th, 2017, 1701 Head Count enrollment was 435.47 FTE students, a decline of 7 FTE enrollment since September 2016
- June's FTE count is 425 (down 10.47 FTE since September 2017)

Grade:	Gr.K	Gr. 1	Gr. 2	Gr. 3	Gr. 4	Gr. 5	Gr. 6	Gr. 7	Gr. 8	Gr. 9	Gr.1 0	Gr.1 1	Gr.1 2	TOTAL S	May	Dif
BAS														0		
DL	3	4	1	3	2	5	1	1	2	1	7	5	9	44	45	-1
EES	1	3	1	1	0	8	4	3						21	21	0
LESS	9	5	3	11	4	10	9	7	5	5	7	5	0	80	84	-4
NES	9	15	25	18	19	25	23	19						153	151	2
NSS									30	29	22	19	27	127	126	1
TOTAL Per Grade	22	27	30	33	25	48	37	30	37	35	36	29	36			
District Total														425	427	-2

2. 2018-19 Enrollment Projections (by Headcount)

- NSS – 123
 - NES - 153
 - Lucerne – 91
 - EES – 15
 - BES – 13
 - ALDL – 40 (includes home based and Grade 10-12 course-based learners)
- Total: 435 students**
- This represents stable head count enrollment from September 2017, due primarily to increased enrollment at Lucerne Elementary Secondary and Burton Elementary, which has offset projected enrollment reductions at Edgewood Elementary School and Nakusp Secondary School. Nakusp Elementary School enrollment remains stable for next year. Of course, changes often occur by the fall!

3. New Graduation Program Implementation Guide

- As presented at the June 12, 2018 Education Partnership Committee meeting, the Ministry has created a new Graduation Implementation Guide to support integration of the new grad program: <https://www2.gov.bc.ca/assets/gov/education/kindergarten-to-grade-12/support/graduation/graduation-implementation-guide.pdf>

- The Grade 10 curriculum is in place for the 2018-19 School Year and Grade 11-12 will be implemented in 2019-20

4. \$90,000 Playground Grant Approved

- The District has been successful in attaining a \$90,000 Playground Grant to replace playground equipment at Lucerne Elementary Secondary School
- We had submitted an application for the two schools in the district identified by our playground facility consultant, but across the province most districts were approved for only one project
- A meeting to gather parent, student and community input will be held on Monday, June 25 at the Lucerne School Library from 6:30 – 7:30 pm

5. Red Mountain Bus Route

- Last spring, the Board approved adding school bus service to the south end of Red Mountain Road to serve students in that area. At the time, it was expressed by parents that there would be regular ridership of 10+ students per day
- At a meeting held May 17th at Lucerne with Red Mountain bus parents it was discussed that on most days only 3 or 4 students rode the bus due to a range of reasons from parents driving students due to weather conditions, parent work schedules, or extra-curricular activities
- It was anticipated that ridership for the coming school year would not likely increase
- The Principal, Manager of Transportation, and Superintendent communicated to parents that adding the Red Mountain route had resulted in bus route changes for all students and increased costs to the district that were taken on based on more significant ridership on the bus route
- 2017-18 costs include 5 additional bus driver hours, extra fuel charges, and before and after school supervision costs
- As a result of low ridership and the costs involved to provide the additional service, bus service will extend only as far as Silverton for the 2018-19 school year

6. Climbing Wall Update

- Dorian Boswell's Grade 10-12 Outdoor Education class presented at a public meeting held Tuesday, May 29th at 7 pm
- Students did an excellent job of organizing the agenda and thoughtfully responding to questions from the public, both at the formal meeting and in the NSS Gym with discussion centred on the proposed climbing wall and bouldering wall construction
- The students reached out to community members and staff present at the meeting to form a non-profit society who could provide the needed liability insurance coverage for members of the community to access the proposed climbing wall
- A number of interested community members have come forward to begin formation of a society
- A Village staff member present at the meeting, proposed that Village Council could potentially be approached to act as an umbrella organization for liability once a climbing society was created

7. Burton Elementary School – Update

- Tracey Wallis has been hired as the teacher at Burton Elementary School whilst a support staff posting for Library Clerk, School Secretary and Custodian has been released with hiring soon
- Enrollment has now climbed to 13 students as a new family moves to Burton this summer with primary students and a new family has moved to Fauquier
- Two Burton Academy students who live in the community of Burton and Fauquier are interested in working with the K-3 class on Mondays as Outdoor Education mentors and student leaders, earning secondary course credentials as they serve their community and follow their passions and interests
- Coordination with the Burton Community Learning Centre to revise the partnership agreement now the school is reopening is underway with meetings held in May and scheduled in June 27, 2018
- Likewise, coordination between the classroom teacher, principal and vice principal and the Burton Strong Start coordinator is taking place

8. Solar Energy Installation Project – May 7-11

- Seven students worked alongside our solar engineer, electrician and district carpenters to install solar panels on the roofs of Nakusp Elementary and Nakusp Secondary Schools
- Students received certificates in Solar Energy Technologies and Fall Safety and had a great time installing solar grid systems on both school roofs
- Elementary students at NES learned from the solar engineer about solar energies using small solar powered cars!
- We look forward to our students learning more about their schools' solar energy production via display monitors in both schools connected to the solar grids

9. Fauquier School Property Update

- Our plan to subdivide this property continues to progress as the survey is now completed and has been submitted to Ministry of Transportation
- The geotechnical survey stage one was completed a few weeks ago and the final geotechnical assessment will be done in the next few weeks bringing us closer to the goal

10. 2018 NSS Graduation

- In all, 28 students graduated from the halls of Nakusp Secondary School this year with the graduation banquet held on Friday, June 8th and the ceremonies at the Arena on Saturday, June 9th
- Congratulations to all the graduates on their accomplishments in reaching this very significant milestone
- Thanks also to the many community organizations and individuals who donate to the NSS Scholarship Society to help our young people with post-secondary costs after graduation!
- Finally, many thanks to our teachers and support staff, principals and vice-principals, who throughout the years of these grads' lives, have nurtured, inspired, and supported their education!!!

11. NOII/AESN Final Celebration

- 24 of our teachers gathered for a Final Celebration and sharing of their collaborative professional inquiry projects at the NES Gym on Monday, June 11th
- Throughout the school year, teachers focused their efforts on improving student learning in a wide range of areas from early literacy and numeracy to socio-emotional learning
- Many thanks to Lorna Newman, Director of Learning, for her leadership of this year's NOII/AESN work, and to the talented teachers and their principals and vice principals who engaged in this vibrant professional learning focused on making a difference for our learners!

**BOARD OF EDUCATION OF
SCHOOL DISTRICT NO. 10 (ARROW LAKES)
BYLAW NO. 15**

A bylaw to provide for the determination of various procedures for the conduct of general school elections and other trustee elections.

PREAMBLE:

Under the *School Act*, the board of education may, by bylaw, determine various procedures and requirements to be applied in the conduct of trustee elections.

In School District #10 (Arrow Lakes), trustee elections are held in the following trustee electoral areas:

TEA	Trustee electoral area description:	# of trustees
Eastern Attendance Zone	<i>Villages of Silverton, New Denver and part of Electoral Area H of Regional District of Central Kootenay</i>	<i>one</i>
Central Attendance Zone	<i>Village of Nakusp, part of Electoral Area H, part of Electoral Area K of Regional District of Central Kootenay and part of Electoral Area B of Columbia Shuswap Regional District</i>	<i>One</i>
Southern Attendance Zone	<i>Part of Electoral Area K of Regional District of Central Kootenay</i>	<i>One</i>
At Large Attendance Zone	<i>Villages of Silverton, New Denver, Nakusp, part of Electoral Area H, Electoral Area K of Regional District of Central Kootenay and part of Electoral Area B of Columbia Shuswap Regional District</i>	<i>Two</i>

The Board of Education of School District No.10 (Arrow Lakes), wishes to establish various procedures and requirements under the authority of the *School Act* for trustee elections.

[References: *School Act* s.37, s. 38(4)]

The Board of Education of School District No.10 (Arrow Lakes), in an open meeting of the board, enacts as follows:

1. Definitions

The terms used shall have the meaning assigned by the *School Act*, the *Local Government Act* and the *Local Elections Campaign Financing Act*, except as the context indicates otherwise.

"Board" means the Board of Education of School District No. 10 (Arrow Lakes).

"by-election" means a trustee election to fill a vacancy on the Board in any of the circumstances described in section 36 of the *School Act*.

“election” means a trustee election.

“general voting day” means the date on which general voting for a trustee election is to take place, whether part of the general school elections or a by-election.

“Minister” means the Minister of Education

“Regional District” means the Regional District of Central Kootenay and/or Columbia Shuswap Regional District.

[Reference: *School Act*, s. 36]

2. Application

- (a) This bylaw applies to both general school elections and by-elections, except as otherwise indicated in this bylaw.

3. Required Advance Voting Opportunities

3.1 Unless the Board is exempted from the requirement by Order of the Minister of Education, an advance voting opportunity will be held on the tenth day before general voting day.

3.2 Unless the Board is exempted from the requirement for a second advance voting opportunity by Order of the Minister of Education, or unless s. 3.3 applies

[References: *Local Government Act* s. 107(1); *School Act* s. 45(1), 45(5)]

3.3 In *Eastern, Central, Southern and At Large Attendance Zone*, the required advance voting opportunity will be held on the tenth day before general voting day and no other advance voting opportunity will be held.

[References: *School Act* s. 45(1), (5); *Local Government Act* s. 107(2)]

4. Order of Names on the Ballot

The order of names of candidates on the ballot will be alphabetical.

[References: *School Act* s. 46(4), *Local Government Act* s. 116, 117]

5. Resolution of Tie Votes after Judicial Recount

In the event of a tie vote after a judicial recount, the tie vote will be resolved by a run-off election in accordance with the *School Act* and the *Local Government Act*.

[References: *School Act* s. 46(4), *Local Government Act* s. 151, 152]

6. Nomination Deposit

No nomination deposit is required for nomination for the office of school trustee.
[References: *School Act* s. 45(9), 46(4), *Local Government Act* s. 88]

7. Number of Nominators

The minimum numbers of qualified nominators for a trustee candidate in *Trustee Electoral Area for Eastern, Central and Southern Attendance Zone* is two. The minimum number of qualified nominators for a trustee candidate in *Trustee Electoral Area for At Large Attendance Zone* is two.

[References: *School Act* ss. 45(9), 46(4), *Local Government Act* s. 86(1), 86(2)]

8. Website Access to Candidate Nomination Documents and Campaign Financing Disclosure Statements

8.1 The Board authorizes public access, during the regular office hours at the Board's office, to nomination documents of trustee candidates by internet or other electronic means until 30 days after declaration of the election results.

8.2 In accordance with the *Local Elections Campaign Financing Act*, the Board will make available to the public for inspection during the regular office hours of the Board's head office, the trustee candidates' campaign financing disclosure statements and supplementary reports until 5 years after general voting day for the election to which the trustee's campaign financial disclosure statements and supplementary report relate either by providing:

- (a) access by internet, or
- (b) a copy of that information for inspection

8.3 The Board will, on request, provide a copy or other record of trustee candidates' campaign financing disclosure statements and supplementary reports for as long as they are required to be available to the public under section 8.2 for a fee of \$0.10 per page.

8.4 Before providing the services under section 8, the Board, requires the person requesting the service to

- (a) satisfy the Board that any purpose for which personal information is to be used is permitted by section 63 of the *Local Elections Campaign Financing Act*, and
- (b) provide a signed statement that
 - (i) the individual, and
 - (ii) if applicable, any individual or organization on whose behalf the first individual is accessing, inspecting or obtaining the copy or other record

will not use personal information included in the copy or other record except for a purpose permitted under the *Local Elections Campaign Financing Act*.

[References: *School Act* s. 45(1), *Local Government Act* s. 89(7), and (8), *Local Elections Campaign Financing Act*, ss. 58 and 59]

9. Application of Local Government Bylaws

- (a) In *Eastern, Central, Southern and At Large Attendance Zones Trustee Electoral Area*, if the *Villages of Silverton, New Denver, Nakusp, part of Electoral Area H, part and/or of Electoral Area K of Regional District of Central Kootenay and part of Electoral Area B of Columbia Shuswap Regional District* conducts all or a part of the trustee election, the elections bylaws of *Villages of Silverton, New Denver, Nakusp, part of Electoral Area H, part and/or of Electoral Area K of Regional District of Central Kootenay and part of Electoral Area B of Columbia Shuswap Regional District*, as they may be amended from time to time, apply to that trustee election or part of the trustee election, except for any bylaws determining the minimum number of nominators, the order of names on the ballot, the resolution of tie votes after judicial recount, requiring a nomination deposit, or any other matter on which the local government bylaws may not by law apply to a trustee election.
- (b) In *Eastern, Central, Southern and At Large Attendance Zones Trustee Electoral Area*, if the *Villages of Silverton, New Denver, Nakusp, part of Electoral Area H, part and/or of Electoral Area K of Regional District of Central Kootenay and part of Electoral Area B of Columbia Shuswap Regional District*, for a trustee election held at the same time as the general local elections, the elections bylaws of *Villages of Silverton, New Denver, Nakusp, part of Electoral Area H, part and/or of Electoral Area K of Regional District of Central Kootenay and part of Electoral Area B of Columbia Shuswap Regional District*, as they may be amended from time to time, apply to that trustee election, except for any bylaws determining the minimum number of nominators, the order of names on the ballot, the resolution of tie votes after judicial recount, requiring a nomination deposit, or any other matter on which the local government bylaws may not by law apply to a trustee election.

[References: *School Act* s. 37(1), s. 38(4)-(5), s. 45(8)-(10), s. 46(4)]

10. Elections conducted by the Board

The following additional provisions apply to those trustee elections that the Board conducts on its own behalf except where the Board has adopted a local government bylaw to apply to the trustee election.

10.1 Additional Advance Voting Opportunities

The chief election officer is authorized to establish additional advance voting opportunities for each election and to designate the voting places, establish the date and the voting hours for these voting opportunities.

[References: *School Act* s.45 (1); *Local Government Act* s.108]

10.2 Additional General Voting Opportunities

The chief election officer is authorized to establish additional general voting opportunities for general voting day for each election and to designate the voting places and voting hours, within the limits set out in the *Local Government Act*, for such voting opportunities.

[References: *School Act* s.45 (1), *Local Government Act* s.106]

10.3 Special voting opportunities

- (a) In order to give electors who may otherwise be unable to vote an opportunity to do so, special voting opportunities are established for each election for residents, patients or workers of Arrow Lakes Hospital and Halcyon Community Home on the date on which the special voting opportunity is held, including those who are admitted as patients before the end of the voting hours and the chief election officer is authorized to establish the location, date and voting hours, within the limits set out in the *Local Government Act*, for each special voting opportunity. The chief election officer is authorized to limit the number of candidate representatives who may be present at the special voting opportunity.

[References: *School Act* s. 45(1), *Local Government Act* s.109]

10.4 Mail Ballot Voting

- (a) Subject to the *Local Government Act*, voting and registration may be done by mail for
 - (i) persons who have a physical disability, illness or injury that affects their ability to vote at another voting opportunity;
 - (ii) persons who reside in a specified area of the jurisdiction for which the election is being held that is remote from voting places at which they are entitled to vote; and
 - (iii) persons who expect to be absent from the trustee electoral area on general voting day and at the times of all advance voting opportunities.
- (b) The areas specified for the purpose of subsection (a) (ii) are: *the northern part of the Central Attendance Zone Trustee Electoral Area which consists of a part of Electoral Area K of Regional District of Central Kootenay and a part of Electoral Area B of Columbia Shuswap Regional District for the Central and At Large Attendance Zone Trustee Electoral Area*
- (c) Procedures for mail ballot voting and registration may be established by separate bylaw.

- (d) The Chief Election Officer may establish time limits in relation to mail ballot voting.

[References: *School Act* s. 45(1), *Local Government Act* s. 110]

10.5 The Provincial Voters List be utilized for Trustee Election purposes

As authorized by the *Local Government Act* for all elections the most current available Provincial list of voters prepared under the *Election Act*, shall become the register of resident electors on the 52nd day prior to general voting day.

[References: *Local Government Act* s.76]

10.6 Number of Scrutineers at Voting Places

- (a) The number of scrutineers for each candidate that may attend at an election is a maximum of one scrutineer for each ballot box in use

[References: *School Act* s. 45(1), *Local Government Act* s. 120]

11. Title

This bylaw may be cited as "School District No. 10 (Arrow Lakes) Trustee Elections Bylaw No. 15.

12. Repealed

School District No. 10 (Arrow Lakes) Trustee Elections Bylaw No. 13 is hereby repealed.

Read a first time this 12th day of June, 2018

Read a second time this 12th day of June, 2018

Read a third and final time this 12th day of June, 2018

Chairperson of the Board

Secretary-Treasurer



School District 10 (Arrow Lakes)

World Class Learning in a Rural Environment

2018-2019 Board (School) Calendar

Board of Education

External Board Events (i.e. BCSTA/Branch)	Other (i.e. Finance/Strategic Plan)
Statutory Holidays	School Vacation Periods
District or School NI Days	Curriculum Support Day
Board Meeting Dates	Policy Committee

September
September 14-15 - KBB AGM
September 18 - Board Meeting
September 30 - Audited Financials, 5 Year Capital Plan Due
October
October 16 - Board Meeting
October 20 - Board Local Elections
November
BCPSEA Fall Symposium
November 20 - Board Meeting
November 24 - BCSTA AGM
November 30 - BCSTA Provincial Council
November 29 - December 1 - 2018 Trustee Academy
December
December 18 - Board Meeting / Inaugural Meeting
January
January 15 - Board Meeting
January 23-24 - BCPSEA AGM
January 25-26 - New Trustee Academy
February
February 8-9 - BCSTA Provincial Council
Budget Consultation Dates:
February 19 - Board Meeting
February 21 - BCSTA Meeting of Board Chairs
February 28 - Finance Amended Annual Budget Deadline
Finance Committee Dates:
March
March 12* - Board Meeting
Finance Committee Dates:
April
April 16 - Board Meeting
Finance: Annual Budget Approval Deadline ?
Finance Committee Dates:
April 25-28 - BCSTA AGM
May
May 21 - Board Meeting
June
June 18 - Board Meeting

JULY 2018							AUGUST 2018						
S	M	T	W	T	F	S	S	M	T	W	T	F	S
										1	2	3	4
1	2	3	4	5	6	7	5	6	7	8	9	10	11
8	9	10	11	12	13	14	12	13	14	15	16	17	18
15	16	17	18	19	20	21	19	20	21	22	23	24	25
22	23	24	25	26	27	28	26	27	28	29	30	31	
29	30	31											
SEPTEMBER 2018							OCTOBER 2018						
S	M	T	W	T	F	S	S	M	T	W	T	F	S
						1		1	2	3	4	5	6
2	3	4	5	6	7	8	7	8	9	10	11	12	13
9	10	11	12	13	14	15	14	15	16	17	18	19	20
16	17	18	19	20	21	22	21	22	23	24	25	26	27
23	24	25	26	27	28	29	28	29	30	31			
30													
NOVEMBER 2018							DECEMBER 2018						
S	M	T	W	T	F	S	S	M	T	W	T	F	S
				1	2	3							1
4	5	6	7	8	9	10	2	3	4	5	6	7	8
11	12	13	14	15	16	17	9	10	11	12	13	14	15
18	19	20	21	22	23	24	16	17	18	19	20	21	22
25	26	27	28	29	30		23	24	25	26	27	28	29
							30	31					
JANUARY 2019							FEBRUARY 2019						
S	M	T	W	T	F	S	S	M	T	W	T	F	S
		1	2	3	4	5						1	2
6	7	8	9	10	11	12	3	4	5	6	7	8	9
13	14	15	16	17	18	19	10	11	12	13	14	15	16
20	21	22	23	24	25	26	17	18	19	20	21	22	23
27	28	29	30	31			24	25	26	27	28		
MARCH 2019							APRIL 2019						
S	M	T	W	T	F	S	S	M	T	W	T	F	S
					1	2		1	2	3	4	5	6
3	4	5	6	7	8	9	7	8	9	10	11	12	13
10	11	12	13	14	15	16	14	15	16	17	18	19	20
17	18	19	20	21	22	23	21	22	23	24	25	26	27
24	25	26	27	28	29	30	28	29	30				
31													
MAY 2019							JUNE 2019						
S	M	T	W	T	F	S	S	M	T	W	T	F	S
			1	2	3	4							1
5	6	7	8	9	10	11	2	3	4	5	6	7	8
12	13	14	15	16	17	18	9	10	11	12	13	14	15
19	20	21	22	23	24	25	16	17	18	19	20	21	22
26	27	28	29	30	31		23	24	25	26	27	28	29
							30						