



REGULAR MEETING OF THE BOARD OF SCHOOL DISTRICT 10 (Arrow Lakes)

MINUTES

School Board Office

Date: Tuesday February 19, 2019
7:00 pm

PRESENT

TRUSTEES: L. Brekke, M. Teindl, R. Farrell, D. Simon

STAFF: T. Taylor, M. Grenier, S. Woolf

OTHERS: R. Bardati

REGRETS: L. Newman, C. Dixon

1. CALL TO ORDER:

M. Teindl called the meeting to order at 7:18 pm.

Acknowledgement of Territory

2. ADOPTION OF AGENDA:

Moved by L. Brekke, seconded by R. Farrell that the agenda be adopted as presented.

CARRIED

3. ADOPTION OF MINUTES:

Moved by R. Farrell, seconded by D. Simon that the Minutes of the Regular Meeting of January 15, 2019 be adopted as presented.

CARRIED

4. PRESENTATIONS

a) AED Presentation (A. Olson and T. Taylor)

A recommendation was presented that the Board of Education approve installation of AEDs in the two district secondary schools after a district AED Training and Maintenance Protocol has been developed.

The Board deferred further discussion and decision to the March Regular Board Meeting.

5. DISPOSITION OF PREVIOUS PRESENTATIONS

Nil

6. FINANCIAL UPDATE: (S.Woolf)

- a) January 31, 2019 Financial Report (report attached)
- b) Amended Budget Bylaw (report attached)

Moved by L. Brekke, seconded by R. Farrell that the Board of Education for School District 10 (Arrow Lakes), adopt the Amended Annual Budget Bylaw for the fiscal year 2018/2019 pursuant to section 113 of the School Act, R.S.B.C., 1996, c.412 as amended from time to time, (called the "Act"), in the amount of \$9,091,196 and that the Amended Annual Budget Bylaw be given all three readings at the Regular meeting of February 19, 2019.

CARRIED

Moved by R. Farrell, seconded by L. Brekke that the Board of Education approve first reading of the Amended Annual Budget Bylaw for fiscal year 2018/2019 in the amount of \$9,091,196.

CARRIED

Moved by R. Farrell, seconded by D. Simon that the Board of Education approve second reading of the Amended Annual Budget Bylaw for fiscal year 2018/2019 in the amount of \$9,091,196.

CARRIED

Moved by L. Brekke, seconded by R. Farrell that the Board of Education approve third and final reading of the Amended Annual Budget Bylaw for fiscal year 2018/2019 in the amount of \$9,091,196.

CARRIED

7. QUESTIONS REGARDING FINANCIAL

Nil

8. REPORTS

- a) **Chairperson**
 - Report attached
- b) **Education Partnership Committee**
No report
- c) **Parent Advisory Council / Trustee Liaison Reports:**
 - i) Burton Elementary School (D. Simon)
 - Report attached
 - ii) Edgewood Elementary School (D. Simon)
No report

- iii) Nakusp Elementary School (M. Teindl)
 - Report attached
 - iv) Lucerne Elementary-Secondary School (R. Farrell)
 - Report attached
 - v) Nakusp Secondary School (C. Dixon)
 - Report attached
 - vi) District Parent Advisory Council (L. Brekke)

No report
 - vii) CUPE/Board Liaison (M. Teindl)
 - Report attached
 - viii) ALTA/Board Liaison Meeting (M. Teindl)
 - Report attached
 - ix) Occupational Health and Safety Committee (L. Brekke)
 - Report attached
 - x) Chamber of Commerce
 - Nakusp: AGM is February 20, 2019
 - New Denver/Silverton: AGM is March 14, 2019
 - xi) Strong Start Centres (M. Teindl)
 - Nakusp Strong Start (report attached)
 - New Denver Strong Start (report attached)
 - xii) Arrow Lakes Aboriginal Educational Advisory Council (C. Dixon)
 - Report attached
- d) Branch / BCSTA / BCPSEA
- i) Branch: Report attached (L. Brekke)
 - ii) BCSTA: Report attached (L. Brekke)
 - iii) BCPSEA: Report attached (M. Teindl)
- e) Superintendent/Secretary-Treasurer: (T. Taylor)
- The Superintendent/Secretary-Treasurer Report was presented at the Education Partnership Committee Meeting. A copy of this report is included as part of the Regular Meeting Minutes.

9. OLD BUSINESS:

- a) Trustee Remuneration

Moved by L. Brekke seconded by R. Farrell that the Board of Education for School District 10 (Arrow Lakes), approve an increase to the annual remuneration for Trustees as follows:

- **An increase for the Chair position of \$788**
- **An increase for the Vice Chair of \$698**
- **An increase for Trustees of \$638**

CARRIED

- b) 2019-2020 DRAFT School Calendars (attached)

Moved by D. Simon, seconded by L. Brekke that the Board of Education for School District 10 (Arrow Lakes) approve the 2019-2020 4-Day and 5-Day Calendars presented, with an amendment to the proposed February Pro-D day from February 21, 2019 to February 14, 2019.

CARRIED

10. NEW BUSINESS:

- a) New Spaces Child Care Grant

Moved by D. Simon, seconded by R. Farrell that the Board of Education approve submission of a *Childcare BC New Spaces Fund* application for capital funding to renovate two unused classrooms and adjacent washroom facilities at Lucerne Elementary Secondary School.

CARRIED

11. NEXT MEETING DATES:

- a) Education Partnership Committee Meeting: March 12, 2019 6:00pm
- b) Regular Meeting of the Board: March 12, 2019 7:00pm

12. QUESTIONS FROM PUBLIC:

- a) Clarification of the responsibilities of The Society for the proposed Childcare Spaces was discussed.

13. ADJOURNMENT:

The meeting was adjourned at 8:39pm.

M. Teindl

T. Taylor

Chairperson

Superintendent/Secretary-Treasurer

AEDs in Schools

Respectfully presented by

Art Olson, Manager of Operations and Transportation

Terry Taylor, Superintendent/Secretary-Treasurer

At February 19th Regular Meeting of SD 10 Board of Education

Review of Other School Districts - AED use

- Across the province there is a range of practice; some school districts have AEDs, others do not (about 50/50)
- In Kootenay Boundary region:
 - SD 5 - secondary schools only
 - SD 6 - secondary schools only
 - SD 8 - only 2 installed; currently reviewing
 - SD 20 - secondary schools only
 - SD 51 - none

Changing Practice in AEDs in Schools

- Over past couple of years, districts which had not allowed installation of AEDs have changed their views
- PADs program and AED in Schools have been actively lobbying schools to install AEDs
- School Protection advice is now - it is up to the district

Risk Management - School Protection

- Whether to install or not, depends on the school district
- No legal or liability reason to install AEDs in schools
- Financial costs - installation, maintenance, training
- Risks to school districts include:
 - Need to ensure training for operators
 - Need to change batteries (annually - cost \$500 - \$600)
 - Need to inspect and monitor pads and batteries regularly

Risk Management - Mitigating the Risks

- School Protection Program indicates that if AEDs are in schools, liability up to \$1 M for employees or students would be covered (same as regular liability coverage)
- Negligence is a potential liability risk if AEDs are not regularly inspected and maintained
- Recommend having a regular and reasonable plan of maintenance and training by district employees
- Recommend if approved, to develop a policy or protocol to cover risks and outline process

Next Steps

- Recommendation:

That the Board of Education approve installation of AEDs in the two district secondary schools after a district AED Training and Maintenance Protocol has been developed.



**Regular Board Meeting
February 12, 2019**

Presented by: Shelly Woolf, CPA, CA Assistant Secretary Treasurer

- 2018-2019 Operating Budget – Spent to date \$3,870,322 - 48%**
2017-2018 Operating Budget – Spent to date \$3,901,435 - 48%

Refer to Monthly Expenditure Report - Page 3 (Jan, 2019) and Page 4 (Jan, 2018)
Operating Budget Status – 48% remaining compared to a target amount of 48%

- Operating Surplus - \$837,995**

Unrestricted	(\$137,505)
Restricted	975,500
Total	\$837,995

- 2018-2019 Annual Facility Grants Budget and Other Capital Funds**

a) Annual Facilities Grant (AFG) – Operating Grant

Total	\$62,456
Deducted by Ministry for CAMS	(5,316)
Expended to date	(23,799)
Available AFG Operating Grant	\$ 33,341

b) Annual Facilities Grant – Capital Grant (Bylaw) –46% spent

AFG 2018-2019 Capital Grant	\$244,547
Expended to date 2018-2019	(131,817)
Available AFG Capital Grant	\$112,730

c) School Enhancement Program Grant (Bylaw) – 3 projects approved, 3 in progress. 53% spent.

	NSS Dust Collector	LESS Dust Collector	NSS Building Envelope Repair	Total
Approved	\$221,110	\$221,110	\$174,600	\$616,820
Expended to date	(263,857)	(51,571)	(12,974)	(328,402)
Available	\$(42,747)	\$169,539	\$161,626	\$288,418



**Regular Board Meeting
February 12, 2019**

d) Capital Reserve Balances

Sharable (Ministry Restricted) Capital	\$207,089
Local Capital	85,608
Total	\$292,697

e) Youth Trades Equipment – Total 3 Year Program Funding \$368,528.

	NSS	LESS	Total
Approved	\$222,334	\$146,194	\$368,528
Expended to date	(196,971)	(107,935)	(304,906)
Available	\$25,363	\$38,259	\$63,622

4. Sick Leave/Replacement Cost and Budget: \$100,752 (55.0%) spent of the \$181,940 budget allocation (LY \$98,842) - The cost to date includes the wage and benefit costs for replacement staffing brought in to cover regular employee's sick time and/or medical appointments.

5. 1701 Data Enrollment – Funded FTE 456.4381 vs 435.4688 last year – increase 20.9693 FTE
Amended Budget Operating Grant \$7,119,604 compared to \$6,913,390 – increase \$206,214

6. Government & Other Reports Filed
Amended Budget for Board Approval
GST Rebate

Fund : 0 General Operating

0	TITLE	JAN	YEAR TO DATE	ENCUMBERED	FULL YEAR BUDGET	AVAILABLE	PERC
Function : 1 Instruction							
1	Salaries	356,192.18	1,911,056.81		3,647,991	1,736,934	48
2	Emp. Benefits/Allowances	93,577.59	420,800.16		890,603	469,803	53
3	Services	31,538.92	143,825.11	557.76	334,600	190,217	57
5	Supplies And Materials	20,715.34	86,631.06	467.44	208,791	121,693	58
TOTAL FOR Function - 1		502,024.03	2,562,313.14	1,025.20	5,081,985	2,518,647	50
Function : 4 District Administration							
1	Salaries	34,082.25	213,028.45		426,500	213,472	50
2	Emp. Benefits/Allowances	5,967.61	27,616.28		79,430	51,814	65
3	Services	38,960.86	182,603.23		234,851	52,248	22
5	Supplies And Materials	7,284.54	25,547.83		49,875	24,327	49
TOTAL FOR Function - 4		86,295.26	448,795.79	0.00	790,656	341,860	43
Function : 5 Operations & Maintenance							
1	Salaries	39,787.14	326,415.53		563,335	236,919	42
2	Emp. Benefits/Allowances	10,547.04	70,977.18		145,350	74,373	51
3	Services	3,513.18	35,496.38		68,800	33,304	48
5	Supplies And Materials	51,193.89	225,748.02	2,690.95	363,668	135,229	37
TOTAL FOR Function - 5		105,041.25	658,637.11	2,690.95	1,141,153	479,825	42
Function : 7 Transportation & Housing							
1	Salaries	19,107.85	111,379.84		203,357	91,977	45
2	Emp. Benefits/Allowances	4,943.02	24,890.84		52,912	28,021	53
3	Services	5,702.71	25,083.15		29,868	4,785	16
5	Supplies And Materials	8,742.36	39,222.45		84,046	44,824	53
TOTAL FOR Function - 7		38,495.94	200,576.28	0.00	370,183	169,607	46
TOTAL FOR Fund - 0		731,856.48	3,870,322.32	3,716.15	7,383,977	3,509,939	48

Current Year Targets - Remaining
 10 month expenses (Function 1 & 7) 50%
 12 month expenses (Function 4 & 5) 42%
 Overall Target 48%

Fund : 0 General Operating

0	TITLE	JAN	YEAR TO DATE	ENCUMBERED	FULL YEAR BUDGET	AVAILABLE	PERC
Function : 1 Instruction							
1	Salaries	339,030.80	1,819,285.49		3,610,154	1,790,869	50
2	Emp. Benefits/Allowances	84,142.99	432,104.09		931,293	499,189	54
3	Services	26,209.36	133,903.78		305,542	171,638	56
4	Services	387.07	2,526.73		23,762	21,235	89
5	Supplies And Materials	2,099.39	91,962.96	1,924.07	198,937	105,050	53
TOTAL FOR Function - 1		451,869.61	2,479,783.05	1,924.07	5,069,688	2,587,981	51

Function : 4 District Administration

1	Salaries	36,374.71	281,070.08		451,173	170,103	38
2	Emp. Benefits/Allowances	7,990.31	55,550.18		104,001	48,451	47
3	Services	20,863.81	130,012.94	630.00	208,801	78,158	37
4	Services	5,719.78	27,699.40		58,950	31,251	53
5	Supplies And Materials	11,278.35	22,889.99		39,612	16,722	42
TOTAL FOR Function - 4		82,226.96	517,222.59	630.00	862,537	344,684	40

Function : 5 Operations & Maintenance

1	Salaries	38,713.03	323,992.50		549,263	225,271	41
2	Emp. Benefits/Allowances	8,531.45	77,759.27		132,540	54,781	41
3	Services	46.80	7,457.13		33,030	25,573	77
4	Services	11,172.54	36,420.11		58,400	21,980	38
5	Supplies And Materials	49,625.95	258,579.47	2,639.98	367,260	106,041	29
TOTAL FOR Function - 5		108,089.77	704,208.48	2,639.98	1,140,493	433,645	38

Function : 7 Transportation & Housing

1	Salaries	17,562.81	111,353.62		200,099	88,745	44
2	Emp. Benefits/Allowances	4,127.65	27,842.26		48,540	20,698	43
3	Services	1,478.34	13,440.43		32,219	18,779	58
4	Services		1,051.38		1,000	51-	5-
5	Supplies And Materials	10,030.00	46,533.43		90,145	43,612	48
TOTAL FOR Function - 7		33,198.80	200,221.12	0.00	372,003	171,782	46

TOTAL FOR Fund - 0		675,385.14	3,901,435.24	5,194.05	7,444,721	3,538,092	48
--------------------	--	------------	--------------	----------	-----------	-----------	----

2018 Targets - Remaining
 10 month expenses (Function 1 & 7) 50%
 12 month expenses (Function 4 & 5) 42%
 Overall Target 48%

Amended Annual Budget

School District No. 10 (Arrow Lakes)

June 30, 2019

School District No. 10 (Arrow Lakes)

June 30, 2019

Table of Contents

Bylaw	1
Amended Annual Budget - Revenue and Expense - Statement 2	2
Amended Annual Budget - Changes in Net Financial Assets (Debt) - Statement 4	4
Amended Annual Budget - Schedule of Changes in Accumulated Surplus (Deficit) by Fund - Schedule 1	5
Amended Annual Budget - Operating Revenue and Expense - Schedule 2	6
Schedule 2A - Amended Annual Budget - Schedule of Operating Revenue by Source	7
Schedule 2B - Amended Annual Budget - Schedule of Operating Expense by Object	8
Schedule 2C - Amended Annual Budget - Operating Expense by Function, Program and Object	9
Amended Annual Budget - Special Purpose Revenue and Expense - Schedule 3	11
Schedule 3A - Amended Annual Budget - Changes in Special Purpose Funds	12
Amended Annual Budget - Capital Revenue and Expense - Schedule 4	14

*NOTE - Statement 1, Statement 3, Statement 5 and Schedules 4A - 4D are used for Financial Statement reporting only.

AMENDED ANNUAL BUDGET BYLAW

A Bylaw of THE BOARD OF EDUCATION OF SCHOOL DISTRICT NO. 10 (ARROW LAKES) (called the "Board") to adopt the Amended Annual Budget of the Board for the fiscal year 2018/2019 pursuant to section 113 of the *School Act*, R.S.B.C., 1996, c. 412 as amended from time to time (called the "Act").

1. Board has complied with the provisions of the Act respecting the Amended Annual Budget adopted by this bylaw.
2. This bylaw may be cited as School District No. 10 (Arrow Lakes) Amended Annual Budget Bylaw for fiscal year 2018/2019.
3. The attached Statement 2 showing the estimated revenue and expense for the 2018/2019 fiscal year and the total budget bylaw amount of \$9,091,196 for the 2018/2019 fiscal year was prepared in accordance with the *Act*.
4. Statement 2, 4 and Schedules 1 to 4 are adopted as the Amended Annual Budget of the Board for the fiscal year 2018/2019.

READ A FIRST TIME THE 19th DAY OF FEBRUARY, 2019;

READ A SECOND TIME THE 19th DAY OF FEBRUARY, 2019;

READ A THIRD TIME, PASSED AND ADOPTED THE 19th DAY OF FEBRUARY, 2019;

Chairperson of the Board

(Corporate Seal)

Secretary Treasurer

I HEREBY CERTIFY this to be a true original of School District No. 10 (Arrow Lakes) Amended Annual Budget Bylaw 2018/2019, adopted by the Board the _____ DAY OF _____, 2019.

Secretary Treasurer

School District No. 10 (Arrow Lakes)

Statement 2

Amended Annual Budget - Revenue and Expense

Year Ended June 30, 2019

	2019 Amended Annual Budget	2019 Annual Budget
Ministry Operating Grant Funded FTE's		
School-Age	456,438	416,000
Total Ministry Operating Grant Funded FTE's	456,438	416,000
Revenues	\$	\$
Provincial Grants		
Ministry of Education	7,769,805	7,432,981
Other	50,400	18,000
Other Revenue	210,000	210,000
Rentals and Leases	6,000	6,000
Investment Income	41,600	41,600
Amortization of Deferred Capital Revenue	397,849	397,849
Total Revenue	8,475,654	8,106,430
Expenses		
Instruction	5,981,433	5,568,063
District Administration	790,609	882,796
Operations and Maintenance	1,740,238	1,725,138
Transportation and Housing	521,778	490,428
Total Expense	9,034,058	8,666,425
Net Revenue (Expense)	(558,404)	(559,995)
Budgeted Allocation (Retirement) of Surplus (Deficit)	321,761	323,352
Budgeted Surplus (Deficit), for the year	(236,643)	(236,643)
Budgeted Surplus (Deficit), for the year comprised of:		
Operating Fund Surplus (Deficit)		
Special Purpose Fund Surplus (Deficit)		
Capital Fund Surplus (Deficit)	(236,643)	(236,643)
Budgeted Surplus (Deficit), for the year	(236,643)	(236,643)

School District No. 10 (Arrow Lakes)

Amended Annual Budget - Revenue and Expense

Year Ended June 30, 2019

	2019 Amended Annual Budget	2019 Annual Budget
Budget Bylaw Amount		
Operating - Total Expense	7,658,000	7,383,977
Special Purpose Funds - Total Expense	682,828	589,218
Special Purpose Funds - Tangible Capital Assets Purchased	57,138	57,138
Capital Fund - Total Expense	693,230	693,230
Total Budget Bylaw Amount	9,091,196	8,723,563

Approved by the Board

Signature of the Chairperson of the Board of Education

Date Signed

Signature of the Superintendent

Date Signed

Signature of the Secretary Treasurer

Date Signed

School District No. 10 (Arrow Lakes)

Amended Annual Budget - Changes in Net Financial Assets (Debt)
Year Ended June 30, 2019

	2019 Amended Annual Budget	2019 Annual Budget
	\$	\$
Surplus (Deficit) for the year	<u>(558,404)</u>	<u>(559,995)</u>
Effect of change in Tangible Capital Assets		
Acquisition of Tangible Capital Assets		
From Operating and Special Purpose Funds	<u>(57,138)</u>	<u>(57,138)</u>
Total Acquisition of Tangible Capital Assets	<u>(57,138)</u>	<u>(57,138)</u>
Amortization of Tangible Capital Assets	<u>693,230</u>	<u>693,230</u>
Total Effect of change in Tangible Capital Assets	<u>636,092</u>	<u>636,092</u>
	<u>-</u>	<u>-</u>
(Increase) Decrease in Net Financial Assets (Debt)	<u><u>77,688</u></u>	<u><u>76,097</u></u>

School District No. 10 (Arrow Lakes)

Amended Annual Budget - Schedule of Changes in Accumulated Surplus (Deficit) by Fund
Year Ended June 30, 2019

	Operating Fund	Special Purpose Fund	Capital Fund	2019 Amended Annual Budget
	\$	\$	\$	\$
Accumulated Surplus (Deficit), beginning of year	1,453,913	-	3,313,900	4,767,813
Changes for the year				
Net Revenue (Expense) for the year	(321,761)	57,138	(293,781)	(558,404)
Interfund Transfers				
Tangible Capital Assets Purchased		(57,138)	57,138	-
Net Changes for the year	(321,761)	-	(236,643)	(558,404)
Budgeted Accumulated Surplus (Deficit), end of year	1,132,152	-	3,077,257	4,209,409

School District No. 10 (Arrow Lakes)

Amended Annual Budget - Operating Revenue and Expense
Year Ended June 30, 2019

	2019 Amended Annual Budget	2019 Annual Budget
	\$	\$
Revenues		
Provincial Grants		
Ministry of Education	7,239,839	6,996,625
Other	50,400	18,000
Rentals and Leases	6,000	6,000
Investment Income	40,000	40,000
Total Revenue	<u>7,336,239</u>	<u>7,060,625</u>
Expenses		
Instruction	5,298,605	4,978,845
District Administration	790,609	882,796
Operations and Maintenance	1,167,253	1,152,153
Transportation and Housing	401,533	370,183
Total Expense	<u>7,658,000</u>	<u>7,383,977</u>
Net Revenue (Expense)	<u>(321,761)</u>	<u>(323,352)</u>
Budgeted Prior Year Surplus Appropriation	<u>321,761</u>	<u>323,352</u>
Budgeted Surplus (Deficit), for the year	<u>-</u>	<u>-</u>

School District No. 10 (Arrow Lakes)

Amended Annual Budget - Schedule of Operating Revenue by Source
Year Ended June 30, 2019

	2019 Amended Annual Budget	2019 Annual Budget
	\$	\$
Provincial Grants - Ministry of Education		
Operating Grant, Ministry of Education	7,119,604	6,913,390
Other Ministry of Education Grants		
Pay Equity	40,560	40,560
Transportation Supplement	42,675	42,675
Early Action Initiatives	37,000	-
Total Provincial Grants - Ministry of Education	7,239,839	6,996,625
Provincial Grants - Other	50,400	18,000
Rentals and Leases	6,000	6,000
Investment Income	40,000	40,000
Total Operating Revenue	7,336,239	7,060,625

School District No. 10 (Arrow Lakes)

Schedule 2B

Amended Annual Budget - Schedule of Operating Expense by Object
Year Ended June 30, 2019

	2019 Amended Annual Budget	2019 Annual Budget
	\$	\$
Salaries		
Teachers	2,480,000	2,395,859
Principals and Vice Principals	488,000	230,000
Educational Assistants	320,000	390,000
Support Staff	726,577	734,291
Other Professionals	735,901	939,300
Substitutes	182,998	151,733
Total Salaries	4,933,476	4,841,183
Employee Benefits	1,245,116	1,168,295
Total Salaries and Benefits	6,178,592	6,009,478
Services and Supplies		
Services	409,841	297,615
Student Transportation	27,650	21,868
Professional Development and Travel	185,147	180,947
Rentals and Leases	7,600	350
Dues and Fees	20,000	22,000
Insurance	41,000	36,651
Supplies	580,670	605,160
Utilities	207,500	209,908
Total Services and Supplies	1,479,408	1,374,499
Total Operating Expense	7,658,000	7,383,977

School District No. 10 (Arrow Lakes)

Amended Annual Budget - Operating Expense by Function, Program and Object
 Year Ended June 30, 2019

	Teachers Salaries	Principals and Vice Principals Salaries	Educational Assistants Salaries	Support Staff Salaries	Other Professionals Salaries	Substitutes Salaries	Total Salaries
	\$	\$	\$	\$	\$	\$	\$
1 Instruction							
1.02 Regular Instruction	2,170,000	244,000	-	93,577	-	107,571	2,615,148
1.03 Career Programs	-	-	-	-	-	-	-
1.07 Library Services				18,000			18,000
1.08 Counselling	115,000						115,000
1.10 Special Education	170,000	-	320,000	-	44,911	30,817	565,728
1.30 English Language Learning							-
1.31 Aboriginal Education	25,000				13,610		38,610
1.41 School Administration		244,000		70,000	77,574		391,574
Total Function 1	2,480,000	488,000	320,000	181,577	136,095	138,388	3,744,060
4 District Administration							
4.11 Educational Administration					87,500		87,500
4.40 School District Governance					59,900		59,900
4.41 Business Administration					266,136		266,136
Total Function 4	-	-	-	-	413,536	-	413,536
5 Operations and Maintenance							
5.41 Operations and Maintenance Administration					162,632		162,632
5.50 Maintenance Operations				352,000	-	33,610	385,610
5.52 Maintenance of Grounds				23,000	-		23,000
5.56 Utilities					-		-
Total Function 5	-	-	-	375,000	162,632	33,610	571,242
7 Transportation and Housing							
7.41 Transportation and Housing Administration					23,638		23,638
7.70 Student Transportation				170,000		11,000	181,000
Total Function 7	-	-	-	170,000	23,638	11,000	204,638
9 Debt Services							
Total Function 9	-	-	-	-	-	-	-
Total Functions 1 - 9	2,480,000	488,000	320,000	726,577	735,901	182,998	4,933,476

School District No. 10 (Arrow Lakes)

Amended Annual Budget - Operating Expense by Function, Program and Object
Year Ended June 30, 2019

	Total Salaries	Employee Benefits	Total Salaries and Benefits	Services and Supplies	2019 Amended Annual Budget	2019 Annual Budget
	\$	\$	\$	\$	\$	\$
1 Instruction						
1.02 Regular Instruction	2,615,148	675,412	3,290,560	429,658	3,720,218	3,304,661
1.03 Career Programs	-	-	-	7,075	7,075	6,975
1.07 Library Services	18,000	4,680	22,680	15,528	38,208	26,333
1.08 Counselling	115,000	31,000	146,000	1,000	147,000	118,261
1.10 Special Education	565,728	141,325	707,053	86,164	793,217	877,648
1.30 English Language Learning	-	-	-	-	-	-
1.31 Aboriginal Education	38,610	10,175	48,785	37,315	86,100	85,237
1.41 School Administration	391,574	105,080	496,654	10,133	506,787	559,730
Total Function 1	3,744,060	967,672	4,711,732	586,873	5,298,605	4,978,845
4 District Administration						
4.11 Educational Administration	87,500		87,500	24,500	112,000	248,000
4.40 School District Governance	59,900	1,198	61,098	56,100	117,198	102,730
4.41 Business Administration	266,136	71,850	337,986	223,425	561,411	532,066
Total Function 4	413,536	73,048	486,584	304,025	790,609	882,796
5 Operations and Maintenance						
5.41 Operations and Maintenance Administration	162,632	43,911	206,543	7,600	214,143	102,600
5.50 Maintenance Operations	385,610	100,260	485,870	213,260	699,130	801,070
5.52 Maintenance of Grounds	23,000	5,980	28,980	17,500	46,480	38,575
5.56 Utilities	-	-	-	207,500	207,500	209,908
Total Function 5	571,242	150,151	721,393	445,860	1,167,253	1,152,153
7 Transportation and Housing						
7.41 Transportation and Housing Administration	23,638	6,385	30,023		30,023	19,000
7.70 Student Transportation	181,000	47,860	228,860	142,650	371,510	351,183
Total Function 7	204,638	54,245	258,883	142,650	401,533	370,183
9 Debt Services						
Total Function 9	-	-	-	-	-	-
Total Functions 1 - 9	4,933,476	1,245,116	6,178,592	1,479,408	7,658,000	7,383,977

School District No. 10 (Arrow Lakes)

Amended Annual Budget - Special Purpose Revenue and Expense
Year Ended June 30, 2019

	<u>2019 Amended Annual Budget</u>	<u>2019 Annual Budget</u>
	\$	\$
Revenues		
Provincial Grants		
Ministry of Education	529,966	436,356
Other Revenue	210,000	210,000
Total Revenue	<u>739,966</u>	<u>646,356</u>
Expenses		
Instruction	682,828	589,218
Total Expense	<u>682,828</u>	<u>589,218</u>
Net Revenue (Expense)	<u>57,138</u>	<u>57,138</u>
Net Transfers (to) from other funds		
Tangible Capital Assets Purchased	(57,138)	(57,138)
Total Net Transfers	<u>(57,138)</u>	<u>(57,138)</u>
Budgeted Surplus (Deficit), for the year	<u>-</u>	<u>-</u>

School District No. 10 (Arrow Lakes)

Amended Annual Budget - Changes in Special Purpose Funds

Year Ended June 30, 2019

	Annual Facility Grant	Learning Improvement Fund	School Generated Funds	Strong Start	Ready, Set, Learn	OLEP	CommunityLINK	Classroom Enhancement Fund - Overhead	Classroom Enhancement Fund - Staffing and Remedies
	\$	\$	\$	\$		\$	\$	\$	\$
Deferred Revenue, beginning of year	-	-	200,000	-	-	-	-	-	-
Add: Restricted Grants									
Provincial Grants - Ministry of Education	62,454	26,795	-	96,000	12,250	7,043	105,074	61,925	158,425
Other			210,000						
	62,454	26,795	210,000	96,000	12,250	7,043	105,074	61,925	158,425
Less: Allocated to Revenue	62,454	26,795	210,000	96,000	12,250	7,043	105,074	61,925	158,425
Deferred Revenue, end of year	-	-	200,000	-	-	-	-	-	-
Revenues									
Provincial Grants - Ministry of Education	62,454	26,795		96,000	12,250	7,043	105,074	61,925	158,425
Other Revenue			210,000						
	62,454	26,795	210,000	96,000	12,250	7,043	105,074	61,925	158,425
Expenses									
Salaries									
Teachers				56,160		1,630			124,744
Educational Assistants		20,952					56,160	30,160	
	-	20,952	-	56,160	-	1,630	56,160	30,160	124,744
Employee Benefits		5,843		14,602		463	14,602	7,840	33,681
Services and Supplies	5,316		210,000	25,238	12,250	4,950	34,312	23,925	
	5,316	26,795	210,000	96,000	12,250	7,043	105,074	61,925	158,425
Net Revenue (Expense) before Interfund Transfers	57,138	-	-	-	-	-	-	-	-
Interfund Transfers									
Tangible Capital Assets Purchased	(57,138)								
	(57,138)	-	-	-	-	-	-	-	-
Net Revenue (Expense)	-	-	-	-	-	-	-	-	-

School District No. 10 (Arrow Lakes)

Amended Annual Budget - Changes in Special Purpose Funds

Year Ended June 30, 2019

	<u>TOTAL</u>
	\$
Deferred Revenue, beginning of year	200,000
Add: Restricted Grants	
Provincial Grants - Ministry of Education	529,966
Other	<u>210,000</u>
	739,966
Less: Allocated to Revenue	<u>739,966</u>
Deferred Revenue, end of year	<u>200,000</u>
Revenues	
Provincial Grants - Ministry of Education	529,966
Other Revenue	<u>210,000</u>
	739,966
Expenses	
Salaries	
Teachers	182,534
Educational Assistants	<u>107,272</u>
	289,806
Employee Benefits	77,031
Services and Supplies	<u>315,991</u>
	682,828
Net Revenue (Expense) before Interfund Transfers	<u>57,138</u>
Interfund Transfers	
Tangible Capital Assets Purchased	<u>(57,138)</u>
	(57,138)
Net Revenue (Expense)	<u>-</u>

School District No. 10 (Arrow Lakes)

Amended Annual Budget - Capital Revenue and Expense
Year Ended June 30, 2019

	2019 Amended Annual Budget			2019 Annual Budget
	Invested in Tangible Capital Assets	Local Capital	Fund Balance	
	\$	\$	\$	\$
Revenues				
Investment Income		1,600	1,600	1,600
Amortization of Deferred Capital Revenue	397,849		397,849	397,849
Total Revenue	397,849	1,600	399,449	399,449
Expenses				
Amortization of Tangible Capital Assets				
Operations and Maintenance	572,985		572,985	572,985
Transportation and Housing	120,245		120,245	120,245
Total Expense	693,230	-	693,230	693,230
Net Revenue (Expense)	(295,381)	1,600	(293,781)	(293,781)
Net Transfers (to) from other funds				
Tangible Capital Assets Purchased	57,138		57,138	57,138
Total Net Transfers	57,138	-	57,138	57,138
Other Adjustments to Fund Balances				
Total Other Adjustments to Fund Balances	-	-	-	
Budgeted Surplus (Deficit), for the year	(238,243)	1,600	(236,643)	(236,643)

February 19, 2019

Regular Board of Education Meeting - Melissa Teindl

Chair Report – 3 Trustees and Superintendent attended the BCSTA/BCPSEA Trustee Orientation January 25 & 26th. Budget Consultations have started and we have visited 4 out of the Schools to meet with Staff and Parents. We have also had our Leadership Budget Meeting. We will be meeting with NES staff and parents on February 25th. Our first Budget Committee consultation meeting will take place on February 26th. I will be headed down to Vancouver for Board Chair meetings this Thursday February 21st and then a joint partnership meeting on the 22nd. Reminder to Board members to include Michelle and Terry on email when sending out board reports.

BCPSEA – Attended AGM on January 23 and 24th. Dawn Lang of SD 8 is now one of the Directors for BCPSEA. Dawn is from Kaslo, so it is great to have a neighbouring district and fellow rural community member as a voice at the table.

NES – Request for funds for battle of the books. Hot Lunch program down from the 1st term. Discussed sending out a survey with 3rd term order form. Aiden McLaren-Caux will take over as Chair and Kate Lario will take over as Vice Chair. Next Meeting is February 20, 2019. Lora Lee will sit in for me.

CUPE Liaison –

January 21, 2019 – Discussed Shared January Pro-D Feedback. 11 books “The Well Teacher” ordered for EA’s and Support Staff. Additional CUPE staffing, a total of 8 EA’s now at NES and Additional time for the BES Secretary. Student Work experience with district staff, and thanks to our Union and CUPE staff for their support in student learning. Reviewed Budget Consultation timeline. February Pro-D, CUPE invited to take part if they wish. Next meeting date February 19 at 1:15.

February 19, 2019 – Reviewed Budget Consultation schedule. Discussed minimum shift requirements and procedure around that. Local Bargaining – looking for dates to start bargaining. Employee and workplace health with Shari Featherstone from OLRC on March 12th at 1:15. Upcoming Bus Driver Pro-D, April 12th or May 17th date. 2019-20 Draft Calendar Reviewed. New CUPE staff welcomed to the district, a new EA and a new southern zone custodian. Next Meeting date March 12th at 1:15pm.

ALTA Liaison – February 19, 2019 - February 22 Pro- D Day. Posters are up and there is interest amongst teachers and support staff. More information on website. Review Budget Consultation process. Retirement incentive. There is some teachers that have requested more information with regards to retirement. Family medical, dental and health related appointments, process and procedure. 2019-20 draft calendar reviewed and recommendations. Provincial Bargaining has begun. Local bargaining to start sometime in March. K-9 Reporting Policy Update. Employee and workplace health with Shari Featherstone from OLRC on March 12th. Kootenay Zones, Next meeting date March 12th at 2:30pm.

Southern Zone Trustee Report - February 19th Meeting

BES PAC

- Met on January 22nd
- There were 3 parents present, along with VP
- The PAC is officially registered with BC Confederation of Parent Advisory Councils
- Art is bringing over 'School Zone' signage to the school, to indicate proper speeds during school hours, etc.
- PAC has been donated monies from the RDCK. PAC will use part of the donation to help fund a Hot Lunch Program. Hot Lunch Program is said to run every Wednesday till end of school year
- PAC also has interest in funding extra curricular activities for the students
- Concern for the Burton bus route was expressed. Students living on the North side of the school are on a tiresome bus ride that takes an hour, each way, when they technically, only live 5 minutes from the school
- Next meeting is scheduled for February 12th, @3:30pm

ALAEAC

- Next meeting on April 29th, @4:30pm
- SD10 National Indigenous Celebration subcommittee planning meeting to take place on February 28th, @4:00pm

Trustee Report to Board, February 19, 2019

LESS PAC meeting: was February 12. A new DPAC rep was elected because the previous rep couldn't fulfill the requirements. A motion was passed to contribute \$182 to the school's invoice for Body Science. PAC will write a letter of support for the Child Care proposal. Mr. Graves brought up the WiFi issue and that lack of access is becoming a problem in the school. Lengthy discussion ensued. He advised that the PAC discussion is one of several steps and that there will be lots of consultation with staff, parents, district, etc., before any decision is made.

Chamber of Commerce: AGM is March 14, I will plan to attend.

Respectfully submitted,

Rhonda Farrell

Trustee Chris Dixon - Reports for Feb. 19 Meeting

National Indigenous Week

- Lorna, Mike, Shayna, Mr. Strand and myself
- Events will be spread out over a number of days to accommodate different groups
- Planning around final exams and graduation
- A long list of activities suggested; will refine after staff and community consultations

Calendar Committee

- Lorna, Ric, Peter and myself
- Made some changes of Pro-D days because of exams and a mix-up of October (provincial) and February (regional) NI Dates

NSS PAC

- Met on January 30.
- No quorum.
- Again, those present complimented and thanked Peter for his energy and support of students and innovative programs.
- Attendance is almost perfect with only a few regular absentees.
- Discussed a variety of extra-curricular sports teams and their travels and intra-mural team events taking place in the school.
- Breakfast funding grant was awarded so students can access food and snacks as needed.
- \$2500 grant for being the most successful school to bring in clothing for recycling instead of it ending up in the landfill.
- Discussed the Monday program choices where students take part in a variety of sports, arts, and other activities.
- Peter talked about the Literary Group who have gone through the Library and helped refresh the shelves. They have planned a 'trip' to purchase replacement books that will be more pertinent to the current students.

Early Learning Centre February 1st, 2019 Monthly Report

8

- As of today, we have 82 students enrolled, and I am waiting on five more to register, but do not have copies of birth certificates or medical cards yet. We just registered two new students on Tuesday.
- NES StrongStart hours are: Monday/Wednesday/Friday from 8:45 - 11:45 am and Tuesday/Thursday from 12:30 to 3:30 pm.
- Our attendance has been slower than usual for December and January. Our morning sessions are average of 12-15 children and 8-10 parents, and afternoons' are 4-8 children and 3-6 parents. I hope that attendance will pick up once, all these flu's and colds go away.
- Our daily schedule consists of free play, arts and craft, clean up, snack, gym, circle time, library time, play and good byes.
- Monday, Wednesday and Friday we have gym time from 10:10 to 10:40 am.
- Pitter Patter is running every Thursday am in the Strong Start room from 8:45 - 11:45 am. Sarah Sanders the CAPC worker facilitate this program. This program is for ages 0 to 2 $\frac{1}{2}$ years of age.
- Christmas party was such a success, was a little quieter than usual, but there was a lot of sickness traveling around. Deb Guest catered the food, families also brought a snack to share, and catering was sponsored by CAPC and CBAL. We had many different activities set up. We held it at the senior's hall, so we did not go over capacity.
- My themes that I have for the month of February is "Valentines, Ground Hog Day, Healthy and Happy Heart." I typically go with the seasons, and of course the interest of the children.

- On Monday January 27, we celebrated "Family Literacy Day". We had door prizes, played games, gym time, and homemade soup and salad for lunch. We had 36 participants.

Respectfully written by Nancy Bone
February 1st, 2019

February 15, 2019,

SD10 Board Report - New Denver StrongStart

Attendance:

Our morning sessions are averaging between 5-8 families per day and afternoon sessions average 2-4 families per day.

Highlights:

* We continue to have our Student helpers from the high school. One of the students is in their 4th year of being a “Big Buddy”.

*We are continuing to alternate visits with the K/1 class on Thursdays. Our K/1 students are really enjoying the “Free Art” table where they can use a multitude of materials to create!

*We celebrated Chinese New Year by having a dragon parade & a special lunch of vegetarian sushi made by one of our parents. It has been very interesting learning about Chinese culture from a parent who grew up in China.

* Theresa Weatherhead gave a workshop to families about how to talk to your children about Body Science.

Future Plans:

*Baking & Science activities are part of our future plans as well as visiting the new baby salmon living in a tank by the elementary classrooms.

Thanks,

Charlene Alexander, ECE



School District 10 (Arrow Lakes)

2019-2020 School Calendar 5 Day Week

 Weekends	
 Statutory Holidays	
 School Vacation Periods	
 School NI/Pro-D Days	
 Administration Day	

September 3	School Opens
October 14	Thanksgiving
November 11	Remembrance Day
December 23 January 3	Winter Vacation
January 6	School Opens
February 17	Family Day Stat
March 16 March 27	Spring Vacation
March 30	School Opens
April 10	Good Friday Stat
April 13	Easter Monday
May 18	Victoria Day Stat
June 26	Administrative Day - No School



Days of Instruction	180
Non-Instructional Days	6
Administrative Day	1
Total Days in Session	187

JULY 2019							AUGUST 2019						
S	M	T	W	T	F	S	S	M	T	W	T	F	S
											1	2	3
	1	2	3	4	5	6	4	5	6	7	8	9	10
7	8	9	10	11	12	13	11	12	13	14	15	16	17
14	15	16	17	18	19	20	18	19	20	21	22	23	24
21	22	23	24	25	26	27	25	26	27	28	29	30	31
28	29	30	31										
SEPTEMBER 2019							OCTOBER 2019						
S	M	T	W	T	F	S	S	M	T	W	T	F	S
1	2	3	4	5	6	7			1	2	3	4	5
8	9	10	11	12	13	14	6	7	8	9	10	11	12
15	16	17	18	19	20	21	13	14	15	16	17	18	19
22	23	24	25	26	27	28	20	21	22	23	24	25	26
29	30						27	28	29	30	31		
NOVEMBER 2019							DECEMBER 2019						
S	M	T	W	T	F	S	S	M	T	W	T	F	S
					1	2	1	2	3	4	5	6	7
3	4	5	6	7	8	9	8	9	10	11	12	13	14
10	11	12	13	14	15	16	15	16	17	18	19	20	21
17	18	19	20	21	22	23	22	23	24	25	26	27	28
24	25	26	27	28	29	30	29	30	31				
JANUARY 2020							FEBRUARY 2020						
S	M	T	W	T	F	S	S	M	T	W	T	F	S
			1	2	3	4							1
5	6	7	8	9	10	11	2	3	4	5	6	7	8
12	13	14	15	16	17	18	9	10	11	12	13	14	15
19	20	21	22	23	24	25	16	17	18	19	20	21	22
26	27	28	29	30	31		23	24	25	26	27	28	29
MARCH 2020							APRIL 2020						
S	M	T	W	T	F	S	S	M	T	W	T	F	S
1	2	3	4	5	6	7				1	2	3	4
8	9	10	11	12	13	14	5	6	7	8	9	10	11
15	16	17	18	19	20	21	12	13	14	15	16	17	18
22	23	24	25	26	27	28	19	20	21	22	23	24	25
29	30	31					26	27	28	29	30		
MAY 2020							JUNE 2020						
S	M	T	W	T	F	S	S	M	T	W	T	F	S
					1	2		1	2	3	4	5	6
3	4	5	6	7	8	9	7	8	9	10	11	12	13
10	11	12	13	14	15	16	14	15	16	17	18	19	20
17	18	19	20	21	22	23	21	22	23	24	25	26	27
24	25	26	27	28	29	30	28	29	30				
31													



School District 10 (Arrow Lakes)

2019-2020 School Calendar 4 Day Week

■	Weekends
■	Statutory Holidays
■	School Vacation Periods
■	School NI/Pro-D Days
■	Administration Day



September 3	School Opens
October 14	Thanksgiving
November 11	Remembrance Day
December 23 January 3	Winter Vacation
January 6	School Opens
February 17	Family Day Stat
March 16 March 27	Spring Vacation
March 30	School Opens
April 10	Good Friday Stat
April 13	Easter Monday
May 18	Vitoria Day Stat
June 26	Administrative Day - No School



Days of Instruction	156
Non-Instructional Days	6
Administrative Day	1
Total Days in Session	163

JULY 2019							AUGUST 2019						
S	M	T	W	T	F	S	S	M	T	W	T	F	S
											1	2	3
	1	2	3	4	5	6	4	5	6	7	8	9	10
7	8	9	10	11	12	13	11	12	13	14	15	16	17
14	15	16	17	18	19	20	18	19	20	21	22	23	24
21	22	23	24	25	26	27	25	26	27	28	29	30	31
28	29	30	31										
SEPTEMBER 2019							OCTOBER 2019						
S	M	T	W	T	F	S	S	M	T	W	T	F	S
1	2	3	4	5	6	7			1	2	3	4	5
8	9	10	11	12	13	14	6	7	8	9	10	11	12
15	16	17	18	19	20	21	13	14	15	16	17	18	19
22	23	24	25	26	27	28	20	21	22	23	24	25	26
29	30						27	28	29	30	31		
NOVEMBER 2019							DECEMBER 2019						
S	M	T	W	T	F	S	S	M	T	W	T	F	S
					1	2	1	2	3	4	5	6	7
3	4	5	6	7	8	9	8	9	10	11	12	13	14
10	11	12	13	14	15	16	15	16	17	18	19	20	21
17	18	19	20	21	22	23	22	23	24	25	26	27	28
24	25	26	27	28	29	30	29	30	31				
JANUARY 2020							FEBRUARY 2020						
S	M	T	W	T	F	S	S	M	T	W	T	F	S
			1	2	3	4							1
5	6	7	8	9	10	11	2	3	4	5	6	7	8
12	13	14	15	16	17	18	9	10	11	12	13	14	15
19	20	21	22	23	24	25	16	17	18	19	20	21	22
26	27	28	29	30	31		23	24	25	26	27	28	29
MARCH 2020							APRIL 2020						
S	M	T	W	T	F	S	S	M	T	W	T	F	S
1	2	3	4	5	6	7				1	2	3	4
8	9	10	11	12	13	14	5	6	7	8	9	10	11
15	16	17	18	19	20	21	12	13	14	15	16	17	18
22	23	24	25	26	27	28	19	20	21	22	23	24	25
29	30	31					26	27	28	29	30		
MAY 2020							JUNE 2020						
S	M	T	W	T	F	S	S	M	T	W	T	F	S
					1	2		1	2	3	4	5	6
3	4	5	6	7	8	9	7	8	9	10	11	12	13
10	11	12	13	14	15	16	14	15	16	17	18	19	20
17	18	19	20	21	22	23	21	22	23	24	25	26	27
24	25	26	27	28	29	30	28	29	30				
31													