



REGULAR MEETING OF THE BOARD OF SCHOOL DISTRICT 10 (Arrow Lakes)

MINUTES

School Board Office

Date: Tuesday May 21, 2019
7:00 pm

PRESENT

TRUSTEES: L. Brekke, D. Simon, M. Teindl, C. Dixon, R. Farrell

STAFF: T. Taylor, M. Grenier, L. Newman, S. Woolf

OTHERS:

1. CALL TO ORDER:

M. Teindl called the meeting to order at 7:07 pm.

Acknowledgement of Territory

2. ADOPTION OF AGENDA:

Moved by L. Brekke, seconded by D. Simon that the Agenda be adopted as presented.

CARRIED

3. ADOPTION OF MINUTES:

Moved by R. Farrell, seconded by D. Simon that the Minutes of the Regular Meeting of April 16, 2019 be adopted as presented.

CARRIED

Moved by L. Brekke, seconded by D. Simon that the Minutes of the Special Regular Meeting of April 29, 2019 be adopted as presented.

CARRIED

4. PRESENTATIONS

Nil

5. DISPOSITION OF PREVIOUS PRESENTATIONS

Nil

6. FINANCIAL UPDATE: (S.Woolf)

- a) April 30, 2019 Financial Report (report attached)

7. QUESTIONS REGARDING FINANCIAL

Nil

8. REPORTS

a) **Chairperson**

- i. Report attached

b) **Education Partnership Committee**

Nil

c) **Parent Advisory Council / Trustee Liaison Reports:**

- i. Burton Elementary School (D. Simon)
- Report attached
- ii. Edgewood Elementary School
- No report
- iii. Nakusp Elementary School (C. Dixon)
- Music performance at the end of the month with students and Kelly Coubrough
 - Hot lunch discussion continues
 - Welcome back BBQ proposed for the Fall of 2019
 - Annual pancake breakfast scheduled in June
 - Annual track meet BBQ May 29th
 - DPAC Grant is targeted to PAC PR and promotion
 - Rotary Club requested have NES PAC representation on local adventure parking planning committee
 - \$200 donation approved for Intermediate camping trip
- iv. Lucerne Elementary-Secondary School (R. Farrell)
- Report attached
- v. Nakusp Secondary School (C. Dixon)
- Reported on school-house teams
 - Local Chef T. Leeson served hot lunch breakfast with P. Gajda and is planning to do so again
 - NSS received Outstanding School Award
 - 90 of 117 students participate in the intramural and house team activities
 - Free menstrual products are now available to students
 - Graduation celebrations and activities are being planned
 - Next meeting is May 29, 2019

- vi. District Parent Advisory Council (L. Brekke)
 - Next meeting is June 11, 2019
 - vii. CUPE/Board Liaison (M. Teindl)
 - Report attached
 - viii. ALTA/Board Liaison Meeting (M. Teindl)
 - Report attached
 - ix. Occupational Health and Safety Committee (L. Brekke)

No report
 - x. Chamber of Commerce
 - Nakusp: No report
 - New Denver/Silverton: No report
 - xi. Strong Start Centres (M. Teindl)
 - Eastern Zone Strong Start Report (attached)
 - xii. Arrow Lakes Aboriginal Educational Advisory Council (C. Dixon and L. Newman)
 - Pre events will start as early as next week and will include activities such as soap stone carving and beading
 - All schools have dates and activities planned for National Indigenous Day Celebrations including but not limited to:
 - June 5th will kick off at NSS in the morning and will be followed by celebrations and activities at the beach including cat tail weaving, fire lighting, knot tying, etc.
 - June 6th at Lucerne will journey to Centennial Park and activities will include canoeing, drumming, learning of Indigenous building structures, bannock bake-off, storytelling, etc.
 - June 20th BES and EES will include activities such as canoeing, sand sculpturing, storytelling, building structures, etc.
 - June 21st NES will include three different main activities throughout the day including canoeing, beading, weaving, etc.
 - The format of celebrations spread out has been well received and is easier for some of our elders and facilitators to work with the schedule
- d) Branch / BCSTA / BCPSEA
- i) Branch: Report attached
 - ii) BCSTA: Report attached
 - iii) BCPSEA: Report attached

- e) Superintendent/Secretary-Treasurer: (T. Taylor)
The Superintendent/Secretary-Treasurer Report was presented at the Education Partnership Committee Meeting. A copy of this report is included as part of the Regular Meeting Minutes.

9. OLD BUSINESS:

- a) Amended - Annual Five-Year Capital Plan 2019/20-CPSD10-02

Moved by L. Brekke, seconded by D. Simon that the Board of Education for School District 10 (Arrow Lakes), approve the Capital Bylaw No. 2019/20-CP-SD10-02, and to adopt the 2019/20 Capital Plan which has been approved by the Minister, and which consists of the supported projects as outlined in the Ministry’s letter of March 1, 2019, and subsequently as amended in their letter of April 23, 2019, from the 2019/20 Capital Plan, and that Capital Bylaw No. 2019/20-CP-SD10-02 be given all three readings at the Regular meeting of May 21, 2019.

CARRIED

Moved by R. Farrell, seconded by C. Dixon that the Board of Education of School District 10 (Arrow Lakes) approve first reading of the Capital Bylaw No. 2019/20-CP-SD10-02.

CARRIED

Moved by L. Brekke, seconded by D. Simon that the Board of Education of School District 10 (Arrow Lakes) approve second reading of the Capital Bylaw No. 2019/20-CP-SD10-02

CARRIED

Moved by R. Farrell, seconded by C. Dixon that the Board of Education of School District 10 (Arrow Lakes) approve, pass and adopt the third reading of the Capital Bylaw No. 2019/20-CP-SD10-02.

CARRIED

10. NEW BUSINESS:

- a) Burton Bus Recommendation

Moved by D. Simon, seconded by R. Farrell that the Board of Education of School District 10 (Arrow Lakes) approve funding the cost for a Regular Bus Route for Burton Elementary School for the 2019-2020 school year.

CARRIED

11. NEXT MEETING DATES:

- a) Education Partnership Committee Meeting: June 18, 2019 6:00pm
- b) Regular Meeting of the Board: June 18, 2019 7:00pm

12. QUESTIONS FROM PUBLIC:

Nil

13. ADJOURNMENT:

The meeting was adjourned at 7:59pm.

M. Teindl
Chairperson

T. Taylor
Superintendent/Secretary-Treasurer



**Regular Board Meeting
May 21, 2019**

Presented by: Shelly Woolf, CPA, CA Assistant Secretary Treasurer

**1. 2018-2019 Amended Operating Budget – Spent to date \$5,894,136 - 77%
2017-2018 Operating Budget – Spent to date \$5,851,344 - 79%**

Refer to Monthly Expenditure Report - Page 3 (Apr, 2019) and Page 4 (Apr, 2018)
Amended Operating Budget Status – 23% remaining compared to a target amount of 19%.

2. Operating Surplus - \$1,507,174

Unrestricted	\$ 531,674
Restricted	975,500
Total	\$1,507,174

3. 2018-2019 Annual Facility Grants Budget and Other Capital Funds

a) Annual Facilities Grant (AFG) – Operating Grant – Spent to date - 62%

Total	\$62,454
Deducted by Ministry for CAMS	(5,316)
Expended to date	(33,402)
Available AFG Operating Grant	\$ 23,736

b) Annual Facilities Grant – Capital Grant (Bylaw) - Spent to date - 54%

AFG 2018-2019 Capital Grant	\$244,547
Expended to date 2018-2019	(132,692)
Available AFG Capital Grant	\$111,855

c) School Enhancement Program Grant (Bylaw) – 3 projects approved, 2 complete, 1 in progress.
54% spent.

	NSS Dust Collector	LESS Dust Collector	NSS Building Envelope Repair	Total
Approved	\$221,110	\$221,110	\$174,600	\$616,820
Expended to date	(253,657)	(83,704)	(62,621)	(399,982)
Available	\$(32,547)	\$137,406	\$111,979	\$216,838



d) Capital Reserve Balances

Sharable (Ministry Restricted) Capital	\$204,122
Local Capital	84,990
Total	\$289,112

e) Youth Trades Equipment – Total 3 Year Program Funding \$368,528.

	NSS	LESS	Total
Approved	\$222,334	\$146,194	\$368,528
Expended to date	(219,744)	(112,081)	(331,825)
Available	\$2,590	\$ 34,113	\$ 36,703

4. Sick Leave/Replacement Cost and Budget: \$158,927 (87.0%) spent of the \$182,998 amended budget allocation (LY \$168,925) - The cost to date includes the wage and benefit costs for replacement staffing brought in to cover regular employee’s sick time and/or medical appointments.

5. 1701 Data Enrollment – Funded FTE 456.4381 vs 435.4688 last year – increase 20.9693 FTE

6. Government & Other Reports Filed
2018-2019 Distance Learning 1701s

Fund : 0 General Operating

0	TITLE	APR	YEAR TO DATE	ENCUMBERED	FULL YEAR BUDGET	AVAILABLE	PERC
Function : 1 Instruction							
1	Salaries	360,677.40	2,999,934.79		3,740,060	740,125	20
2	Emp. Benefits/Allowances	86,878.88	678,169.17		967,672	289,503	30
3	Services	24,397.77	190,353.94		322,088	131,734	41
5	Supplies And Materials	19,529.52	138,448.25	63.00	260,910	122,399	47
TOTAL FOR Function - 1		491,483.57	4,006,906.15	63.00	5,290,730	1,283,761	24
Function : 4 District Administration							
1	Salaries	34,178.22	315,326.43		413,536	98,210	24
2	Emp. Benefits/Allowances	3,313.82	41,462.58		73,048	31,585	43
3	Services	10,847.90	216,140.18		254,150	38,010	15
5	Supplies And Materials	861.84	39,604.69		49,875	10,270	21
TOTAL FOR Function - 4		49,201.78	612,533.88	0.00	790,609	178,075	23
Function : 5 Operations & Maintenance							
1	Salaries	50,213.25	465,582.88		571,242	105,659	18
2	Emp. Benefits/Allowances	11,544.09	102,570.93		150,151	47,580	32
3	Services	13,098.55	56,087.55		69,100	13,012	19
5	Supplies And Materials	13,213.89	327,610.34	10,096.30	376,760	39,053	10
TOTAL FOR Function - 5		61,642.00	951,851.70	10,096.30	1,167,253	205,305	18
Function : 7 Transportation & Housing							
1	Salaries	19,710.63	173,505.81		208,138	34,632	17
2	Emp. Benefits/Allowances	4,524.52	38,006.63		54,620	16,613	30
3	Services	3,548.94	37,182.92		41,650	4,467	11
5	Supplies And Materials	17,323.56	74,148.97		105,000	30,851	29
TOTAL FOR Function - 7		38,009.77	322,844.33	0.00	409,408	86,564	21
TOTAL FOR Fund - 0		640,337.12	5,894,136.06	10,159.30	7,658,000	1,753,705	23

Fund : 0 General Operating

0	TITLE	APR	YEAR TO DATE	ENCUMBERED	FULL YEAR BUDGET	AVAILABLE	PERC
Function : 1 Instruction							
1	Salaries	343,926.74	2,827,485.99		3,610,154	782,668	22
2	Emp. Benefits/Allowances	81,855.24	672,306.10		931,293	258,987	28
3	Services	14,610.37	202,530.70		306,560	104,029	34
4	Services	2,043.07	4,754.93		23,762	19,007	80
5	Supplies And Materials	26,523.97	155,774.22	46.11	196,719	40,899	21
TOTAL FOR Function - 1		468,959.39	3,862,851.94	46.11	5,068,488	1,205,590	24
Function : 4 District Administration							
1	Salaries	36,454.26	389,605.26		451,173	61,568	14
2	Emp. Benefits/Allowances	7,560.98	77,010.89		104,001	26,990	26
3	Services	11,826.05	149,711.89		208,801	59,089	28
4	Services	2,735.26	38,062.22		58,950	20,888	35
5	Supplies And Materials	3,188.73	28,860.65		40,812	11,951	29
TOTAL FOR Function - 4		61,765.28	683,250.91	0.00	863,737	180,486	21
Function : 5 Operations & Maintenance							
1	Salaries	42,423.67	447,822.28		549,263	101,441	18
2	Emp. Benefits/Allowances	9,885.44	105,140.88		132,540	27,399	21
3	Services	992.48	19,560.27		33,030	13,470	41
4	Services	697.40	44,602.75		58,400	13,797	24
5	Supplies And Materials	35,743.77	371,562.90	611.54	367,260	4,914-	1-
TOTAL FOR Function - 5		89,742.76	988,689.08	611.54	1,140,493	151,192	13
Function : 7 Transportation & Housing							
1	Salaries	17,237.79	168,818.83		200,099	31,280	16
2	Emp. Benefits/Allowances	4,209.86	39,755.52		48,540	8,784	18
3	Services	4,648.85	25,232.52		32,219	6,986	22
4	Services		1,051.38		1,000	51-	5-
5	Supplies And Materials	6,469.94	81,693.44		90,145	8,452	9
TOTAL FOR Function - 7		32,566.44	316,551.69	0.00	372,003	55,451	15
TOTAL FOR Fund - 0		653,033.87	5,851,343.62	657.65	7,444,721	1,592,720	21

May 21, 2019

Regular Board of Education Meeting - Melissa Teindl

Chair Report – 17th Pro D day, staff appreciation. Morning session went well with discussions of the Strategic Plan at a school-based level. Make your own salad lunch was a great success. Scholarship applications have been received and final decisions will be made in the weeks to come for the 2 district scholarships. 2019/20 Draft Calendar, FYI of possible board dates for the year to come. ALTA BBQ June 27th 5-8pm at the senior's Hall, sign-up sheet on Michelle's desk.

BCPSEA – Bargaining is continuing provincially with BCTF

CUPE Liaison – Reviewed the Budget Bylaw that was passed on April 29. Bargaining dates have been added, May 28th, June 4th and 5th. Feedback from May 17th Pro-d. Reviewed Current CUPE job postings, as well as followed up on the CUPE casual call out lists. Reviewed Draft District Workplace Bullying and Harassment protocol. Next meeting is June 18 @ 1:15pm

ALTA Liaison - Reviewed Budget Bylaw that was passed on April 29th. Reviewed current teacher postings. Local bargaining has commenced as of May 1st. May 17th Pro-D day feedback. ALTA BBQ end of June. Next meeting is June 18 @ 2:30pm.

Southern Zone Trustee Report - May 21st Meeting

Trustee Simon's Report

BES PAC/EES PAC

- Met on April 23rd @3:30pm (BES PAC)
- VP Brent C and 4 parents were present
- Parents addresses concerns regarding AED's and their use in Burton school
- Parents have a meeting with Terry, Art and Brent regarding bussing concerns on May 14th @6:00pm
- PAC will have a table selling baked goods at Burton City Days
- Burton kids club will take off in the fall, coordinating ideas and venues are in progress
- Burton school is STILL on the hunt for a music teacher!
- Thursday, May 23rd from 4-6pm, there will be a clothing exchange at the Burton school
- PAC will be hosting an end of the school year trip to Vernon Atlantis Water Park and potentially, a trip to Revelstoke
- Next meeting is May 23rd, @3:00pm

ALAEAC

- Next meeting on May 21st, @4:00pm
- Met on April 29th @4:00pm
- Was not able to attend, Chris sat in for me

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May 9th, 2019

SD10 Board Report - New Denver StrongStart

Attendance:

Our morning sessions are averaging between 5-8 families per day and afternoon sessions average 2-4 families per day.

Highlights:

- * Our first spring field trip was to visit baby goats at a local farm.
- * Our visits to the K/1 class continue once per week for playtime. Parents are appreciative of the connection with Ms. Lada and the Kindergarten environment.
- * Our Big Buddy from the Gr. 7 Secondary Class visits us on his lunch hour every Wednesday to eat lunch with the families and play with the little ones.
- * The Green Thumbs Garden Club is up and running again on Tuesdays from 3:15 pm – 4:30 pm. StrongStart partners with Julia Greenlaw to provide a gardening experience for families as well as Elementary aged children in the school garden.

Future Plans:

- * We are planning various field trips to visit more local farms with baby animals & our fire hall. As well, a Paramedic & RCMP Officer will drive over to the school and give us a tour of the ambulance & police car.
- * Heather Broad from the Child Care Resource and Referral will be visiting in June to bring resources to parents regarding outdoor play and young children.

Thanks,

Charlene Alexander, ECE



World Class Learning in a Rural Environment

May 21, 2019
Superintendent/Secretary Treasurer Report
*Presented at the Education Partnership Committee,
 and Regular Meeting of the Board of Education*

1. May Enrollment notes

- Enrolment this month is stable and the same as April.
- Below is the monthly enrolment chart by school and grade:

My Education BC: Student Enrollment Numbers																
As of:		May 15-2019														
Grade:	Gr.K	Gr.1	Gr.2	Gr.3	Gr.4	Gr.5	Gr.6	Gr.7	Gr.8	Gr.9	Gr.10	Gr.11	Gr.12	TOTALS	Mar	Dif
ALDL	2	2	4	1	2	4	5	2	2	2	1	11	8	46	45	1
BES	3	4	4	3										14	14	0
EES	1	1	1	2	1	0	7	2						15	15	0
LESS	8	7	6	3	7	9	10	8	7	4	9	5	5	88	88	0
NES	24	10	17	25	21	21	26	25						169	170	-1
NSS									19	33	27	14	24	117	117	0
TOTAL Per Grade	38	24	32	34	31	34	48	37	28	39	37	30	37			
District Total														449	449	0

2. SD 10 2019-20 Budget Bylaw Passed

On Monday, April 29th, 2019, in a Special Regular meeting, the Board of Education passed the 2019-20 Budget By-law of \$9,516,663, using \$321,683 of the Board’s unrestricted surplus to balance the budget

- Additional spending in Budget 2019-20 was approved by the Board based on two key factors:
 - input from stakeholders at our Budget Consultation meetings, and
 - increased Ministry funding due to increased FTE enrolment and a 9% increase in the Small Community Supplement of the Ministry Funding Formula
- The budget carries forward all the current 2018-19 staffing and budgets, and also adds
 - 1.0 FTE additional teacher at NES given increased enrolment at that school
 - .8 FTE additional teacher at NSS to support more choice for secondary students
 - .5 FTE additional teacher at newly re-opened BES to support the growing K-4 population
 - A teaching Vice Principal position at Lucerne School to support the current Principal who is both Lucerne and Arrow Lakes Distributed Learning School’s principal, and to offer more choice for secondary students
 - \$5000 will be added to school budgets for additional hands on learning, fine arts or extra-curricular
 - Incremental increases for salaries and benefits, and utilities and supplies

3. NSS Climbing Wall News

- Engineered drawings for the NSS climbing wall are almost ready; next step is to order the equipment
- The district anticipates that we will be able to order the equipment and install the climbing wall starting this summer

4. 2019-20 CR4YC Initiative Plan

- SD 10 will join the [Changing Results for Young Children](#) initiative in the fall
- Research shows that focusing on early learning has big benefits for children down the road
- Our CR4YC will consist of volunteer primary teachers, Strong Start Coordinators, and community child care providers, all working together to identify needs, work on strategies, and strengthen transitions from 0-8 years of age
- Dr. Randy Cranston, former Assistant Superintendent in Maple Ridge, will facilitate this Early Learning team
- Our CR4YC team will meet in three-hour after school sessions on October 16th, November 19th, January 24th, February 28th, May 5th and June 8th

5. Shelley Moore returns to SD 10 – a focus on inclusive education

- Starting in the fall, the inimitable [Shelley Moore](#) returns to work with SD 10 teachers, strengthening inclusion practices and supports for children with diverse abilities
- Shelley will be in the district in person on September 12th, April 7th, and June 2nd and also connect with the professional learning team in a virtual session in December
- 8.5% of our students are designated with diverse learning needs, and our educators continue to learn new ways to support all their learners in inclusive learning environments

6. OECD 2030 Conference in Vancouver

- The Organization for Economic and Community Development will hold its [annual meeting and conference in Vancouver](#) this week from May 22nd to 24th in Vancouver, BC
- This is a great honour for BC's education system, as OECD meetings are typically held in Paris
- OECD researches and supports education across the world, and both the OECD and countries around the world are curious about the BC story
- They want to learn more about why BC is so successful: BC students continue to excel in reading, mathematics and science on international assessments (historically in the top 7 of all countries/jurisdictions) and BC's redesigned curriculum is viewed as highly innovative in meeting the skills and competencies that learners in the 21st century will need, whilst also embedding high equity for all learners' success in inclusive learning environments
- 200 BC educators and 200 international educators and researchers will attend the OECD conference, including SD 10's Superintendent and Lucerne's Principal

7. Teacher Bargaining

- The Arrow Lakes Teacher's Association and SD 10 have completed local bargaining, and on May 1st, 2019, signed off on the Local Matters Agreement
- Bargaining sessions were very productive and positive, mirroring the excellent relationship between the district and local teachers
- The agreement will be ratified by the Board of Education on May 21st, 2019, and a ratification vote by the ALTA is scheduled for June 12th, 2019
- Provincial Bargaining continues between the BC Teachers Federation and the BC School Employers Association, with both groups hopeful that a provincial agreement will be reached by June 30th

8. Teacher Job Postings

- In all, 16 teaching positions have been posted in the past two weeks
- This large number of teacher job postings is the result of two maternity leaves, two retirements, the Union President's leave, Classroom Enhancement Funding and additional positions afforded by increased enrolment and increased Ministry funding in the 2019-20 budget
- Strong candidates are applying for teaching positions in the district, attracted by the district's vision, its reputation for innovative teaching and learning, and great schools

9. Fauquier School Property Update

- The RDCK Public hearing went well on May 13th in Fauquier
- In all, 14 people attended with a presentation by RDCK staff and Paul Peterson, RDCK Director
- Community members appear to be in full support of the application for rezoning the property
- Next steps:**
- The rezoning bylaw amendment and OCP amendment go to the RDCK Board on June 20, 2019
- If approved, RDCK will sign off on conditions and notify us and the province
- Once the Province signs off, the Ministry of Highways gives final approval
- Then our own school district process begins for disposal of the land as per [Ministry regulations](#)
 - Appraisal of both lots, and statements of valuation of net proceeds
 - Documentation of property title and how it was originally acquired (for restricted and local capital fund purposes), site plan, rationale for disposal of the property, etc
 - Community consultation held in Fauquier to allow final input on the disposal of property plans
 - A Board by-law regarding proposed disposal of the property
 - Working on an agreement for sale with the community organization in Fauquier
 - Interviewing and selecting a real estate agent to sell the second lot and selling that property
- We will continue to move ahead on the details over the next few months

10. May 17th Pro-D Day and Staff Appreciation

- Our May Pro-D day focused on supporting student mental health and environmental education
 - Secondary educators attended Mental Health Literacy sessions, and elementary staff spent time working on resources in the EASE program (Everyday Anxiety Strategies for Educators)
 - In school groups, our staff reviewed how their schools had made progress on the 2017-22 District Strategic Plan's Three Bold Goals: Enhance Teaching and Learning, Cultivate Connections and Relationships, and Build Advocacy for SD 10
 - Our Environmental Education lead teachers informed the group about a wide range of EE programs and then educators broke into collaborative learning groups
- Bus Drivers learned about Student Relations and Management and Loading and Unloading Students, while School Secretaries gathered to gain skills using MyEdBC, the provincial student information system
- At the Board of Education-hosted Staff Appreciation Lunch, the following district staff were honoured:
 - **10 years of service** – Charlene Alexander, Strong Start Coordinator
 - **25 years of service** – Verna Halldorson, Custodian; Kerry Heichert, Education Assistant; and Jackie Pearson, Education Assistant
 - **Celebrating Retirement** – Heather Jenkins, Teacher; Barb Lewis, Teacher; Gabi Koehler, Custodian; Nora Currie, Custodian; Stan Strebchuk, Custodian; Sydney Wigood, Education Assistant
- We celebrate and value all of our staff – every one of our people makes a difference for our learners!