



## REGULAR MEETING OF THE BOARD OF SCHOOL DISTRICT 10 (Arrow Lakes)

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### MINUTES

School Board Office

Date: Tuesday November 19, 2019  
7:00 pm

#### PRESENT

**TRUSTEES:** L. Brekke, D. Simon, M. Teindl, C. Dixon, R. Farrell

**STAFF:** T. Taylor, M. Grenier, P. Dubinsky, S. Woolf

**OTHERS:** R. Bardati

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#### 1. CALL TO ORDER:

M. Teindl called the meeting to order at 7:05 pm.

Acknowledgement of Territory

#### 2. ADOPTION OF AGENDA:

Moved by R. Farrell, seconded by D. Simon that the Agenda be adopted as presented.

**CARRIED**

#### 3. ADOPTION OF MINUTES:

Moved by D. Simon, seconded by L. Brekke that the Minutes of the Regular Meeting of October 15, 2019 be adopted as presented.

**CARRIED**

#### 4. PRESENTATIONS

Nil

#### 5. DISPOSITION OF PREVIOUS PRESENTATIONS

Nil

#### 6. FINANCIAL UPDATE: (S.Woolf)

a) October 31, 2019 Financial Report (report attached)

#### 7. QUESTIONS REGARDING FINANCIAL

Nil

## 8. REPORTS

- a) **Chairperson:**
  - i. Report attached
  
- b) **Education Partnership Committee**
  - i. [October 15, 2019 Education Partnership Meeting Minutes](#)
  
- c) **Parent Advisory Council / Trustee Liaison Reports:**
  - i. Burton Elementary School (D. Simon)
    - Report attached
  
  - ii. Edgewood Elementary School (D. Simon)  
No report
  
  - iii. Nakusp Elementary School (M. Teindl)
    - Report attached
  
  - iv. Lucerne Elementary-Secondary School (L. Brekke)
    - Report attached
  
  - v. Nakusp Secondary School  
No report
  
  - vi. District Parent Advisory Council (L. Brekke)
    - Report attached
  
  - vii. CUPE/Board Liaison (M. Teindl)
    - Report attached
  
  - viii. ALTA/Board Liaison Meeting (M. Teindl)
    - Report attached
  
  - ix. Occupational Health and Safety Committee (L. Brekke)
    - Report attached
  
  - x. Chamber of Commerce
    - Nakusp: No report
    - New Denver/Silverton: No report
  
  - xi. Strong Start Centres
    - Nakusp Strong Start Report (attached)
  
  - xii. Arrow Lakes Indigenous Educational Advisory Council
    - Discussed activities and events that have happened so far in the school year

- Discussed the Cultural Programming Plan for 2019-2020 to include parkour, beading, drumming, birch bark biting, blanket exercise, etc.
- Shared a Video: Archeology at the River Narrows from Slocan Narrows Archeology

d) Branch / BCSTA / BCPSEA

i. Branch: Report attached

ii. BCSTA: Report attached

iii. BCPSEA: Report attached

e) Superintendent/Secretary-Treasurer: (T. Taylor)

The Superintendent/Secretary-Treasurer Report was presented at the Education Partnership Committee Meeting. A copy of this report is included as part of the Regular Meeting Minutes.

#### 9. OLD BUSINESS:

Nil

#### 10. NEW BUSINESS:

a) Policy 301: Sexual Orientation and Gender Identity (SOGI)

**Moved by R. Farrell, seconded by D. Simon that the Board of Education for School District 10 (Arrow Lakes) strike a special Policy Committee to include the Board, staff, students, and parents to review and consider revisions to Board Policy 301: Sexual Orientation and Gender Identity (SOGI).**

b) Policy Committee Recommendations

Notice of Motion: That the Board of Education for School District 10 (Arrow Lakes) approve the revisions to Policy 680 Transportation Assistance at the Regular Meeting of the Board of December 10, 2019 as recommended by the Policy Committee.

Notice of Motion: That the Board of Education for School District 10 (Arrow Lakes) approve the new Board Policy 322 Physical Restraint and Seclusion at the Regular Meeting of the Board of December 10, 2019 as recommended by the Policy Committee.

c) Interim Committee Appointments

Board Chair M. Teindl confirmed that the committee appointments will remain as they are until the committee selection is finalized at the December Regular meeting.

d) Election of Chairperson

Superintendent/Secretary-Treasurer Terry Taylor commenced the annual elections proceedings for Board Chair.

Call for nominations for Chairperson:

Chairperson  
M. Teindl nominated L. Brekke  
Called 2<sup>nd</sup> time  
Called 3<sup>rd</sup> and final time

L. Brekke acclaimed as Chair

e) Election of Vice Chairperson

Board Chair L. Brekke commenced the annual elections proceedings for Vice Chair.

Call for nominations for Vice Chairperson:

Vice Chair  
C. Dixon nominated D. Simon  
R. Farrell nominated M. Teindl  
Called 2<sup>nd</sup> time  
Called 3<sup>rd</sup> and final time

T. Taylor, Superintendent/Secretary-Treasurer and S. Woolf, Assistant Secretary-Treasurer left the meeting to count ballots.

M. Teindl acclaimed as Vice Chair

**11. NEXT MEETING DATES:**

- |    |  |                   |        |
|----|--|-------------------|--------|
| a) | Education Partnership Committee Meeting: | December 10, 2019 | 6:00pm |
| b) | Regular Meeting of the Board:            | December 10, 2019 | 7:00pm |

**12. QUESTIONS FROM PUBLIC:**

Nil

**13. ADJOURNMENT:**

L. Brekke adjourned the meeting at 7:43pm

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L. Brekke

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T. Taylor

Chairperson

Superintendent/Secretary-Treasurer



**Regular Board Meeting  
November 19, 2019**

Presented by: Shelly Woolf, CPA, CA Assistant Secretary Treasurer

- 2019-2020 Operating Budget – Spent to date \$1,970,497 - 24%**  
**2018-2019 Operating Budget – Spent to date \$1,718,901 - 23%**

Refer to Monthly Expenditure Report - Page 3 (Oct 2019) and Page 4 (Oct 2018)  
Operating Budget Status – 76% remaining compared to a target amount of 77%

- Operating Surplus - \$1,352,319**

Unrestricted	\$232,319
Restricted	1,120,000
<b>Total</b>	<b>\$1,352,319</b>

- 2019-2020 Annual Facility Grants Budget and Other Capital Funds**

a) Annual Facilities Grant (AFG) – Operating Grant

Total	\$62,454
Deducted by Ministry for Capital Asset Management System	( 3,987)
Expended to date	(12,370)
<b>Available AFG Operating Grant</b>	<b>\$46,097</b>

b) Annual Facilities Grant – Capital Grant (Bylaw)

AFG Capital Grant	\$244,547	100.00%
Expended to date	(98,443)	40.25%
<b>Available AFG Capital Grant</b>	<b>\$146,104</b>	<b>59.75%</b>

c) School Enhancement Program Grant (Bylaw) – 3 programs approved

	Building Enclosure Upgrades (NES,NSS)	Flooring Upgrades (NES,NSS, LESS)	Security System Upgrades (NES,NSS,LESS,BES,EES)	Total	%
Approved	\$140,850	\$378,495	\$550,000	\$1,069,345	100.00%
Expended to date	(124,049)	( 69,652)	( 296,106)	( 489,807)	45.80%
<b>Available</b>	<b>\$ 16,801</b>	<b>\$308,843</b>	<b>\$253,894</b>	<b>\$ 579,538</b>	<b>54.20%</b>



**Regular Board Meeting  
November 19, 2019**

d) Bus – Budget \$175,311 – Spent \$167,530 - delivered

e) Capital Reserve Balances

Sharable (Ministry Restricted) Capital	\$210,379
Local Capital	86,929
<b>Total</b>	<b>\$297,308</b>

**4. Replacement Costs** - including sick, dental, bereavement, professional development, extra-curricular and other: \$104,965 (56%) spent on a \$186,656 Budget, 44% budget remaining. An amended budget increase adjustment will be required to cover the increased costs (TBD).

**5. 1701 September Data Enrollment:** CY 453 Students (421S:32DL), 461.3139 Funded FTE  
LY 451 Students (410S:41DL), 456.4381 Funded FTE  
Forecast 2020 Budget 470 Students (420S:50DL)

**6. Government & Other Reports Filed/Other**

Charity's Return 2018-2019

1530 Data Collection 2018-2019

Community LINKS 2019 Financial Report

Class Organization Data Submitted to Ministry

CAFT banking system upgrade

Fauquier Subdivision Application – contacted BC Hydro for approval letter November 8, 2019

Fund : 0 General Operating

0	TITLE	OCT	YEAR TO DATE	ENCUMBERED	FULL YEAR BUDGET	AVAILABLE	PERC
Function : 1 Instruction							
1	Salaries	427,835.16	929,430.36		4,112,524	3,183,094	77
2	Emp. Benefits/Allowances	88,281.63	193,441.29		1,065,907	872,466	82
3	Services	13,420.82	36,286.64		330,338	294,051	89
5	Supplies And Materials	20,101.50	45,275.16	2,312.82	255,088	207,500	81
TOTAL FOR Function - 1		549,639.11	1,204,433.45	2,312.82	5,763,857	4,557,111	79
Function : 4 District Administration							
1	Salaries	33,233.69	132,034.94		426,150	294,115	69
2	Emp. Benefits/Allowances	4,382.40	15,997.17		80,246	64,249	80
3	Services	29,712.34	139,620.80		232,150	92,529	40
5	Supplies And Materials	4,033.05	10,603.17		54,300	43,697	80
TOTAL FOR Function - 4		71,361.48	298,256.08	0.00	792,846	494,590	62
Function : 5 Operations & Maintenance							
1	Salaries	49,237.77	182,660.87		596,982	414,321	69
2	Emp. Benefits/Allowances	10,634.43	40,712.44		159,200	118,488	74
3	Services	5,487.07	22,989.72		69,100	46,110	67
5	Supplies And Materials	20,892.34	128,116.05	9,995.15	396,760	258,649	65
TOTAL FOR Function - 5		86,251.61	374,479.08	9,995.15	1,222,042	837,568	69
Function : 7 Transportation & Housing							
1	Salaries	21,363.45	52,242.23		210,341	158,099	75
2	Emp. Benefits/Allowances	3,721.62	10,599.71		55,013	44,413	81
3	Services	2,615.20	11,541.51		42,650	31,108	73
5	Supplies And Materials	9,300.06	18,945.02		105,000	86,055	82
TOTAL FOR Function - 7		37,000.33	93,328.47	0.00	413,004	319,676	77
TOTAL FOR Fund - 0		744,252.53	1,970,497.08	12,307.97	8,191,749	6,208,944	76
GRAND TOTAL		744,252.53	1,970,497.08	12,307.97	8,191,749	6,208,944	76

Current Year Targets:  
 10 month expenses (Fns 1 & 7) 80%  
 12 month expenses (Fns 4 & 5) 67%  
 Overall Target 77%

Fund : 0 General Operating

0	TITLE	OCT	YEAR TO DATE	ENCUMBERED	FULL YEAR BUDGET	AVAILABLE	PERC
Function : 1 Instruction							
1	Salaries	347,575.11	773,586.89		3,582,016	2,808,429	78
2	Emp. Benefits/Allowances	73,538.94	165,550.41		873,448	707,898	81
3	Services	26,567.98	45,139.10		302,888	257,749	85
4	Services	616.73	1,731.73		21,462	19,730	92
5	Supplies And Materials	21,952.43	37,058.21	300.43	199,031	161,672	81
TOTAL FOR Function - 1		470,251.19	1,023,066.34	300.43	4,978,845	3,955,478	79
Function : 4 District Administration							
1	Salaries	33,334.40	106,496.47		492,475	385,979	78
2	Emp. Benefits/Allowances	3,320.50	13,312.42		96,585	83,273	86
3	Services	13,363.53	90,964.64	2,100.00	212,601	119,536	56
4	Services	17,196.98	26,072.21		18,000	8,072	45
5	Supplies And Materials	4,318.11	11,155.55		63,135	51,979	82
TOTAL FOR Function - 4		71,533.52	248,001.29	2,100.00	882,796	632,695	72
Function : 5 Operations & Maintenance							
1	Salaries	43,912.39	181,760.09		563,335	381,575	68
2	Emp. Benefits/Allowances	9,413.34	37,288.62		145,350	108,061	74
3	Services	2,897.25	18,477.76		24,300	5,822	24
4	Services	993.56	10,396.16		55,500	45,104	81
5	Supplies And Materials	23,116.81	116,417.81	4,464.32	363,668	242,786	67
TOTAL FOR Function - 5		80,333.35	364,340.44	4,464.32	1,152,153	783,348	68
Function : 7 Transportation & Housing							
1	Salaries	20,604.60	47,307.29		203,357	156,050	77
2	Emp. Benefits/Allowances	4,123.10	10,088.85		52,912	42,823	81
3	Services	11,946.37	13,628.29		29,868	16,240	54
4	Services	1,337.82	2,674.37			2,674	
5	Supplies And Materials	6,895.93	9,794.37		84,046	74,252	88
TOTAL FOR Function - 7		44,907.82	83,493.17	0.00	370,183	286,690	77
TOTAL FOR Fund - 0		667,025.88	1,718,901.24	6,864.75	7,383,977	5,658,211	77

Current Year Targets:  
 10 month expenses (Fns 1 & 7) 80%  
 12 month expenses (Fns 4 & 5) 67%  
 Overall Target 76%

**November 19, 2019**

**Regular Board of Education Meeting - Melissa Teindl**

**Chair Report** – I attended the All Chair meeting down in Vancouver on October 17<sup>th</sup> in Vancouver, followed by a joint partnership meeting with the Ministry and Superintendents on October 18<sup>th</sup>. As tonight is our inaugural meeting, I would just like to thank the board and the district for their support of me during the last year.

**BCPSEA** – I attended a BCPSEA meeting on November 8<sup>th</sup> to review further the mediator's recommendations with regards to Teacher Bargaining.

**NES – October 16th** – AGM meeting was elected to be moved to November 20<sup>th</sup>. Looking to get more families involved and aware of PAC initiatives with use of Facebook page. Numerous thrive after 3 programs are up and running. Intramurals started late October, 4 lunches a week. Grade 5/6 class fundraiser was successful, (re-useable snack bags), aim to reduce plastic bags and to buy better outdoor bins.

**CUPE Liaison – November 19th** – Collective agreement is just waiting for final review and printing. Update of the 2019/20 school year CUPE staffing and recruitment. Discussed temp custodian postings. Follow-up to Oct 25<sup>th</sup> and November 8<sup>th</sup> Pro-D day and feedback from CUPE staff. Reviewed the Board Policy Committee update, and board recommendation for a special committee to review SOGI policy and protocol. Reviewed Policy 680 – Transportation Assistance and Policy 332 – Physical Restraint and Seclusion, and notified that we will be looking for feedback from our partner groups once passed through our board meetings. Next meeting Tuesday December 10 @ 1:00.

**ALTA Liaison –November 19th** – Reviewed 2019/20 school year staffing update, current TOC list and seniority list. Feedback from November 8<sup>th</sup> Pro-D day. Discussion of upcoming Pro-D day for January. Focus will be on Indigenous Education. Discussed successful FSA marking session that took place on Saturday November 16<sup>th</sup>. The team consisted of 3P/VP, 5 teachers and DOL. Reviewed the Board Policy Committee update, and board recommendation for a special committee to review SOGI policy and protocol. Reviewed Policy 680 – Transportation Assistance and Policy 332 – Physical Restraint and Seclusion, and notified that we will be looking for feedback from our partner groups once passed through our board meetings. Next meeting Tuesday December 10 @ 2:00.

## Southern Zone Trustee Report - November 19th Meeting

### BES PAC/EES PAC

- BES PAC met on October 22nd @3:30pm
- VP Brent C and 3 parents were present
- Parents are intrigued by the idea of having a “call safe” program and/or software installed in BES
- Parents are concerned with not having a full time secretary present at the school and not being able to reach students and teachers when most needed
- Next meeting is November 21st, @3:30pm
  
- EES PAC no report or meeting date set

### ALAEAC

- Was not able to attend October 21st meeting
- Next meeting is January 13th, @4pm

## **COMMITTEE REPORT – November 19, 2019**

### **DPAC –**

Met on October 30

- 3 parents in attendance
- AGM to be held in January
- Dana to attend the BCCPAC Leadership Summit Nov 15-16 in Richmond
- discussed the Gaming Grant and how much each school to receive – last year it was divided by so much per student- this doesn't work out to much for the smaller schools – discussed the two smaller schools (BES & EES) receiving a minimum of \$200 and dividing the rest among the other 3 schools
- received reports on how each school spent the DPAC grant last school year
- next meeting January 16, 2020

### **LESS PAC –**

-6 parents, Principal and vice Principal

-AGM held – new executive

Chair- Leda Botting

Vice-Chair – Robert Madden

Secretary- Theresa Tremaine

Treasurer- Sara Wearmouth

DPAC rep- Karen Dodds

- code of conduct was discussed and there was a lengthy discussion on the dress code
  - parents object to some clothing worn (short short shorts, cleavage, lingerie)
- Grades 11-12's going to check out TRU in Kamloops
- 2 students attended the BC Lions Summit – attended a game and met with the players and now sharing how to throw and play football with other students
- successful student led conferences
- Winter concert to be held December 18
- holding a 50/50 fundraiser with draw to be held at the concert
- applying for a CBT Plays grant to put towards new volleyball nets and the skate park
- next meeting is Wednesday December 4 at 5:30

### **OH&S –**

- discussed emergency procedures and need for consistency re: lockdown and liaison with RCMP (recommendation to wait until turnover is completed) –need consistency across the district
- re-unification plans need to have a process in place
- training was provided by BCTF for the OH&S committee on Oct 2
- security upgrades at all schools and exterior cameras in place at NSS, NES and LESS
- First Aid training was discussed – info coming for January and February training
- Health & Wellness pro-d plans shared – yoga and breathing and ergonomics for custodians and secretaries
- next meeting is January 30, 2020

### **BCSTA-Branch-**

- Provincial Council was held Oct 25-26
  - Friday night BCPSEA shared the progress on bargaining with BCTF
  - received the financial report for BCSTA from the financial committee
  - received update on the Funding Formula Review – the decision is now resting with cabinet for review
    - to be presented by the Ministry of Education
  - motions on vaping
- BCSTA Academy is next week – Branch meeting will be held Friday morning and I will be sending out the agenda for that meeting this week
- I am looking forward to a great learning weekend at the Academy

### **BCSTA-BCTF Life Insurance Committee**

- met on November 4 in Vancouver and had presentations on new providers for the insurance
- chose a new company to provide the group life insurance starting in September 2020
- meet again in April for the AGM

### **OLRC**

- a telephone meeting was held Wednesday October 16
- bargaining was discussed
- next meeting is the AGM to be held in Kamloops March 6, 2020

-On November 15, attended the announcement of the new Goat Mountain Child Care Centre to be opened in September 2020 in the Lucerne School – MLA Katrine Conroy, CBT, New Denver and Silverton council members, students and public attended.

-On November 18, attended a meeting with Principal Nick Graves of Lucerne with Village of New Denver. Discussions covered the school and community involvement, housing problems, working with organizations in town to improve student lives.

**Respectfully submitted,**

**Lora Lee Brekke  
Trustee**



World Class Learning in a Rural Environment

**November 19, 2019**  
**Superintendent/Secretary Treasurer Report**  
*Presented at the Education Partnership Committee,  
 and Regular Meeting of the Board of Education*

**1. November Enrollment notes**

- Slight changes from October's enrollment – down two students overall
- Indigenous Learners – 87 students or 19.1% of our student population
- Students with diverse learning needs – 55 students or 12.1% of our student population

➤ Below is the monthly enrollment chart by school and grade:

My Education BC: Student Enrollment Numbers																
As of:	Nov 15															
Grade:	Gr.K	Gr.1	Gr.2	Gr.3	Gr.4	Gr.5	Gr.6	Gr.7	Gr.8	Gr.9	Gr.10	Gr.11	Gr.12	TOTALS	Oct	Dif
ALDL	1	0	1	4	0	3	3	3	3	4	1	1	11	35	34	1
BES	1	5	4	4	3									17	17	0
EES	2	3	1	0	2	1	0	7						16	16	0
LESS	5	7	9	5	5	8	7	10	10	8	4	6	5	89	91	-2
NES	27	24	11	18	24	22	24	24						174	175	-1
NSS									28	20	32	26	16	122	122	0
<b>TOTAL</b>	36	39	26	31	34	34	34	44	41	32	37	33	32			
<b>District Total</b>														453	455	-2

**1. Minister of Child and Family Development, Katrine Conroy, officially announces a new Child Care Centre for New Denver and Area children and families**

➤ Minister Katrine Conroy visited Lucerne School on Friday, November 15<sup>th</sup> to officially announce that the school district has been successful in its application for a new child care centre



*Minister Katrine Conroy Announces New Goat Mountain Child Care Centre Funding*

➤ Goat Mountain Kids Child Care Centre, will be co-located at Lucerne Elementary Secondary School in two unused classrooms, and an unused hallway on the lower level of the school building

➤ We are honoured that Minister Conroy, who has a long history of supporting Early Childhood Education,

was in attendance along with local mayors, school trustees, representatives of the Goat Mountain School Society (our non-profit society partner), members of the local Child Care Committee, and parents and their young children

➤ The school district has received a total of \$742,000 for the project: \$492,000 from the MCFD New Spaces Child Care fund and \$250,000 from the Columbia Basin Trust Child Care Capital fund to support construction of a new child care facility, accessibility ramps and dedicated outdoor play area



*Board Vice-Chair Lora Lee Brekke*

learning and seamless transitions to K-12 (Strategic Plan Goal 1) and also strengthens connection with community (Strategic Plan Goal 2)

- Sixteen new 0-5 year old child care spaces and thirty before and after school child care spaces will be created through construction of the new centre, providing much needed child care to the families and children – there is currently no full time licensed child care in the New Denver area
- Next steps include posting Requests For Proposals for project management and construction, beginning architectural drawings, and meeting with Goat Mountain School Society to begin framing the partnership and project parameters
- Creating this child care centre both fosters early

## **2. NSS Climbing and Bouldering Wall Project Update**

- Equipment and materials have now been ordered for the climbing and bouldering walls to be constructed at the NSS Gym and an inventory of donated building materials completed
- The bouldering wall will be built in the current weight room just off the main gymnasium, and is scheduled to begin construction in December with expertise from our two district carpenters
- Climbing wall construction by Madden Construction is scheduled to begin the week of December 16<sup>th</sup> with some assistance from district carpenters
- Manager of Operations, Art Olson, is working with our local Fire Chief to ensure that fire safety is not compromised as a result of the climbing wall installation
- We all look forward to bringing the dream of this project to reality as was visioned by the NSS senior outdoor education class over two years ago
- When completed, the project will support physical literacy and student learning during the school day as well as provide community use in evening or weekend times strengthening both Goal 1: Enhance Teaching and Learning and Goal 2: Cultivate Community Connections and Relationships

## **3. New CUPE casual Bus Drivers and new School Bus**

- Relief is finally in store, as we have recently hired three new bus drivers to assist with the Fauquier bus route and provide casual bus drivers for our other bus routes
- Since early September, the district has been facing a shortage of qualified drivers which has involved significant challenges for students and schools
- A special thanks to our Manager of Operations and Transportation and Executive Assistant/HR Manager who have gone the extra mile (pun intended) to deal with many very difficult challenges, yet managed to keep bus routes and field studies happening despite the barriers
- A new replacement school bus has also been delivered, further assisting our student transportation needs. This helps for two reasons: older busses require additional servicing and the Board added an additional bus route to serve Burton Elementary School this school year

## **4. November 8<sup>th</sup> Pro-D day Report**

- High quality professional learning is a cornerstone of Goal 1 in our Strategic Plan: Enhance Teaching and Learning
- On our most recent Pro-D day, we offered powerful learning opportunities for teachers, education assistants, bus drivers, custodians and school secretaries
- Our learning staff (teachers, EAs, PVPs and district staff) engaged in a day of professional learning focussed on assessment
- From examining Ministry Proficiency Scales corresponding with the K-9 Reporting Order Pilot, to delving into district and provincial assessment data and learning ways to improve literacy and numeracy, our educators engaged in deeper learning about assessment practices proven to move learning forward

- Custodians and school secretaries were busy learning ergonomic practices that they can use each day in their work to ensure better physical well-being and safe work practices with Occupational Therapist, Martha Clark from Nelson
- Bus drivers had a great day working on another Module of the Canadian School Bus Driver Training Module 2: Part A: Attitude and Part B: Defensive Driving Principles and Practices
- Many thanks to ALELA for providing the lunch for teachers, EAs, custodians and school secretaries!

## 5. Teacher Professional Learning Continues

- In recent weeks, a couple of new learning teams have launched
- Goal 1 of the [District Strategic Plan](#) is to Enhance Teaching and Learning, and the Board has identified improving literacy achievement and enhancing student success for indigenous learners as priorities for 2019-20
- Adrienne Gear, a BC literacy consultant and author of *Reading Power*, met virtually on October 30<sup>th</sup> with a team of twenty-eight teachers and four Education Assistants for an after-school learning session on improving students' writing skills
- On November 12<sup>th</sup>, eighteen teachers met to discuss their Network of Inquiry and Indigenous Education inquiry projects in an after-school session with Peter Dubinsky, Director of Learning

## 6. Kootenay HUB article features SD 10 and two other West Kootenay districts (attached)

- Linked to Strategic Plan Goal 3: Building Advocacy for SD 10 and Goal 1, Superintendent Taylor penned an article for the Fall 2019 issue of the BC School Superintendents Association print and online magazine, [InspirEd](#)
- The article features the East/West Kootenay HUB gathering in April 2019. The HUB held classroom visits in three school districts in the West Kootenays including SD 10, SD 20 and SD 8 in the morning, and spent the afternoon at UBC WKTEP
- Chelsea Lada's K/1 class and Richelle Johnston's Humanities 7/8 class were featured
- Celebrating the community connections and partnerships between our local West Kootenay Teacher Education program and post secondary researchers from UBC, UVic, UBC-O, UNBC, and UFV, the HUB brought together teachers, principals, vice-principals and district staff to learn from one another all around the theme of assessment and communicating student learning
- The Kootenay HUB meets again next April in Cranbrook, deepening the focus on assessment

## 7. Funding Model Updates

- Though specific details around changes to the funding model are not yet available, upon government approval, the plan remains to implement a new funding model for the 2020-21 school year based on the recommendations of the 2018 Independent Review Panel and the 2017 Rural Engagement strategy
- There will be overviews provided to school districts in January 2020 and final funding allocations will be released to districts on March 13<sup>th</sup>, 2019 as per the usual funding allocation timelines
- Recommendations of the Independent Review Panel primarily focus on ensuring greater equity across the province, better recognizing the actual costs for rural school districts as a result of geographic and remote factors, and ensuring inclusion and equity for learners across the province
- Meetings with the Ministry at BCASBO (BC Association of School Business Officials) and Rural Education Advisory have been helpful this fall, communicating to the Ministry, the complexities that districts face as they consider ways to plan for and mitigate funding formula changes
- Though there will be changes in the way in which funding is allocated, for the most part, this is likely to have a positive or neutral impact on SD 10
  - Increase Funding for Geographic Factors
    - The model proposes greater attention to geographic factors which impact learning: student transportation, district travel, and other challenges and increased costs that face rural and remote schools and districts
    - Criteria and calculations for geographic factors have not been updated for decades so equity has been eroding over the years

- This change will benefit rural and remote districts and result in greater funding equity between urban and rural districts
  - Funding by Head Count vs by FTE – the Ministry currently funds Grade 10-12 students based on FTE with each course counting for .125 FTE; the recommended change is to move to headcount funding in keeping with how Grades K-9 are funded
    - Average Grade 10-12 FTE courses currently claimed across BC is 8.1
    - One of our secondary schools registers students in more than 8 courses as some courses are outside of the timetable, which results in about a 2 FTE addition through current course-based funding; moving to a headcount system would therefore not be onerous for the district budget
    - This also means that students who would benefit from taking fewer than 8 courses would still be counted as one FTE which better supports student learning; students can continue to take more than 8 courses too
    - Flexibility to more intentionally align secondary school structures for learning with the redesigned curriculum is enhanced.
  - DL funding
    - At this point, the thinking is to transition towards the panel's DL recommendations - likely over the next three years
    - In SD 10, this may impact our DL school
    - This funding change intersects with the proposed changes to headcount funding
    - It may be that we incorporate our DL students into other district schools and still provide a home based or blended learning format – yet to be determined
  - Changes to Inclusive Education Funding from a designation to a population model
    - Part 1 - Complex needs – Level 1 is currently, Deaf, Blind and Physically dependent students (about 500 students province-wide)
    - Recommendation to expand Level 1 to also include complex needs that require costly support (very small number provincially) with up to \$80,000 per student per year
    - SD 10 has rarely had Level 1 students and at this point, we have no students who would fit the proposed new Complex needs category
    - Part 2 - Population data used to calculate funding for students with diverse needs
      - 3<sup>rd</sup> party data to be used: Student health records matched with PEN numbers for health conditions that impact learning
      - Combined with socio-economic community data from Vital Statistics, StatsCan and MCFD to identify children in care, mental health supports, low birthweight, low income and language acquisition/development
      - Districts will need to continue to ensure that processes are in place to identify students' learning needs and provide appropriate supports
      - This new approach would mean current Special Ed audit criteria and compliance would not be required except for Complex Needs category, allowing greater support for the classroom, as Learning Support Teachers, Principals, Vice principals and Director of Learning efforts can be more focussed on students rather than paperwork
      - Assessments and IEPs would still be done to support students, but their purpose would be student-centred, not to meet audit criteria
  - Advocating for our rural and remote district at the provincial table is an important part of the Superintendent/Secretary-Treasurer's and the Board's role; the context of our district and needs are considered by the Ministry and also help educate larger districts who don't face the same rurality barriers
- 8. Grade 6 Quebec Exchange**
- NES teacher, Anita Vibe's Grade 6 class, has been accepted to participate in the Encounters Canada exchange program with a class from Victoriaville, Quebec

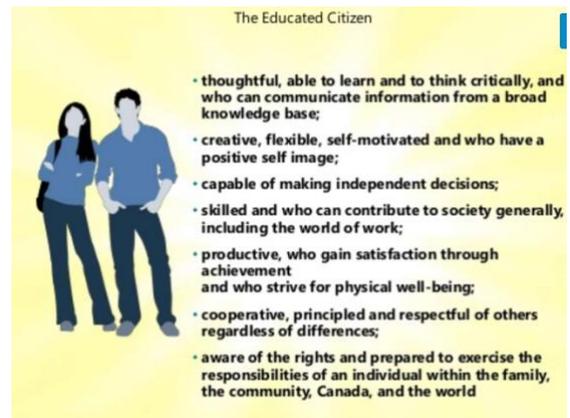
- Aligned with both Goal 1 and Goal 2 of the Strategic Plan, this fantastic French language and culture exchange takes place in May when the Grade 6 class will journey to Quebec to partner with their exchange class, learn about Quebec language and culture, and journey to Quebec City
- In June, the Victoriaville students come to SD 10 to experience the culture of Nakusp and the Arrow Lakes area
- The district has contributed funds from our budget and the school will also fundraise to support costs of sharing learning experiences and field studies in SD 10 with the Victoriaville guests, while all other travel and accommodation costs are covered

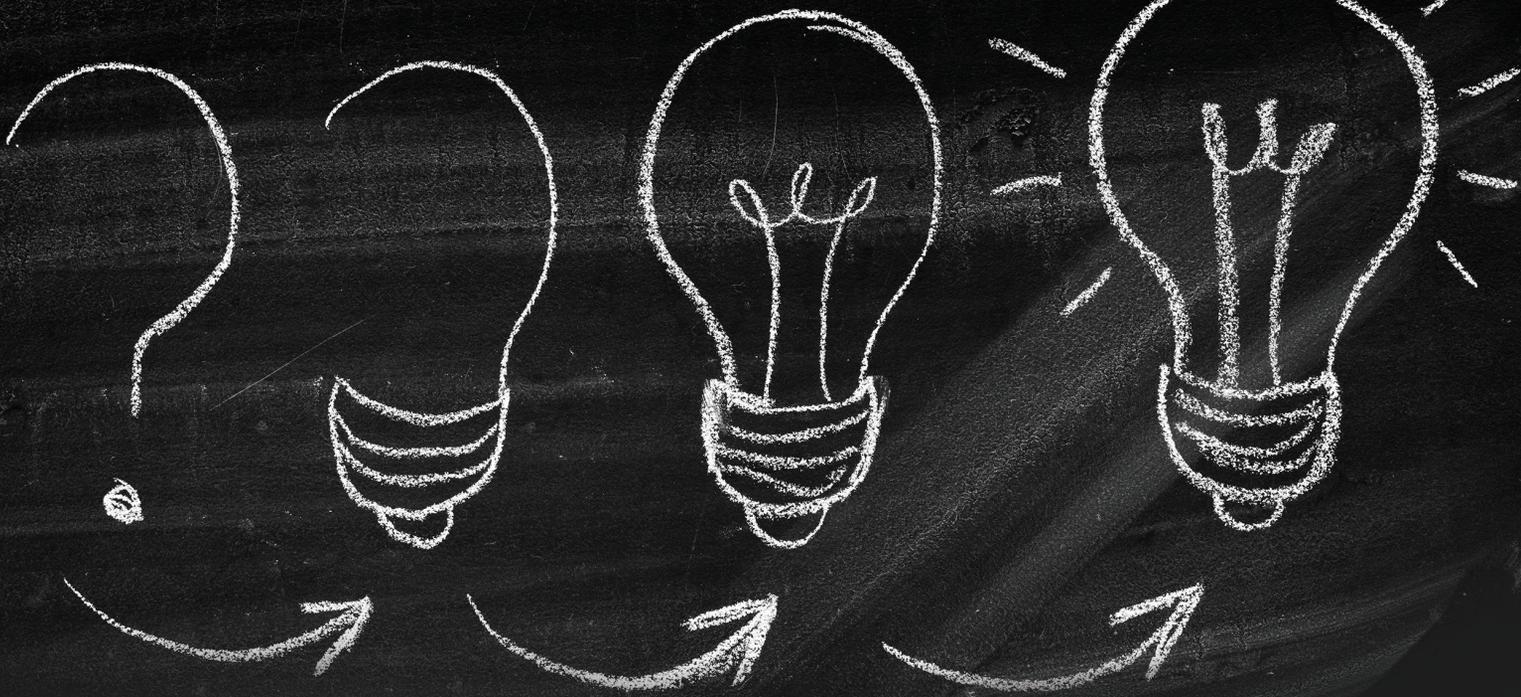
## 9. Rural Recruitment

- Recruiting teachers and school and district leaders is more complicated in recent years – especially for rural and remote districts and our experience this past year in SD 10 back this up
- The Ministry of Education presented on recruitment and retention issues and gathered feedback from sixteen rural districts at the recent Rural Education Advisory Committee
- Rural Education Advisory has continued to raise the recruitment challenges rural districts face with the Ministry and is helping advise the Ministry on this area of concern
- Linda Beddouche has been appointed as the new Recruitment Director. She shared initial strategies as well as asked for input from district leaders at the Nov 6<sup>th</sup> REA meeting
- Superintendent Taylor shared the challenges that SD 10 has faced, and the rural advisory group brainstormed a number of ways that the recruitment challenges may be addressed
- A half day focus session on this important issue will be held with the Ministry and REA in the spring

## 10. Community Career Connections video – Evidence of Career Development Learning

- Completed last year, this great little film is now showcased both on our [Plan for Learning](#) website and also on the [district video gallery](#) at our SD 10 website
- The film demonstrates how our senior secondary students working alongside local carpenters and builders made a difference for Nakusp Elementary School in building the new outdoor classroom and also learned important trades skills alongside local carpenters
- Evidence of learning in the Career Development pillar of the Educated Citizen can be seen both through quantitative data such as the transition rate to post-secondary and Grade 10 and 12 student responses to questions on the annual Ministry Student Learning Survey, and also in qualitative evidence
- The engaged scenes of hands-on career learning evident in this short film as well as the other films on the Plan for Learning website share evidence of students gaining skills for career development and the world of work





# The Kootenay HUB Community of Practice: Innovating Assessment Together

By Terry Taylor, School District No. 10; Naomi Ross,  
School District No. 8; and Cheryl Lenardon, School District No. 6

**C**onnection. Learning. Transformation. The Kootenay HUB is a collective of the six school districts in the Kootenay Boundary region of British Columbia, our post-secondary partners, and the Ministry of Education, all working with a common aim: to improve learning for educators and students.

## **HUB STRUCTURE – 60 EDUCATORS; SIX SCHOOL DISTRICTS; SEVEN CLASSROOMS; SIX POST-SECONDARY PARTNERS**

This past April, over 60 teachers, principals and vice-principals, directors and superintendents, gathered with teacher education faculty and teacher candidates from across the Kootenay region and BC, for a day focused on assessment and communicating student learning.

### **The morning – school site learning rounds in far corners of the learning region**

Teachers in three West Kootenay school districts opened the doors of their classrooms in the morning to HUB enthusiasts. Teams of six to 10 educators comprised of teachers, school and district leaders, post-secondary teacher education colleagues and teacher candidates, arrived in nine classrooms scattered around the region to observe, connect, and then debrief their learning about assessment at the school site they had chosen.



*HUB educators engaging with K/1 learners.*

From New Denver to Rossland and South Slovan, educators observed, learned from one another, and re-conceptualized their models of assessment in collaborative teams.

## Nine school learning environments ablaze with assessment innovation

Participants visited nine different classrooms (see the table at the bottom of this page for the full list). The teachers opening their classrooms had lots to learn too, as this teacher at Mt. Sentinel School observed:

“Having the HUB come to our school was a formative experience for my teaching partner and I. It felt great to answer questions about the why and how of our practice, and to see the excitement for the ideas we were experimenting with. It was an invaluable experience and I would encourage any teacher or school to jump at the opportunity to participate.” – Danny Leeming, Teacher, SD 8



road trip from the school sites. To begin, Dr. Leyton Schnellert of WKTEP said, “the field doesn’t own practice and the university doesn’t own research.” Rather, in meso layer inquiries like this cross-Kootenay HUB, we work together as scholar-practitioners to investigate practice and strengthen teacher, and thereby, student learning.

Dr. Schnellert framed the Kootenay HUB as the rural heart of the three to six campus initiative supported by the Ministry of Education. The gathering brought together researchers from teacher education programs from the University of Victoria, the East Kootenay Teacher Education Program (EKTEP), UBC-Okanagan, WKTEP, and the University of the Fraser Valley, with educators in the field, and

Tammy Renyard and Heather Brown from the Ministry of Education Outreach team. Tammy and Heather situated our learning about assessment and communicating student learning within the Ministry’s K-9 reporting pilot, the Core Competencies, and new Assessment Frameworks. The energy in the room was magnetic!

“Themes of assessment and progressive curricular change wove through conversations about learning happening in districts across the East and West Kootenays. Guided by provoking contextual examples from the Ministry of Education and researchers in the field, participants ranged from senior leadership to pre-service teachers. Everyone was acutely focused on the improvements we stand to make for students by implementing promising assessment models. In the last third of my career in educational leadership, it is time to focus on assessment. I have a role in raising an assessment literate system from the ground up.” – Steve Wyer, Principal, SD 6

## The afternoon – gathering as a HUB

In the afternoon, the teams journeyed to UBC’s West Kootenay Teacher Education Program (WKTEP) in Nelson, a 20 to 90 minute

District	School	Assessment Focus
SD 8	<b>Brent Kennedy Elementary</b>	
	Grade 1	Creating self-assessment rubrics in preparation for student-led conferences.
	Art/Social Studies, Grades 5-6	Using See-Think-Wonder to dive into big ideas and images in Indigenous Education in Social Studies.
	Indigenous Education, Grades 3-4	Student journal reflections on models of an Indigenous village they created in preparation for the Gallery Walk with parents.
SD 10	<b>Mt. Sentinel Secondary</b>	
	Cross-Curricular Academy	Reflecting on core and curricular competencies and preparing for sharing learning with parents at student-led conferences.
SD 20	<b>Lucerne Elementary Secondary</b>	
	Kindergarten-Grade 1	Using visual checklists for students to conference, self-assess, and set next step goals for a book they had written and published.
	Humanities, Grades 7-8	Integrating curricular and core competencies to reflect on learning, set learning goals.
SD 20	<b>Rossland Summit School</b>	
	Grade 2	Reading and writing assessment and using rubrics with learners.
	Grades 1-2	Core competency self-assessments using “I can” statements and self-reflection.
	Grade 9, French Immersion	Teaching students to apply feedback to multiple drafts of their work using Google classroom.

## DEEPENING THE MESO LAYER TOGETHER

David Istance’s Organization for Economic Co-operation and Development (OECD) Innovative Learning Environment research talks about the significance of the meso layer of education in improving student learning and enhancing innovation (Innovative Learning Environments, 2013). Networks and communities of practice are a key catalyst for innovation and when educators collaborate together to make a difference in learners’ success, we have a powerful impact.

Our Kootenay HUB positions the British Columbia School Superintendents Association (BCSSA) district leaders, the British Columbia Principals’ & Vice-Principals’ Association (BCPVPA) school leaders, teacher leaders, university teacher education faculty, and the Ministry of Education as vibrant collaborative network partners in a pivotal Community of Practice.

“The Kootenay Hub provided a unique opportunity for us to network and collaborate with other schools. One of the hardest parts working in a rural school is disrupting our mental models and making impactful change. The HUB provided us with the ability to engage with other educators in critical dialogue about how best to support student success. We were able to walk away with concrete ways to increase and improve teaching and learning in our schools, and also create relationships that we could draw upon for future growth and collaboration.” – Nick Graves, Principal, SD 10

Diverse perspectives from multi-layered teams are central to the co-learning and co-creation in the HUB. Our work fosters a culture of disruption and vulnerability with authentic sharing, wondering, and learning.

### HUB IMPACT

The impact of building leadership in our region through the HUB is palpable, as this district leader commented about the morning school visits:

“As a new member of BCSSA, I appreciated the opportunity to witness students immersed in reflective, personalized learning experiences, leading me to wonder how those unique circumstances could be transformed to my district’s context.” – Anna Lautard, Director of Learning, SD 51

WKTEP Coordinator, Heather Shippit, likewise reflected on the power of the learning round visits in the HUB Community of Practice for herself and pre-service teachers in WKTEP:

“It felt like a gift to have the opportunity to be immersed in observing, questioning, reflecting and talking about education. The ‘get your hands dirty and messy’ format where we got to be involved in the lesson, the assessment of the lesson, and then got to be the experts by asking questions and talking about what we saw was great. It was an experiential ‘learning lab.’” – Heather Shippit

Our Kootenay-Boundary BCSSA Chapter has a reputation for leading learning and the impact of the HUB is evident across the region. Plans for the Spring 2019 HUB gathering, hosted by EKTEP in Cranbrook with learning rounds in the two neighbouring school districts, are underway.

“Educational transformation is alive in the Kootenays. Collaborating across our teacher education programs and six school districts has helped us identify, share and grow promising practices

recognizing rural educators as change makers.” – Dr. Leyton Schnellert

*Terry Taylor is Superintendent for School District No. 10, an innovative rural district in southeastern British Columbia, which claims place-conscious learning as its signature pedagogy. Naomi Ross is a District Principal of Innovative Learning in School District No. 8 Kootenay Lake. Cheryl Lenardon is Assistant Superintendent in Rocky Mountain School District No. 6 in British Columbia’s beautiful Columbia Valley.*

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# SCHOOL DISTRICT NO.10 (ARROW LAKES) POLICY MANUAL

## 680 – Transportation Assistance

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### 1.0 General

- 1.1 The intention of this policy is to provide equitable transportation for students who live beyond a regular bus route.
- 1.2 The Board will assist in the payment of transportation for students who live in School District 10 (Arrow Lakes) and who are not served by a regular bus route to their school.
- 1.3 Transportation assistance will be paid to families living further than 4 kilometres for Kindergarten to Grade 3 students, and 4.8 kilometres for Grade 4-12 students from the nearest school bus stop, or a school facility if a bus route does not transport students to their school.
- 1.4 "Transportation" means daily transportation from the student's home to the school of enrolment or nearest corresponding bus stop to their school as per district approved daily bus routes.
- 1.5 Transition days to full-day Kindergarten in early September are covered under this policy.

### 2.0 Regulations

- 2.1 It is the intention of this policy to provide assistance for the cost of student transportation, and not to pay the total cost of transportation.
- 2.2 In order to qualify for assistance each year, the student's parent or caregiver must make application to the Secretary-Treasurer using the District Transportation Assistance form.
- 2.3 Continued payment of the Transportation Assistance is dependent upon the student's regular attendance at school. Irregular attendance by the student may result in discontinuation of payment.
- 2.4 Transportation Assistance rates shall be as approved by the Board of Education. The reimbursement for Transportation Assistance will be for kilometres from home to the school of enrolment or nearest bus stop corresponding to their school, minus 4.0 kilometres for a Kindergarten to Grade 3 student, and 4.8 kilometres for a Grade 4 to 12 student.
- 2.5 Full responsibility for safe transportation and insurance coverage rests with the student's parent or caregiver.

#### 1.0 General

- 1.1. The Board of Education of School District 10 (Arrow Lakes) recognizes its responsibility to maintain a safe, caring and orderly school environment for all of its students and employees.
- 1.2. The Board believes that behavior interventions for all students should emphasize prevention and positive behavior supports. Every effort is to be made to employ preventative actions that preclude the need for the use of physical restraint and seclusion.
- 1.3. The Board further believes that respect for student rights, maintaining student dignity, and the safety of all involved is paramount.
- 1.4. Notwithstanding behavior interventions that are focused on prevention, the Board recognizes that the use of emergency physical restraint or seclusion procedures may be necessary when a student presents an immediate danger to themselves or others.
- 1.5. All staff working directly with a student where there is a potential for imminent danger of serious physical harm to self or others will be provided the opportunity to participate in training regarding the use of physical restraint and seclusion.
- 1.6. The superintendent is responsible to establish procedures regarding the use of physical restraint and seclusion.