



## SCHOOL DISTRICT NO.10 (ARROW LAKES) POLICY MANUAL

### 240 – Board Representatives and Participation in PACs, on District Committees and Community/Organization Meetings

#### 1.0 General

1.1 The Board of Education welcomes invitations to participate in standing and/or ad hoc committees and community organization meetings as an opportunity to share school district achievements, priorities and challenges.

1.2 The role of trustee representatives of the Board of Education is to act as a communication liaison between the organization or committee and the Board of Education.

1.2 In response to requests from external organizations, the Board will give consideration to naming representatives to these committees. Such representation is established at the discretion of the Board to facilitate the exchange of information on matters of mutual interest.

1.3 Trustees will represent the school district's interests as its appointed representative when participating in the work of external organizations on school PACs or school district committees.

1.3 Matters designated as confidential by the Board will not be disclosed, disseminated, published or communicated in any manner by any trustee without the prior authorization of the Board.

1.4 Designated trustee representatives will report back to the Board.

1.5 To facilitate successful participation, those individuals or organizations sponsoring such meetings are supported by the following guidelines.

#### 2.0 Guidelines

2.1 Invitations for ad hoc meetings should be extended with as much notice as possible and should include an overview of the nature of the meeting and any information requested of the Board.

2.2 Where possible, agendas for meetings should be provided in advance, and preferably at least two weeks before the meeting.

2.3 In accordance with its procedural by-law, the Board will publish a list of trustee representatives appointed to committees including community organizations or agencies on the District website.