



## REGULAR MEETING OF THE BOARD OF SCHOOL DISTRICT 10 (Arrow Lakes)

---

### MINUTES

School Board Office

Date: Tuesday March 10, 2020  
7:00 pm

#### PRESENT

**TRUSTEES:** L. Brekke, C. Dixon, D. Simon

**STAFF:** T. Taylor, M. Grenier, P. Dubinsky

**OTHERS:**

---

#### 1. CALL TO ORDER:

L. Brekke called the meeting to order at 7:01pm.

Acknowledgement of Territory

#### 2. ADOPTION OF AGENDA:

Moved by C. Dixon, seconded by D. Simon that the Agenda be adopted as presented.

**CARRIED**

#### 3. ADOPTION OF MINUTES:

Moved by D. Simon, seconded by C. Dixon that the Minutes of the Regular Meeting of February 18, 2020 be adopted as presented.

**CARRIED**

#### 4. PRESENTATIONS

Nil

#### 5. DISPOSITION OF PREVIOUS PRESENTATIONS

Nil

#### 6. FINANCIAL UPDATE: (T.Taylor)

a) February 29, 2020 Financial Report (report attached)

#### 7. QUESTIONS REGARDING FINANCIAL

Nil

## 8. REPORTS

- a) **Chairperson:**
  - i) Report attached
  
- b) **Education Partnership Committee**
  - i) [February 18, 2020 EPC Meeting Minutes](#)
  
- c) **Parent Advisory Council / Trustee Liaison Reports:**
  - i) Burton Elementary School  
No report
  
  - ii) Edgewood Elementary School  
No report
  
  - iii) Nakusp Elementary School (C. Dixon)
    - Report attached
  
  - iv) Lucerne Elementary-Secondary School (L. Brekke)
    - Report attached
  
  - v) Nakusp Secondary School (L. Brekke)
    - Report attached
  
  - vi) District Parent Advisory Council  
No report
  
  - vii) CUPE/Board Liaison  
No report
  
  - viii) ALTA/Board Liaison Meeting (L. Brekke)
    - Report attached
  
  - ix) Occupational Health and Safety Committee  
No report
  
  - x) Chamber of Commerce
    - Nakusp: No report
    - New Denver/Silverton: No report
  
  - xi) Strong Start Centres
    - Southern Zone Report (Burton, Flaquer, Edgewood)
  
  - xii) Arrow Lakes Indigenous Educational Advisory Council  
No report
  
- d) **Branch / BCSTA / BCPSEA**

- i) Branch: Report attached
- ii) BCSTA: Report attached
- iii) BCPSEA: Report attached
- e) Superintendent/Secretary-Treasurer: (T. Taylor)  
The Superintendent/Secretary-Treasurer Report was presented at the Education Partnership Committee Meeting. A copy of this report is included as part of the Regular Meeting Minutes.

**9. OLD BUSINESS:**

- a) By-Election Timeline
  1. Appointment of Chief Elections Officer and Deputy Chief Elections Officer: March 11, 2020
  2. Nomination Period: April 14-24, 2020
  3. Advance Poll: May 20, 2020
  4. By-Election: May 30, 2020
  5. New Trustee Swearing of Oath – Special Meeting: June 16 (TBC)
- b) 2020-2021 School Calendars

**Moved by C. Dixon, seconded by D. Simon that the Board of Education for School District 10 (Arrow Lakes) approve the 2020-2021, 5 Day and 4 Day School Calendars.**

**CARRIED**

**10. NEW BUSINESS:**

- a) Election of Vice Chair  
  
Call for nominations for Vice Chairperson:  
  
Trustee Dixon nominated Trustee Simon  
Board Chair Brekke nominated Trustee Farrell  
Called 2<sup>nd</sup> time  
Called 3<sup>rd</sup> and final time  
  
Trustee Simon acclaimed as Vice Chair.
- b) Policy Committee Updates and Notices of Motion

**Notice of Motion: That the Board of Education for School District 10 (Arrow Lakes) approve the revisions to policies:**

- **Policy 240 – Board Representatives and Participation in Community / Organization Meetings**
- **Policy 641 – Disposal of Land and Improvements**
- **Policy 680 – Transportation Assistance**

**at the Regular Meeting of the Board on April 21, 2020 as recommended by the Policy Committee.**

AND

**Notice of Motion: That the Board of Education for School District 10 (Arrow Lakes) approve new policies:**

- **Policy 540 – Whistleblower**
- **Policy 623 – Procurement**

**at the Regular Meeting of the Board on April 21, 2020 as recommended by the Policy Committee.**

A summary document including a rationale to support the Notices of Motion for the revised and new policies is included for reference and will be posted on the SD10 Website under Board Policies.

- d) Housekeeping to Bylaw 14

Board Chair Brekke confirmed that Bylaw 14-Organization of the Board was updated to clarify that attendance to In-Camera Meetings by the Board, is required to be in person.

**11. NEXT MEETING DATES:**

- |    |  |                |        |
|----|--|----------------|--------|
| a) | Special Regular Meeting:                 | March 11, 2020 | 4:00pm |
| b) | Education Partnership Committee Meeting: | April 21, 2020 | 6:00pm |
| c) | Regular Meeting of the Board:            | April 21, 2020 | 7:00pm |

**12. QUESTIONS FROM PUBLIC:**

Nil

**13. ADJOURNMENT:**

The meeting adjourned at 7:41pm.

---

L. Brekke  
Chairperson

---

T. Taylor  
Superintendent/Secretary-Treasurer



**Regular Board Meeting  
March 10, 2020**

Presented by: Shelly Woolf, CPA, CA Assistant Secretary Treasurer

- 2019-2020 Operating Budget – Spent to date \$4,958,785 - 60%**  
**2018-2019 Operating Budget – Spent to date \$4,507,625 - 59%**

Refer to Monthly Expenditure Report - Page 3 (Feb 2020) and Page 4 (Feb 2019)  
Operating Budget Status – 40% remaining compared to a target amount of 38%

- Operating Surplus - \$1,330,366**

Unrestricted	\$210,366
Restricted	1,120,000
<b>Total</b>	<b>\$1,330,366</b>

- 2019-2020 Annual Facility Grants Budget and Other Capital Funds**

a) Annual Facilities Grant (AFG) – Operating Grant

Total	\$62,454
Deducted by Ministry for Capital Asset Management System	( 3,987)
Expended to date	(27,088)
<b>Available AFG Operating Grant</b>	<b>\$31,379</b>

b) Annual Facilities Grant – Capital Grant (Bylaw)

AFG Capital Grant	\$244,547	100.00%
Expended to date	(141,855)	58.00%
<b>Available AFG Capital Grant</b>	<b>\$102,692</b>	<b>42.00%</b>

c) School Enhancement Program Grant (Bylaw) – 3 programs approved

	Building Enclosure Upgrades (NES,NSS)	Flooring Upgrades (NES,NSS, LESS)	Security System Upgrades (NES,NSS,LESS,BES,EES)	Total	%
Approved	\$140,850	\$378,495	\$550,000	\$1,069,345	100.00%
Expended to date	(148,897)	( 69,652)	( 400,348)	( 618,897)	57.88%
<b>Available</b>	<b>\$ (8,047)</b>	<b>\$308,843</b>	<b>\$149,652</b>	<b>\$ 450,448</b>	<b>42.12%</b>



**Regular Board Meeting  
March 10, 2020**

- d) Bus – Budget \$175,311 – Spent \$174,505 – delivered and in use
- e) Capital Reserve Balances – no change

Sharable (Ministry Restricted) Capital	\$210,379
Local Capital	86,929
<b>Total</b>	<b>\$297,308</b>

**4. Replacement Costs** - including sick, dental, bereavement, family medical is \$155,119 compared to the amended budget amount of \$190,000. Replacement salaries for other purposes amount to \$87,748 compared to the amended budget amount of \$115,350. Additional work is being carried out on the system to provide better reporting of the various categories for replacement costs and will be updated as work progresses.

**5. 1701 September Data Enrollment:** CY 453 Students (421S:32DL), 461.3139 Funded FTE  
LY 451 Students (410S:41DL), 456.4381 Funded FTE  
Forecast 2020 Budget 470 Students (420S:50DL)

**6. Government & Other Reports Filed/Other**

- Amended Budget – approved by the Board, posted on the District website and sent to the Ministry
- February 1701s in progress
- Document preparation for the first Finance Committee meeting
- Fauquier Subdivision Application – contacted Ministry of Transportation regarding status of application now that RDCK conditions are satisfied, waiting for call back, drafting Ministry submission

Fund : 0 General Operating

0	TITLE	FEB	YEAR TO DATE	ENCUMBERED	FULL YEAR BUDGET	AVAILABLE	PERC
Function : 1 Instruction							
1	Salaries	404,848.79	2,600,983.99		4,234,450	1,633,466	39
2	Emp. Benefits/Allowances	94,625.56	558,984.66		1,077,500	518,515	48
3	Services	27,093.03	150,873.12	5,472.01	286,083	129,738	45
5	Supplies And Materials	11,887.27	96,512.28	2,682.26	266,819	167,624	63
TOTAL FOR Function - 1		538,454.65	3,407,354.05	8,154.27	5,864,852	2,449,344	42
Function : 4 District Administration							
1	Salaries	32,042.68	274,386.33		413,900	139,514	34
2	Emp. Benefits/Allowances	5,359.36	36,452.94		79,125	42,672	54
3	Services	3,647.74	190,184.57		283,500	93,315	33
5	Supplies And Materials	754.54	17,669.27		56,000	38,331	68
TOTAL FOR Function - 4		40,295.24	518,693.11	0.00	832,525	313,832	38
Function : 5 Operations & Maintenance							
1	Salaries	4,796.32	354,631.10		517,000	162,369	31
2	Emp. Benefits/Allowances	2,161.48	79,221.58		139,700	60,478	43
3	Services	6,555.10	39,996.35		77,600	37,604	48
5	Supplies And Materials	78,973.31	307,582.20	31,915.89	420,858	81,360	19
TOTAL FOR Function - 5		92,486.21	781,431.23	31,915.89	1,155,158	341,811	30
Function : 7 Transportation & Housing							
1	Salaries	22,784.41	141,662.37		229,000	87,338	38
2	Emp. Benefits/Allowances	4,684.28	28,055.98		59,000	30,944	52
3	Services	1,449.10	15,170.00		23,000	7,830	34
5	Supplies And Materials	14,021.73	66,417.84		122,000	55,582	46
TOTAL FOR Function - 7		42,939.52	251,306.19	0.00	433,000	181,694	42
TOTAL FOR Fund - 0		714,175.62	4,958,784.58	40,070.16	8,285,535	3,286,680	40
GRAND TOTAL		714,175.62	4,958,784.58	40,070.16	8,285,535	3,286,680	40

Current Year Targets - Remaining  
 10 month expenses (Function 1&7) 40%  
 12 month expenses (Function 4 & 5) 33%  
 Overall Target 38%

Fund : 0 General Operating

0	TITLE	FEB	YEAR TO DATE	ENCUMBERED	FULL YEAR BUDGET	AVAILABLE	PERC
Function : 1 Instruction							
1	Salaries	358,597.53	2,269,654.34		3,744,060	1,474,406	39
2	Emp. Benefits/Allowances	90,746.79	511,546.95		967,672	456,125	47
3	Services	27,035.03	171,210.14		330,338	159,128	48
5	Supplies And Materials	5,458.72	92,323.36	63.00	256,535	164,149	64
TOTAL FOR Function - 1		481,838.07	3,044,734.79	63.00	5,298,605	2,253,807	43
Function : 4 District Administration							
1	Salaries	32,852.35	245,880.80		413,536	167,655	41
2	Emp. Benefits/Allowances	5,494.48	33,110.76		73,048	39,937	55
3	Services	6,675.11	189,278.34		254,150	64,872	26
5	Supplies And Materials	173.84	25,721.67		49,875	24,153	48
TOTAL FOR Function - 4		45,195.78	493,991.57	0.00	790,609	296,617	38
Function : 5 Operations & Maintenance							
1	Salaries	42,475.79	368,891.32		571,242	202,351	35
2	Emp. Benefits/Allowances	10,929.81	81,906.99		150,151	68,244	45
3	Services	3,133.11	38,629.49		69,100	30,471	44
5	Supplies And Materials	19,119.86	244,867.88	3,975.78	376,760	127,916	34
TOTAL FOR Function - 5		75,658.57	734,295.68	3,975.78	1,167,253	428,982	37
Function : 7 Transportation & Housing							
1	Salaries	21,393.15	132,772.99		204,638	71,865	35
2	Emp. Benefits/Allowances	5,003.22	29,894.06		54,245	24,351	45
3	Services	3,356.54	28,509.26		37,650	9,141	24
5	Supplies And Materials	4,203.88	43,426.33		105,000	61,574	59
TOTAL FOR Function - 7		33,956.79	234,602.64	0.00	401,533	166,930	42
TOTAL FOR Fund - 0		636,649.21	4,507,624.68	4,038.78	7,658,000	3,146,337	41

Current Year Targets - Remaining  
 10 month expenses (Function 1& 7) 40%  
 12 month expenses (Function 4 & 5) 33%  
 Overall Target 38%



## **COMMITTEE REPORT – March 10, 2020**

### **Board Chair-**

- a telephone conference with Board Chair was held on February 21 regarding housekeeping changes to the School Act
- also discussed reserves –the Ministry will be offering information this year on developing protocol and having a common understanding
- discussed retaining educational spaces at schools – that if areas of school are used by other groups such as a day care that there is a clause to preserve educational space –if enrolment climbs, and the District needs space, they can reclaim space for school use

### **Nakusp Secondary PAC:**

- meeting was held February 27
- discussed forming a transportation society to purchase and own a bus for school trips – more research into this to be done in late spring
- Peter shared the progress on the climbing wall
- wellness week planned for April
- lots of sports happening, supported Ski and Snowboard team to provincials
- lunch program going well
- next meeting April 8

### **LESS PAC:**

- Met on March 3
- 6 parents attended
- -received a grant for the skate park and discussion on what to add
- -received a grant for the breakfast program and now offered daily
- A parent/caretaker raised the cross walk situation again
- After discussion the PAC will write a letter to the Ministry of Transport requesting a more marked crosswalk or lighted signs
- Next meeting is April 6

### **CUPE:**

- next meeting is April 21

### **ALTA:**

- meeting held March 10
- information on the Budget consultation was shared
- an update on Coronavirus planning
- schedule for the 2020/21 Pro-D days shared
- next meeting April 21

**OH&S:**

-next meeting is May 21

**BCSTA-Branch-**

- Provincial Council** was held February 21-22 – Lora Lee attended
- Friday night Deputy Minister Scott McDonald and Assistant Deputy Ministers presented on the Funding Formula review
- at the Business meeting on Saturday the BCSTA budget was presented, one late motion regarding keeping funding for career choices if we go to a per head funding was passed
- Kootenay Boundary Branch meeting will be held at the BCSTA AGM in April
- a phone meeting was held with Branch Presidents regarding Branch structure and some of the survey results were shared
- looking at longer terms for Professional Learning Committee
- looking at a motion regarding a District leaving their current branch to join another branch
- we meet again at the AGM

**BCSTA-BCTF Life Insurance Committee**

-AGM to be held in April 2020

**OLRC**

- attended the AGM was held in Chase on March 6, 2020
- directors are in place for another year
- reps from OLRC attended as well as trustees & staff from Kamloops, Merritt, Clinton, Kelowna, Vernon, Salmon Arm Revelstoke
- next meeting is in June by teleconference

**Respectfully submitted,**

**Lora Lee Brekke  
Trustee**

NES PAC Meeting of February 19/20 – Trustee Dixon

- 1) Keith Greenhalf – requested a parent (female preferred if possible) to help judge the science fair on March 11th (10 am – noon) and requested \$150 funding for top 3 STEAM fair prizes. Michelle Grenier volunteered to judge and funds were approved.
- 2) Treasurer reported that they have some money to be spent.  
The raffle license was easy to apply for and should be kept in mind for future consideration.
- 3) Principal Hibberson reported on the many before and school activities.  
The Carnival was a huge success.  
The Battle of the Books battle will take place on the afternoon of February 28 in the Bonnington.  
The STEAM fair will take place before spring break.  
He presented the information on the Child Care Proposal from the Superintendent’s slide show and answered a few questions.
- 4) The hot lunch situation will remain until the end of this school year with student surveys on their favourite foods will be conducted. During the summer, other potential vendors or other service options will be considered, with the program ready to resume at the start of the next school year.
- 5) Using the DPAC grant, a PAC awareness promotional flyer was presented and review and feedback was requested.  
Kate will print promotional aprons and an events tent will be ordered.
- 6) The NACF grant report will be finalized aligning with grant ask which includes Aisha Mulhall working in classrooms on a mixed art project, Jess Dexter, Battle of the Books, and additional ski equipment.
- 7) The Cougar Cub School Spirit logo, designed by a student, will be printed on the new gym floor.  
New school gear with the logo will be looked into and the sale proceeds used for school projects.
- 8) There was discussion on a 4-day school week. Some research by Steve Gascons indicates that there are both advantages and disadvantages. The challenge is the tie-in with NSS and the long days for southern zone students, who would add 1.5 hours to an already long day with the commute.  
More investigating will be done to determine if PAC, as a group, supports the idea.
- 9) Budget consultations were described as more positive than last year with better questions. There is a feeling that there is a right answer. Most don’t understand the strategic plan questions.
- 10) There will be a pancake breakfast and hamburger lunch, pending dates which Mike will find.
- 11) Signing authority is changing because of a change in leadership this year.
- 12) A better method of communication than Facebook was discussed as some important communication falls through the cracks.
- 13) Discussion about Childcare Centre proposal focussed on how it will actually and potentially impact on the NES students.  
They would like early consultation dates with the Board and Superintendent in order to provide feedback.  
They would like the opportunity, also, to provide additional feedback regarding the budget consultation.
- 14) The next meeting date is April 15, 2020.

## Southern Zone Strong Start Report

Hello to all,

I'm happy to report once again on our small but busy Southern Zone StrongStart Outreach program. We have 16 enrolled with many attending regularly and a new baby sister in Fauquier. It's nice to see family's cross communities & form networks to support them outside of school time. These sessions are so very important for young families living in our remote & isolated communities, especially as winter approaches.

Tuesday in Edgewood offers a great chance for the K-7 students to mentor and build relationships with the preschool age children. The reading center is a wonderful resource and community connection & the gym with plasma cars is always a big hit.

Wednesday's is a very busy group in Burton with hot lunch being provided by PAC and siblings & some K-4 students joining in with play & crafts during lunch. This group is mostly toddlers with fun circle times and lots of opportunities to share parenting experiences. We have a loud, busy gym time every week.

Thursday in Fauquier is well attended with busy boys. After snack and craft, we clear the way for gross motor fun & some outside periods. We have a lot of fun with circle time felt stories and "band time".

I really enjoy my job and feel blessed to have an impact on so many young families in our area. Families are looking forward to longer days and getting outside more.

To joy,  
Jodi McLean

Outreach StrongStart coordinator  
Family Resource Practitioner  
Early Childhood Educator  
SEA



World Class Learning in a Rural Environment

**March 10, 2020**  
**Superintendent/Secretary Treasurer Report**  
*Presented at the Education Partnership Committee,  
 and Regular Meeting of the Board of Education*

**1. March Enrollment notes**

- Enrolment is the same as last month
- Indigenous Learners – January enrollment - 22% of our student population
- Students with diverse learning needs – 12.1% of our student population
- Below is the monthly enrollment chart by school and grade:

My Education BC: Student Enrollment Numbers																	
As of:	Mar 2																
Grade:	Gr.K	Gr.1	Gr.2	Gr.3	Gr.4	Gr.5	Gr.6	Gr.7	Gr.8	Gr.9	Gr.10	Gr.11	Gr.12	TOTALS	Feb	Dif	
ALDL	2	1	1	4	1	3	3	3	3	4	1	1	12	39	39	0	
BES	1	5	5	4	3									18	17	1	
EES	2	3	0	0	1	1	0	7						14	16	-2	
LESS	4	7	8	4	5	7	7	10	10	8	3	6	5	84	85	-1	
NES	27	24	11	18	23	22	23	24						172	171	1	
NSS									29	21	33	27	16	126	125	1	
<b>TOTAL</b>		36	40	25	30	33	33	33	44	42	33	37	34	33			
<b>District Total</b>															453	453	0

**1. Transportation Department Review Scheduled for April**

- An external consultant will be working with Manager of Operations and Transportation, Art Olson, to review our bus challenges with driver recruitment and maintenance issues this year
- Frank Marasco, head of AST-BC will visit the district after spring break, to review operations in the department, look at bus routes, maintenance procedures, our bus driver recruitment efforts and make recommendations that can assist the school district
- Our aim with the review is to improve the reliability of bus transportation services in SD 10

**2. Goat Mountain Child Care Centre Update**

- February meeting with the architect, society’s Design Committee, Manager of Operations and the Superintendent was productive; a revised timeline for the project has been confirmed:
  - March 26<sup>th</sup> – Final Plans sent out by architect to SD 10 for approval and RFP preparation
  - March 30<sup>th</sup> – April 21<sup>st</sup> – RFP Tender out on BC Bid
  - April 8<sup>th</sup> – Prospective contractors tour site with district staff and architect
  - April 23<sup>rd</sup> – Contract awarded
  - April 24<sup>th</sup> to May 3<sup>rd</sup> – Contractor mobilization
  - May 4<sup>th</sup> – August 17<sup>th</sup> – Construction of Child Care Centre
  - August 18-28<sup>th</sup> – GMKS furnishings and supplies – readying for opening
  - September 8<sup>th</sup> – Opening of Goat Mountain Kids Child Care Centre
- Our district maintenance team has done an excellent job of deconstructing the old classrooms and safely dealing with hazardous materials

### 3. NSS Climbing and Bouldering Wall Opening Ceremony Set for March 31<sup>st</sup> at 2 pm

- Mark March 31<sup>st</sup> on your calendar as the Grand Opening of the long-awaited climbing and bouldering wall takes place that date
- Members of the public, all our sponsors and climbing wall supporters are invited to join us in the NSS Gym at 2 pm – please RSVP as on the attached poster
- We will honour the Senior Outdoor Education students and their teacher, Mr. Boswell, who began this dream over two years ago and thank those many community organizations and individuals who helped fund and bring to life this exciting school and community project
- Our public and community are invited to attend the official opening ceremony!
- The Climbing Wall project connects to all three goals of the Strategic Plan: Enhancing Teaching and Learning, Cultivating Community Connections and Building Advocacy for SD 10

**YOU'RE INVITED**  
**NSS CLIMBING WALL**  
**OFFICIAL OPENING CEREMONY**

School District 10 (Arrow Lakes), Nakusp Secondary and the Nakusp Climbing Wall Society invite you to come out and join us for the much-anticipated opening of the Nakusp Secondary School climbing wall and bouldering wall.

Date: March 31, 2020  
 Time: 2:00 pm

Where:  
 NSS Gymnasium

If you are able to attend please RSVP by March 27, 2020  
 Email: [info@sd10.bc.ca](mailto:info@sd10.bc.ca)

SD10

### 4. Annual Budget Consultation Update

**2020-21 Budget Consultation Process**  
 Consultation: February to April 2020

Budget Consultation Components	Dates	Who's Involved
<b>Consultation Component 1:</b> Leadership Team Consultations with Board of Education	<b>Tuesday, January 21<sup>st</sup>, 2020</b> 4 pm - 5 pm	Principals and Vice-Principals, Trustees, Assistant Sec-Treasurer, Director of Learning, Superintendent
<b>Consultation Component 2:</b> Finance Committee Meetings - Consultations and Working Group - Budget Scenarios developed and discussed	<b>#1 - Tuesday, March 10<sup>th</sup></b> 3:30 - 4:45 pm <b>#2 - Tuesday, April 7<sup>th</sup></b> 3:30 - 4:45 pm <b>#3 - Tuesday, April 21<sup>st</sup></b> 3:30 - 4:45 pm	2 DPAC parents 2 ALTA teachers 2 CUPE members 2 P/VPs All trustees Director, AST and Superintendent
<b>Consultation Component 3:</b> Meetings with staff and with parents - One date at each school - Feedback shared at March 7 <sup>th</sup> Finance Committee meeting	<b>Mon Feb 10 - EES</b> 12 pm - 1 pm (staff); 1-2 pm (parents) <b>Mon Feb 10 - BES</b> 3:30-4:15 pm (staff); 4:30-5:30 pm (parents) <b>Tues Feb 11 - NES</b> 3:30 - 4:30 pm (staff) 5 - 6 pm (parents) <b>Wed Feb 12 - Lucerne</b> 3:30 - 4:30 pm (staff); 5 - 6 pm (parents) <b>Wed Feb 19 - NSS</b> 3:30 - 4:30 pm (staff); 5 - 6 pm (parents)	Trustee from each zone Principals and Vice-Principals Superintendent Director of Learning
<b>Board of Education - Consultation Review</b>	<b>Wednesday, April 22<sup>nd</sup></b> 3:30 - 5 pm	Board of Education AST; Director, Superintendent/ST
<b>Budget By-law Discussed Final Approval by Board of Education</b>	<b>Wednesday, April 29<sup>th</sup> - 3:30 - 4:30 pm</b> Special Regular Board Meeting	Board of Education AST; Director, Superintendent/ST Interested public

- All school-based budget consultation sessions have now concluded
- Our first Finance Committee meeting took place on March 10<sup>th</sup> with subsequent meetings planned for April 7<sup>th</sup> and April 21<sup>st</sup>
- SD 10's annual budget consultation process aligns spending with District Strategic Plan goals and annual priorities set by the Board as well as considers input from our staff and parents at school-based budget consultations

### 5. NSS Ski and Snowboard Provincials News

- Congratulations to the NSS Ski and Snowboard team for a great showing at the Provincial championships! The 13 team members did very well at the tournament held at Panorama Ridge near Invermere
- Girls Snowboarding Team results: Lexus Coates placed 7<sup>th</sup> overall, Clara Jean Raymond was 12<sup>th</sup>, Dharia Phillipson earned 15<sup>th</sup> spot, Ainsley Barisoff placed 26<sup>th</sup>, and Alana Minchin took 33<sup>rd</sup> place. The girls Snowboard team finished 3<sup>rd</sup> overall in this provincial championship!
- Dustin Lasseter from the NSS Boys Snowboard Team placed 26<sup>th</sup>
- Girls Ski Team results – Livia Hibberson placed 30<sup>th</sup>, Cheyenne Tourand held 32<sup>nd</sup> place, Maia Ballard at 33<sup>rd</sup>, Oriah Lesson took 61<sup>st</sup> place, Ava Harrison 68<sup>th</sup>, and Brooklyn Schiller held 74<sup>th</sup>

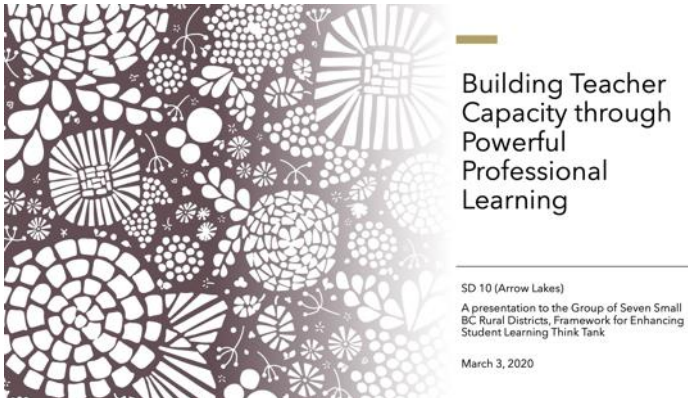
- Kudos to all the skiers and snowboarders, their coaches for a terrific showing!

## 6. Enrolment Audit for Arrow Lakes Distributed Learning School

- Each year, the Ministry of Education selects districts for audit compliance
- This year, the ALDL school has been selected for an enrolment audit which ascertains that all Ministry audit criteria are followed in the annual 1701 claims for funding
- Director of Learning, Peter Dubinsky and Principal Nick Graves are reviewing the DL files with DL teachers and ensuring that all the necessary documentation is ready for the May 30<sup>th</sup> visit from the audit team

## 7. Ministry Small (under 1000 student) District FESL Consortium

- On March 3<sup>rd</sup>, Peter Gajda, Peter Dubinsky and Terry Taylor joined six other small school district teams across BC to share practices and work building capacity and informing the new Ministry Framework for Enhancing Student Learning policy aligned with Goal 3: Advocacy for SD 10



- Each district shared a practice or program which enhances student learning
- The SD 10 team shared a presentation entitled: Building Teacher Capacity: Powerful Professional Learning (PowerPoint attached) outlining how our professional learning enhances student learning
- The draft Framework for Enhancing Student Learning policy requires Boards to share provincial data on FSA Reading, Writing and Numeracy, Graduation rates, Indigenous Learners, Children in Care,

Career Development and Post-Secondary transitions, publicly available on SD 10's [District Plan for Learning website](#) and on the Ministry Student Success website

- The seven small rural districts identified for the Ministry staff that there are significant challenges for small districts with this policy given that the size of cohorts is tiny, and the quantitative data is therefore easily skewed by year-to-year volatility
- The need to use qualitative measures (videos, stories of success, images, etc) to fully communicate the story of student learning is therefore important as we share with our public how we are doing
- The Think Tank also focused on building successful Strategic Plans informed by authentic consultation and regular review, using data and evidence for planning and reporting and connecting these seven smallest districts to help inform the FESL policy
- Our school district is doing well with a strong Strategic Plan informed by deep consultation, regular use of data and evidence to inform annual planning and good results for our learners

## 8. NES Child Care Centre Needs Assessment Survey and April 8<sup>th</sup> Open House

- Work continues on building a strong application for funding a NES Child Care Centre
- The Superintendent is working with the consultant on the needs assessment survey which will be available online from March 30<sup>th</sup> to April 15<sup>th</sup> and is reaching out to community organizations for support. This work aligns with both Goal 2: Cultivate Community Connections and Goal 3
- We will host a Child Care Centre Open House at NES on April 8<sup>th</sup> from 7 pm – 8 pm
  - All interested parents and community members are welcome to attend to hear the prospective plans, ask questions, provide input on child care needs, and contribute letters of support (template provided) and be able to fill in the needs survey on site using school district laptops
  - Child care will be provided during this short meeting for families
  - Parents and prospective parents from the Village of Nakusp, Burton, Fauquier and areas surrounding Nakusp who would potentially use the Child Care Centre before and after school,

during summer and school holidays, and through the school year for 0-5 year olds are invited to attend and show their support

- Community engagement, needs survey results and letters of support are key indicators of a successful proposal so we look forward to seeing parents, families and community members at this Open House meeting!

## 9. Indigenous Education Equity Scans

- In order to better understand the needs of our indigenous learners, the district is hosting equity scan conversations with our indigenous students
- Grade 7-12 students will tell us what is working in their educational programs and what could be strengthened for greater success
- 22% of our learners in SD 10 have indigenous ancestry, a significant number of our learners
- Results for indigenous learners in graduation rates and performance on provincial assessments show some declines in recent years and we aim to strengthen our understanding of the needs of these students by listening to them
- Equity scans are one of the actions identified to respond to the Board of Education's 2019-20 Strategic Plan Priority: Improve indigenous student success and embed cultural programming
- Equity Scans will be held on March 12<sup>th</sup> at Lucerne and after spring break at NSS
- Thanks to our indigenous students, our Indigenous Education Support teachers and our Director of Learning for their help with this important work which aligns with Goal 1 and Goal 2

## 10. COVID19 Update

- The novel coronavirus, COVID 19 continues to be monitored by the Ministry of Education and the Ministry of Health with regular updates provided to school districts; the risk remains low in BC
- Some questions have been raised on when or if schools will be closed. To this end, the school district relies on our Public Health partners who would advise school districts if this were merited
- In a March 6, 2020, Deputy Minister's Bulletin, the DM reports that: "At present the Public Health Agency of Canada and the Provincial Health Officer do not recommend school closure strategies for the prevention of COVID-19. Any decisions related to school closures would be made by public health officials in cooperation with school districts and the Ministry of Education."
- The updated [B.C. Provincial Pandemic Coordination Plan](#) is available online
- Priorities for K-12 education include minimizing disruption of services while ensuring student and staff safety with a focus on communications, staffing and continuity of instruction. The Plan references the [Pandemic Response Framework and Pandemic Planning Guidelines for School Districts](#) and the Provincial Health Officer's [School and Daycare Closure Guidelines](#)
- In SD 10, our custodians have been advised to carry on with normal disinfection and cleaning routines as well as to enhance cleaning of surfaces
- Antiviral hand sanitizers in schools are being reactivated and will be installed after spring break
- Communication with our staff and parents will continue as new information is available

## 11. Edgewood Spheros Olympics!

- Monday, March 2 saw an eager EES Grade 4-7 team of competitors take their math, coding and critical thinking skills to the first SD 10 Spheros Olympics; the learning was fierce and fun!
- Spheros are small round robots which are programmed using computer code and integrate STEM (Science, Technology, Engineering and Math) into classroom learning environments



A Spheros Robot



- Co-led by EES intermediate teacher, Sean Johnston, and NES teacher and coding nerd, Keith Greenhalf, the Edgewood intermediate students engaged in showcasing their amazing skills using Spheros to solve geometry problems, code basic algorithms, and use creative and critical thinking



*Teacher Sean Johnston Outlines the Polygon Relay Criteria*



*EES Spheros coders immersed in the Agility Gymnastics Course*

- Three Olympics events were held and teams rotated through each of the event stations with increasing accuracy, demonstrating strong robotics and coding skills:
  - 1) the Regular Polygon Relay
  - 2) the Obstacle Course
  - 3) the Agility/Gymnastics Course
- The Olympics concluded with a Spheros Curling Championship – clearly a highlight as the class clamoured for more time to curl and learn robotics curling strategy



*The Spheros Curling Challenge was a thrilling robotic close to an exciting Olympic Tournament!*

- Ten teachers on the *Collaborating to Engage All Learners* professional learning team witnessed the entire Olympic championship and served as cheering section while learning about powerful ways to embed technology into mathematics and core competencies and leveraging the teaching strategies demonstrated by Greenhalf and Johnston into their own professional practice
- This initiative aligns with Goal 1 of the Strategic Plan: Enhance Teaching and Learning



# School District 10 (Arrow Lakes)

World Class Learning in a Rural Environment

## 2020-2021 School Calendar 4 Day Week

<span style="background-color: yellow; border: 1px solid black; display: inline-block; width: 15px; height: 10px;"></span> Weekends	
<span style="background-color: lightblue; border: 1px solid black; display: inline-block; width: 15px; height: 10px;"></span> Statutory Holidays	
<span style="background-color: lightgreen; border: 1px solid black; display: inline-block; width: 15px; height: 10px;"></span> School Vacation Periods	
<span style="background-color: red; border: 1px solid black; display: inline-block; width: 15px; height: 10px;"></span> School NI/Pro-D Days	
<span style="background-color: lightcoral; border: 1px solid black; display: inline-block; width: 15px; height: 10px;"></span> Administration Day	

September 8	School Opens
October 2	District Pro D Day
October 12	Thanksgiving
October 23	BCTF Provincial Pro D Day
November 11	Remembrance Day
December 21	Winter Vacation
January 1	
January 4	School Opens
January 25	District - ALTA Shared Pro D Day
February 15	Family Day Stat
February 26	Regional Pro D Day
March 15	Spring Vacation
March 26	
March 29	School Opens
April 2	Good Friday Stat
April 5	Easter Monday
April 19	School Based Pro D Day
May 24	Vitoria Day Stat
June 25	Administrative Day - No School



Days of Instruction	154
Non-Instructional Days	6
Administrative Day	1
<b>Total Days in Session</b>	<b>161</b>

JULY 2020							AUGUST 2020						
S	M	T	W	T	F	S	S	M	T	W	T	F	S
			1	2	3	4							1
5	6	7	8	9	10	11	2	3	4	5	6	7	8
12	13	14	15	16	17	18	9	10	11	12	13	14	15
19	20	21	22	23	24	25	16	17	18	19	20	21	22
26	27	28	29	30	31		23	24	25	26	27	28	29
							30	31					
SEPTEMBER 2020							OCTOBER 2020						
S	M	T	W	T	F	S	S	M	T	W	T	F	S
		1	2	3	4	5					1	2	3
6	7	8	9	10	11	12	4	5	6	7	8	9	10
13	14	15	16	17	18	19	11	12	13	14	15	16	17
20	21	22	23	24	25	26	18	19	20	21	22	23	24
27	28	29	30				25	26	27	28	29	30	31
NOVEMBER 2020							DECEMBER 2020						
S	M	T	W	T	F	S	S	M	T	W	T	F	S
1	2	3	4	5	6	7			1	2	3	4	5
8	9	10	11	12	13	14	6	7	8	9	10	11	12
15	16	17	18	19	20	21	13	14	15	16	17	18	19
22	23	24	25	26	27	28	20	21	22	23	24	25	26
29	30						27	28	29	30	31		
JANUARY 2021							FEBRUARY 2021						
S	M	T	W	T	F	S	S	M	T	W	T	F	S
					1	2		1	2	3	4	5	6
3	4	5	6	7	8	9	7	8	9	10	11	12	13
10	11	12	13	14	15	16	14	15	16	17	18	19	20
17	18	19	20	21	22	23	21	22	23	24	25	26	27
24	25	26	27	28	29	30	28						
31													
MARCH 2021							APRIL 2021						
S	M	T	W	T	F	S	S	M	T	W	T	F	S
	1	2	3	4	5	6					1	2	3
7	8	9	10	11	12	13	4	5	6	7	8	9	10
14	15	16	17	18	19	20	11	12	13	14	15	16	17
21	22	23	24	25	26	27	18	19	20	21	22	23	24
28	29	30	31				25	26	27	28	29	30	
MAY 2021							JUNE 2021						
S	M	T	W	T	F	S	S	M	T	W	T	F	S
						1			1	2	3	4	5
2	3	4	5	6	7	8	6	7	8	9	10	11	12
9	10	11	12	13	14	15	13	14	15	16	17	18	19
16	17	18	19	20	21	22	20	21	22	23	24	25	26
23	24	25	26	27	28	29	27	28	29	30			
30	31												



# School District 10 (Arrow Lakes)

World Class Learning in a Rural Environment

## 2020-2021 School Calendar 5 Day Week

<span style="background-color: yellow;">■</span>	Weekends
<span style="background-color: lightblue;">■</span>	Statutory Holidays
<span style="background-color: lightgreen;">■</span>	School Vacation Periods
<span style="background-color: red;">■</span>	School NI/Pro-D Days
<span style="background-color: lightcoral;">■</span>	Administration Day



September 8	School Opens
October 2	District Pro D Day
October 12	Thanksgiving
October 23	BCTF Provincial Pro D Day
November 11	Remembrance Day
December 21 January 1	Winter Vacation
January 4	School Opens
January 25	District - ALTA Shared Pro D Day
February 15	Family Day Stat
February 26	Regional Pro D Day
March 15 March 26	Spring Vacation
March 29	School Opens
April 2	Good Friday Stat
April 5	Easter Monday
April 19	School Based Pro D Day
May 21	Celebration of Learning and Saff Appreciation
May 24	Victoria Day Stat
June 30	Administrative Day - No School



Days of Instruction	179
Non-Instructional Days	6
Administrative Day	1
<b>Total Days in Session</b>	<b>186</b>

JULY 2020							AUGUST 2020						
S	M	T	W	T	F	S	S	M	T	W	T	F	S
			1	2	3	4							1
5	6	7	8	9	10	11	2	3	4	5	6	7	8
12	13	14	15	16	17	18	9	10	11	12	13	14	15
19	20	21	22	23	24	25	16	17	18	19	20	21	22
26	27	28	29	30	31		23	24	25	26	27	28	29
							30	31					
SEPTEMBER 2020							OCTOBER 2020						
S	M	T	W	T	F	S	S	M	T	W	T	F	S
		1	2	3	4	5					1	2	3
6	7	8	9	10	11	12	4	5	6	7	8	9	10
13	14	15	16	17	18	19	11	12	13	14	15	16	17
20	21	22	23	24	25	26	18	19	20	21	22	23	24
27	28	29	30				25	26	27	28	29	30	31
NOVEMBER 2020							DECEMBER 2020						
S	M	T	W	T	F	S	S	M	T	W	T	F	S
1	2	3	4	5	6	7			1	2	3	4	5
8	9	10	11	12	13	14	6	7	8	9	10	11	12
15	16	17	18	19	20	21	13	14	15	16	17	18	19
22	23	24	25	26	27	28	20	21	22	23	24	25	26
29	30						27	28	29	30	31		
JANUARY 2021							FEBRUARY 2021						
S	M	T	W	T	F	S	S	M	T	W	T	F	S
					1	2		1	2	3	4	5	6
3	4	5	6	7	8	9	7	8	9	10	11	12	13
10	11	12	13	14	15	16	14	15	16	17	18	19	20
17	18	19	20	21	22	23	21	22	23	24	25	26	27
24	25	26	27	28	29	30	28						
31													
MARCH 2021							APRIL 2021						
S	M	T	W	T	F	S	S	M	T	W	T	F	S
	1	2	3	4	5	6					1	2	3
7	8	9	10	11	12	13	4	5	6	7	8	9	10
14	15	16	17	18	19	20	11	12	13	14	15	16	17
21	22	23	24	25	26	27	18	19	20	21	22	23	24
28	29	30	31				25	26	27	28	29	30	
MAY 2021							JUNE 2021						
S	M	T	W	T	F	S	S	M	T	W	T	F	S
						1			1	2	3	4	5
2	3	4	5	6	7	8	6	7	8	9	10	11	12
9	10	11	12	13	14	15	13	14	15	16	17	18	19
16	17	18	19	20	21	22	20	21	22	23	24	25	26
23	24	25	26	27	28	29	27	28	29	30			
30	31												

### 1. General

- 1.1. The Board of Education of School District No. 10 (Arrow Lakes) is committed to the highest standards of ethical conduct, integrity and accountability.
- 1.2. This policy reflects the Board's commitment to respecting the public trust while protecting the rights of individuals to fair treatment in safe, secure and supportive working environments.
- 1.3. The Board encourages and supports employees, to report, while acting in good faith, what they reasonably believe to be substantive improper activity.
- 1.4. The nature of conduct which may be considered as reportable may include:
  - the violation of any laws of British Columbia or Canada, including the Criminal Code of Canada;
  - a material breach of the District's Policies;
  - abuse of power or authority;
  - actions detrimental to students or staff;
  - misappropriation of District funds, assets, resources or questionable accounting practices;
  - theft of cash, goods, services, or time
  - fraud or falsifying District records;
  - decision making for personal gain;
  - any intentional, reckless or dangerous practice that could reasonably be expected to cause physical harm to any person or damage to District property; or,
  - retaliation, repercussion or reprisal for reporting under the policy.
- 1.5. The provisions of this policy are independent of and supplemental to, the provisions of collective agreements between the Board and its Unions relative to grievance procedures, and to any other terms and conditions of employment.

### 2. Duty to disclose

- 2.1. The Board encourages any employee who is aware of or witnesses any improper activity to bring the matter to the attention of the Superintendent or Board Chair. The District will investigate and take corrective actions appropriate to the circumstances.

### 3. Protections for Employees

- 3.1. All reports under this policy will be handled in the strictest of confidence and personally identifiable information from the report will only be shared to the

extent necessary to conduct a complete and fair investigation according to the law.

- 3.2. Any employee who files a report under this policy will be protected if the employee:
    - believes it to be substantially true;
    - does not act maliciously or make false allegations; and,
    - does not seek any personal or financial gain.
  - 3.3. No retaliation, including dismissal or demotion may result from reporting in good faith under this policy.
  - 3.4. Individuals who knowingly make a false allegation of wrongdoing and/or who provide false information about a complaint are in violation of this policy and subject to disciplinary and/or corrective action, up to and including termination of employment.
4. Employer rights
    - 4.1. Nothing in this policy shall be deemed to diminish or impair the rights of the District to manage its employees under any policy or collective agreement; or to prohibit any personnel action which otherwise would have been taken regardless of the reporting of the information.



# SCHOOL DISTRICT 10 (ARROW LAKES) POLICY MANUAL

## 623– Purchasing Goods and Services

---

### 1.0 General

- 1.1. The Board of Education of School District 10 (Arrow Lakes) confirms that its overriding purchasing objective is to satisfy the operational needs of the school district while realizing overall best value for the school district.
- 1.2. The Policy provides guidance for purchasing activities using the principles outlined below.
- 1.3. The Board believes that the purchasing functions should take into consideration:
  - 1.3.1. Application of specialized professional knowledge;
  - 1.3.2. Consideration of district-wide standards;
  - 1.3.3. Utilization of public sector purchasing standards and internal controls;
  - 1.3.4. Procurement of goods and services without compromising a healthy, safe, relevant and aesthetically acceptable learning and working environment;
  - 1.3.5. Provide reasonable opportunities for qualified suppliers and contractors to seek the school district's business;
  - 1.3.6. Efficiency and effective acquisition;
  - 1.3.7. Cooperation with government initiatives and other public authorities when appropriate; and
  - 1.3.8. Realization of best value

### 2.0 Authority

- 2.1 The Board authorizes the Secretary Treasurer to commit the school district to purchase within the scope of this policy and to create all procedures required to support the implementation of this policy.
- 2.2 The Board recognizes that professional judgement must be exercised in order to achieve an appropriate balance among the Board's principles and assigns to the Secretary Treasurer responsibility for those judgements.

### 3.0 Conduct and Conflict of Interest

- 3.1 The school district's procurement activities must be conducted with integrity and the highest standards of ethical conduct. All individuals involved in the school district's procurement activities must act in a manner that is consistent with the principles and objectives of this policy and recuse themselves in the event of a conflict of interest.



## SCHOOL DISTRICT NO.10 (ARROW LAKES) POLICY MANUAL

### 240 – Board Representatives and Participation in PACs, on District Committees and Community/Organization Meetings

#### 1.0 General

1.1 The Board of Education welcomes invitations to participate in standing and/or ad hoc committees and community organization meetings as an opportunity to share school district achievements, priorities and challenges.

1.2 The role of trustee representatives of the Board of Education is to act as a communication liaison between the organization or committee and the Board of Education.

1.2 In response to requests from external organizations, the Board will give consideration to naming representatives to these committees. Such representation is established at the discretion of the Board to facilitate the exchange of information on matters of mutual interest.

1.3 Trustees will represent the school district's interests as its appointed representative when participating in the work of external organizations on school PACs or school district committees.

1.3 Matters designated as confidential by the Board will not be disclosed, disseminated, published or communicated in any manner by any trustee without the prior authorization of the Board.

1.4 Designated trustee representatives will report back to the Board.

1.5 To facilitate successful participation, those individuals or organizations sponsoring such meetings are supported by the following guidelines.

#### 2.0 Guidelines

2.1 Invitations for ad hoc meetings should be extended with as much notice as possible and should include an overview of the nature of the meeting and any information requested of the Board.

2.2 Where possible, agendas for meetings should be provided in advance, and preferably at least two weeks before the meeting.

2.3 In accordance with its procedural by-law, the Board will publish a list of trustee representatives appointed to committees including community organizations or agencies on the District website.

## 1.0 General

- 1.1 The Board recognizes that school facilities may become surplus to the Board's needs, and eligible for disposal.
- 1.2 In order to reduce operating costs and gain efficiencies, the Board will consider the sale or lease of its surplus properties provided that they will not be required for future educational and/or operational purposes.
- 1.3 The method of disposition of surplus properties will be through a public process; this may include:
  - 1.3.1 public advertising (newspapers and District website);
  - 1.3.2 public tender;
  - 1.3.3 public auction;
  - 1.3.4 request for proposals; and
  - 1.3.5 listing with real estate agencies.
- 1.4 The Board will apply the following criteria regarding disposals:
  - 1.4.1 The decision to sell or lease the property is consistent with Ministry policy and regulations.
  - 1.4.2 There is a supportable business case for selling the property that articulates highest and best use.
  - 1.4.3 Any dispositions will be at fair market value. Fair market value means the amount, price, consideration or rent that would be obtained by the Board in an arm's length transaction in the open market between willing parties acting in good faith.
  - 1.4.4 That considerations regarding market value, and highest and best use could be superseded if:
    - 1.4.4.1. The property could generate ongoing funding for the district through an educational partnership, or the property could generate ongoing funding, savings, or provide shared services to the district through partnership with other public bodies.
    - 1.4.4.2 The property has a history of a community relationship and past-use with a committed organization in the community.
    - 1.4.4.3 The property is the only public facility in the community that is suitable for community use.
    - 1.4.4.4 The planned use of the property would have significant positive effect on a large number of the citizens that could not be gained in other ways.

## 2.0 Procedures

- 2.1 Prior to requesting Ministerial approval for the disposal of surplus property, the Board will:



- 2.1.1 Engage in broad consultation regarding disposal and alternatives for local and community use.
- 2.1.3 **Contract up to two** independent Property Appraisals by licensed property appraisers.
- 2.1.4 Secure statements of environmental issues relating to the property.

DRAFT

## 1.0 General

- 1.1 The intention of this policy is to provide equitable transportation for students who live beyond a regular bus route.
- 1.2 The Board will assist in the payment of transportation for students who live in School District 10 (Arrow Lakes) and who are not served by a regular bus route to their school.
- 1.3 Transportation assistance will be paid to families living further than 4 kilometres for Kindergarten to Grade 3 students, and 4.8 kilometres for Grade 4-12 students from the nearest school bus stop, or a school facility if a bus route does not transport students to their school.
- 1.4 "Transportation" means daily transportation from the student's home to the school of enrolment or nearest corresponding bus stop to their school as per district approved daily bus routes.
- 1.5 Transition days to full-day Kindergarten in early September are covered under this policy.

## 2.0 Regulations

- 2.1 It is the intention of this policy to provide assistance for the cost of student transportation, and not to pay the total cost of transportation.
- 2.2 In order to qualify for assistance each year, the student's parent or caregiver must make application to the Secretary-Treasurer using the District Transportation Assistance form.
- 2.3 Continued payment of the Transportation Assistance is dependent upon the student's regular attendance at school. Irregular attendance by the student may result in discontinuation of payment.
- 2.4 Transportation Assistance rates, **including a maximum daily rate** shall be as approved by the Board of Education. The reimbursement for Transportation Assistance will be for kilometres from home to the school of enrolment or nearest bus stop corresponding to their school, minus 4.0 kilometres for a Kindergarten to Grade 3 student, and 4.8 kilometres for a Grade 4 to 12 student.
- 2.5 Full responsibility for safe transportation and insurance coverage rests with the student's parent or caregiver.



**EPC / Regular Meeting of the Board  
March 10, 2020**

**Policy Committee Updates and Recommendations**

---

**Re: Notice of Revision and/or Abandonment of Board Policies**

**Recommended for Revision**

**1) Policy 240 – Board Representatives and Participation in Community/Organization Meetings**

The proposed revision is to update the Policy to provide clarity on the role of Trustees on Community/Organization Meetings as well as PAC and school district committees. Adding a reference to PAC and school district committees to Policy 240, aligns the role of the Board representatives on all committees.

**2) Policy 641 – Disposal of Land or Improvements**

The proposed revision is to change the language regarding appraisals to reflect: “Contract up to two independent Property Appraisals” as this will enable more flexibility in property disposal while still ensuring prudent oversight on property assessment. The proposed change also recognizes that real estate agents are engaged in assisting to assess fair market value given the local real estate market adding an additional check and balance.

**3) Policy 680 – Transportation Assistance**

The proposed revisions include changes that remove limitations for families to access transportation assistance where a bus route does not exist. Additionally, the proposed policy revision recognizes SD10’s remote and rural context and sets maximum transportation assistance daily rate limits. This enables greater sustainability in providing transportation assistance as well as fiscal sustainability.

**New Policies Recommended for Approval**

**4) Policy 530 – Whistleblower**

This policy aligns with other policies and practices in the district that are enshrined in Board policy, District Protocol, or collective agreements for current employees who bring forward concerns. The proposed policy allows employees of the district to report egregious acts and have these egregious acts investigated. The policy notes that reports brought forward in good faith will be investigated and that the employee who brings forward the concern will be treated in a safe, secure and supportive working environment.

**5) Policy 623 – Procurement**

This policy has been created to reflect the Board’s and the District’s commitment in purchasing aligned with the operational needs of the school district while realizing overall best value for the school district.