



REGULAR MEETING OF THE BOARD OF SCHOOL DISTRICT 10 (Arrow Lakes)

MINUTES

School Board Office

Date: Tuesday May 19, 2020
7:00 pm

PRESENT

TRUSTEES: L. Brekke, D. Simon, C. Dixon, R. Farrell

STAFF: T. Taylor, M. Grenier, P. Dubinsky, S. Woolf, M. Hibberson, B. Cook, A. Olson

OTHERS: R. Bardati – ALTA, G. Grout, J.D Mah

1. CALL TO ORDER:

L. Brekke called the meeting to order at 6:56 pm.

Acknowledgement of Territory

2. ADOPTION OF AGENDA:

Moved by C. Dixon, seconded by D. Simon that the Agenda be adopted as presented.

CARRIED

3. ADOPTION OF MINUTES:

Moved by D. Simon, seconded by C. Dixon that the Board of Education for School District 10 (Arrow Lakes) adopt the Minutes of the Regular Meeting of April 21, 2020 as presented.

Moved by D. Simon, seconded by R. Farrell that the Board of Education for School District 10 (Arrow Lakes) adopt the Minutes of the Special Regular Meeting of April 29, 2020 as presented.

4. PRESENTATIONS

a) Nakusp Child Care Centre Update (Terry Taylor)

b) Child Care Centre Questions (Gary Grout)

Mr. Grout confirmed that many questions originally prepared were answered through the PowerPoint Presentation (PPT) as presented by Superintendent Taylor.

General discussion between Mr. Grout, district staff, the NES Principal and Vice Principal included:

- The Survey prepared by CitySpaces Consulting
- The ChildCare Centre as a District owned asset
- The use of prime green space property versus less ideal green spaces
- Proposed parking design and safety considerations
- The proposed design options as prepared by MQN Architecture (as presented in the PPT)
- Childcare subsidies for both the NES ChildCare Centre and other existing providers
- Future access to the proposed design options for the ChildCare Centre
- Plans for future input and consultation with stakeholders including staff

Superintendent Taylor confirmed that the ChildCare Centre would be a District owned asset and access to ChildCare subsidies is required. She reported that costs for ChildCare would be based on household income. She also confirmed that access to the design options would be available for viewing and that plans for future input and consultation with NES parents and staff is in process.

Superintendent Taylor acknowledged that due to the COVID-19 Pandemic many processes underway in the District including the work for the proposal for the NES ChildCare Centre experienced unexpected disruptions.

5. DISPOSITION OF PREVIOUS PRESENTATIONS

6. FINANCIAL UPDATE: (S.Woolf)

- a) April 30, 2020 Financial Report (report attached)

7. QUESTIONS REGARDING FINANCIAL

Nil

8. REPORTS

a) Chairperson:

- i. Report attached

b) Education Partnership Committee

- i. [April 21, 2020 Education Partnership Committee Meeting Minutes](#)

c) Parent Advisory Council / Trustee Liaison Reports:

- i) Burton Elementary School
No report
- ii) Edgewood Elementary School
No report

- iii) Nakusp Elementary School (C. Dixon)
 - Discussion regarding hot lunch and refunding parents
 - Discussion regarding supporting students at this time
 - Staff Gratitude gifts were organized for all NES staff
 - Discussion regarding proposed NES Child Care Centre
- iv) Lucerne Elementary-Secondary School
No report
- v) Nakusp Secondary School (L. Brekke)
 - Report attached
- vi) District Parent Advisory Council
No report
- vii) CUPE/Board Liaison (L. Brekke)
 - Report attached
- viii) ALTA/Board Liaison Meeting (L. Brekke)
 - Report attached
- ix) Occupational Health and Safety Committee
No report
- x) Chamber of Commerce
 - Nakusp: No report
 - New Denver/Silverton: Report attached
- xi) Strong Start Centres
No report
- xii) Arrow Lakes Indigenous Educational Advisory Council
No report
- d) Branch / BCSTA / BCPSEA (L. Brekke)
 - i) Branch: Report attached
 - ii) BCSTA: Report attached
 - iii) BCPSEA: Report attached
- e) Superintendent/Secretary-Treasurer: (T. Taylor)
The Superintendent/Secretary-Treasurer Report was presented at the Education Partnership Committee Meeting. A copy of this report will be included as part of the Regular Meeting Minutes.

9. OLD BUSINESS:

- a) Central Attendance Zone By-Election Update

Superintendent Taylor reported that the Board is in the process of working with the Ministry and the BCSTA to determine if the Central Attendance Zone By-Election can be called given the improving state of the pandemic.

Superintendent Taylor reported that if a By-Election is approved to proceed, the By-Election could be called as early as June 24, 2020 which would see an election day scheduled in early September. Additional information and an update is expected for the June Regular Board meeting.

10. NEW BUSINESS:

Nil

11. NEXT MEETING DATES:

- a) Education Partnership Committee Meeting: June 16, 2020 6:00pm
- b) Regular Meeting of the Board: June 16, 2020 7:00pm

12. QUESTIONS FROM PUBLIC:

Nil

13. ADJOURNMENT:

The meeting was adjourned at 8:21.

L. Brekke
Chairperson

T. Taylor
Superintendent/Secretary-Treasurer

A SD 10 Proposal for Full Time, Year
Round Licenced Child Care at Nakusp
Elementary School

A Child Care
Centre HUB
for Nakusp –
updated May 2020



Presented to the
Board of Education
May 19, 2020

SD 10's Commitment to Early Learning

The Board of Education and District support this project proposal because

- it benefits our children and community
- aligns with the District Strategic Plan
- will encourage families to stay here or move here, ensuring stable enrolment in our schools and economic growth for community





Why a Child Care Centre at NES?

1. Community Need for
Childcare including current K-7
students

2. Aging portables – costs to
demolish and rebuild

3. Design opportunity for
creatively re-imagining existing
space and 21st century learning
environments and current and
future needs

4. Planning for the future –
ensuring sustainability for NES

5. 10 year Ministry and SD 10
Enrolment data

6. Early learning and K-12
continuum and transitions
elementary

7. Buddy programs for NES

8. Careers in early learning for
NSS students

1. Community Need for Childcare

Key findings of this study indicate:

- ◆ The majority of survey respondents said there is an inadequate supply of child care services in Nakusp and area for their needs. The availability of infant and toddler (0-3 years) care and before and after school care is of particular concern. Drop-in, flexible and expanded hours are a common need.
- ◆ There are 23 child care spaces for 292 children between the ages of 0 to 12. The result is a coverage rate of **6%**, meaning there is **0.6** spaces for every 10 children.
- ◆ Breaking down the coverage rate for the different age groups, it is **4%** for under 3 years, **19%** for 3 to 5 years, and **0%** for school age children.
- ◆ Moving forward the recommendation is to increase the coverage rate to 70% for 0 to 5 years and 55% for school age children.
- ◆ In order to meet these targets, there needs to be an increase of **206** spaces, **47** spaces for under 3 years, **73** spaces for 3 to 5 years, and **109** spaces for school age children.



From the External Consultant Child Care Needs Assessment

Table 1: Current Child Care Coverage Rates

This table shows the current population of children in Nakusp and area from 0 to 12 years old, their access to child care, the child care availability in the community.

| Age Group | Number of Children | Number of Child Care Spaces | Current Coverage Rates |
|---------------|--------------------|-----------------------------|------------------------|
| Under 3 years | 67 | 3 | 4% |
| 3 to 5 years | 104 | 20 | 19% |
| 6 to 12 years | 198 | 0 | 0% |
| Total | 369 | 23 | 6% |

Source: BC Population Projections 2019, 2016 Census (Age in Single Years Data), Interior Public Health Birth Rates and School District 10 Enrollment Statistics



Table 2: Targets For Child Care Coverage Rates

This table shows the targets for child coverage rates and how many new child care spaces are required to meet the targets.

| Age Group | Number of Children | Target Coverage Rate | Target Child Care Spaces | New Spaces Required to Meet Targets |
|---------------|--------------------|----------------------|--------------------------|-------------------------------------|
| Under 3 years | 67 | 70% | 47 | 44 |
| 3 to 5 years | 104 | 70% | 73 | 53 |
| 6 to 12 years | 198 | 55% | 109 | 109 |
| Total | 369 | | 229 | 206 |

Source: BC Population Projections 2019, 2016 Census (Age in Single Years Data), Interior Public Health Birth Rates and School District 10 Enrollment Statistics

*Childcare
Space
Targets for
Nakusp*

Needs Assessment Informs Final Application

- Three licenced spaces for multi-age (24 children) plus one Infant Toddler licence (12 children) for a total of 36 early learning spaces
- This provides for $12 + (3 \times 3) = 21$ Infant Toddler spaces
- One licenced space would be shared with Strong Start (15 hours per week, same as current hours of operation)
- 60 Before and After School Child Care Spaces



2. Aging portables – costs to demolish and rebuild

- Proposed site of the new childcare centre involves demolishing two aging portables which were moved from Glenbank School – estimated age is 35 years old
- Recent architect visit to site estimated 5 additional years for these portables before they would need to be demolished
- Cost estimate for demolishing the portables is \$171,000 plus about \$50,000 for Hazmat assessment and mitigation
- These costs are included in the childcare capital grant application
- If the Child Care grant is not approved, these costs will be borne by the school district
- New capital building space is estimated at \$350/sq.ft.

3. Design opportunity for creatively re-imagining existing space with 21st century learning environments for current and future needs

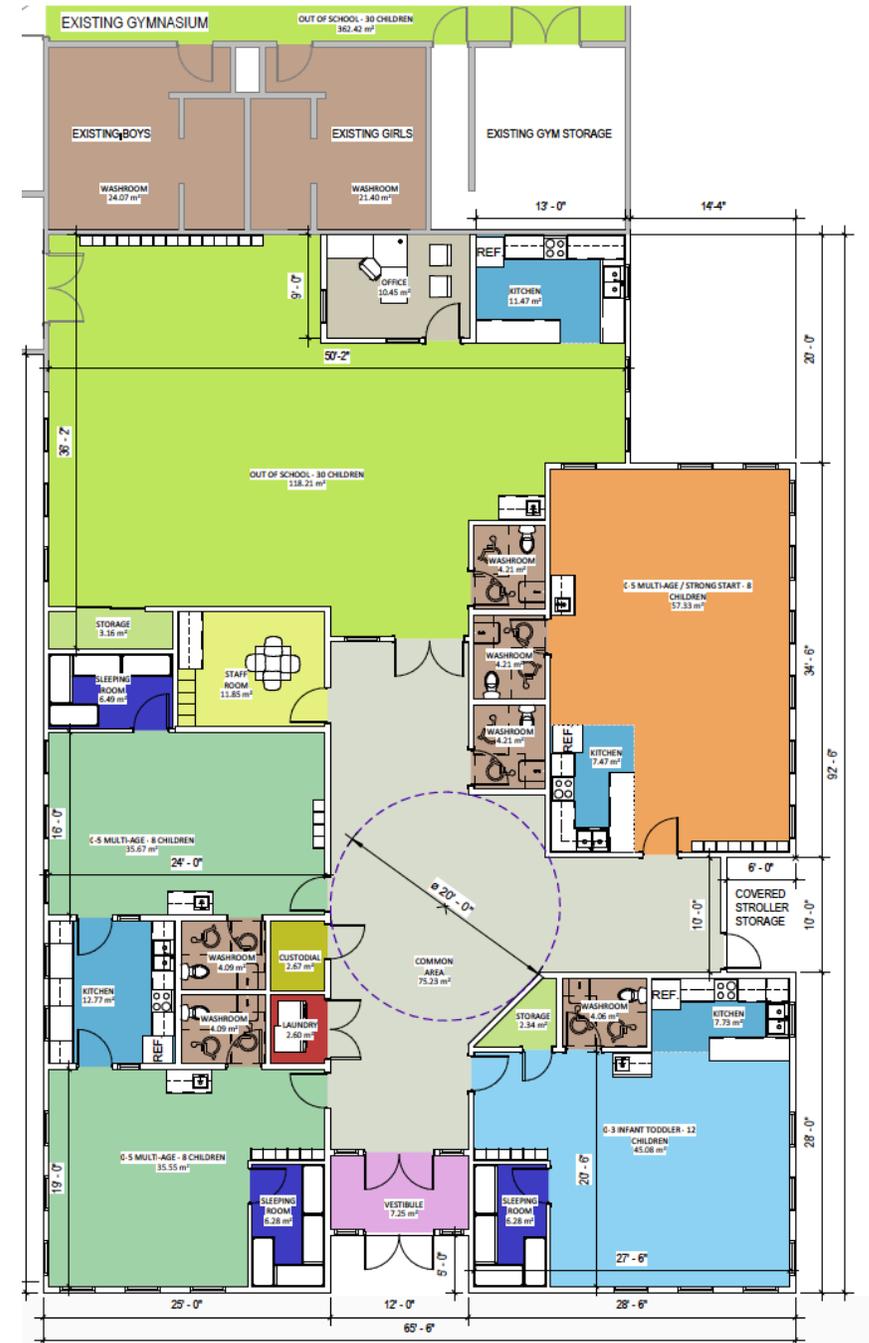
- Current plan for Child Care Centre space incorporates a 118 square metre kitchen/cafeteria for K-7 before and after school care and NES use for hot lunches
- Before and after school care for 5 – 12 year olds to be activity and learning focused: fine arts classes (music, drama, dance, visual art) and physical activities such as yoga and various sports
- A new and larger 57 square metre Strong Start Centre will have ample space for the many 0-5 year olds and their caregivers
- A new and safer parking area and drop off zone to the west



Design of proposed new Child Care Centre

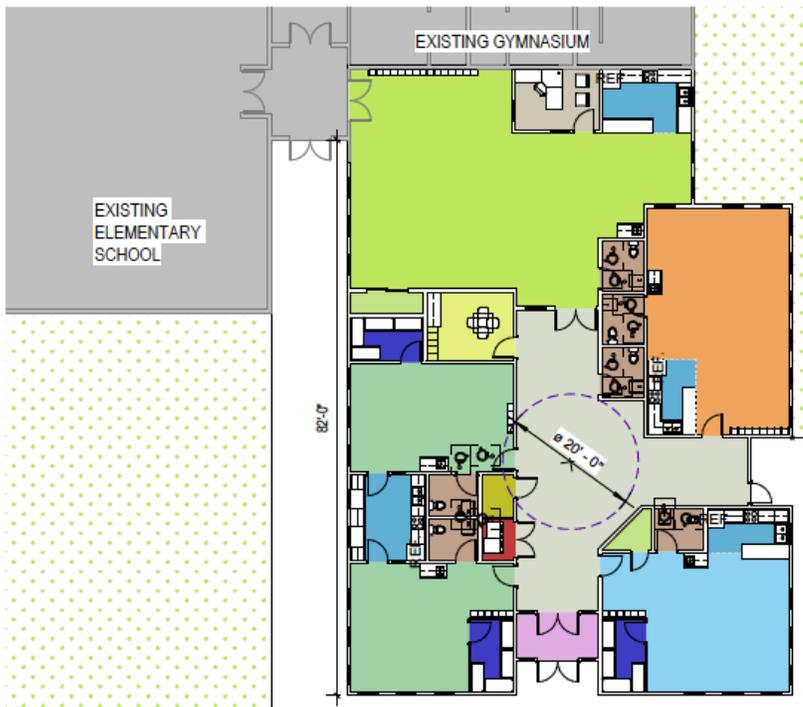
Room Legend

| | | | |
|---|---|---|-----------------------------|
|  | 0-3 INFANT TODDLER - 12 CHILDREN |  | OFFICE |
|  | 0-5 MULTI-AGE - 8 CHILDREN |  | OUT OF SCHOOL - 30 CHILDREN |
|  | 0-5 MULTI-AGE / STRONG START - 8 CHILDREN |  | SLEEPING ROOM |
|  | COMMON AREA |  | STAFF ROOM |
|  | CUSTODIAL |  | STORAGE |
|  | KITCHEN |  | VESTIBULE |
|  | LAUNDRY |  | WASHROOM |



3D View of proposed new Nakusp Child Care Centre





| Room Schedule | | |
|---|----------------------|-----------|
| Name | Area | Area SF |
| 0-3 INFANT TODDLER - 12 CHILDREN | 45.08 m ² | 485.24 SF |
| | 45.08 m ² | 485.24 SF |
| 0-5 MULTI-AGE - 8 CHILDREN | 35.67 m ² | 384.00 SF |
| 0-5 MULTI-AGE - 8 CHILDREN | 36.55 m ² | 382.67 SF |
| | 71.23 m ² | 766.67 SF |
| 0-5 MULTI-AGE / STRONG START - 8 CHILDREN | 57.33 m ² | 617.04 SF |
| | 57.33 m ² | 617.04 SF |
| COMMON AREA | 75.23 m ² | 809.77 SF |
| | 75.23 m ² | 809.77 SF |
| CUSTODIAL | 2.67 m ² | 28.78 SF |
| | 2.67 m ² | 28.78 SF |

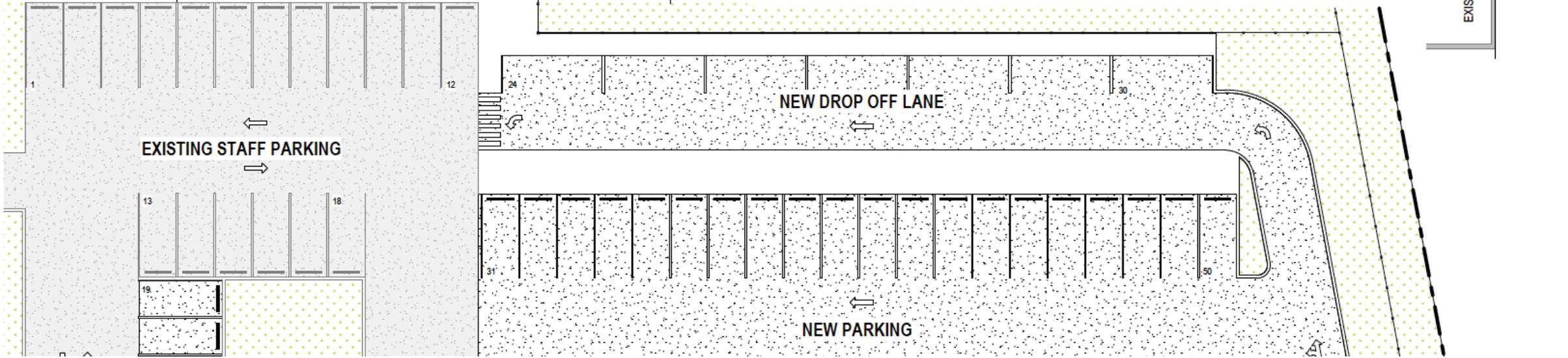
| Room Schedule | | |
|-----------------------------|-----------------------|------------|
| Name | Area | Area SF |
| KITCHEN | 11.47 m ² | 123.50 SF |
| KITCHEN | 12.77 m ² | 137.50 SF |
| KITCHEN | 7.73 m ² | 83.18 SF |
| KITCHEN | 7.47 m ² | 80.39 SF |
| | 39.44 m ² | 424.57 SF |
| LAUNDRY | 2.60 m ² | 28.00 SF |
| | 2.60 m ² | 28.00 SF |
| OFFICE | 10.45 m ² | 112.50 SF |
| | 10.45 m ² | 112.50 SF |
| OUT OF SCHOOL - 30 CHILDREN | 118.21 m ² | 1272.37 SF |
| OUT OF SCHOOL - 30 CHILDREN | 362.42 m ² | 3901.09 SF |
| | 480.63 m ² | 5173.46 SF |
| SLEEPING ROOM | 6.49 m ² | 69.88 SF |
| SLEEPING ROOM | 6.28 m ² | 67.56 SF |
| SLEEPING ROOM | 6.28 m ² | 67.56 SF |
| | 19.04 m ² | 204.99 SF |
| STAFF ROOM | 11.85 m ² | 127.50 SF |
| | 11.85 m ² | 127.50 SF |
| STORAGE | 2.34 m ² | 25.20 SF |
| STORAGE | 3.16 m ² | 34.04 SF |
| | 5.50 m ² | 59.24 SF |
| VESTIBULE | 7.25 m ² | 78.00 SF |
| | 7.25 m ² | 78.00 SF |
| WASHROOM | 4.09 m ² | 44.00 SF |
| WASHROOM | 4.09 m ² | 44.00 SF |
| WASHROOM | 4.06 m ² | 43.74 SF |
| WASHROOM | 4.21 m ² | 45.33 SF |
| WASHROOM | 4.21 m ² | 45.33 SF |
| WASHROOM | 4.21 m ² | 45.33 SF |
| WASHROOM | 24.07 m ² | 259.11 SF |
| WASHROOM | 21.40 m ² | 230.33 SF |
| | 70.34 m ² | 757.16 SF |

| Area Schedule (Gross Building) | | |
|--------------------------------|-----------------------|------------|
| Level | Area | AREA SF |
| MAIN FLOOR | 486.75 m ² | 5239.37 SF |

3 SITE DETAIL
SCALE: 1" = 40'-0"

Room Legend

- 0-3 INFANT TODDLER - 12 CHILDREN
- OFFICE
- 0-5 MULTI-AGE - 8 CHILDREN
- OUT OF SCHOOL - 30 CHILDREN
- SLEEPING ROOM
- STAFF ROOM
- COMMON AREA
- STORAGE
- CUSTODIAL
- VESTIBULE
- KITCHEN
- WASHROOM
- LAUNDRY



4. Planning for the future: ensuring sustainability for NES



Given the significant child care needs in Nakusp, investing in child care is an investment in future enrolment at NES and in SD 10



Life span of the two existing portables is limited



Opportunity to gain space for K-7 (kitchen/out of school area) freeing up two other areas of the school



Architectural options for revisioning NES learning environments to be considered by NES staff and parents

5. 10-year Ministry and SD 10 Enrolment data

2019-2020

| Grade: | Gr.K | Gr.1 | Gr.2 | Gr.3 | Gr.4 | Gr.5 | Gr.6 | Gr.7 | Gr.8 | Gr.9 | Gr.10 | Gr.11 | Gr.12 | TOTALS |
|--------|------|------|------|------|------|------|------|------|------|------|-------|-------|-------|--------|
| NES | 27 | 24 | 11 | 18 | 23 | 22 | 23 | 24 | | | | | | 172 |

| | | | | | | | | | | | | | | |
|------------------------|----|----|----|----|----|----|----|----|---|---|---|---|---|-----|
| TOTAL Per Grade | 27 | 24 | 11 | 18 | 23 | 22 | 23 | 24 | 0 | 0 | 0 | 0 | 0 | 172 |
|------------------------|----|----|----|----|----|----|----|----|---|---|---|---|---|-----|

2020-2021

| Grade: | Gr.K | Gr.1 | Gr.2 | Gr.3 | Gr.4 | Gr.5 | Gr.6 | Gr.7 | Gr.8 | Gr.9 | Gr.10 | Gr.11 | Gr.12 | TOTALS |
|--------|------|------|------|------|------|------|------|------|------|------|-------|-------|-------|--------|
| NES | 19 | 27 | 24 | 11 | 18 | 23 | 22 | 23 | | | | | | 167 |

| | | | | | | | | | | | | | | |
|------------------------|----|----|----|----|----|----|----|----|---|---|---|---|---|-----|
| TOTAL Per Grade | 19 | 27 | 24 | 11 | 18 | 23 | 22 | 23 | 0 | 0 | 0 | 0 | 0 | 167 |
|------------------------|----|----|----|----|----|----|----|----|---|---|---|---|---|-----|

2021-2022

| Grade: | Gr.K | Gr.1 | Gr.2 | Gr.3 | Gr.4 | Gr.5 | Gr.6 | Gr.7 | Gr.8 | Gr.9 | Gr.10 | Gr.11 | Gr.12 | TOTALS |
|--------|------|------|------|------|------|------|------|------|------|------|-------|-------|-------|--------|
| NES | 21 | 19 | 27 | 24 | 11 | 18 | 23 | 22 | | | | | | 165 |

| | | | | | | | | | | | | | | |
|------------------------|----|----|----|----|----|----|----|----|---|---|---|---|---|-----|
| TOTAL Per Grade | 21 | 19 | 27 | 24 | 11 | 18 | 23 | 22 | 0 | 0 | 0 | 0 | 0 | 165 |
|------------------------|----|----|----|----|----|----|----|----|---|---|---|---|---|-----|

2022-2023

| Grade: | Gr.K | Gr.1 | Gr.2 | Gr.3 | Gr.4 | Gr.5 | Gr.6 | Gr.7 | Gr.8 | Gr.9 | Gr.10 | Gr.11 | Gr.12 | TOTALS |
|--------|------|------|------|------|------|------|------|------|------|------|-------|-------|-------|--------|
| NES | 15 | 21 | 19 | 27 | 24 | 11 | 18 | 23 | | | | | | 158 |

| | | | | | | | | | | | | | | |
|------------------------|----|----|----|----|----|----|----|----|---|---|---|---|---|-----|
| TOTAL Per Grade | 15 | 21 | 19 | 27 | 24 | 11 | 18 | 23 | 0 | 0 | 0 | 0 | 0 | 158 |
|------------------------|----|----|----|----|----|----|----|----|---|---|---|---|---|-----|

2023-2024

| Grade: | Gr.K | Gr.1 | Gr.2 | Gr.3 | Gr.4 | Gr.5 | Gr.6 | Gr.7 | Gr.8 | Gr.9 | Gr.10 | Gr.11 | Gr.12 | TOTALS |
|--------|------|------|------|------|------|------|------|------|------|------|-------|-------|-------|--------|
| NES | 17 | 15 | 21 | 19 | 27 | 24 | 11 | 18 | | | | | | 152 |

| | | | | | | | | | | | | | | |
|------------------------|----|----|----|----|----|----|----|----|---|---|---|---|---|-----|
| TOTAL Per Grade | 17 | 15 | 21 | 19 | 27 | 24 | 11 | 18 | 0 | 0 | 0 | 0 | 0 | 152 |
|------------------------|----|----|----|----|----|----|----|----|---|---|---|---|---|-----|

2024-2025

| Grade: | Gr.K | Gr.1 | Gr.2 | Gr.3 | Gr.4 | Gr.5 | Gr.6 | Gr.7 | Gr.8 | Gr.9 | Gr.10 | Gr.11 | Gr.12 | TOTALS |
|--------|------|------|------|------|------|------|------|------|------|------|-------|-------|-------|--------|
| NES | 15 | 17 | 15 | 21 | 19 | 27 | 24 | 11 | | | | | | 149 |

| | | | | | | | | | | | | | | |
|------------------|----|----|----|----|----|----|----|----|---|---|---|---|---|-----|
| TOTAL Per | 15 | 17 | 15 | 21 | 19 | 27 | 24 | 11 | 0 | 0 | 0 | 0 | 0 | 149 |
|------------------|----|----|----|----|----|----|----|----|---|---|---|---|---|-----|

2025-2026

| Grade: | Gr.K | Gr.1 | Gr.2 | Gr.3 | Gr.4 | Gr.5 | Gr.6 | Gr.7 | Gr.8 | Gr.9 | Gr.10 | Gr.11 | Gr.12 | TOTALS |
|--------|------|------|------|------|------|------|------|------|------|------|-------|-------|-------|--------|
| NES | 16 | 15 | 17 | 15 | 21 | 19 | 27 | 24 | | | | | | 154 |

| | | | | | | | | | | | | | | |
|------------------|----|----|----|----|----|----|----|----|---|---|---|---|---|-----|
| TOTAL Per | 16 | 15 | 17 | 15 | 21 | 19 | 27 | 24 | 0 | 0 | 0 | 0 | 0 | 154 |
|------------------|----|----|----|----|----|----|----|----|---|---|---|---|---|-----|

2026-2027

| Grade: | Gr.K | Gr.1 | Gr.2 | Gr.3 | Gr.4 | Gr.5 | Gr.6 | Gr.7 | Gr.8 | Gr.9 | Gr.10 | Gr.11 | Gr.12 | TOTALS |
|--------|------|------|------|------|------|------|------|------|------|------|-------|-------|-------|--------|
| NES | 16 | 16 | 15 | 17 | 15 | 21 | 19 | 27 | | | | | | 146 |

| | | | | | | | | | | | | | | |
|------------------|----|----|----|----|----|----|----|----|---|---|---|---|---|-----|
| TOTAL Per | 16 | 16 | 15 | 17 | 15 | 21 | 19 | 27 | 0 | 0 | 0 | 0 | 0 | 146 |
|------------------|----|----|----|----|----|----|----|----|---|---|---|---|---|-----|

2027-2028

| Grade: | Gr.K | Gr.1 | Gr.2 | Gr.3 | Gr.4 | Gr.5 | Gr.6 | Gr.7 | Gr.8 | Gr.9 | Gr.10 | Gr.11 | Gr.12 | TOTALS |
|--------|------|------|------|------|------|------|------|------|------|------|-------|-------|-------|--------|
| NES | 16 | 16 | 16 | 15 | 17 | 15 | 21 | 19 | | | | | | 135 |

| | | | | | | | | | | | | | | |
|------------------|----|----|----|----|----|----|----|----|---|---|---|---|---|-----|
| TOTAL Per | 16 | 16 | 16 | 15 | 17 | 15 | 21 | 19 | 0 | 0 | 0 | 0 | 0 | 135 |
|------------------|----|----|----|----|----|----|----|----|---|---|---|---|---|-----|

2028-2029

| Grade: | Gr.K | Gr.1 | Gr.2 | Gr.3 | Gr.4 | Gr.5 | Gr.6 | Gr.7 | Gr.8 | Gr.9 | Gr.10 | Gr.11 | Gr.12 | TOTALS |
|--------|------|------|------|------|------|------|------|------|------|------|-------|-------|-------|--------|
| NES | 16 | 16 | 16 | 16 | 15 | 17 | 15 | 21 | | | | | | 132 |

| | | | | | | | | | | | | | | |
|------------------|----|----|----|----|----|----|----|----|---|---|---|---|---|-----|
| TOTAL Per | 16 | 16 | 16 | 16 | 15 | 17 | 15 | 21 | 0 | 0 | 0 | 0 | 0 | 132 |
|------------------|----|----|----|----|----|----|----|----|---|---|---|---|---|-----|

Note that current 10 year enrolment projections show a decrease of 20 students in five years; declining to 149 in six years and 132 in ten years.

6. Early learning, K-7 continuum and transitions to elementary

- Research shows that continuity between early learning and elementary school increases student achievement, enhances equity for all learners, and predicts long term success

- Transitions between high quality early learning programs and NES would be supported by the Child Care Centre

- Families will have childcare support enabling them to stay in the community, attend work or go to school

- Childcare opportunities will also encourage new families to move to the community knowing this critical resource exists



7. Buddy programs for NES
8. Careers in early learning for NSS students

1

Opportunities for learning for both NES and NSS students are created by co-locating a Child Care Centre at the elementary school

2

Roots of Empathy, Buddy programs, Socio-emotional learning options are increased

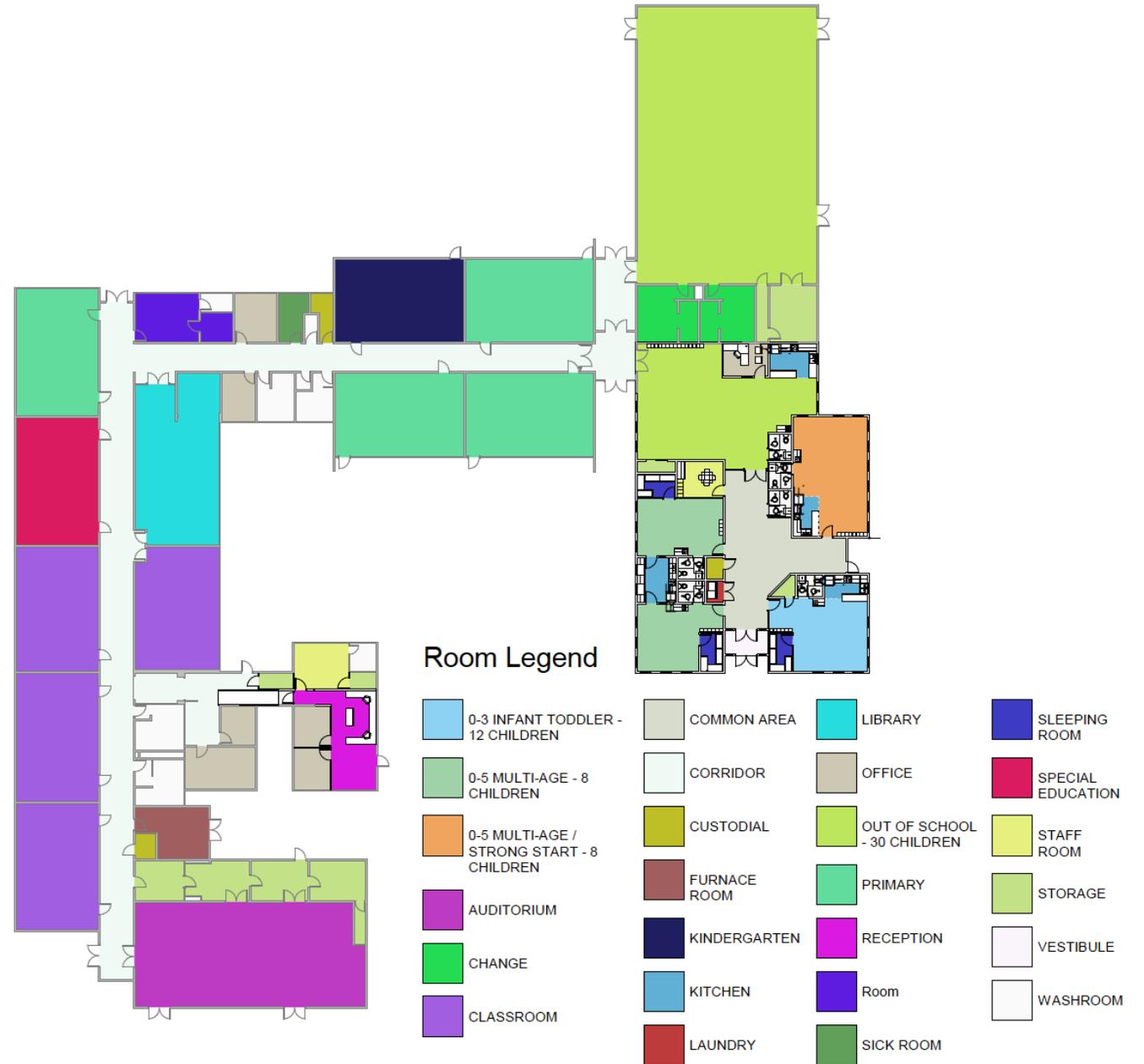
3

Post-secondary careers transitions and dual credit options for secondary students are also possible

Existing NES Facility



Option 3



Option 4



4 MAIN FLOOR OPTION 3
SCALE 1" = 30'-0"



Next Steps

- Consultation with Parents and Staff re: NES Facility Plan Options
- Await response to grant proposal from MCFD – August 10
- Board to consider next steps





Presented by: Shelly Woolf, CPA, CA Assistant Secretary Treasurer

- 2019-2020 Operating Budget – Spent to date \$6,391,368 - 78%**
2018-2019 Operating Budget – Spent to date \$5,894,136 - 77%

Refer to Monthly Expenditure Report - Page 3 (Apr 2020) and Page 4 (Apr 2019)
Operating Budget Status – 22% remaining compared to a target amount of 19%

The District received updated operating grant information based on the February enrollment resulting in an additional \$72,112 in funding - \$40,938 from enrolment changes and CUPE \$31,174 in labor settlement.

On May 1, 2020, the District received updated operating grant information resulting in additional funding of \$226,263 related to the BCTF labor settlement - \$66,121 for 2019-2020 and \$160,142 for 2020-2021.

Combined, additional funding of \$298,375 above budget amounts has been approved by the Ministry.

- Operating Surplus - \$1,518,102**

(LY unrestricted closing surplus + revenue to date – expenses to date = CY closing surplus) = 348,961.78 + 6,440,508.43 – 6,391,368.23 = 398,101.98). Restricted surplus remains unchanged until the yearend financial statements are completed.

| | |
|--------------|--------------------|
| Unrestricted | \$398,102 |
| Restricted | 1,120,000 |
| Total | \$1,518,102 |

- 2019-2020 Annual Facility Grants Budget and Other Capital Funds**

a) Annual Facilities Grant (AFG) – Operating Grant

| | |
|--|-----------------|
| Total | \$62,454 |
| Deducted by Ministry for Capital Asset Management System | (3,987) |
| Expended to date | (33,540) |
| Available AFG Operating Grant | \$24,927 |

b) Annual Facilities Grant – Capital Grant (Bylaw)

| | | |
|------------------------------------|-----------------|---------------|
| AFG Capital Grant | \$244,547 | 100.00% |
| Expended to date | (145,367) | 59.40% |
| Available AFG Capital Grant | \$99,180 | 40.60% |



c) School Enhancement Program Grant (Bylaw) – 3 programs approved

| | Building Enclosure Upgrades (NES,NSS) | Flooring Upgrades (NES,NSS, LESS) | Security System Upgrades (NES,NSS,LESS,BES,EES) | Total | % |
|------------------|---------------------------------------|-----------------------------------|---|-------------|---------|
| Approved | \$140,850 | \$378,495 | \$550,000 | \$1,069,345 | 100.00% |
| Expended to date | (148,116) | (213,481) | (444,835) | (806,432) | 75.41% |
| Available | \$ (7,266) | \$165,014 | \$105,165 | \$ 262,913 | 24.59% |

d) Bus – Budget \$175,311 – Spent \$174,505 – no change from last report - delivered and in use

e) Capital Reserve Balances – no change from last report

| | |
|--|------------------|
| Sharable (Ministry Restricted) Capital | \$212,894 |
| Local Capital | 88,007 |
| Total | \$300,901 |

4. Replacement Costs - \$267,820 Actual vs \$305,350 Amended Budget – 87.7% spent - including \$171,269 in sick, dental, bereavement, family medical compared to the amended budget amount of \$190,000. Replacement salaries for other purposes amount to \$96,551 compared to the amended budget amount of \$115,350. Additional work is being carried out on the system to provide better reporting of the various categories for replacement costs and will be updated as work progresses.

5. Enrollment Information – no change from last report

1701 February Data Enrollment: CY 464 Students (421S:43DL), 466.4389 Funded FTE

1701 September Data Enrollment: CY 453 Students (421S:32DL), 461.3139 Funded FTE
LY 451 Students (410S:41DL), 456.4381 Funded FTE
Forecast 2020 Budget 470 Students (420S:50DL)

6. Government & Other Reports Filed/Other

2020-2021 Budget approved and submitted to the Ministry
Final Reports to Funding Agencies for the Climbing Wall project
Fauquier Subdivision Application – no change from last report - contacted the local Notary Public to place a covenant on the property land title to submit to Ministry of Transportation and Infrastructure.

Fund : 0 General Operating

| 0 | TITLE | APR | YEAR TO DATE | ENCUMBERED | FULL YEAR BUDGET | AVAILABLE | PERC |
|---------------------------------------|--------------------------|------------|--------------|------------|------------------|-----------|------|
| Function : 1 Instruction | | | | | | | |
| 1 | Salaries | 387,378.74 | 3,359,547.47 | | 4,234,450 | 874,903 | 21 |
| 2 | Emp. Benefits/Allowances | 91,592.39 | 749,485.49 | | 1,077,500 | 328,015 | 30 |
| 3 | Services | 4,703.18 | 189,537.22 | 5,024.23 | 286,083 | 91,522 | 32 |
| 5 | Supplies And Materials | 10,024.66 | 124,647.17 | 144.85 | 266,819 | 142,027 | 53 |
| TOTAL FOR Function - 1 | | 493,698.97 | 4,423,217.35 | 5,169.08 | 5,864,852 | 1,436,466 | 24 |
| Function : 4 District Administration | | | | | | | |
| 1 | Salaries | 31,507.80 | 332,854.85 | | 413,900 | 81,045 | 20 |
| 2 | Emp. Benefits/Allowances | 3,741.32 | 45,490.37 | | 79,125 | 33,635 | 43 |
| 3 | Services | 3,098.29 | 210,991.26 | | 283,500 | 72,509 | 26 |
| 5 | Supplies And Materials | 929.62 | 31,932.97 | | 56,000 | 24,067 | 43 |
| TOTAL FOR Function - 4 | | 39,277.03 | 621,269.45 | 0.00 | 832,525 | 211,256 | 25 |
| Function : 5 Operations & Maintenance | | | | | | | |
| 1 | Salaries | 46,272.97 | 456,186.16 | | 517,000 | 60,814 | 12 |
| 2 | Emp. Benefits/Allowances | 11,041.47 | 102,657.74 | | 139,700 | 37,042 | 27 |
| 3 | Services | 5,737.02 | 54,289.42 | | 77,600 | 23,311 | 30 |
| 5 | Supplies And Materials | 27,212.82 | 381,234.43 | 40,930.01 | 420,858 | 1,306- | |
| TOTAL FOR Function - 5 | | 90,264.28 | 994,367.75 | 40,930.01 | 1,155,158 | 119,860 | 10 |
| Function : 7 Transportation & Housing | | | | | | | |
| 1 | Salaries | 17,010.79 | 177,478.04 | | 229,000 | 51,522 | 22 |
| 2 | Emp. Benefits/Allowances | 4,082.37 | 36,484.23 | | 59,000 | 22,516 | 38 |
| 3 | Services | 752.30 | 17,361.30 | | 23,000 | 5,639 | 25 |
| 5 | Supplies And Materials | 5,062.12 | 89,035.34 | | 122,000 | 32,965 | 27 |
| TOTAL FOR Function - 7 | | 26,907.58 | 320,358.91 | 0.00 | 433,000 | 112,641 | 26 |
| Function : 8 Covid19 Administration | | | | | | | |
| 1 | Salaries | 12,899.63 | 12,899.63 | | | 12,900- | |
| 2 | Emp. Benefits/Allowances | 1,883.82 | 1,883.82 | | | 1,884- | |
| 5 | Supplies And Materials | 297.98 | 17,371.32 | | | 17,371- | |
| TOTAL FOR Function - 8 | | 15,081.43 | 32,154.77 | 0.00 | 0 | 32,155- | 0 |
| TOTAL FOR Fund - 0 | | 665,229.29 | 6,391,368.23 | 46,099.09 | 8,285,535 | 1,848,068 | 22 |
| GRAND TOTAL | | 665,229.29 | 6,391,368.23 | 46,099.09 | 8,285,535 | 1,848,068 | 22 |

Current Year Targets - Remaining
 10 month expenses (Function 1& 7) 20%
 12 month expenses (Function 4 & 5) 17%
 Overall Target 19%

Fund : 0 General Operating

| 0 | TITLE | APR | YEAR TO DATE | ENCUMBERED | FULL YEAR BUDGET | AVAILABLE | PERC |
|---------------------------------------|--------------------------|------------|--------------|------------|------------------|-----------|------|
| Function : 1 Instruction | | | | | | | |
| 1 | Salaries | 360,677.40 | 2,999,934.79 | | 3,740,060 | 740,125 | 20 |
| 2 | Emp. Benefits/Allowances | 86,878.88 | 678,169.17 | | 967,672 | 289,503 | 30 |
| 3 | Services | 24,397.77 | 190,353.94 | | 322,088 | 131,734 | 41 |
| 5 | Supplies And Materials | 19,529.52 | 138,448.25 | 63.00 | 260,910 | 122,399 | 47 |
| TOTAL FOR Function - 1 | | 491,483.57 | 4,006,906.15 | 63.00 | 5,290,730 | 1,283,761 | 24 |
| Function : 4 District Administration | | | | | | | |
| 1 | Salaries | 34,178.22 | 315,326.43 | | 413,536 | 98,210 | 24 |
| 2 | Emp. Benefits/Allowances | 3,313.82 | 41,462.58 | | 73,048 | 31,585 | 43 |
| 3 | Services | 10,847.90 | 216,140.18 | | 254,150 | 38,010 | 15 |
| 5 | Supplies And Materials | 861.84 | 39,604.69 | | 49,875 | 10,270 | 21 |
| TOTAL FOR Function - 4 | | 49,201.78 | 612,533.88 | 0.00 | 790,609 | 178,075 | 23 |
| Function : 5 Operations & Maintenance | | | | | | | |
| 1 | Salaries | 50,213.25 | 465,582.88 | | 571,242 | 105,659 | 18 |
| 2 | Emp. Benefits/Allowances | 11,544.09 | 102,570.93 | | 150,151 | 47,580 | 32 |
| 3 | Services | 13,098.55 | 56,087.55 | | 69,100 | 13,012 | 19 |
| 5 | Supplies And Materials | 13,213.89 | 327,610.34 | 10,096.30 | 376,760 | 39,053 | 10 |
| TOTAL FOR Function - 5 | | 61,642.00 | 951,851.70 | 10,096.30 | 1,167,253 | 205,305 | 18 |
| Function : 7 Transportation & Housing | | | | | | | |
| 1 | Salaries | 19,710.63 | 173,505.81 | | 208,138 | 34,632 | 17 |
| 2 | Emp. Benefits/Allowances | 4,524.52 | 38,006.63 | | 54,620 | 16,613 | 30 |
| 3 | Services | 3,548.94 | 37,182.92 | | 41,650 | 4,467 | 11 |
| 5 | Supplies And Materials | 17,323.56 | 74,148.97 | | 105,000 | 30,851 | 29 |
| TOTAL FOR Function - 7 | | 38,009.77 | 322,844.33 | 0.00 | 409,408 | 86,564 | 21 |
| TOTAL FOR Fund - 0 | | 640,337.12 | 5,894,136.06 | 10,159.30 | 7,658,000 | 1,753,705 | 23 |

COMMITTEE REPORT – May 19, 2020

Board Chair-

- it has been a busy month
- Board Chair meetings via Zoom continue each week
- May 6 there was a Zoom meeting with Minister Fleming where he outlined the process of reopening the province and classes resuming
- meeting with Minister Fleming on May 15 regarding school reopening
- a unique staff appreciation held at individual schools Friday May 15 to honour staff and retiree

Nakusp Secondary PAC:

- met on April 22 by Zoom

CUPE:

- met on May 12
- discussed the LIF funding, staffing during the COVID in-class suspension period
- information regarding the start-up plans for school instruction was shared
- new Health and Safety documents re: COVID-19 were shared
- information on the May 15 staff appreciation was shared
- next meeting June 16

ALTA:

- no meeting

BCPSEA:

- both the BCTF and school districts ratified the BC Teachers contract

BCSTA-Branch-

- discussions on the Branch AGM continue
- we are now discussing postponing the face to face part of the AGM and just conducting the business meeting of the AGM via Zoom, with elections taking place the same as BCSTA did their election – more to follow
- what is our District's thoughts on postponing the AGM and holding the business AGM and elections online?

BCSTA-BCTF Life Insurance Committee

- the Insurance company is continuing to work with Mutual Life for the takeover on September 1

OLRC(Okanagan Labour Relations):

- next conference meeting June 2

Respectfully submitted,

Lora Lee Brekke, Trustee

Trustee Report to Board, May 19, 2020

The LESS PAC no meeting.

The Chamber of Commerce – minutes attached. Highlights include a great deal of COVID 19 discussion, revamping of the Visitors Center, and Strategic Planning in the face of COVID 19.

Respectfully submitted,

Rhonda Farrell



REGULAR BOARD MEETING - MINUTES

Thursday, April 9, 2020

6:30 p.m.

Gotomeeting.com

ROLL CALL OF DIRECTORS: Jan McMurray, Janice Gustafson, Daphne Budding, Colin Moss, Leanne Robson, Tamara Barkowsky.

ALSO PRESENT: Emma Beaton (Minutes)

Meeting called to order by chair Jan McMurray at 6:45 p.m.

1. Moved by Colin, Seconded by Jan: "THAT the Agenda of the April 9, 2020 Regular Board Meeting be Adopted as Presented." CARRIED.
2. Moved by Jan, Seconded by Colin: "THAT the Minutes of the February 16, 2020 Regular Board Meeting be Adopted as Presented." CARRIED.
3. Moved by Janice, Seconded by Tamara: "THAT the Financials be Received." CARRIED.
4. Business Arising from the Minutes
 - a) Get Your Just Desserts to be cancelled
 - b) Columbia Basin Trust Community Initiatives Grant Applications: believed to be declined due to a lack of reporting on a past grant
 - c) Budget moved to next meeting: to be revised by Emma and Jess due to COVID 19
 - d) Invoices to be sent by Emma and Jess including letter to update website, COVID 19 info and contact to be made if consideration needed for payment, can offer December 31st 2020 deadline for those needing assistance.
 - e) Dark Water Support Letter moved by Janice, seconded by Colin, Carried.
5. Reports
 - a) Membership: Jan and Colin working to collect those in arrears, waiting due to COVID 19
 - b) Health: COVID 19 response group formed, otherwise on hold due to COVID 19
 - c) WKRTA / ASTA: Branding closing, Website coming, Jan and Daphne to winddown.
 - d) Website Committee: Awaiting updated member listings, Yasmin to be contacted.
 - e) Resident / Business Attraction Project: Check with Jess per our request to amend scope, Colin may join committee if time permits.
 - f) Winlaw Committee: No report
 - g) Christmas/Merchants Night Committee: To be returned to the agenda.
 - h) Staffing Committee: Moved by Daphne, Seconded by Janice: " THAT chocolates from Linny and \$100 gifts be purchased for Jess." Emma to carry out.

Moved by Daphne, Seconded by Tamara: "THAT Emma Beaton be hired as Chamber Manager and Visitor Center Manager." CARRIED.

6. Correspondence

- a) COVID 19 updates from Destination BC and Community Futures

7. New Business

- a) 2020 SVCC Budget: On Hold for COVID 19 review
- b) Visitor Center - Revamp of plans and expectations due to COVID 19 committee created (Daphne, Tamara, Emma, Jan) moved by Colin, Seconded by Daphne, Carried.
- c) New Denver downtown tree light up: No Updates
- d) KSCU account access Emma to talk to Jess
- e) Credit Card access Emma to talk to Jess

8. Strategic Planning

- a) Contribute to Economic Stability
- b) Post regarding COVID 19 and our support to our local business, info, updates, links on the website

9. Moved by Tamara that the meeting be adjourned at 7:42 p.m. CARRIED



World Class Learning in a Rural Environment

May 19, 2020
Superintendent/Secretary Treasurer Report
*Presented at the Education Partnership Committee,
 and Regular Meeting of the Board of Education*

1. May Enrollment notes

- Given the COVID-19 pandemic, we report the same enrolment as last month
- Indigenous Learners – January enrollment - 22% of our student population
- Students with diverse learning needs – 12.1% of our student population

| My Education BC: Student Enrollment Numbers | | | | | | | | | | | | | | | | |
|---|-------|------|------|------|------|------|------|------|------|------|-------|-------|-------|--------|-----|-----|
| As of: | Mar 2 | | | | | | | | | | | | | | | |
| Grade: | Gr.K | Gr.1 | Gr.2 | Gr.3 | Gr.4 | Gr.5 | Gr.6 | Gr.7 | Gr.8 | Gr.9 | Gr.10 | Gr.11 | Gr.12 | TOTALS | Feb | Dif |
| ALDL | 2 | 1 | 1 | 4 | 1 | 3 | 3 | 3 | 3 | 4 | 1 | 1 | 12 | 39 | 39 | 0 |
| BES | 1 | 5 | 5 | 4 | 3 | | | | | | | | | 18 | 17 | 1 |
| EES | 2 | 3 | 0 | 0 | 1 | 1 | 0 | 7 | | | | | | 14 | 16 | -2 |
| LESS | 4 | 7 | 8 | 4 | 5 | 7 | 7 | 10 | 10 | 8 | 3 | 6 | 5 | 84 | 85 | -1 |
| NES | 27 | 24 | 11 | 18 | 23 | 22 | 23 | 24 | | | | | | 172 | 171 | 1 |
| NSS | | | | | | | | | 29 | 21 | 33 | 27 | 16 | 126 | 125 | 1 |
| TOTAL | 36 | 40 | 25 | 30 | 33 | 33 | 33 | 44 | 42 | 33 | 37 | 34 | 33 | | | |
| District Total | | | | | | | | | | | | | | 453 | 453 | 0 |

1. Goat Mountain Child Care Centre Update

- Despite some significant unexpected challenges, we remain on track on this project
- Sadly, our architect, Chris Fairbank suffered a stroke and is unable to continue with the project – we send our appreciation and support to Chris and his family at this time
 - We have engaged Vicki Topping from MQN Architects in Kelowna to resume the project and she conducted a site visit on Tuesday, May 12th
- Another hurdle: All bids received on the tender were much higher than budgeted costs; the lowest bid \$85,000 over budget.
 - As a result, we exercised our right to accept no bids.
 - Instead the district is happy to announce that local contactor, Laurie Hicks, has taken on the role of Project Manager.
 - Laurie, along with Art Olson, Manager of Operations, will keep the project on budget and on schedule.
- Planned opening of Goat Mountain Kids Child Care Centre remains September 8th, 2020

2. Final Budget By-law passed April 29th

- The Board of Education passed its Annual Budget By-law at a Special Regular Meeting on April 29th in the amount of \$10,089,376
- The 2020-21 Budget includes all current staffing FTE and expenses rolled forward and also adds:
 - .7 FTE teacher counsellor time distributed amongst all schools
 - \$50,000 for an itinerant music specialist or for music specialist contracts in various communities
 - .5 FTE intermediate teacher at Burton Elementary given projected enrollment growth

- Additional contingency custodial time at 20 hours per week across school district for potential coronavirus extra cleaning
- In all, this budget will expend \$420,769 of the district's current operating surplus and leave an operating surplus of \$717,024 of which \$248,798 is a 3% operating unrestricted surplus (within Ministry recommendation of 1%-4%) and \$468,226 for restricted long term surplus (\$250,000 emergency and \$218,226 for other long term projects)

3. 2020-21 Teacher Job Postings

- Our annual spring teacher job postings have been released on Make a Future and Education Canada and include the following vacancies:
 - Arrow Lakes Distributed Learning School
 - .4 FTE teacher (temporary)
 - Lucerne Elementary Secondary School
 - .5 FTE Learning Support teacher (temporary)
 - 1.0 FTE Intermediate/Elective teacher (temporary)
 - 1.0 FTE Grade 2/3 primary teacher (temporary) (September to February)
 - .74 FTE Secondary English/Elective/Elementary prep teacher (temporary)
 - Nakusp Elementary School
 - 1.0 FTE Intermediate teacher (continuing)
 - .7 FTE Elementary PE (continuing)
 - .3 FTE Classroom Support teacher (temporary)
 - Nakusp Secondary School
 - 1.0 FTE Social Studies/Humanities (continuing)
 - .62 FTE Teacher Librarian (temporary) – shared between .32 NSS and .3 NES

4. Celebrating Grad in a Pandemic

- The Grads of 2020 will have a most memorable grad indeed as they celebrate in some very different ways
- At NSS, the grad ceremonies will be held Friday, June 12th in the school gym with the grad class, 2 guests per graduate, and the principal and school secretary -- staying within PHO guidelines of less than 50
 - All other guests will provide short video greetings to the grads
 - The ceremonies will be live streamed by local videographer and photographer, Lee Orr
 - The grads will dine together once the ceremonies are completed
- Of special note is that two NSS graduates have been awarded [Beedle Luminary](#) scholarships valued at up to \$10,000 per year for four years
 - Congratulations to Kimberley Roberts and Sonja Petterson on their very notable accomplishments and scholarship success!
- At Lucerne, the plan is to hold the grad ceremonies on Saturday, June 20th
 - Grads and a small number of family and guests will enjoy celebrating the success of the 2020 Graduates of Lucerne School
 - The ceremony will be held in the school gym and the staff have painted a special backdrop for the grads

5. SD 10 Restart Return to In-person Instruction Plans

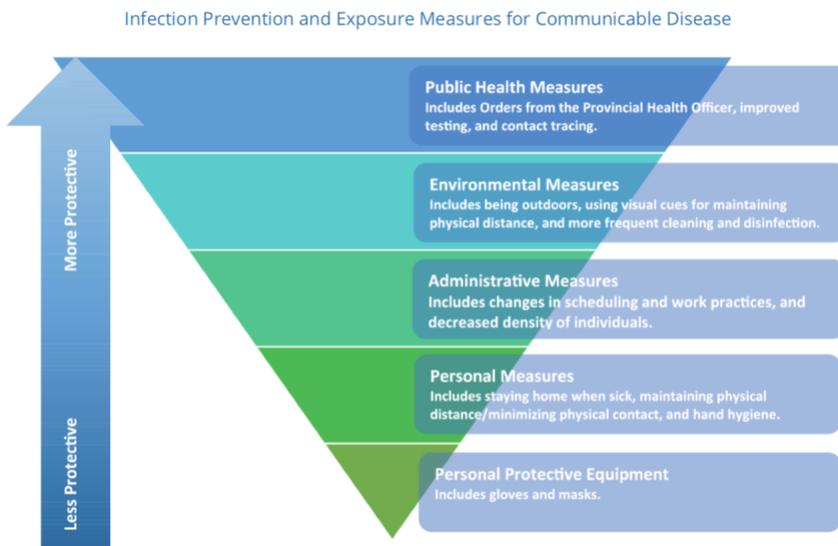
- The Ministry of Education has informed all school districts that starting June 1st, students across the province will be given the option of being back in schools with their teachers or continuing to learn remotely as part of [BC's K-12 Education Restart Program](#)
- As schools "restart" in-class instruction in Stage 3, districts are to provide plans to the Ministry no later than May 25th about what return to school looks like in their district

- The Ministry recognizes that one size does not fit all, and that not all districts, classrooms and communities are the same size, have the same class sizes or have the same context.

| STAGE 1 | STAGE 2 | STAGE 3 | STAGE 4 | STAGE 5 |
|--|--|--|---|---|
| SCHOOL DENSITY TARGETS 100% | SCHOOL DENSITY TARGETS K-7: 100% Grade 8-12: 40% | SCHOOL DENSITY TARGETS K-5: 50% Gr. 6-12: 20% | SCHOOL DENSITY TARGETS K-12: 20% | SCHOOL DENSITY TARGETS K-12: 0% |
| In-class instruction: K-12: 5 day per week | In-class instruction: K-7: 5 days per week Grade 8-12: 2 days per week ----- 5 days per week available for: ✓ Children of essential service workers ✓ Students with disabilities/diverse abilities ✓ Students who require additional supports ----- Remote/online instruction: Balance of learning | In-class instruction: K-5: 2 to 3 days per week Gr. 6-7: 1 day per week Gr 8-12: 1 day per week 5 days per week available for: ✓ Children of essential service workers ✓ Students with disabilities/diverse abilities ✓ Students who require additional supports ----- Remote/online instruction: Parent/Guardian choice to return to in-class instruction optional Balance of learning | In-class instruction: K-12: Limited ----- 5 days per week available for: ✓ Children of essential service workers ✓ Students with disabilities/diverse abilities ✓ Students who require additional supports ----- Remote/online instruction: K-12: Majority of all students | In-class instruction: K-12: None ----- Suspend all in-class instruction for all grades and students ----- Remote/online instruction: K-12: All Students |

Moving from Stage 4 to Stage 3 on June 1

- Over the past seven weeks since spring break about 30% of our students have been in schools each week – both the children of Essential Service Workers and vulnerable students and students who need extra assistance have been coming to school by pre-arranged appointment
- In SD 10, we have been acknowledged for being ahead of the curve and doing the right thing by serving the needs of learners and families in schools as well as remotely
- As a result, our transition to Stage 3 will be somewhat different than in other districts where very few kids have been in schools, playgrounds have been closed and many staff have not been in school buildings since March 13 when spring break began
- Though there will be new challenges, we are also poised for success as we have been providing the mandated support to students throughout the pandemic



- New [Public Health Office \(PHO\) Guidelines for K-12](#) have been released to support safe return to in person instruction in schools
- Compliance with new [Provincial COVID-19 Health and Safety Guidelines for K-12 Setting](#) is also required
- In keeping with SD 10's collaborative practice, school staff (teachers, CUPE and PVPs) have been meeting to draft plans for return to school

- The draft school plans will be reviewed on Thursday, May 21st by a Partner Committee comprised of both unions, district staff and the Board
- Using the [Education Restart Template](#) provided by the Ministry, a district plan will be developed with the Board passing the final plan on May 21st

6. Staff Appreciation and Pro-D day – May 15th

- It was a different kind of staff appreciation, but the appreciation was flowing nonetheless
- Each school hosted a lunch and honoured those staff members who had achieved milestones or retirement
- Michelle Grenier made a lovely [Digital Appreciation](#) greeting sent to all staff – thanks, Michelle!
- We honoured the following employees for their service to SD 10 and thanked all of our staff for the outstanding contribution they make each day to our school district

10 Years:

James Peterson
Cindy Schroff

20 Years:

Patti Sebben
Ric Bardati
Karen Marsden
Patti Zeleznik*

25 Years:

Chiyoko Reitmeier
Raynelle Posnikoff

30 Years:

Doreen Yano
Gertrud Klopp

Retirement:

Brenda McQuair



- During the Pro-D day morning, all district staff participated in a Zoom learning webinar on Wellness with Miriam Millar, a research consultant from Vancouver
- School staff then transitioned into examining the Board's five Strategic Plan priorities, how we are realizing them so far this year, what has strengthened, emerged, and what gaps may exist
- The afternoon was abuzz in each school site with planning for the restart of part time in person K-12 learning given the new Public Health Guidelines