



## **Journeyman Carpenter/Maintenance - Temporary Position**

Under the supervision of the Manager of Operations and Transportation the journeyman carpenter (maintenance) is responsible for construction, repairs and maintenance work in schools and school district buildings, and for the construction and repair of furniture and structural equipment.

### **Nature of Position**

1. Constructs, renovates, and repairs district equipment, furnishings, fixtures and removing or building walls, ceilings and doorways.
2. Repairs and/or replaces windows, doors, mirrors, furniture, chairs, tables and desks.
3. Builds and/or installs mounting boards, cupboards, bookshelves, blackboards, door closures, locks and hardware, notice boards, tables and various holders.
4. Applies paint and other liquid coatings to interior and exterior of district buildings, equipment, furnishings and fixtures.
5. Sands and varnishes woodwork.
6. Estimates cost of materials and timelines for completion of district projects.
7. Maintains and uses equipment such as table saw, handsaw, radial arm saw, planer, shaper, router, drill, ladder, scaffolding, etc.
8. Operates district vehicles and equipment used in construction and painting.
9. Carries out filter changes on HVAC equipment and minor repairs.
10. Works with and helps Electrical, Grounds and Mechanics personnel as needed.
11. Snow Removal as required at School District facilities.
12. Maintains a current First Aid qualification.
13. Keeps a clean and well-maintained workplace.
14. Performs other duties, as assigned by the Manager of Operations and Transportation.

### **Required Qualifications, Knowledge, and Skills**

1. BC or Interprovincial Carpenter trade certificate as recognized by ITA (Industry Training Authority).
2. Valid BC Class 5 driver's license.
3. Completion of Grade 12 or equivalent.
4. Ability to read and interpret plans and blueprints applicable to the trade.
5. Knowledge of building codes, restrictions, safety regulations.
6. Ability to estimate costs of a project and materials.
7. Physically capable of performing the job duties.
8. Experience in trade and/or other trades.

This is a 40 hour per week effective immediately through to June 30, 2021, with the possibility of an extension. Actual hours of work will be in consultation with the Manager of Operations and Transportation. The salary for this position will be as per the collective agreement between the Board of Education of School District 10 (Arrow Lakes) and the Canadian Union of Public Employees, Local 2450.

All interested candidates must apply in writing complete with a cover letter and resume to the Human Resources Manager/Executive Assistant prior to 12:00 pm (Noon) on Wednesday October 28, 2020 *or until filled*. The successful applicant will be subject to a Criminal Record Check. Only short-listed candidates will be contacted.

Email: [michelle.grenier@sd10.bc.ca](mailto:michelle.grenier@sd10.bc.ca)  
Mail: PO Box 340  
Nakusp, BC V0G 1R0