



## Regular Board Meeting November 16, 2021

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**Date Prepared: October 28,2021**

**Submitted by: Shelly Woolf, CPA, CA, Assistant Secretary Treasurer**

**Subject: Annual Capital Plan Bylaw No. 2021/22-CPSD10-02**

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### **Purpose**

To respectfully request that the Board of Trustees receive the background information supporting the amendment to the 2021/22 Annual Capital Plan Bylaw for information. Further that the Annual Programs Funding Agreement (Amended) be signed by the Board Chair on behalf of the Board of Trustees and lastly that Capital Plan Bylaw No. 2021/22-CPSD10-02 be given three readings and be adopted as requested by the Ministry of Education (Capital Branch).

### **Background**

On September 16, 2021, District staff received a letter from the Association of School Transportation Services of British Columbia (ASTSBC) confirming funding from the GO Electric Bus program for the SD10 electric bus purchase. Specifically, a 33% funding grant of \$118,625 for 2 of the 3 electric bus purchases for a total of \$237,250 was approved. Additionally, funding for the charging stations amounting to \$6,000 each for a total of \$18,000 was approved.

Also, on October 22, 2021, an Amended Ministry Response letter was received from the Capital Management Branch informing the district that \$495,400 through the Bus Program, \$90,000 in Supplemental funding and \$50,000 through the CNCP program was approved.

An updated table of the funding and costs related to the Electric Bus purchase is provided for your information.



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Electric Bus Purchase and Funding Transaction				
Funding	R C76	R C76	N D80	Total
Busses	Bus 1	Bus 2	Bus 3	
APFA - Province	\$ -	\$ -	\$ -	\$ -
ASTSBC - Province - Clean BC - confirmed	118,625	118,625	-	237,250
ASTSBC - Province - Clean BC - confirmed	6,000	6,000	6,000	18,000
ASTSBC - Province - Clean BC - need to apply			118,625	118,625
APFA - Province - Bus Program	152,931	152,931	189,538	495,400
APFA -Province - Supplemental	30,000	30,000	30,000	90,000
APFA-Province-CNCP-Charging Stations	16,667	16,667	16,666	50,000
SD10 Sharable Reserve	101,341	88,659	10,000	200,000
<b>Additional Funding Required</b>	<b>-</b>	<b>12,682</b>	<b>54,735</b>	<b>67,417</b>
<b>Total Funding Busses &amp; Charging Stations</b>	<b>425,564</b>	<b>425,564</b>	<b>425,564</b>	<b>1,276,692</b>
<b>Costs</b>				
Bus Cost-base	359,421	359,421	359,421	1,078,263
Admin Fee	2,558	2,558	2,558	7,674
PST @7%	25,159	25,159	25,159	75,478
GST	17,971	17,971	17,971	53,913
GST Rebate @68%	(12,220)	(12,220)	(12,220)	(36,661)
	392,889	392,889	392,889	1,178,668
<b>Charging Stations</b>				
	CS 1	CS 2	CS 3	
Navistart Charging Stations	30,087	30,087	30,087	90,262
PST @7%	2,106	2,106	2,106	6,318
GST	1,504	1,504	1,504	4,513
GST Rebate @ 68%	(1,023)	(1,023)	(1,023)	(3,069)
	32,675	32,675	32,675	98,024
<b>Total Costs - Busses &amp; Charging Stations</b>	<b>\$ 425,564</b>	<b>\$425,564</b>	<b>\$425,564</b>	<b>\$1,276,692</b>

It should be noted that all these funding sources were included in the Electric bus proposal originally approved by the Board in June except for the additional funding of \$67,417 needed to balance the updated schedule. This higher than anticipated need for funding is due to the higher pricing for the EV stations (originally budgeted at \$10K each). Staff will follow up by applying for the additional funding from ASTSBC and WC Bus. Any remaining funds needed to balance the



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purchase can be provided funded through unspent AFG and Bylaw Capital as confirmed by Ministry staff.

The confirmation of approved funding by the Ministry and in accordance with Section 143 of the School Act, requires the Board to adopt a Capital Bylaw in response to the amended funding included in the October 22, 2021 Capital Plan Response Letter.

Following three readings and adoption of the Bylaw by the Board, the required signatories will be added to the funding agreement and the bylaw, and both will be submitted to the Capital Management Branch as requested.

Attached for your information are the following documents:

- \$255,250 approved - September 16, 2021 – ASTSBC - GO Electric School Bus Program (correspondence).
- \$635,400 approved - October 22, 2021 – Capital Management Branch (MOE) Response Letter Ref: 251096 (correspondence).
- 2021/22 Annual Programs Funding Agreement (for signature).
- Annual Capital Plan Bylaw No. 2021/22-CPSD10-02 (for three readings and adoption).

### Recommendation

**That the Board of Education for School District 10 (Arrow Lakes) approve Capital Bylaw No. 2021/22-CPSD10-02 which includes the updated and approved funding of \$635,400 (Bus program), \$90,000 (Supplemental), and \$50,000 (CNCP program) for the Electric Bus purchases as specified in the current Ministry Response letter and Annual Programs Funding Agreement.**