

**SCHOOL DISTRICT No. 10 (Arrow Lakes)  
DISTRICT PROTOCOL  
APPENDIX A - RENTAL AND USE of SCHOOL FACILITIES SCHEDULE OF FEES**

<b>Schedule of Fees – Rental Rates</b>					
<b>User Group</b>	<b>Hourly Usage Fee</b>	<b>Daily Usage Fee</b>	<b>Term (One day per week) Term 1: (Sept – Jan) Term 2: (Feb – Jun)</b>	<b>Admin, Supplies &amp; Utilities</b>	<b>Custodial / District Rep On-site (See notes 1, 2 &amp;3)</b>
Commercial Users	\$15	\$100	\$200	\$10/day	Per Collective Agreement
Community Users	\$15	\$100	\$150	\$10/day	Per Collective Agreement
Non-Profit Users	No Charge	No Charge	No Charge	\$10/day	Per Collective Agreement
Partner Group	No Charge	No Charge	No Charge	No Charge	No Charge
Shared Use Agreement Users*	Per Terms of Agreement	Per Terms of Agreement	Per Terms of Agreement	Per Terms of Agreement	Per Terms of Agreement

**Notes for Rental Rates:**

1. Custodial charges include the time to open, close and clean the building. If the use is during the week when a custodian is already on site, the charges will only be for the additional time the custodian or other District employee has to be on site.
2. If a custodian is required on a holiday or weekend, the minimum number of hours charge is 2.5 hours at the holiday/ weekend rate. There will be additional charges for any time exceeding 2.5 hours.

3. A custodian or other District representative must be on premises at all times (except in some cases, e.g., where gym use access is arranged).
4. Non-profit groups are exempt from hourly and daily usage fees only if the School District does not incur additional costs due to the use of the school.
5. An annual fee of \$50 will be charged for non-profit groups who require frequent use of the school throughout the year. This fee recognizes that costs do naturally occur due to usage, wear and tear, ongoing maintenance, etc.
6. All rental rates are based on the use of a single room/facility, i.e. the Bonington or Gym. If other rooms are required, additional rental rates may apply.
7. Term rates are based on a duration for each weekly use not to exceed three (3) hours. For term programs that require extended time use of a single/room or facility, additional rental rates may apply.
8. Where facilities requested are during non-regular school operating days (Saturday-Sunday) or months (July-August) the rental fee will be based on the estimated costs for custodial time for all user groups and may include an 'access' fee.

### **Definition of User Groups:**

**Commercial Users:** Individuals, partnerships, corporations, or other businesses set up for commercial or profit purposes.

**Community Users:** Individuals, organizations, associations, or other groups resident in the community using facilities for any casual and/or informal community activities (i.e. community volleyball or badminton).

**Non-profit Users:** Individuals, organizations, associations, not-for-profit societies, educational or youth or service groups, sports organizations set up for non-profit activities.

**Partner Groups:** ALTA, CUPE, PACs, DPAC

**Share Use Agreement Users:** ALAC, VFAS, BCLC, CBAL,