



# Memorandum to the Board of Education

## Meeting in Public`

**FROM:** Peter Dubinsky, Superintendent  
**DATE:** November 10, 2022  
**SUBJECT:** 4-Day Week Update

**For Information**

### Introduction/Background

At a meeting of the Board on June, 21, 2022, District Staff were asked to gather information regarding the process for examining the possibility of a four-day per week school calendar (a “4-Day Week”). Reference is made to the memoranda dated September 16, 2022, and October 14, 2022. The 4-Day Week was discussed by the Board at meetings on September 21, 2022, and October 18, 2022. At the October 18, 2022 Board meeting, the Board resolved:

**THAT** the District solicit preliminary feedback from PACs prior to the end of calendar year 2022;  
**AND THAT** staff prepare a preliminary consultation rubric (i.e., three to four questions).

### Information

Here are proposed questions for a survey of PACs:

#### Survey Introduction

The Board of Education has asked that the District begin examining the possibility of a “4-Day Week” for all District schools, and to perform an initial survey of some of the District’s stakeholders about this possibility.

Currently, two District schools, Burton Elementary School, and Edgewood Elementary School, have a 4-Day-Week School Calendar. Also, two other school districts in the province, SD51 and SD64, have a 4-Day Week School Calendar.

Typically, schools with a 4-Day Week School Calendar operate Monday to Thursday only, with Fridays off. When there is statutory holiday on a Monday, schools would operate Tuesdays to Fridays. The length of each school day is longer to compensate for the days off, however, professional development and non-instructional days are on Friday, which mitigates the extension of the length of each school day.

#### Survey Questions:

1. Would you be in favour of the district exploring a 4-Day week option? Note that the District would be required to devote considerable resources to perform a formal analysis and consultation process.
2. What are the factors that would make you say ‘yes’ to a 4-Day week?
3. What are the factors that would make you say ‘no’ to a 4-Day week?
4. Are there other considerations that the district should be aware of when making this decision?