



GENERAL APPLICATION FOR EMPLOYMENT

PERSONAL DATA

Please answer all questions carefully in ink in
Your own handwriting. Print names and addresses.

Date of Application:

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Day Month Year

LAST NAME

--	--	--	--	--	--	--	--	--	--

Social Insurance Number

FIRST NAMES

Phone: HOME (____) _____
BUSINESS (____) _____

MAILING ADDRESS (INCLUDE POSTAL CODE)

PERMANENT ADDRESS IF DIFFERENT FROM ABOVE (INCLUDE POSTAL CODE)

HAVE YOU EVER BEEN EMPLOYED
BY SCHOOL DISTRICT NO. 10 ?

Yes ☐
No ☐

ARE YOU LEGALLY ENTITLED TO
WORK IN CANADA ?

Yes ☐
No ☐

TYPE OF WORK DESIRED

- * Teacher
- * Teacher-On-Call
- * Custodian
- * Bus Driver
- * Clerical
- * Library Clerk
- * Noon-Hour Supervisor
- * Trades (Carpenter Plumber, Electrician, etc)
- * Groundsman
- * Summer Student
- * Certified Special Education Assistant
- * Non-Certified Special Education Assistant

EMPLOYMENT TERMS

Full-Time ☐
Part-Time ☐
Casual ☐

Name of Secondary School:

Highest Grade Completed 10 11 12 13
(please circle)

Year Completed:

Post Secondary Institutions	Name / Address	Dates Attended		Type of Degree/Diploma	Field of Study	
		From (Yr)	To (Yr)		Major	Minor
College/University						
College/University						
College/University						
Teacher Training Institution						
Business/Technical Institute						
Other Training Institute						



TEACHER APPLICATION SUPPLEMENT

CERTIFICATE

T.Q.S.

TEACHING EXPERIENCE

Please check box(es): Full-Time ☐ Part-Time ☐ Teacher-On-Call ☐

B.C. Certificate Currently Valid (Please Circle)	Standard	Professional	Teaching Experience
B.C. Certificate Expected (Please Circle)	Standard	Professional	Full-Time _____ Years
T.Q.S. Category (Please Circle)	3, 4, 5, 6	Not Assigned	Part-Time _____ Years

* Please attached a Resume including transcripts and copies of Superintendents' and Principals' report.

Teaching Preferences: Please provide, in order of preference, codes of subject(s) and grade(s) where you have experience and/or training and are able to teach.

Enter each code as follows, beginning with the general area and indicating your specialized area. In all cases these two codes will occupy a total of three or four spaces.

	Description	Code: 3 or 4 digits
e.g.	1. Primary with Band	2007
	2. Secondary (Junior/Senior) Home Economics	1010

1.	_____	_____
2.	_____	_____
3.	_____	_____
4.	_____	_____
5.	_____	_____
6.	_____	_____

ELEMENTARY

General Area (First 3 digits)

100 Elementary (K-7)
200 Primary (1-3)
300 Intermediate (4-7)

Specialized Area (Last digit)

Specify General Code first,
Then one of the following

4 Kindergarten
5 Librarian
6 Learning Assistance
7 Band
8 French Immersion
9 Programme Cadre
1001 Elementary Computers
2180 Elementary Counsellor
2182 Gifted / Enrichment

SECONDARY

General Area (First 2 digits)

10 Junior/Senior
20 Junior
30 Senior

Specialized Areas (Second 2 digits)

10 Home Economics (General)
11 Foods
12 Textiles
13 Child Care
20 Business Education (General)
21 Accounting
22 Typing
23 Shorthand
30 Science (General)
31 Biology
32 Physics
33 Chemistry
39 Japanese

40 English
41 French
42 Spanish
43 German
44 Programme Cadre
45 French Immersion
49 Library
50 Math
55 Computer Science
56 Computer Studies
57 Consumer Education
58 Physical Education
60 Industrial Education (General)
61 Wood
62 Metal
63 Mechanics
64 Electronics
65 Drafting
69 Psychology
70 Socials

71 History
72 Geography
74 Law
76 Theatre/Drama
77 Art / D&P
78 Music / Choral
79 Band
80 Counselling
81 Learning Assist.
82 Gifted/Enrichment
90 Career Prep.

SPECIAL EDUCATION

General Area (Code first digit)

1 Elementary / Secondary
2 Elementary
3 Secondary

Specialized Areas (3 digits)

100 Mild/Mod/Sev Handicapped
101 ESL
102 Hearing Impaired
103 Visually Impaired
104 Special Counsellor
105 Alternate Education
(Practical Academics for
Secondary Students)
106 Native Student Support
Worker
107 Work Experience
108 Hospital / Homebound
111 Youth Attendance Program

Teaching Preferences

EMPLOYMENT HISTORY

Please give most recent job first. Include summer and part-time work.
Indicate if employed under another name.

1. Employer:

Address:

Employed from: to Full-Time ☐ Part-Time ☐

Supervisor:

Position occupied and description of duties: _____

Name of reference contact: _____ Telephone Number (W): _____

(H): _____

Why did you leave? _____

2. Employer:

Address:

Employed from: to Full-Time ☐ Part-Time ☐

Supervisor:

Position occupied and description of duties: _____

Name of reference contact: _____ Telephone Number (W): _____

(H): _____

Why did you leave? _____

3. Employer:

Address:

Employed from: to Full-Time ☐ Part-Time ☐

Supervisor:

Position occupied and description of duties: _____

Name of reference contact: _____ Telephone Number (W): _____

(H): _____

Why did you leave? _____

4. Employer:

Address:

Employed from: to Full-Time ☐ Part-Time ☐

Supervisor:

Position occupied and description of duties: _____

Name of reference contact: _____ Telephone Number (W): _____

(H): _____

Why did you leave? _____

Teaching and Clerical Applicants Only

What languages other than English do you speak? _____ write? _____ read? _____

Questions:

Answer YES or NO
to each question

1. Do you have any outstanding criminal charges or have you ever been convicted of a criminal offence? (NOTE: A charge or conviction will not automatically exclude you from employment opportunities. The requirements of the position applied for and the circumstances related to the charge or conviction will be considered.) _____

2. Have you ever been dismissed, suspended, or disqualified as a member of any profession, force or other organization? _____

3. Have you ever had an accident related to your employment? _____

4. Do you know of any reason why you should **not** be employed in a capacity in which you work with or will be in contact with children? _____

5. Do you have any health-related limitations which could affect the manner in which you perform the occupational requirements of the work for which you are applying? _____

6. Are you, at this time, suffering from any communicable disease? (eg. tuberculosis) _____

7. Are you willing to be tested for communicable diseases? _____

8. How many work days have you lost through illness in the past year? _____ days

What was the nature of the illness? _____

NOTE:

1. If you answered "Yes" to questions 1, 2, 4, 5 or 6, please provide particulars on a separate sheet and place in a sealed envelope marked "Confidential" and attach it to the application form.
 - 1.1 A "Yes" response to question 1 requires particulars related to the outstanding charges or conviction including the date and place of the charge or conviction, the offence for which you were charged or convicted and the sentence imposed. Include at least one authority (name, position and telephone number) with whom we may discuss matters and confirm details.
2. These questions are required to determine the applicant's suitability for bona fide occupational requirements.

1. Why did you want to become a teacher?

2. What are your major strengths as a teacher?

3. Describe what you would consider to be the most favourable relationship with students. Why?

4. What have you found to be the most effective means of communicating with students?

5. What approaches do you find to be most effective in motivating students?

6. What do you do when students question your instructional plans?

7. What, about your teaching, is most rewarding to you?

8. Please provide a brief summary of your philosophy of education (two to three paragraph response).

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