



## REGULAR MEETING OF THE BOARD OF SCHOOL DISTRICT 10 (Arrow Lakes)

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### MINUTES

School Board Office

Tuesday, October 27, 2015  
7:00 pm

#### PRESENT

**TRUSTEES:** L.L. Brekke, J. Struck, Q. De Courcy, R. Butt-Grau

**STAFF:** T. Taylor, S. Brenna-Smith, M. Grenier

**OTHERS:** R. Bardati, J. Trainor

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#### 1. CALL TO ORDER:

Vice Chair L.L. Brekke called the meeting to order at 7:04pm

#### 2. ADOPTION OF AGENDA:

Moved by Q. De Courcy seconded by J. Struck that the agenda be adopted as presented.

**CARRIED**

#### 3. ADOPTION OF MINUTES:

Moved by Q. De Courcy, seconded by J. Struck, that the minutes of the Regular Meeting of September 29, 2015 be adopted as presented.

**CARRIED**

#### 4. PRESENTATIONS

Nil

#### 5. DISPOSITION OF PREVIOUS PRESENTATIONS

#### 6. FINANCIAL UPDATE:

- a) Financial statements as presented by Susan Brenna-Smith (report attached)



- b) Appointment of auditor

Moved by Q. De Courcy and seconded by R. Butt-Grau that the Board of Education award the contract for year-end audit services for 2015-2016 to KPMG LLP.

**CARRIED**

## **7. QUESTIONS REGARDING FINANCIAL**

Nil

## **8. REPORTS**

- a) **Chairperson (L.L. Brekke):**
- i) Report attached
- b) **Education Partnership Committee**
- i) No report
- c) **Parent Advisory Council / Trustee Liaison Reports:**
- i) Southern Zone (Q. De Courcy)
    - Meeting around how to start up a PAC
    - AGM Scheduled for Oct 28
  - ii) Nakusp Elementary School (J. Struck)
    - Successful fundraisers
    - Remembrance Day Celebration at 2:00pm, November 10
    - Revised Bylaw by adding (see italic text) No person may hold one position for more than four consecutive years *unless there are no other candidates*
    - Listed the appointments of PAC members
  - iii) Lucerne Elementary-Secondary School (R. Butt-Grau)
    - First meeting Oct 7
    - Interest in local mural
    - PAC has requested that the Board keep them updated on the process of LESS Connectivity decision
    - AGM – Nov 3
  - iv) Nakusp Secondary School (L.L Brekke)
    - Meeting on Oct 26
    - New NSS Secretary appointed
    - Extensive vandalism at the school
    - Discussion was had regarding video camera installation (presented by T. Taylor)



- Boys soccer provincials in Kamloops
- Next meeting is November 30

- v) District Parent Advisory Council (L.L. Brekke)  
No report
- vi) CUPE/Board Liaison Meeting (L.L. Brekke)  
Report attached
- vii) ALTA/Board Liaison Meeting
  - Reported on recent meetings
- viii) Student Council/Student Voice Liaison  
No report
- ix) Occupational Health and Safety Committee
  - Meeting Nov 16
- x) Chamber of Commerce
  - Nakusp: No report
  - New Denver/Silverton:
- xi) Community Consultative Group
  - No report
- xii) Strong Start Centres
  - No report

T. Taylor will follow up regarding the Strong Start Program start time in Edgewood.

- xiii) Arrow Lakes Aboriginal Educational Advisory Council  
No report
- d) Branch / BCSTA / BCPSEA
  - i) Branch: No report
  - ii) BCSTA: Report attached
  - iii) BCPSEA: Report attached
- e) Superintendent/Secretary-Treasurer: (T. Taylor)



- i) Report attached
  - Fauquier Property update noted in Superintendent Report – (Agenda Item. 9 d))
  - Fauquier Property Workflow Projections (Spreadsheet attached)

Discussion ensued regarding the appropriate sequence of the ALR exclusion and potential Subdivision process and addressed timing for a potential real estate assessment. The Board is in agreement that a ROWP assessment is the appropriate next step.

Moved by Q. De Courcy, seconded by J. Struck that the Board of Education proceed with engagement of a ROWP to assess feasibility of development of the Fauquier School property into three lots; one sold to the Fauquier community and the other two available for private sale.

***CARRIED***

## **9. OLD BUSINESS:**

- a) Trustee Board Performance Review with Gaila Erickson Nov 9<sup>th</sup>, 2015

It was agreed that the Board Performance Review be deferred until a full Board is restored.

- b) Lucerne Connectivity – Next steps

Discussion ensued as to the various options that could be available to the Board for “next steps” in the decision making process.

The Board is in agreement that the third option of a fibre optic solution needs to be completed and presented to the Board. T. Taylor to follow up with the IT Manager on the status of the third option and timing for presentation to the Board.

Proposed *Tentative* Timeline:

November 10 Education Partnership Committee Meeting – Presentation of all options including Fibre Optics Option

November 24 Regular Meeting of the Board – Board Decision

- c) Draft letter to Canada Customs (R. Butt-Grau)

R. Butt-Grau deferred this item to the next Regular meeting.

- d) Fauquier Property Update - see agenda item 8, e), i)

## **10. NEW BUSINESS:**



- a) Election of Chairperson  
Reference: Bylaw 11 – Organization of the Board (attached)

Call for nominations:

Chairperson

J. Struck nominated L.L. Brekke

Called 2<sup>nd</sup> time

Called 3<sup>rd</sup> and final time

L.L. Brekke acclaimed as Chair

Vice Chair

R. Butt-Grau nominated Q. De Courcy

Called 2<sup>nd</sup> time

Called 3<sup>rd</sup> and final time

Q. De Courcy acclaimed as Vice Chair

- b) Appointment of Chief Electoral Officer and Deputy Electoral Officer

A special regular meeting was called regarding the appointment of the Chief Electoral Office and Deputy Electoral Officer and was scheduled for Wednesday October 28, 2015 at 4:00pm.

- c) Trustee By-Election – Central Zone
  - i. Advance polls – January 6, 2016
  - ii. Vote: January 16, 2016
- d) Trustee Report at LESS PAC meeting

Moved by Q. De Courcy, seconded by J. Struck to refer the item of Trustee Report at LESS PAC meeting to the next In-Camera Meeting as this item will remain In-Camera.

**CARRIED**

- e) Video Cameras at NES/NSS

## 11. NEXT MEETING DATES:

- a) Education Partnership Committee Meeting: November 10, 2015
- b) Regular Meeting of the Board: November 24, 2015



## **12. QUESTIONS FROM PUBLIC:**

- a) The question of what would happen to capital money obtained from the sale of Fauquier Property was asked.

T. Taylor confirmed that it will go into a restricted capital budget that the District can draw on for future capital projects.

## **13. ADJOURNMENT:**

R. Butt-Grau adjourned the meeting at 9:00 pm

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L.L. Brekke  
Chairperson

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T. Taylor  
Superintendent/Secretary-Treasurer



**Board Meeting  
October 27 2015**

Presented by: Terry Taylor, Superintendent, Secretary-Treasurer

**1. a) 2015-2016 Operating Budget Review - September 30, 2015**

2015/16 Budget 7,868,064

**b) Operating Budget Status (SDS Report #107)**

Target: 86% remaining

Actual: 84% remaining

*See Page 3 (Sept 2015) and Page 4 (Sept 2014)*

**2. Operating Surplus (Un-appropriated)**

Available for appropriation by the Board \$ 365,164

**3. 2014-2015 AFG Budget and Other Capital Funds**

**a) AFG (Annual Facilities Grant) – Operating Grant**

AFG 2015-16 Operating Grant	33,507
Interest Revenue	-
Operating Grant Available for Capital Projects	<u>33,507</u>
Expended to date 2015-16	<u>33,507</u>
Available AFG Operating Grant Funds	<u>\$ -</u>

**b) AFG - Capital Grant (Bylaw)**

AFG – 2015-16 Capital Grant	\$ 254,886
Expended 2014-15	<u>16,535</u>
Available for 2015-16	<u>238,351</u>
Expended to date 2015-16	<u>53,060</u>
Available AFG Capital Grant Funds	<u>\$ 185,291</u>

**c) CNCP (Carbon Neutral Capital Program) Grant**

CNCP – 2015-16 Grant	\$ 49,827
Expended to date 2015-16	<u>13,539</u>
Available CNCP Grant Funds	<u>\$ 36,288</u>

**Shareable Capital - SS (Capital Reserve)**

- Ministry restricted capital reserve balance is \$ 264,957.

**Non-Shareable Capital - NSC (Local Capital Reserve)**

- Board restricted internal capital reserve is \$ 80,246.

#### 4. Sick Leave Monthly Trend Analysis & Comparisons to Last Year

Incidences: Pages 5 & 6 indicate that July 2015 to September 2015 absences relating to sick, medical and dental reasons are reasonable as compared to the previous 5 years.

Budget Implications: 92% Replacement Budget remaining  
\$26,482 spent on a \$315,918 Budget

#### 5. 1701 files

The Minister of Education allowed an extension of the snapshot date for all School Districts' 1701 reporting from September 30 to October 2. The files were due to the MOE by October 16 with duplicate resolutions to be completed by October 30. Final sign-off is scheduled for November 13.

The first draft shows 461 students (441.5 FTE) compared to 477 students (457.7 FTE) in September 2014. There are 6 international students (one student reported in both NSS and BAS) (Sept 2014 reported 3) included in the number of students that are not included in the FTE numbers. These numbers may change if there are adjustments due to duplicate enrollments.

School District #10 (Arrow Lakes)

Data Collection September 2015

Schools	Head Count						Funded FTE					
	Sept 2014	Feb 2015	Sept 2014	Sept 2013	Sept 2012	Sept 2011	Sept 2014	Sept 2014	Sept 2013	Sept 2012	Sept 2011	
1 Burton Elementary	-	-	-	-	-	10	-	-	-	-	10.000	
2 Edgewood Elementary	14	27	30	23	26	21	14.0000	30.000	23.000	26.000	21.000	
3 Nakusp Elementary	167	167	165	188	188	195	167.0000	165.000	188.000	188.000	195.000	
4 Nakusp Secondary	156	149	150	159	177	193	145.2500	146.438	155.875	178.688	199.313	
5 Lucerne Elementary	91	96	96	89	92	84	91.8750	96.375	90.063	93.375	87.500	
6 Burton Academy School	7	13	12	-	-	-	3.0000	3.000	-	-	-	
Schools Subtotal	435	452	453	459	483	503	421.1250	440.8125	456.9375	486.0625	512.8125	
7 Arrow Lakes DL	26	11	24	22	24	9	20.3750	16.875	12.875	12.500	9.000	
<b>Total</b>	<b>461</b>	<b>463</b>	<b>477</b>	<b>481</b>	<b>507</b>	<b>512</b>	<b>441.5000</b>	<b>457.688</b>	<b>469.813</b>	<b>498.563</b>	<b>521.813</b>	

Schools	Aboriginal Education						Special Education				
	Sept 2014	Feb 2015	Sept 2014	Sept 2013	Sept 2012	Sept 2011	Sept 2014	Sept 2014	Sept 2013	Sept 2012	Sept 2011
1 Burton Elementary	-	-	-	-	-	1	-	-	-	-	-
2 Edgewood Elementary	2	3	4	4	4	1	1	3	2	4	3
3 Nakusp Elementary	27	25	28	30	20	24	14	11	17	12	13
4 Nakusp Secondary	22	24	24	27	27	23	22	18	19	18	20
5 Lucerne Elementary	14	13	13	12	12	4	9	10	14	10	9
6 Burton Academy School	-	-	-	-	-	-	-	-	-	-	-
Schools Subtotal	65	65	69	73	63	53	46	42	52	44	45
7 Arrow Lakes DL	0	2	3	1	3	-	1	2	-	3	-
<b>Total</b>	<b>65</b>	<b>67</b>	<b>72</b>	<b>74</b>	<b>66</b>	<b>53</b>	<b>47</b>	<b>44</b>	<b>52</b>	<b>47</b>	<b>45</b>

Schools	Core French					
	Sept 2014	Feb 2015	Sept 2014	Sept 2013	Sept 2012	Sept 2011
1 Burton Elementary	-	-	-	-	-	2
2 Edgewood Elementary	7	8	9	10	9	12
3 Nakusp Elementary	97	93	92	104	100	111
4 Nakusp Secondary	44	65	66	64	96	105
5 Lucerne Elementary	52	27	27	26	22	18
6 Burton Academy School	-	-	-	-	-	-
Schools Subtotal	200	193	194	204	227	248
7 Arrow Lakes DL	-	-	-	-	-	-
<b>Total</b>	<b>200</b>	<b>193</b>	<b>194</b>	<b>204</b>	<b>227</b>	<b>248</b>



Fund : 0 General Operating

O	TITLE	SEP	YEAR TO DATE	ENCUMBERED	FULL YEAR BUDGET	AVAILABLE	PERC
Function : 1 Instruction							
1	Salaries	349,513.54	439,746.12		3,960,638	3,520,892	89
2	Emp. Benefits/Allowances	84,655.64	136,974.89		1,038,556	901,581	87
3	Services	17,721.62	21,948.55	249.48	281,678	259,480	92
4	Services	15,643.83	13,637.87		46,935	33,297	71
5	Supplies And Materials	17,780.32	25,820.24	13,595.43	214,208	174,792	82
TOTAL FOR Function - 1		485,314.95	638,127.67	13,844.91	5,542,015	4,890,042	88
Function : 4 District Administration							
1	Salaries	29,588.80	82,803.72		375,044	292,240	78
2	Emp. Benefits/Allowances	4,981.32	18,668.53		88,928	70,259	79
3	Services	3,588.48	47,943.91	3,360.00	228,400	177,096	78
4	Services	7,458.90	14,070.90		76,752	62,681	82
5	Supplies And Materials	6,015.70	5,233.51		39,370	34,136	87
TOTAL FOR Function - 4		51,633.20	168,720.57	3,360.00	808,494	636,413	79
Function : 5 Operations & Maintenance							
1	Salaries	47,995.98	162,011.67		534,973	372,961	70
2	Emp. Benefits/Allowances	8,281.76	42,559.22		131,096	88,537	68
3	Services	3,969.71	5,955.88		24,600	18,644	76
4	Services	3,824.50	17,511.00	1,501.37	60,694	41,682	69
5	Supplies And Materials	34,598.77	105,470.67	35,979.13	420,899	279,449	66
TOTAL FOR Function - 5		98,670.72	333,508.44	37,480.50	1,172,262	801,273	68
Function : 7 Transportation & Housing							
1	Salaries	8,011.42	9,149.93		174,497	165,347	95
2	Emp. Benefits/Allowances	1,832.62	3,303.88		43,147	39,843	92
3	Services	82.00	4,875.23		35,994	31,119	86
4	Services	245.00	725.00		1,000	275	28
5	Supplies And Materials	8,875.65	17,936.21		90,655	72,719	80
TOTAL FOR Function - 7		19,046.69	35,990.25	0.00	345,293	309,303	90
TOTAL FOR Fund - 0		654,665.56	1,176,346.93	54,685.41	7,868,064	6,637,032	84
GRAND TOTAL		654,665.56	1,176,346.93	54,685.41	7,868,064	6,637,032	84

Targets :

10 month expenses (Fcns 1 &amp; 7)

90% remaining

12 month expenses (Fcns 4 &amp; 5)

75% "

Overall target

86% "

Fund : 0 General Operating

O	TITLE	SEP	YEAR TO DATE	ENCUMBERED	FULL YEAR BUDGET	AVAILABLE	PERC
Function : 1 Instruction							
1	Salaries	192,045.69	272,600.24		3,896,049	3,623,449	93
2	Emp. Benefits/Allowances	53,895.12	106,679.74		1,006,130	899,450	89
3	Services	15,591.52	20,547.01	694.75	274,928	253,686	92
4	Services	1,634.80	1,680.61		50,735	49,054	97
5	Supplies And Materials	5,218.67	10,265.84	1,630.06	220,001	208,105	95
TOTAL FOR Function - 1		268,385.80	411,773.44	2,324.81	5,447,843	5,033,745	92
Function : 4 District Administration							
1	Salaries	37,862.83	98,358.83		384,998	286,639	74
2	Emp. Benefits/Allowances	8,361.58	21,636.82		88,546	66,909	76
3	Services	12,142.83	96,775.36	52,843.91	245,400	95,781	39
4	Services	4,957.64	11,752.21		80,685	68,933	85
5	Supplies And Materials	1,583.98	2,623.40		50,710	48,087	95
TOTAL FOR Function - 4		64,908.86	231,146.62	52,843.91	850,339	566,348	67
Function : 5 Operations & Maintenance							
1	Salaries	43,673.52	114,192.96		479,617	365,424	76
2	Emp. Benefits/Allowances	11,833.63	33,698.54		116,199	82,500	71
3	Services		1,827.50		24,600	22,773	93
4	Services	3,731.19	9,376.97		81,800	72,423	89
5	Supplies And Materials	10,389.47	63,151.46	12,734.60	420,899	345,013	82
TOTAL FOR Function - 5		69,627.81	222,247.43	12,734.60	1,123,115	888,133	79
Function : 7 Transportation & Housing							
1	Salaries	13,418.76	23,477.50		201,869	178,392	88
2	Emp. Benefits/Allowances	3,136.48	7,365.64		49,722	42,356	85
3	Services	213.50	3,224.11		38,192	34,968	92
4	Services	80.00	1,260.54		1,000	261-	26-
5	Supplies And Materials	11,767.73	15,211.50		90,655	75,444	83
TOTAL FOR Function - 7		28,616.47	50,539.29	0.00	381,438	330,899	87
TOTAL FOR Fund - 0		431,538.94	915,706.78	67,903.32	7,802,735	6,819,125	87

Targets :

10 month expenses (Funs 1 &amp; 7)

12 month expenses (Funs 4 &amp; 5)

Overall target

90% remaining

75% "

85% "

School District #10 (Arrow Lakes)  
Sick, Medical, Dental Absences

	July	Aug	Sept	Oct	Nov	Dec	Jan	Feb	March	April	May	June	Total	Average Per Employee	Employee Head Count
2015-2016															
AO	0.00	0.00	4.00										4.00	0.67	6
Exempt	1.00	5.00	1.00										7.00	1.00	7
Support Staff: Clerical/Lib Clk	0.00	0.00	2.97										2.97	0.42	7
Support Staff: Custodial	13.50	11.43	1.00										25.93	3.70	7
Support Staff: EA/PrA/SSC	0.00	0.00	15.16										15.16	0.76	20
Support Staff: Maintenance	1.00	1.00	1.00										3.00	1.00	3
Support Staff: Transportation	0.00	0.00	0.63										0.63	0.13	5
Teachers	0.00	0.00	47.57										47.57	1.13	42
TOTAL	15.50	17.43	73.33	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	106.26		97

	July	Aug	Sept	Oct	Nov	Dec	Jan	Feb	March	April	May	June	Total	Average Per Employee	Employee Head Count
2014-2015															
AO	0.00	0.00	0.00	0.00	2.00	1.00	1.00	1.00	2.00	1.00	1.00	4.00	13.00	3.25	4
Exempt	0.00	0.00	2.00	3.00	3.00	0.00	6.50	0.40	3.00	0.50	2.00	1.00	21.40	3.57	6
Support Staff: Clerical/Lib Clk	0.00	0.00	0.21	3.71	4.79	5.71	6.54	5.57	4.71	6.21	10.50	8.57	56.52	9.42	6
Support Staff: Custodial	1.00	2.83	1.00	13.20	7.30	2.99	5.02	6.00	9.06	13.36	12.21	12.03	86.00	12.29	7
Support Staff: EA/PrA/SSC	0.00	0.00	5.14	15.99	6.71	8.95	25.84	18.07	13.66	18.61	25.01	12.67	150.65	7.93	19
Support Staff: Maintenance	0.00	0.88	0.00	0.00	1.00	1.00	0.00	3.00	0.69	0.00	0.81	0.00	7.38	2.46	3
Support Staff: Transportation	0.00	0.00	1.25	0.50	0.00	2.19	6.00	14.94	22.13	24.56	9.94	10.25	91.76	18.35	5
Teachers	0.00	0.00	6.05	42.53	58.37	64.58	78.25	55.50	27.42	37.85	37.10	41.00	448.65	11.50	39
TOTAL	1.00	3.71	15.65	78.93	83.17	86.42	129.15	104.48	82.67	102.09	98.57	89.52	875.36		89

	July	Aug	Sept	Oct	Nov	Dec	Jan	Feb	March	April	May	June	Total	Average Per Employee	Employee Head Count
2013-2014															
AO	2.00	0.00	10.00	23.00	5.00	2.00	3.00	2.00	0.50	0.20	3.25	1.00	51.95	10.39	5
Exempt	22.00	21.00	2.00	0.00	2.00	0.00	3.29	1.00	0.00	5.00	0.00		56.29	18.76	3
Support Staff: Clerical/Lib Clk	0.00	0.00	0.57	7.79	6.66	4.86	8.54	2.93	0.00	9.84	10.87	2.86	54.92	7.85	7
Support Staff: Custodial	12.45	18.13	3.81	4.25	6.76	6.31	9.59	10.70	26.28	23.49	5.15	2.38	129.30	21.55	6
Support Staff: EA/PrA/SSC	0.00	0.00	8.24	15.39	10.49	14.46	27.23	33.01	18.94	23.74	31.51	26.24	209.25	12.31	17
Support Staff: Maintenance	0.00	0.00	2.88	2.88	0.00	2.00	1.44	0.63	2.38	1.00	0.00	2.63	15.84	5.28	3
Support Staff: Transportation	0.00	1.00	1.00	1.38	0.38	1.09	2.75	0.00	2.38	3.06	1.00	2.50	16.54	3.31	5
Teachers	0.00	3.00	43.95	64.20	56.62	52.04	45.88	38.36	18.40	21.39	31.14	28.82	403.80	10.91	37
TOTAL	36.45	43.13	72.45	118.89	87.91	82.76	101.72	88.63	68.88	87.72	82.92	66.43	937.89		83

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School District #10 (Arrow Lakes)  
Sick, Medical, Dental Absences

	July	Aug	Sept	Oct	Nov	Dec	Jan	Feb	March	April	May	June	Total	Average Per Employee	Employee Head Count
<u>2012-2013</u>															
AO	0.00	0.00	2.00	8.80	13.00	16.00	17.00	11.50	17.50	4.50	1.00	1.30	92.60	18.52	5
Exempt	1.00	2.00	1.00	2.00	1.00	1.71	2.00	1.00	0.00	4.00	8.00	20.00	43.71	14.57	3
Support Staff: Clerical/Lib Clk	0.21	0.57	2.22	10.40	10.94	7.47	3.77	6.86	3.93	4.14	3.83	5.71	60.05	8.58	7
Support Staff: Custodial	15.64	15.69	4.44	20.36	29.95	11.44	4.21	7.70	2.25	5.56	11.59	4.56	133.39	22.23	6
Support Staff: EA/PrA/SSC	0.00	0.00	10.73	16.54	26.74	16.95	26.40	43.22	27.13	19.98	24.08	12.77	224.54	13.21	17
Support Staff: Maintenance	0.00	1.00	0.00	4.00	2.00	4.81	0.00	2.88	1.81	0.00	1.00	0.00	18.50	6.17	3
Support Staff: Transportation	0.00	0.00	0.25	1.38	7.00	0.38	0.38	1.13	1.75	1.38	1.00	0.00	14.65	2.93	5
Teachers	0.00	2.00	17.52	29.63	35.12	35.32	32.76	56.05	34.85	41.50	40.85	35.35	360.95	9.76	37
TOTAL	17.85	21.26	38.16	93.11	125.75	94.08	86.52	130.34	89.22	81.06	91.35	79.69	948.39		83

	July	Aug	Sept	Oct	Nov	Dec	Jan	Feb	March	April	May	June	Total	Average Per Employee	Employee Head Count
<u>2011-2012</u>															
AO	0.00	0.00	2.00	2.00	7.00	0.22	4.00	4.90	1.75	4.00	4.00	4.00	33.87	6.77	5
Exempt	3.00	1.00	6.04	3.70	2.00	5.00	2.00	3.28	2.00	0.00	1.00	1.50	30.52	10.17	3
Support Staff: Clerical/Lib Clk	0.00	0.00	6.56	6.41	6.91	11.81	35.01	23.17	1.20	3.11	5.19	5.75	105.12	15.02	7
Support Staff: Custodial	4.00	3.38	7.94	11.74	10.12	5.33	6.38	5.31	27.36	16.09	18.50	6.94	123.09	17.58	7
Support Staff: EA/PrA/SSC	0.00	0.00	8.66	14.83	20.37	27.91	24.80	19.79	26.19	26.56	20.86	25.18	215.15	11.32	19
Support Staff: Maintenance	3.69	0.00	0.00	5.00	1.00	1.00	0.00	1.00	1.81	17.56	0.00	0.00	31.06	10.35	3
Support Staff: Transportation	0.00	0.00	0.50	0.00	1.13	2.00	1.00	0.00	1.00	0.00	1.00	1.38	8.01	1.60	5
Teachers	0.00	0.00	16.25	38.29	44.51	26.68	40.89	34.43	25.27	25.82	45.27	50.24	347.65	9.40	37
TOTAL	10.69	4.38	47.95	81.97	93.04	79.95	114.08	91.88	86.58	93.14	95.82	94.99	894.47		86

	July	Aug	Sept	Oct	Nov	Dec	Jan	Feb	March	April	May	June	Total	Average Per Employee	Employee Head Count
<u>2010-2011</u>															
AO	0.00	0.00	0.40	0.00	2.60	1.00	4.00	4.80	0.40	1.60	3.00	3.00	20.80	5.20	4
Exempt	3.00	2.50	2.00	4.00	1.50	1.00	0.83	2.00	3.00	3.29	3.00	1.00	27.12	9.04	3
Support Staff: Clerical/Lib Clk	0.00	1.00	5.21	7.81	11.59	0.69	14.18	7.70	5.07	3.61	6.86	6.64	70.36	10.05	7
Support Staff: Custodial	0.45	0.35	7.70	7.85	10.14	6.56	10.23	9.96	6.03	10.75	4.64	15.31	89.97	11.25	8
Support Staff: EA/PrA/SSC	0.00	0.00	9.74	11.09	12.91	14.69	16.11	20.47	25.73	30.26	19.00	15.81	175.81	8.37	21
Support Staff: Maintenance	0.00	0.00	1.13	2.81	1.00	0.00	2.00	9.00	0.88	1.00	1.00	2.00	20.82	6.94	3
Support Staff: Transportation	2.25	3.50	5.50	4.50	4.75	3.00	3.38	12.69	7.00	2.00	1.00	0.00	49.57	9.91	5
Teachers	0.00	0.00	9.35	30.29	38.48	34.79	74.72	61.39	36.05	29.96	26.37	30.91	372.31	9.31	40
TOTAL	5.70	7.35	41.03	68.35	82.97	61.73	125.45	128.01	84.16	82.47	64.87	74.67	826.76		91

## **REPORTS FOR REGULAR MEETING**

### **OCT 27, 2015**

#### **Board Chair:**

##### **-Staff Appreciation 2015**

— Total \$965.61 for two years! The BOE donated \$400.00 towards staff appreciation.  
Cost to District 10 Arrow Lakes- \$565.61 for two years

- attended two Board Chair meetings in Richmond last week
- first meeting was joint meeting with Ministry of Education, Superintendents, Secretary-Treasurers and Board Chairs
- great meeting -both the Minister and Deputy Minister spoke and the Assistant Deputy Ministers of different departments shared their work
- second day included workshops on Conflict of Interest and Conflict Resolution
- have met with students at both high schools to talk about representation at our Education Partnership meetings –several students interested
- correspondence: distribution of agendas
- plan celebration for Pattie –Proposed date November 12, 7:00pm

#### **NSS PAC:**

- met Oct 26, 8 parents present
- more funding from LIF, timetable changed and some classes reconfigured
- school secretary retiring, Andrea Coates will replace her
- Boys senior soccer West Kootenay champs, onto Provincials early November
- vandalism happening at school – boys washroom and computer lab
- Terry gave information on the installation of the video cameras at both NSS & NES and that only senior staff will monitor
- discussion on the announcements given at the school about timing of them
- still need Vice-Chair and treasurer, DPAC rep is Pat Dion and director Christina Barisoff
- discussion on how to get more parents to meetings
- next meeting Nov. 30

#### **CUPE BOARD LIAISON:**

- met Oct. 27
- discussed the Pro-d days held Oct 16 and 23, and how received by members
- shared Draft Protocol on Long Term Disability

- 2014-2019 Collective Agreement now complete
- went over casual call out list – in need of bus drivers, secretaries, custodians

**BCSTA:**

**Provincial Council:**

- Both the Minister of Education and Deputy Minister spoke at the opening of the meeting
- business meeting – passed motions on the exempt staff compensation freeze and principal/vp freeze and long discussion on funding private schools
- passed motion to urge government and ICBC to increase fine and demerit points for failing to stop for school bus flashing lights
- held an Issues Forum to forward to new BCPSEA Advisory Council

**BCPSEA:**

- attended one day of the BCPSEA symposium
- sessions included conflict resolution and Workplace Health



**October 27, 2015  
Regular Board Meeting  
Superintendent/Secretary Treasurer Report**

Grade:	Gr. K	Gr. 1	Gr. 2	Gr. 3	Gr. 4	Gr. 5	Gr. 6	Gr. 7	Gr. 8	Gr. 9	Gr. 10	Gr. 11	Gr. 12	TOTAL S
<b>BAS</b>														<b>0</b>
<b>DL</b>	3	2	2	4	2	3	1	1	1	1	1	2	8	<b>31</b>
<b>EES</b>		0	1	5	1	3	3							<b>13</b>
<b>LESS</b>	4	11	6	13	8	7	5	6	9	7	1	6	8	<b>91</b>
<b>NES</b>	18	15	18	19	20	18	32	28						<b>168</b>
<b>NSS</b>									30	29	29	35	31	<b>154</b>

**TOTAL  
Per  
Grade**

25 28 27 41 31 31 41 35 40 37 31 43 47

**District  
Total**

**457**

There are 44 teachers (35.785 FTE) employed in SD 10 in 2015-16, 14 Education Assistants, 2 Program Assistants and an Educational Interpreter. Student-teacher ratios are therefore 12.8:1 and Educational Support staff are 26.9:1.

### 1. CNCP Solar Project Completed

- 48 panels at NES and 144 at Lucerne were installed last week by a team including a solar electrical engineer, district maintenance staff and 4 amazing senior students
- Professional staff working on the project were highly impressed with the work ethic and quality of work of these young people – three from Lucerne and one from NSS
- The job was completed a day ahead of schedule due to the efforts of the team
- Students' hands on-learning in solar technology and their intellectual understanding of solar grid technology and renewable energy were strong outcomes
- The district looks forward to increasing this kind of authentic project-based learning experience for our students in the future
- Classes across the district are invited to monitor and assess the impact of energy savings as a result of the district's first solar project

### 2. Fauquier School Property Update

- Director of Finance and Superintendent met with Planning personnel at RDCK on October 15<sup>th</sup> to examine next steps regarding Fauquier School property
- Exclusion from ALR application was recommended for two main reasons:
  1. This property is on periphery of ALR with higher density residential properties adjoining. School is currently institutional zoning within the ALR. School site is known to be clay soil with poor drainage – not really ALR type of property.

2. Proposed zoning is suburban residential zoning - very difficult to RDCK to support rezoning to suburban residential zoning, if land is still in ALR.
  3. Ability to proceed with subdivision of school lot for Fauquier community use is more feasible with ALR exclusion as the ALR can allow subdivision even if not exclusion; exclusion gives opportunity to exclude and also to subdivide. Access to water for subdivided lots is easily feasible given RDCK's management of water system and existing Fauquier infrastructure
- Access to septic will be explored with BC Hydro and if needed by engaging a ROWP
  - Recommendation *"That the Board of Education proceed with engagement of a ROWP to assess feasibility of development of the Fauquier School property into three lots: one sold to the Fauquier community and the other two available for private sale should BC Hydro not allow septic hookups."*

### 3. Professional Learning Update

- **October 23<sup>rd</sup> Pro-D** sessions for CUPE employees included Personal Care course at Selkirk College for Education Assistants, Pre-trip training presented by MTI from Castlegar for bus drivers, and a L4U library software webinar for Library Clerks
- Collaboration, Co-Planning and Co-Teaching was the focus on **October 16<sup>th</sup>'s Pro-D** day with Faye Brownlie and Leyton Schnellert inspiring our educators with the research that supports our need to collaborate to enhance our students' learning and many vibrant examples of best practice
- Both our **Changing Results for Readers** team (CR4R) with Faye Brownlie and our **Collaborating to Engage All Learners** team with Leyton Schnellert have now launched. Both teams meet six times over the course of the school year with teachers developing an inquiry on improving student learning, reflecting on their practice and learning more powerful ways to support all students. Participation on these learning teams remains high with 10/43 district teachers on the Collaborating to Engage All Learners roster and 8/43 teachers on the Collaborating team.
- **Integrating Technology** after school workshops have begun with an iPad workshop held at NES yesterday. Thanks to all the teachers who are volunteering to inspire and share technology in learning expertise with their colleagues.

### 4. NACFOR Partnership

- Director of Learning and Superintendent are working with Nakusp Community Forests to determine ways to partner more effectively
- Areas reviewed thus far include a communication protocol between the two organizations for enhanced sharing of learning opportunities, building curriculum embedded project-based learning experiences in natural resources science, forestry and GIS and mapping, and sharing programs and projects to strengthen awareness and partnerships
- Kudos to NACFOR for taking the initiative in broadening their scope in public and community educational partnerships

### 5. Ministry Meeting for Board Chairs, Superintendents and STs – October 22

- Session included review and input on support plans for the new curriculum, the new Framework for Enhancing Student Learning and discussion of capital funding and district surpluses
- Chairs, Superintendents and STs shared that surplus is required in our sector to save for capital projects, equipment replacement, educational transformation and emergent needs that are not covered by Ministry funding.



- The Deputy Minister and Ministry staff agreed that the role of budget “surplus” in our sector is different than other public sectors. Accounting and reporting templates were shared and discussed to better demonstrate how Boards are planning long term with restricted surplus funds. Surplus will not be clawed back, but methods for reporting will be enhanced.
- There was also discussion at our table with Ministry staff regarding the additional work load on small districts like SD 10 involved in Ministry reporting.
- Ministry staff acknowledged that the same amount of reporting is required in larger districts, but many more staff are able to assist in this required reporting which ranges from LIF to Capital Projects to StrongStart and Exempt Compensation data. Ministry reports have increased over the years as has workload. Every one to two weeks another Ministry report is due throughout the course of the year.

**School District 10 (Arrow Lakes)****Sale of Fauquier School Workflow - Cost and Timeline Projections**

Procedure	Cost	Est Time to complete	Progress
1 Application to Agricultural Land Commissions (ALC) for exclusion from Agricultural Land Reserve (ALR) and to subdivide land.		6-12 months	
a Advertise application in newspaper	\$ 250		✓
Serve signed copy of the application and notice to neighbours that			
b share common boundary	\$ 250	Registered mail	
c Post sign on land	\$ -		✓
d Submit application to ALC	\$ 600		
Hire ROWP - Assess feasibility of subdivision prior to submitting app to ALC	\$ 1,000	1 - 2 weeks?	
a Water - RDCK service	\$ 1,500		✓
Sewer & storm water drainage - BCHydro - request connection. If refused, registered onsite wastewater practitioner (ROWP) or professional engineer to confirm feasibility of primary and secondary site for septic field.			
b	\$ 1,000	\$400-\$1k Subdivision	
c Finalize lots - obtain RDCK approval	\$ 2,000	servicing fee	
2 Subdivision application		1 year (concurrent with Zoning amendments)	
	\$ 550	\$550 plus	
3 Zoning Amendment		4-6 months (concurrent with Subdivision)	
	\$ 1,800		
Surveying	\$ 5,000	\$3k-\$5k	
Legal	\$ 2,000	?	
Engineer's hazard assessment	\$ 6,000	\$2k-\$6k	
<b>ESTIMATED TOTAL COSTS</b>	<b>\$ 21,950</b>		

School District #10 (Arrow Lakes)  
Data Collection September 2015

Schools	Head Count								
	Sept 2015	Feb 2015	Sept 2014	Feb 2014	Sept 2013	Feb 2013	Sept 2012	Feb 2012	Sept 2011
1 Burton Elementary	-	-	-	-	-	-	-	10	10
2 Edgewood Elementary	14	27	30	22	23	28	26	21	21
3 Nakusp Elementary	167	167	165	186	188	187	188	194	195
4 Nakusp Secondary	156	149	150	158	159	174	177	189	193
5 Lucerne Elementary	91	96	96	87	89	90	92	84	84
6 Burton Academy School	7	13	12	-	-	-	-	-	-
Schools Subtotal	435	452	453	453	459	479	483	498	503
7 Arrow Lakes DL	26	11	24	16	22	18	24	13	9
Total	461	463	477	469	481	497	507	511	512

Funded FTE								
Sept 2014	Feb 2015	Sept 2014	Feb 2014	Sept 2013	Feb 2013	Sept 2012	Feb 2012	Sept 2011
-	-	-	-	-	-	-	10.000	10.000
14.0000	27.0000	30.000	22.000	23.000	28.000	26.000	21.000	21.000
167.0000	167.0000	165.000	186.000	188.000	187.000	188.000	194.000	195.000
145.2500	144.1250	146.438	156.625	155.875	177.188	178.688	196.375	199.313
91.8750	96.6875	96.375	87.000	90.063	90.750	93.375	85.813	87.500
3.0000	3.2500	3.000	-	-	-	-	-	-
421.1250	438.0625	440.8125	451.6250	456.9375	482.9375	486.0625	507.1875	512.8125
20.3750	3.1250	16.875	7.000	12.875	5.500	12.500	5.000	9.000
441.5000	441.1875	457.688	458.625	469.813	488.438	498.563	512.188	521.813

Schools	Aboriginal Education								
	Sept 2015	Feb 2015	Sept 2014	Feb 2014	Sept 2013	Feb 2013	Sept 2012	Feb 2012	Sept 2011
1 Burton Elementary	-	-	-	-	-	-	-	1	1
2 Edgewood Elementary	2	3	4	4	4	4	4	1	1
3 Nakusp Elementary	27	25	28	33	30	20	20	24	24
4 Nakusp Secondary	22	24	24	29	27	25	27	23	23
5 Lucerne Elementary	14	13	13	12	12	11	12	4	4
6 Burton Academy School	-	-	-	-	-	-	-	-	-
Schools Subtotal	65	65	69	78	73	60	63	53	53
7 Arrow Lakes DL	0	2	3	1	1	5	3	-	-
Total	65	67	72	79	74	65	66	53	53

Special Education								
Sept 2014	Feb 2015	Sept 2014	Feb 2014	Sept 2013	Feb 2013	Sept 2012	Feb 2012	Sept 2011
-	-	-	-	-	-	-	-	-
1	3	3	3	2	5	4	4	3
14	14	11	14	17	17	12	13	13
22	17	18	19	19	18	18	20	20
9	11	10	14	14	11	10	9	9
-	-	-	-	-	-	-	-	-
46	45	42	50	52	51	44	46	45
1	4	2	-	-	3	3	1	-
47	49	44	50	52	54	47	47	45

Schools	Core French								
	Sept 2015	Feb 2015	Sept 2014	Feb 2014	Sept 2013	Feb 2013	Sept 2012	Feb 2012	Sept 2011
1 Burton Elementary	-	-	-	-	-	-	-	2	2
2 Edgewood Elementary	7	8	9	9	10	9	9	12	12
3 Nakusp Elementary	97	93	92	102	104	95	100	109	111
4 Nakusp Secondary	44	65	66	64	64	97	96	101	105
5 Lucerne Elementary	52	27	27	24	26	21	22	19	18
6 Burton Academy School	-	-	-	-	-	-	-	-	-
Schools Subtotal	200	193	194	199	204	222	227	243	248
7 Arrow Lakes DL	-	-	-	-	-	-	-	-	-
Total	200	193	194	199	204	222	227	243	248