



## EDUCATION PARTNERSHIP COMMITTEE SCHOOL DISTRICT 10 (Arrow Lakes)

---

### MINUTES

School Board Office

Tuesday, November 10, 2015, 7:00 pm

#### PRESENT:

- MEMBERS:** L. Brekke, J. Struck, Q. De Courcy, R. Butt-Grau, R. Bardati
- STAFF:** T. Taylor, M. Grenier, S. Brenna-Smith, H. Dennill, P. Martin, R. Kobayashi
- REGRETS:** S. Paterson
- OTHER:** J. McMurray, J. Trainor, J. Greenlaw, N. Duerichen, V. Villks  
R. Goodman, R. McLeod, D. Rixon, E. Charet, C. Magier
- 

#### 1. CALL TO ORDER:

Board Chair L. Brekke called the meeting to order at 7:09 pm.

#### 2. ADOPTION OF AGENDA:

Moved by R. Butt-Grau seconded by R. Bardati that the agenda be adopted as presented.

**CARRIED**

#### 3. PRESENTATIONS:

- a) LESS Connectivity: Fibre optic options
- i) P. Martin presented in detail the two new options (wired and wireless) to date which are based on fibre optic wiring.
- b) International Education Updated
- i) H. Dennill and R. Kobayashi, presented an International update report in detail:
- 0.2 ELL Teacher in place
  - FPP Recruitment fair in Madrid, Spain on October 19, 2015
  - International website under development
  - Two-day participation at Study in Canada Fair in Tokyo, Japan, March 2016
  - Report cards for students will be issued this month with additional comments on ELL



- ii) R. Kobayashi presented a testimonial letter from a parent of an International student
- c) Draft – District & Provincial Assessment Data
  - i) H. Dennill presented draft report in detail
  - ii) Ministry to finalize data upload before report can be finalized

#### **4. REPORTS:**

- a) ALTA (R. Bardati)
  - Nov 23 is a District Pro D day
  - Seniority list was issued November 4, 2015 and has 30 day review and comment period
  - CA will undergo a melding process
  - My Education BC is currently working for attendance and reporting
- b) CUPE, Local 2450 (A. Cruden)  
No Report
- c) DPAC  
No Report
- d) ALELA  
No Report
- e) STUDENTS
  - Senior Boys Provincials in Kamloops complete
  - Senior Girls Volleyball tournament coming
  - Ski season bottle drive Nov 21<sup>st</sup> and dryland training starting
  - Currently planning '12 Days of Christmas'
  - Career Fair Dec 7 in Kelowna
  - Donation to a 'clean water project'
  - Remembrance day ceremony today
  - Fundraising for new school jerseys

#### **5. SUPERINTENDENT/SECRETARY-TREASURER UPDATE: (T. Taylor)**

- a) Presented report in detail (report attached)

#### **6. POLICY MATTERS:**

- a) Notice of Abandonment (notice attached)
  - i) Recommendation that the policies as listed in the attached notice of abandonment be brought forward to the Regular meeting of November 24, 2015 for abandonment and



removal from the current SD10 Policy Manual as these policies have either become obsolete or are redundant and covered by Provincial Legislation, Ministry or Collective Agreements.

b) Policy 8500 – Policy Development

- i) No feedback from partner groups was received.
- ii) Timeline for adoption; as notified in the email of October 20, 2015 and circulated to the SD10 partner groups, Policy 8500 will be brought forward to the Regular meeting of November 24, 2015 for adoption.

**7. OTHER:**

a) By-Election update and timeline

- i) December 1 – 11, 2015 Nominations can be submitted by hand, mail or other delivery service to the School Board Office attention Rhonda Bouillet. Originals of faxed or emailed nomination documents must be received by the Chief Election Officer by 4:30pm on December 18, 2015
- ii) Nomination forms are found online or can be picked up at the office
- iii) January 6, 2015 Advance poll
- iv) January 16, 2015 Election Day

b) Thank you celebration for Pattie Adam: Nov 12, 2015 – 7:00pm at NES Bonnington

c) LESS Connectivity

- i) Correspondence: An update on correspondence received to date was presented by the Board Chair
  - Three (3) additional letters were hand delivered at the meeting to the Board Chair
- ii) Timeline/next steps: The date set for the Board decision of November 24, 2015 will remain as scheduled.

d) Questions from the public

A written response from SD10 was read by the Board Chair to the Committee, which addressed the questions forwarded by LESS PAC related to LESS Connectivity.

**8. ADJOURNMENT:**

R. Butt-Grau adjourned the meeting at 9:23 pm.



November 10, 2015  
 Education Partnership Committee Meeting  
 Superintendent/Secretary Treasurer Report

### 1. Fauquier School Property Update

- Director of Finance has contacted BC Hydro to see if septic hookups are possible
- Evening meeting in Fauquier is tentatively scheduled for Tuesday, December 1<sup>st</sup> at 7 pm at the Fauquier School
- We will follow up with the Fauquier community on our progress and latest news

### 2. Sharing our Work in the region and provincially

- Principal Nicol Suhr presented on behalf of the district on Thursday, November 5<sup>th</sup> as part of a CBT organized “Solutions Panel” at the **Rural Development Initiative Forum** <http://www.cbrdi.ca/news/workforce-development-forum-scheduled-for-november-2015/>
- The district was invited in recognition of its innovative ways to prepare students for the workforce; Ms. Suhr and Superintendent Taylor will present this work locally to the December 8<sup>th</sup> Education Partnership Committee
- On Thursday, November 19<sup>th</sup>, TTaylor presents at the annual **BC School Superintendent’s Conference** along with **Dr. Catherine McGregor from UVic** and a team of superintendents from across BC, sharing the initial research inquiries into district practices that enhance teacher professional learning and student achievement. Research study title: *Inquiring Districts: Activating Learning; Changing Lives*
- Friday, November 20<sup>th</sup> sees Terry Taylor co-presenting at **BCSSA with Dr. Leyton Schnellert on SD 10’s Collaborating to Engage All Learners** Professional Learning team <https://www.youtube.com/watch?v=boBNbjUPww0>

### 3. Educational Transformation Committee and New Curriculum Support

- This 15 member committee with all our education partners meets next on December 3<sup>rd</sup> from 1 pm – 3:30 pm at the Board Office
- Recent announcements from the Ministry of Education, BCTF, BCSSA and BCPVPA indicate that Ministry funding and support documents for the redesigned curriculum implementation are to be provided to districts (attached)
- The ALTA and district have agreed that the Education Transformation Committee as a pre-existing and well-represented structure, will support teachers in their work in SD 10
- Ministry funding for teacher release time to cover teachers on the Committee will be provided to the district
- District funds that had been budgeted for this purpose, will rollover to be used later this year or next year as needed to support new curriculum planning [www.curriculum.gov.bc.ca](http://www.curriculum.gov.bc.ca)
- Two additional Pro-D days will be added within the 2015-16 school calendar and time set aside for teachers to explore and work on the new curriculum in preparation for next fall’s K-9 implementation. The Ministry reduced the school calendar by 10 hours

as per the new Calendar legislation <http://www2.gov.bc.ca/gov/content/education-training/administration/legislation-policy/school-calendars>

- At its December 3<sup>rd</sup> meeting, the committee will plan those dates for these New Curriculum Pro-D days and examine support models to best assist our staff, parents and students in managing educational change and transformation
- Dates for the 10 hours of New Curriculum Implementation will need to be approved by the Board after recommendations from the Educational Transformation Committee and then submitted to the Ministry

#### 4. New Provincial Scholarship Programs

- A new **BC Excellence Scholarship** has been created by the Ministry of Education – one nomination per secondary school is to be sent to the district office and due at the Ministry of Education by March 31, 2016
  - Criteria for the new scholarship include community service both within and outside of school, well-rounded students with aptitude and commitment in their chosen career paths <http://www2.gov.bc.ca/gov/content/education-training/k-12/support/provincial-scholarships/bc-excellence-scholarships>
- 3000 **BC Achievement Scholarships** in the amount of \$1250. are available for students with a B average or better in English 12 and achievement in their other Grade 10/11 and 12 courses for graduation  
<http://www2.gov.bc.ca/gov/content/education-training/k-12/support/provincial-scholarships/bc-achievement-scholarships>
- **District/Authority Scholarship** criteria have also changed. New application forms and procedures will be updated and posted on the district website by early January and also sent to both secondary schools.
  - Districts across BC are given funds to provide \$1250 local scholarships to graduates who demonstrate excellence in one of the following areas: Indigenous Languages, Fine Arts, Applied Skills, Physical Activity, International Languages, Community Service, or Trades and Technical Training
  - Presentation of a portfolio of work or a demonstration of learning to an interview panel are key aspects of this scholarship

#### 5. CBEEN – Columbia Basin Environmental Education Network team

- A team of 7 teachers from each of the schools in the district and principal Nicol Suhr have formed a district CBEEN team.
- The team meets November 26<sup>th</sup> to discuss integration of environmental education into curricular areas and to map out district sustainability options
- The team will participate in an April 2016 Leadership Clinic focusing on how districts are integrating environmental education into the new curriculum

#### 6. Five Year Capital Plan Submission

- Planning and applying for funding to upgrade district facilities and fund capital projects remains a high priority in the district
- Manager of Operations, Art Olson, Director of Finance, Susan Brenna-Smith, and Secretary-Treasurer Terry Taylor have just submitted an extensive five year plan to the Ministry of Education
- This annual plan now involves greater reporting and documentation than in previous years – both in the annual submission forms and back up documentation, and also in

- monthly reporting of any capital funding received
- Our top priorities for the 2015-16 school year include replacement of the 2008 propane bus, boiler replacement at Lucerne, roofing at NES, heat pumps and heating controllers at NES, and roofing at NSS
- Recommendation to bring forward to next Regular Meeting – November 24<sup>th</sup>: *That the Board of Education approve the District Five Year Capital Plan.*

## 7. District Class Size and Composition Reporting

- The annual class size and composition report has been submitted to the Ministry indicating the following average class sizes:

Average Class Sizes	Kindergarten	Grade 1-3	Grade 4-7	Grade 8-12
<b>District</b>	16.5	14.9	18.2	14.9
<b>BAS</b>				7
<b>EES</b>	0	8	7	
<b>Lucerne</b>	15	17.3	17.9	13.0
<b>NES</b>	18	15.5	20.9	
<b>NSS</b>				15.6

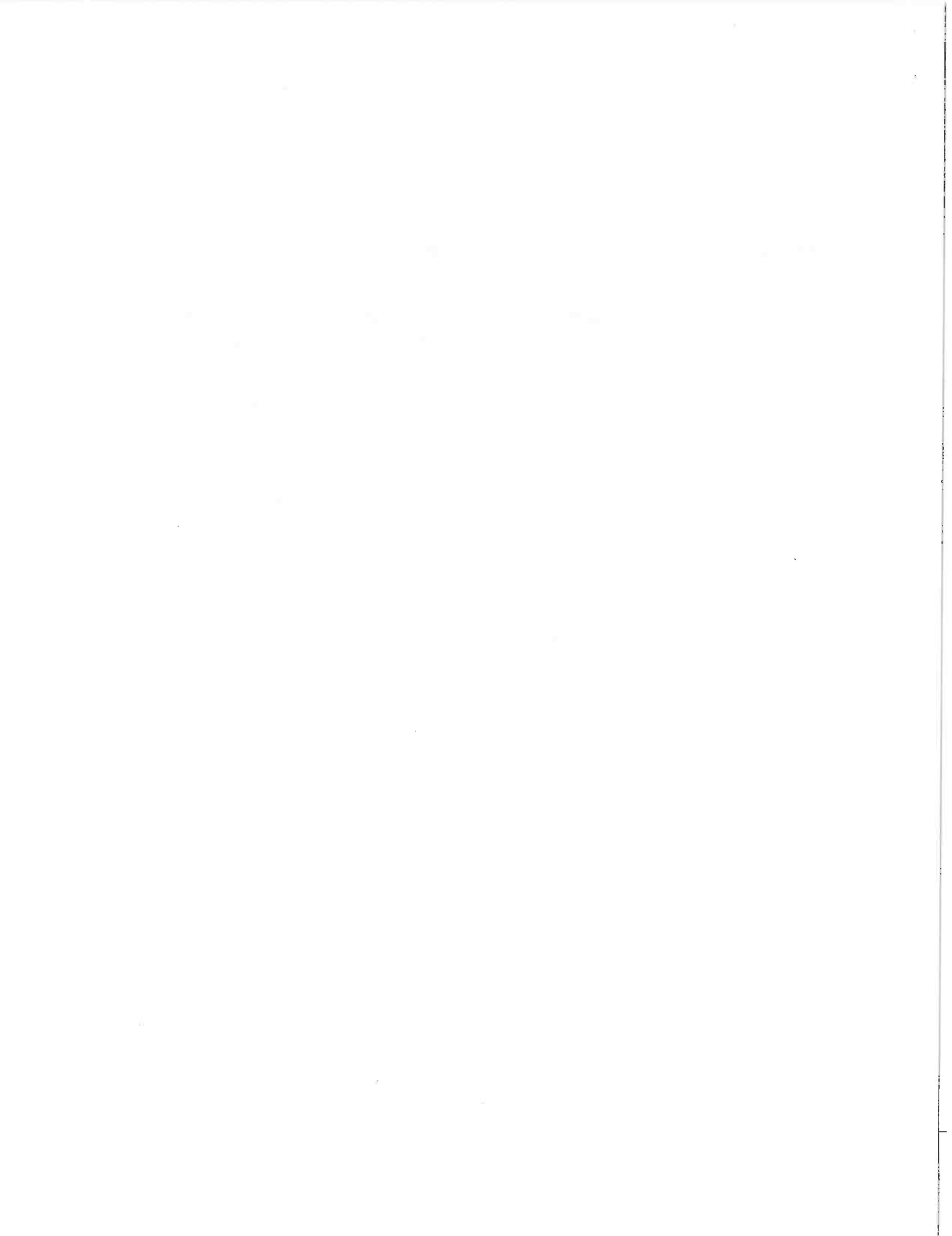
- All students on IEPs are included in the composition fields of this report.
- SD 10 students with diverse learning needs have strong support from their classroom teachers, school-based Learning Resource teachers, CUPE Education Assistants, Principals and Vice-Principals, our Director of Learning, as well as district consultant specialists where needed.

## 8. Eagle River Secondary Visit to Lucerne

- A team from Eagle River Secondary School in Sicamous will visit Lucerne November 18<sup>th</sup>
- The school Principal, a teacher, support staff and parent are examining ways to make a K-12 school work best in their community from an educational, social, and organizational standpoint
- Eagle River Secondary was the case study school at the Secondary Revisioning Think Tank held at UBC-Okanagan last May. At the Think Tank, they learned of Lucerne's successful innovations as a K-12 and given declining enrollment in their school are looking at best practices going forward.

## 9. Special Education Review Process

- Director of Learning, Heather Dennill is spearheading a review of special education services and programs in the district
- Dr. Randy Cranston, former Assistant Superintendent in Maple Ridge is a specialist consultant in Special Ed and will be doing one on one interviews with staff at each school on a volunteer basis November 17<sup>th</sup> - 19<sup>th</sup>
- Dr. Cranston will analyse the interviews with district staff, parents and students and then present themes and strands to the district
- A focus group of staff, parents, students and a trustee will then examine the district themes and help frame a vision and strategic direction for Student Support Services in the district for the next 3 to 5 years





## **Education Partnership Committee Meeting**

**November 10, 2015**

### **Re: Notice of Abandonment of Board Policies**

The Board Policy Committee is providing notice of abandonment of the following policies:

- 1) Policy 1520 – Insurance Extension to PAC Activities.
  - This is captured through the School Protection Program.
  - In order to ensure that PAC members are aware of the information, a link to SPP will be provided on the school and district websites as well as a short statement that parents are covered for liability while volunteering for their school.
  
- 2) Policy 6710 – Letter Grades on Report Cards – Grades 4-7
  - This policy is to be abandoned as the Ministry reporting order is readily available on the Ministry website and educational transformation assessment practices under considerable review by the Ministry and the district.
  - In the Parent Resources section of the school and district websites, a link to the Ministry Reporting Order will be provided.
  
- 3) Policy 6720 – Dogwood/District Authority Scholarship Program
  - This policy is to be abandoned as considerable review has taken place to the Ministry Scholarship Program.
  - Links to the new guidelines will be shared under Parent Resources on the school and district websites.
  
- 4) Policy 7130 – Enrollment Projections
  - This policy falls under Ministry expectations.
  - The SI/ST will report annually to the Board of Education in March on what enrollment projections have been submitted to the Ministry for the upcoming year.
  
- 5) Policy 8012 – District Learning Plan
  - This policy will be abandoned as Bill 11 repeals this requirement as well as the requirement for a District Achievement Contract, Superintendent's Report on Achievement and School Planning Councils.





- 6) Policy 1515 – Volunteer/Community Coaches
  - A district protocol has been developed and was shared with the Board; input gathered at Sept 9 Policy Review meeting
  - Following final approval this protocol will be posted on the district and school websites for parent and community volunteer reference.
  
- 7) Policy 3195 – Fundraising
  - A district protocol developed by the SI/ST was shared with the Board and input gathered at the Sept 9 Policy Review meeting.
  - The Leadership team has reviewed this protocol and following final review and authorization this protocol will be posted on the district and school websites for parent and student reference.
  
- 8) Policy 3281 – Purchasing
  - A district protocol developed by the Director of Finance was shared with the Board and input gathered at Sept 9 Policy Review meeting.
  
- 9) Policy 3340 – Bus Drivers – Physical Exam
  - This policy will be abandoned as this requirement is covered under the CUPE Collective Agreement as well as is part of the job description and all postings.