



REGULAR MEETING OF THE BOARD OF SCHOOL DISTRICT 10 (Arrow Lakes)

MINUTES

School Board Office

Tuesday, January 26, 2016

7:00 pm

PRESENT

TRUSTEES: L. Brekke, J. Struck, Q. De Courcy, M. Teindl

STAFF: T. Taylor, M. Grenier

OTHERS: R. Bardati, R. Farrell, J. Trainor, J. McMurray

1. CALL TO ORDER:

Chair L. Brekke called the meeting to order at 7:00pm

2. ADOPTION OF AGENDA:

Moved by J. Struck, seconded by M. Teindl that the agenda be adopted as presented.

CARRIED

3. ADOPTION OF MINUTES:

Moved by Q. De Courcy seconded by J. Struck that the minutes of the Regular Meeting of December 8, 2015 be adopted as presented.

CARRIED

4. PRESENTATIONS

5. DISPOSITION OF PREVIOUS PRESENTATIONS

Nil

6. FINANCIAL UPDATE:

- a) Financial report was presented in detail by Susan Brenna Smith (report attached).



7. QUESTIONS REGARDING FINANCIAL

Nil

8. REPORTS

- a) Chairperson (L. Brekke):
Report attached
- b) Education Partnership Committee:
No report
- c) Parent Advisory Council / Trustee Liaison Reports:
 - i) Southern Zone (Q. De Courcy)
No meetings
 - ii) Nakusp Elementary School (J. Struck)
 - Feb 18th car rally
 - Body Science program is commencing
 - Use of DPAC funds is being considered
 - Next meeting is Feb 16-2015
 - iii) Lucerne Elementary-Secondary School (L. Brekke)
Report attached
 - iv) Nakusp Secondary School (L. Brekke)
Report attached
 - v) District Parent Advisory Council (L. Brekke)
Report attached
 - vi) CUPE/Board Liaison Meeting (L. Brekke)
Report attached
 - vii) ALTA/Board Liaison Meeting
 - LGBTQ Policy will be brought forward to the Policy Committee
 - CA melding process – meeting is Monday Feb 1-2016
 - A draft protocol will be developed with regards to mileage for teacher professional learning.
 - viii) Student Council/Student Voice Liaison
No report

- ix) Occupational Health and Safety Committee
No report
- x) Chamber of Commerce
 - Nakusp: No report
 - New Denver/Silverton: No report
- xi) Community Consultative Group
No report
- xii) Strong Start Centres
No report
- xiii) Arrow Lakes Aboriginal Educational Advisory Council
No report
- d) Branch / BCSTA / BCPSEA
 - i) Branch: No report
 - ii) BCSTA: No report
 - iii) BCPSEA: AGM January 29, 2016
- e) Superintendent/Secretary-Treasurer:
 - i) Report presented in detail by T. Taylor (report attached).

9. OLD BUSINESS:

- a) Election Report for Central Zone 2016 By-Election

The Election results from the Central Zone By-Election were shared (report attached).

- b) Letter to Canada Customs

Moved by J. Struck, seconded by Q. De Courcy that the motion carried at the September 29, 2015 Regular Meeting of the Board regarding writing a letter to the Canada Customs Agency regarding our international student's entry to Canada be rescinded.

CARRIED

- c) LESS Connectivity



T. Taylor presented a draft protocol to the Board for review.

The draft protocol will be presented at the LESS PAC meeting at the Feb 2, 2016 meeting.

Feedback from the Trustees and LESS PAC should be submitted in writing by February 16, 2016 to the Board Chair.

- d) Correspondence update
- e) Committee Structure update was shared with the Trustees

10. NEW BUSINESS:

- a) Welcome new Central Zone Trustee, Melissa Teindl and Eastern Zone Trustee-Elect Rhonda Farrell.
- b) Policy Committee updates and recommendations:

Notice of Motion: That policies 150, 4300, 6240, 6250, 6340 and 6350 will be abandoned as recommended by the Policy Committee at the February 23rd Regular Meeting of the Board.

A document with a rationale for policy abandonment is attached.

Notice of Motion: That the Board of Education approve in principle new Policy 1080 Inquiries and Concerns at the February 23rd Regular Meeting of the Board as recommended by the Policy Committee.

Notice of Motion: That the Board of Education approve revisions to Policy 1050 Communication and Public Relations at the February 23rd Regular Meeting of the Board as recommended by the Policy Committee.

Input from educational partners may be sent to the Board Chair prior to February 18/16.

- c) Amendment to NES PAC Constitutions and Bylaws– Section 9 (Term of Office), #2 Current:

“No person may hold any one position for more than four consecutive years”.

The following motion was carried by the NES PAC at the meeting of October 21, 2015.



It is moved by Sandy and seconded by Leah that the Constitution and Bylaws be changed to read “No person may hold any one position for more than four consecutive years unless there are no other candidates”.

Moved by Q. De Courcy, seconded by J. Struck That the Board of Education approve the amendment to Section 9 of the NES PAC Constitution and Bylaws as presented by the October 21st PAC Motion.

CARRIED

11. NEXT MEETING DATES:

- a) Education Partnership Committee Meeting – 7:00PM – February 9, 2016
- b) Regular Board Meeting – 7:00PM – February 23, 2016

The venue for the next Regular Meeting may be changed to the NES Bonnington.

12. QUESTIONS FROM PUBLIC:

13. ADJOURNMENT:

M. Teindl adjourned the meeting at 8:35pm

L. Brekke
Chairperson

T. Taylor
Superintendent/Secretary-Treasurer



**Board Meeting
January 26 2015**

Presented by: Susan Brenna-Smith, Director of Finance

1. a) 2015-2016 Operating Budget Review - December 31, 2015

2015/16 Budget	7,868,064
Equipment purchase	140,000
School Budget Adjustment (1701)	3,949
Aboriginal Education Budget Adjustment (1701)	10,755
Amended 2015/16 Budget	<u>8,022,768</u>

b) Operating Budget Status (SDS Report #107)

Target: 57% remaining

Actual: 58% remaining

See Page 3 (Dec 2015) and Page 4 (Dec 2014)

2. Operating Surplus (Un-appropriated)

Available for appropriation by the Board \$ 365,164

3. 2014-2015 AFG Budget and Other Capital Funds

a) AFG (Annual Facilities Grant) – Operating Grant

AFG 2015-16 Operating Grant	33,507
Interest Revenue	-
Operating Grant Available for Capital Projects	33,507
Expended to date 2015-16	33,507
Available AFG Operating Grant Funds	<u>\$ -</u>

b) AFG - Capital Grant (Bylaw)

AFG – 2015-16 Capital Grant	\$ 254,886
Expended 2014-15	16,535
Available for 2015-16	238,351
Expended to date 2015-16	189,507
Available AFG Capital Grant Funds	<u>\$ 48,844</u>

c) CNCP (Carbon Neutral Capital Program) Grant

CNCP – 2015-16 Grant	\$ 49,827
Expended to date 2015-16	49,827
Available CNCP Grant Funds	<u>\$ -</u>

- Shareable Capital - SS (Capital Reserve)
- Ministry restricted capital reserve balance is \$ 266,509.
- Non-Shareable Capital - NSC (Local Capital Reserve)
- Board restricted internal capital reserve is \$ 80,716.

4. Sick Leave Monthly Trend Analysis & Comparisons to Last Year

Incidences: Pages 5 & 6 indicate that July 2015 to December 2015 absences relating to sick, medical and dental reasons are reasonable as compared to the previous 5 years.

Budget Implications: 72% Replacement Budget remaining
\$88,465 spent on a \$316,057 Budget

5. Government Reports Filed

Government Reporting Entity (GRE) – July 1 2015 to December 31 2015

School District No. 10
 MONTHLY EXPENDITURE REPORT AT DECEMBER 31, 2015
 (Fund-Function-Object Level 1)

Fund : 0 General Operating

O	TITLE	DÉC	YEAR TO DATE	ENCUMBERED	FULL YEAR BUDGET	AVAILABLE	PERC
Function : 1 Instruction							
1	Salaries	371,082.35	1,561,604.82		3,962,238	2,400,633	61
2	Emp. Benefits/Allowances	81,565.59	391,238.42		1,029,725	638,487	62
3	Services	18,043.41	120,534.28	249.48	327,335	206,551	63
4	Services	4,210.03	18,865.24		44,180	25,315	57
5	Supplies And Materials	55,692.82	118,789.40	6,753.86	345,411	219,868	64
TOTAL FOR Function - 1		530,594.20	2,211,032.16	7,003.34	5,708,889	3,490,854	61
Function : 4 District Administration							
1	Salaries	29,261.44	172,874.33		375,044	202,170	54
2	Emp. Benefits/Allowances	6,575.15	37,874.17		88,928	51,054	57
3	Services	17,275.01	94,824.54	3,360.00	253,900	155,715	61
4	Services	4,413.03	23,578.88		83,000	59,421	72
5	Supplies And Materials	2,464.55	13,568.51	541.07	37,036	22,926	62
TOTAL FOR Function - 4		59,989.18	342,720.43	3,901.07	837,908	491,287	59
Function : 5 Operations & Maintenance							
1	Salaries	45,308.27	308,054.34		534,973	226,919	42
2	Emp. Benefits/Allowances	8,801.31	73,004.58		131,096	58,091	44
3	Services	1,760.80	8,131.92		9,600	1,468	15
4	Services	1,670.39	42,800.07		60,394	17,594	29
5	Supplies And Materials	11,071.81	168,322.20	61,199.45	397,299	167,777	42
TOTAL FOR Function - 5		68,612.58	600,313.11	61,199.45	1,133,362	471,849	42
Function : 7 Transportation & Housing							
1	Salaries	10,329.99	41,742.54		174,497	132,754	76
2	Emp. Benefits/Allowances	2,246.50	9,763.39		43,147	33,384	77
3	Services	1,001.87	8,705.83		33,310	24,604	74
4	Services	39.67	904.67		1,000	95	10
5	Supplies And Materials	9,162.95	45,790.97		90,655	44,864	49
TOTAL FOR Function - 7		22,780.98	106,907.40	0.00	342,609	235,702	69
TOTAL FOR Fund - 0		681,976.94	3,260,973.10	72,103.86	8,022,768	4,689,691	58

TARGETS:

10-month expenses (Functions 1 & 7)

60%

12-month expenses (Functions 4 & 5)

50%

Overall Target

57%

School District No. 10
 MONTHLY EXPENDITURE REPORT AT DECEMBER 31, 2014
 (Fund-Function-Object Level 1)

Fund : 0 General Operating

O	TITLE	DEC	YEAR TO DATE	ENCUMBERED	FULL YEAR BUDGET	AVAILABLE	PERC
Function : 1 Instruction							
1	Salaries	379,635.84	1,354,708.47		3,883,221	2,528,513	65
2	Emp. Benefits/Allowances	80,553.31	357,669.17		1,002,792	645,123	64
3	Services	17,626.52	87,961.37	694.75	254,338	165,682	65
4	Services	2,799.21	8,729.17	157.45	41,435	32,548	79
5	Supplies And Materials	14,685.51	53,002.23	2,965.76	229,169	173,201	76
TOTAL FOR Function - 1		495,300.39	1,862,070.41	3,817.96	5,410,955	3,545,067	66
Function : 4 District Administration							
1	Salaries	28,924.26	180,855.35		412,498	231,643	56
2	Emp. Benefits/Allowances	5,538.91	40,369.66		96,246	55,876	58
3	Services	7,044.34	122,767.80	672.00	200,400	76,960	38
4	Services	2,456.77	27,578.91		61,752	34,173	55
5	Supplies And Materials	2,700.74	10,149.14	114.24	41,313	31,050	75
TOTAL FOR Function - 4		46,665.02	381,720.86	786.24	812,209	429,702	53
Function : 5 Operations & Maintenance							
1	Salaries	40,851.44	235,026.71		459,617	224,590	49
2	Emp. Benefits/Allowances	5,817.11	57,520.90		110,999	53,478	48
3	Services	270.22	14,089.47		24,600	10,511	43
4	Services	3,194.16	32,255.71		81,800	49,544	61
5	Supplies And Materials	31,779.75	164,390.02	1,375.80	420,899	255,133	61
TOTAL FOR Function - 5		81,912.68	503,282.81	1,375.80	1,097,915	593,256	54
Function : 7 Transportation & Housing							
1	Salaries	14,787.45	68,995.47		199,369	130,374	65
2	Emp. Benefits/Allowances	2,395.26	14,580.52		49,222	34,641	70
3	Services	1,984.28	7,780.86		35,994	28,213	78
4	Services	173.76	1,459.30		1,000	459	46
5	Supplies And Materials	14,537.90	45,500.67		90,655	45,154	50
TOTAL FOR Function - 7		33,878.65	138,316.82	0.00	376,240	237,923	63
TOTAL FOR Fund - 0		657,756.74	2,885,390.90	5,980.00	7,697,319	4,805,948	62

TARGETS:

10-month expenses (Functions 1 & 7)

60%

12-month expenses (Functions 4 & 5)

50%

Overall Target

58%

School District #10 (Arrow Lakes)
Sick, Medical, Dental Absences

<u>2015-2016</u>	<u>July</u>	<u>Aug</u>	<u>Sept</u>	<u>Oct</u>	<u>Nov</u>	<u>Dec</u>	<u>Jan</u>	<u>Feb</u>	<u>March</u>	<u>April</u>	<u>May</u>	<u>June</u>	<u>Total</u>	<u>Average</u> <u>Per</u> <u>Employee</u>	<u>Employee</u> <u>Head</u> <u>Count</u>
AO	0.00	0.00	4.00	1.00	1.00	4.40							10.40	1.73	6
Exempt	1.00	5.00	1.00	1.00	0.00	1.00							9.00	1.29	7
Support Staff: Clerical/Lib Clik	0.00	0.00	2.97	6.97	2.50	2.11							14.55	2.08	7
Support Staff: Custodial	13.50	11.43	1.00	12.63	24.25	26.38							89.19	12.74	7
Support Staff: EA/PrA/SSC	0.00	0.00	15.16	23.07	35.59	25.31							99.13	4.96	20
Support Staff: Maintenance	1.00	1.00	1.00	1.38	0.00	0.75							5.13	1.71	3
Support Staff: Transportation	0.00	0.00	0.00	1.13	2.50	0.88							4.51	0.90	5
Teachers	0.00	0.00	47.57	30.60	40.55	33.20							151.92	3.62	42
TOTAL	15.50	17.43	72.70	77.78	106.39	94.03	0.00	0.00	0.00	0.00	0.00	0.00	383.83		97

<u>2014-2015</u>	<u>July</u>	<u>Aug</u>	<u>Sept</u>	<u>Oct</u>	<u>Nov</u>	<u>Dec</u>	<u>Jan</u>	<u>Feb</u>	<u>March</u>	<u>April</u>	<u>May</u>	<u>June</u>	<u>Total</u>	<u>Average</u> <u>Per</u> <u>Employee</u>	<u>Employee</u> <u>Head</u> <u>Count</u>
AO	0.00	0.00	0.00	0.00	2.00	1.00	1.00	1.00	2.00	1.00	1.00	4.00	13.00	3.25	4
Exempt	0.00	0.00	2.00	3.00	3.00	0.00	6.50	0.40	3.00	0.50	2.00	1.00	21.40	3.57	6
Support Staff: Clerical/Lib Clik	0.00	0.00	0.21	3.71	4.79	5.71	6.54	5.57	4.71	6.21	10.50	8.57	56.52	9.42	6
Support Staff: Custodial	1.00	2.83	1.00	13.20	7.30	2.99	5.02	6.00	9.06	13.36	12.21	12.03	86.00	12.29	7
Support Staff: EA/PrA/SSC	0.00	0.00	5.14	15.99	6.71	8.95	25.84	18.07	13.66	18.61	25.01	12.67	150.65	7.93	19
Support Staff: Maintenance	0.00	0.88	0.00	0.00	1.00	1.00	0.00	3.00	0.69	0.00	0.81	0.00	7.38	2.46	3
Support Staff: Transportation	0.00	0.00	1.25	0.50	0.00	2.19	6.00	14.94	22.13	24.56	9.94	10.25	91.76	18.35	5
Teachers	0.00	0.00	6.05	42.53	58.37	64.58	78.25	55.50	27.42	37.85	37.10	41.00	448.65	11.50	39
TOTAL	1.00	3.71	15.65	78.93	83.17	86.42	129.15	104.48	82.67	102.09	98.57	89.52	875.36		89

<u>2013-2014</u>	<u>July</u>	<u>Aug</u>	<u>Sept</u>	<u>Oct</u>	<u>Nov</u>	<u>Dec</u>	<u>Jan</u>	<u>Feb</u>	<u>March</u>	<u>April</u>	<u>May</u>	<u>June</u>	<u>Total</u>	<u>Average</u> <u>Per</u> <u>Employee</u>	<u>Employee</u> <u>Head</u> <u>Count</u>
AO	2.00	0.00	10.00	23.00	5.00	2.00	3.00	2.00	0.50	0.20	3.25	1.00	51.95	10.39	5
Exempt	22.00	21.00	2.00	0.00	2.00	0.00	3.29	1.00	0.00	5.00	0.00		56.29	18.76	3
Support Staff: Clerical/Lib Clik	0.00	0.00	0.57	7.79	6.66	4.86	8.54	2.93	0.00	9.84	10.87	2.86	54.92	7.85	7
Support Staff: Custodial	12.45	18.13	3.81	4.25	6.76	6.31	9.59	10.70	26.28	23.49	5.15	2.38	129.30	21.55	6
Support Staff: EA/PrA/SSC	0.00	0.00	8.24	15.39	10.49	14.46	27.23	33.01	18.94	23.74	31.51	26.24	209.25	12.31	17
Support Staff: Maintenance	0.00	0.00	2.88	2.88	0.00	2.00	1.44	0.63	2.38	1.00	0.00	2.63	15.84	5.28	3
Support Staff: Transportation	0.00	1.00	1.00	1.38	0.38	1.09	2.75	0.00	2.38	3.06	1.00	2.50	16.54	3.31	5
Teachers	0.00	3.00	43.95	64.20	56.62	52.04	45.88	38.36	18.40	21.39	31.14	28.82	403.80	10.91	37
TOTAL	36.45	43.13	72.45	118.89	87.91	82.76	101.72	88.63	68.88	87.72	82.92	66.43	937.89		83

School District #10 (Arrow Lakes)
Sick, Medical, Dental Absences

	July	Aug	Sept	Oct	Nov	Dec	Jan	Feb	March	April	May	June	Total	Average		Employee Head Count
														Per Employee	Per Employee	
2012-2013																
AO	0.00	0.00	2.00	8.80	13.00	16.00	17.00	11.50	17.50	4.50	1.00	1.30	92.60	18.52		5
Exempt	1.00	2.00	1.00	2.00	1.00	1.71	2.00	1.00	0.00	4.00	8.00	20.00	43.71	14.57		3
Support Staff: Clerical/Lib Clk	0.21	0.57	2.22	10.40	10.94	7.47	3.77	6.86	3.93	4.14	3.83	5.71	60.05	8.58		7
Support Staff: Custodial	15.64	15.69	4.44	20.36	29.95	11.44	4.21	7.70	2.25	5.56	11.59	4.56	133.39	22.23		6
Support Staff: EA/PrA/SSC	0.00	0.00	10.73	16.54	26.74	16.95	26.40	43.22	27.13	19.98	24.08	12.77	224.54	13.21		17
Support Staff: Maintenance	1.00	1.00	0.00	4.00	2.00	4.81	0.00	2.88	1.81	0.00	1.00	0.00	18.50	6.17		3
Support Staff: Transportation	0.00	0.00	0.25	1.38	7.00	0.38	0.38	1.13	1.75	1.38	1.00	0.00	14.65	2.93		5
Teachers	0.00	2.00	17.52	29.63	35.12	35.32	32.76	56.05	34.85	41.50	40.85	35.35	360.95	9.76		37
TOTAL	17.85	21.26	38.16	93.11	125.75	94.08	86.52	130.34	89.22	81.06	91.35	79.69	948.39			83

	July	Aug	Sept	Oct	Nov	Dec	Jan	Feb	March	April	May	June	Total	Average		Employee Head Count
														Per Employee	Per Employee	
2011-2012																
AO	0.00	0.00	2.00	2.00	7.00	0.22	4.00	4.90	1.75	4.00	4.00	4.00	33.87	6.77		5
Exempt	3.00	1.00	6.04	3.70	2.00	5.00	2.00	3.28	2.00	0.00	1.00	1.50	30.52	10.17		3
Support Staff: Clerical/Lib Clk	0.00	0.00	6.56	6.41	6.91	11.81	35.01	23.17	1.20	3.11	5.19	5.75	105.12	15.02		7
Support Staff: Custodial	4.00	3.38	7.94	11.74	10.12	5.33	6.38	5.31	27.36	16.09	18.50	6.94	123.09	17.58		7
Support Staff: EA/PrA/SSC	0.00	0.00	8.66	14.83	20.37	27.91	24.80	19.79	26.19	26.56	20.86	25.18	215.15	11.32		19
Support Staff: Maintenance	3.69	0.00	0.00	5.00	1.00	1.00	0.00	1.00	1.81	17.56	0.00	0.00	31.06	10.35		3
Support Staff: Transportation	0.00	0.00	0.50	0.00	1.13	2.00	1.00	0.00	1.00	0.00	1.00	1.38	8.01	1.60		5
Teachers	0.00	0.00	16.25	38.29	44.51	26.68	40.89	34.43	25.27	25.82	45.27	50.24	347.65	9.40		37
TOTAL	10.69	4.38	47.95	81.97	93.04	79.95	114.08	91.88	86.58	93.14	95.82	94.99	894.47			86

	July	Aug	Sept	Oct	Nov	Dec	Jan	Feb	March	April	May	June	Total	Average		Employee Head Count
														Per Employee	Per Employee	
2010-2011																
AO	0.00	0.00	0.40	0.00	2.60	1.00	4.00	4.80	0.40	1.60	3.00	3.00	20.80	5.20		4
Exempt	3.00	2.50	2.00	4.00	1.50	1.00	0.83	2.00	3.00	3.29	3.00	1.00	27.12	9.04		3
Support Staff: Clerical/Lib Clk	0.00	1.00	5.21	7.81	11.59	0.69	14.18	7.70	5.07	3.61	6.86	6.64	70.36	10.05		7
Support Staff: Custodial	0.45	0.35	7.70	7.85	10.14	6.56	10.23	9.96	6.03	10.75	4.64	15.31	89.97	11.25		8
Support Staff: EA/PrA/SSC	0.00	0.00	9.74	11.09	12.91	14.69	16.11	20.47	25.73	30.26	19.00	15.81	175.81	8.37		21
Support Staff: Maintenance	0.00	0.00	1.13	2.81	1.00	0.00	2.00	9.00	0.88	1.00	1.00	2.00	20.82	6.94		3
Support Staff: Transportation	2.25	3.50	5.50	4.50	4.75	3.00	3.38	12.69	7.00	2.00	1.00	0.00	49.57	9.91		5
Teachers	0.00	0.00	9.35	30.29	38.48	34.79	74.72	61.39	36.05	29.96	26.37	30.91	372.31	9.31		40
TOTAL	5.70	7.35	41.03	68.35	82.97	61.73	125.45	128.01	84.16	82.47	64.87	74.67	826.76			91

Reports for January 25 Regular Meeting

CHAIR REPORT

- added our local papers to BCSTA's Headline news for Trustees so that our events and achievements will be added to the news headlines for trustees
- new trustee elected in Central Zone – Melissa Teindl and new trustee acclaimed in Eastern Zone – Rhonda Farrell
- working on finalizing the Committee structure for 2016

CORRESPONDENCE:

- copies of letters from several school districts that they have written to the Ministry or BCSTA
- letter from the Teacher's Pension Board of Trustees re 2014 Actuarial valuation approval
- letter from Ministry of Education regarding funding of Syrian refugees

LESS PAC REPORT

- meeting on January 5
- 5 parents in attendance
- PAC has joined the BCCPAC
- FSA testing for Grades 4 and 7 will take place in January and all parents will be given schedule
- Outdoor Ed goes for Avalanche training to Harlow Creek
- Planning Ahead process –will ask for 2 parents to volunteer
- Junior Drama Theatre performance in early February
- discussion on lunchtime supervision
- next meeting on Feb. 2

DPAC

- met January 21
- reps for LESS, NES, NSS
- elections: Chair: Pat Dion (NSS) Vice-Chair: Julia Greenlaw (LESS) Treasurer: Leah Gilliland
Secretary: Lori McKenzie (NES)
- each PAC rep gave report of their PAC activities
- discussion on District DPAC grant and how to disperse
- discussed BCCPAC membership – as late in year this year, will look at again in fall
- will send info to individual PAC's on the gaming grant application
- will send a thank card and gift certificate to Andrea Kosling for her efforts as Chair this
Past year
- next meeting on March 3 at 4:30 in Board Office

NSS PAC

- met Monday January 25
 - 8 parents, 2 trustees, principal, 1 student
 - Rhys McLeod gave Student Council report
 - Natasha reported on Code conference attended by teacher and 3 students
 - hall passes seem to be working – less students in halls and less vandalism
 - Burton Academy to Vancouver Boat Show and have been invited to attend Vernon Boat Show
 - sold flashers and fire starting kits
 - Social Media – lessons to be held in advisory blocks, and RCMP and T Weatherhead have spoken to students
 - Code Red drill to be held in February
 - discussion on how to spend DPAC gaming grant
 - what is progress on moving the sign?
 - have started an end of meeting process called Members Only Discussion – parents only without Trustee or Principal – see if more parents would attend
 - discussion held on how to get more parents out
 - Christina Barisoff resigned as Director, Kerry Hascarl voted in
- next meeting February 22

CUPE BOARD LIAISON MEETING

- met January 12
- discussed results of vacation entitlement update
- discussion on bus schedules, received updated casual list
- Protocol for Medical leaves and LTD presented
- some job descriptions are being reviewed
- Pro-D attendance expectations
- next meeting February 9



**January 26, 2016
Regular Board Meeting
Superintendent/Secretary Treasurer Report**

My Education BC: Student Enrollment Numbers

As of: January 25-2016

Grade:	Gr. K	Gr. 1	Gr. 2	Gr. 3	Gr. 4	Gr. 5	Gr. 6	Gr. 7	Gr. 8	Gr. 9	Gr. 10	Gr. 11	Gr. 12	TOTALS
BAS														0
DL	3	2	2	4	2	3	1	1	3	3	2	4	13	43
EES	1	1	2	5	2	4	3							18
LESS	4	11	5	11	8	7	5	6	7	4	2	6	8	84
NES	20	15	18	20	20	18	32	28						171
NSS									29	27	28	34	31	149

TOTAL Per Grade 28 29 27 40 32 32 41 35 39 34 32 44 52

District Total

465

1. FreshGrade - New Student Learning ePortfolio Communication Tool

- A number of teachers at NES have been exploring ePortfolio software called *Fresh Grade* this fall after their principal, Susan Paterson was sparked by a workshop by another school using the program <https://www.freshgrade.com>
- FreshGrade is now used across BC and North America to upload examples of student work which can be shared with students and parents to document a students' learning journey over time, and map their goals and their achievements
- Feedback from NES teachers and principal and vice principal has been very positive with interest spreading across the district
- Over 25% of BC teachers now use Fresh Grade, so ERAC (Ministry of Education Educational Resource Aquisition Consortium) has negotiated favourable pricing for districts
- SD 10 has just purchased a FreshGrade licence – up until now teachers have used the free teacher app. With the new licence, the software integrates with MyEducation BC, class lists will populate for any teacher using it, and ePortfolio data is saved over multiple years
- The district Fresh Grade licence will enable interested teachers to explore the program in more depth and consider how it may assist in giving feedback to students and reporting to parents on student learning as well as interface with the new curriculum

2. Solar Energy Challenge!

- The Grade 7/8/9 class at Lucerne under the leadership of their teacher, Scott Kipkie is the first to join this district wide challenge to monitor the graphs and energy savings as a result of our solar panels at both NES and Lucerne
- Proposals from teachers and classrooms to take part will still be accepted up to and including February 4th
- Culminating presentations to the Education Partnership Committee of the Board in June will

be made by all classes involved

3. Lucerne Wiring Update

- Wiring at Lucerne school is almost completed with the next step being installation of new Ethernet wired drops in each classroom
- To date, there are not yet wireless routers installed in the classrooms
- Board protocols around restrictions of use of wireless will be shared

4. Attendance Support and Wellness Program

- In collaboration with 7 other districts, which like SD 10 are part of the Okanagan Labour Relations Council, SD 10 will share in the hiring of an Attendance and Wellness Consultant
- Each district in BC received a one time grant of \$25,000 to initiate a review of their practices in attendance and wellness support and identify next steps
- SD 10 will contribute \$20,000 of this grant to fund this shared position for one year
- A complete audit of the district's attendance, return to work, and wellness support practices, assistance in enhancing our procedures, forms and programs to further support our employees, and identification of next steps are some of the deliverables

5. Grants for Edgewood School's Innovative Wildlife Observation Project

- Primary teacher, Erika Momeyer, has just won two grants to support her innovative use of game cameras to enhance student learning in the K-3 class at Edgewood School
- Here is Erika's description of the project: *Students will use wildlife cameras placed in the forest adjacent to our school yard to observe and record wildlife use and patterns in the area. After several weeks of monitoring students will decide on a community action project that will help the wildlife using the Forest. This may include community education through brochures, posters or signs; garbage clean up; bird or bat box building or some other student-driven initiative.*
- Both the Canadian Wildlife Federation <http://cwf-fcf.org/en/about-cwf/news-press/releases-1/2016/cwf-supports-youth-projects.html> and BC Hydro's Community Champions program <https://champions.bchydro.com/supportsubmissions/winners> have recognized in awarding these grants that Ms. Momeyer's initiative in teaching young children to observe, monitor and take action in learning about the animals in the forest surrounding them has significant merit. Hurrah, Erika!

6. CodeCreate at UBC-Okanagan – Learning about Coding

- Six secondary students from Lucerne and NSS attended the CodeCreate learning event at the University of British Columbia in Kelowna this past weekend
- Technology and Hands-on Learning teacher, Michael Myhal supervised the field trip which involved 100 students from across the Interior region learning about computer coding with assistance from mentors from post-secondary community as well as community volunteers
- Many thanks to Mr. Myhal for his leadership and support of our students' learning about coding and exposure to the technology sector opportunities
- Global TV filmed the event which includes footage of our students and a short interview with Michael <http://globalnews.ca/news/2473699/kids-coding-a-trend-b-c-is-pushing-for/>
- A number of teachers in our district have an interest and background in coding, and we will be looking at ways to further integrate these skills as it is part of the new K-9 curriculum

7. Burton Academy/Nakusp Secondary Outdoor Education and Entrepreneurship Success!

- Under the inspired leadership of teacher, Dorian Boswell, it's been another successful journey to Vancouver to attend the International Boat Show for the senior Outdoor Education/Entrepreneurship class
- Within the first two days of this gigantic trade show, the 8 students had sold over \$10,000 in the Triflasher fishing flasher which they manufacture, market and sell each year
- By the end of the Boat Show, the class had sold over \$19,000 of flashers with students gaining skills in confidence, direct sales, organization and entrepreneurship
- The class also mixed in a little fun and visited a climbing wall, Science World and saw Star Wars at the movie theatre
- Kudos to the students and their teacher for amazing marketing, hands-on making, and sales skills

8. Integrating Aboriginal WorldViews and Perspectives into Biology 11 and 12

- Julia Flesaker, Science teacher at Nakusp Secondary has embarked on two Aboriginal inquiry projects this year
- One of note, is her thoughtful work integrating Aboriginal WorldViews and Perspectives into her senior Biology classroom – a direction inspired by the new Ministry of Education document: https://www.bced.gov.bc.ca/abed/awp_moving_forward.pdf
- Integrating Aboriginal WorldViews and Perspectives into all curricular areas has long been a part of the current curriculum, and is also highlighted in the renewed K-9 and draft Grade 10-12 curriculum documents
- Bravo to Ms. Flesaker for her leadership in this important work

9. Curriculum Support Planning Day – February 23rd, 2016

- A small team of school and district leaders meet on February 1st to co-plan this additional professional development day on February 23rd which is intended to give teachers time to explore and plan using the new K-9 curriculum in advance of mandatory implementation in September 2016
- Superintendent of Graduation and Transitions, Jan Unwin, and Superintendent of Early Years, Maureen Dockendorf, will share highlights of the renewed curriculum and assessment, and be on hand as facilitators and resources
- Our teachers have identified that a top need is to have time to work together in collaborative teams on the renewed curriculum, so that will be the prime goal of the day

10. Public Meeting with Jan Unwin and Maureen Dockendorf – Tuesday, February 23rd

- Parents, staff and the public are welcome to join the Board of Education at their Regular Board meeting to hear Jan Unwin, Superintendent of Graduation and Transitions and Maureen Dockendorf, Superintendent of Early Years as they discuss the renewed K-9 curriculum and possible changes in assessment and reporting
- Please join us at 7 pm on February 23rd



Local Government Act
Section 134

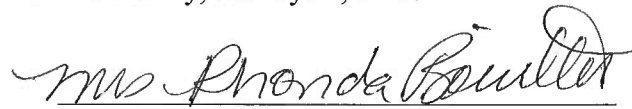
SCHOOL DISTRICT #10 CENTRAL ATTENDANCE ZONE

ELECTION RESULTS

BY-ELECTION –JANUARY 16, 2016

	DUCHAUINE, GUY	PERRY, DENISE	TEINDL, MELISSA	Total Voters
Mail Ballot Voting Opportunity: Closed January 15, 2016 Poll #01	Transfer to Poll#2 Under Section 127(3)	Transfer to Poll#2 Under Section 127(3)	Transfer to Poll#2 Under Section 127(3)	6
Advance Voting Opportunity: January 6, 2016 Emergency Services Building Poll #02	12	26	53	77
Special Voting Opportunity: January 6, 2016 Halcyon Community Home Society Poll #03	Transfer to Poll#2 Under Section 127(3)	Transfer to Poll#2 Under Section 127(3)	Transfer to Poll#2 Under Section 127(3)	5
Special Voting Opportunity: January 16, 2016 Arrow Lakes Hospital Poll #03	Transfer to Poll#2 Under Section 127(3)	Transfer to Poll#2 Under Section 127(3)	Transfer to Poll#2 Under Section 127(3)	3
General Voting Opportunity: January 16, 2016 Nakusp Elementary School Poll#4-1	20	37	86	143
TOTAL NUMBER OF VALID VOTES CAST	32	63	139	234

These are the official election results determined by the Chief Election Officer on Wednesday, January 20, 2016.


Chief Election Officer



SD #10 (Arrow Lakes) District Protocol

Wireless Use at Lucerne Elementary Secondary School

Overview:

Given significant concerns from some parents and staff regarding the use of wireless technology at the school and some significant support for wireless technology, the Board of Education has decided to install a dual system.

All classrooms are to be outfitted with enhanced fire-optic cable providing wired access for all classrooms in the school. There is no wireless to be installed in elementary classrooms. Wireless technology for learning is installed in secondary classrooms only.

The following protocol guides the use of wireless technology at the school.

Wireless Access

1. Wireless signals will be off in the following periods of time: before school, after school, and at lunch and recess breaks.
2. The student lounge and school library will not have wireless routers installed.
3. The school office will have a wireless router installed.

Wireless in Secondary Classrooms:

4. Both wired and wireless technology are available for use in secondary classrooms.
5. The default for the wireless system in each classroom is that wireless is turned off.
6. Teachers may turn on wireless access when required for student learning by logging in and accessing a set of controls for their classroom to the wireless network.
7. Time outs on the wireless system will be enabled to turn the wireless off when not active.
8. The school Principal and IT Manager have master control over all wireless systems at the school.
9. Login information is to be kept secure.

Monitoring of Wireless Signal Strength

10. Prior to the installation of wireless routers, the District shall gather baseline data of wireless signal levels from ambient neighbourhood wifi.
11. After installation of wireless technology in the secondary classrooms, wireless signal data will be gathered with wifi turned on.
12. Regular monitoring of wireless signal strength will occur.



Regular Meeting of the Board

January 26, 2016

Re: Notice of Abandonment of Board Policies

The Board Policy Committee is providing notice of abandonment of the following policies:

- 1) **Policy 150 – Governance Policy Framework**
This policy offers no value beyond existing Board Policies and is redundant as it is covered under Policy 100 Governance Principles.
SD10 Policy: http://sd10.bc.ca/wp-content/uploads/2015/12/0150-Governance-Policy-Framework-adopted-Feb-24_09.pdf
- 2) **Policy 4300 – Teacher’s Leave of Absence**
Policy surrounding Teacher’s LOA is covered by the Teacher’s Collective Agreement
SD10 Policy: <http://sd10.bc.ca/wp-content/uploads/2015/12/4300-Teachers-Leaves-of-Absence.pdf>
- 3) **Policy 6240 – Personal Planning: Alternate Delivery**
Covered by Ministry Policy and is now redundant with the new curriculum.
SD10 Policy: <http://sd10.bc.ca/wp-content/uploads/2015/12/6240-Personal-Planning-Alternative-Delivery-adopted-Oct05.pdf>

Ministry Policy: <http://www2.gov.bc.ca/gov/content/education-training/administration/legislation-policy/public-schools/alternative-delivery-for-health-and-career-education-curriculum>
- 4) **Policy 6250 – French as a Second Language Instruction**
Covered by Ministry curriculum documents.
SD10 Policy: <http://www2.gov.bc.ca/gov/content/education-training/administration/legislation-policy/public-schools/alternative-delivery-for-health-and-career-education-curriculum>

Ministry Curriculum: CORE French 5 to 12, Integrated Resource Package 2001
http://www.bced.gov.bc.ca/irp/pdfs/international_languages/2001corefr512.pdf
- 5) **Policy 6340 – Work Experience**
Covered by Ministry Program Guide
This guide will be an active link/resource on the SD10 Website.



SD10 Policy: <http://sd10.bc.ca/wp-content/uploads/2015/12/6340-Work-Experience-adopted-Oct05.pdf>

Ministry Program Guide:

http://www.bced.gov.bc.ca/irp/pdfs/health_career_education/2014pg_minauthworkexper.pdf

6) **Policy 6350 – Environmental Education**

This policy is addressed by the new curriculum – social responsibility and competencies. The Board will consider incorporating the merit of this policy into a more comprehensive statement of SD10 Board of Education values.

SD10 Policy: <http://sd10.bc.ca/wp-content/uploads/2015/12/6350-Environmental-Education.pdf>

Ministry Curriculum:

<https://curriculum.gov.bc.ca/sites/curriculum.gov.bc.ca/files/pdf/SocialResponsibilityCompetencyProfiles.pdf>

SCHOOL DISTRICT NO.10 (ARROW LAKES) POLICY MANUAL

1050 – Communications and Public Relations

1.0 General

- 1.1 Inclusive consultation and collaboration with community and educational partners is foundational to the Board of Education's communication culture.
- 1.2 Cultivating and growing understanding about the value of our schools and of public education with our educational partners and the public is a prime goal of the district's communication strategy.

2.0 Communication Strategy

- 2.1 The Board of Education is committed to regular and ongoing communication with its public and stakeholders using a range of digital and print communication formats, as well as in person at Board and public meetings, and on Board and community-based committees.
- 2.2 Students and educational partners are highly valued members of our district learning community and their voices are included in school and board committees, focus groups, and in other consultative processes.
- 2.3 The Board of Education is committed to celebrating the success and achievement of all our learners.
- 2.4 The Board of Education is committed to honouring and celebrating the work of our educators and support staff as they work to support student learning.

SCHOOL DISTRICT NO.10 (ARROW LAKES) POLICY MANUAL

1080 – Inquiries and Concerns

1.0 General

- 1.1 The Board recognizes that inquiries, concerns, misunderstandings and disagreements will occasionally arise and are to be resolved using a set of established guidelines.
- 1.2 The Board believes that all stakeholders are to be treated respectfully.
- 1.3 Appropriate investigation of issues and consideration of the facts is fundamental in the process.

2.0 Guidelines

- 2.1 Students, parents and/or the public are encouraged to take inquiries or concerns directly to the staff member involved. Should the inquiry or concern not be resolved, the Principal shall address the concern.
- 2.2 Employees are expected to take inquiries or concerns to the staff member involved or to notify the staff member that they intend to take their inquiry or concern to the staff member's supervisor.
- 2.3 Teachers shall address their inquiry or concern in accordance with the BCTF Code of Ethics.
- 2.4 Inquiries or concerns regarding school level matters directed to the District Office shall be referred to the Principal who shall notify the appropriate staff member and address the inquiry or concern. District Office staff will follow up on these referrals.
- 2.5 Inquiries or concerns directed to a Parent Advisory Committee executive member shall be referred to the Principal.
- 2.6 In the event an inquiry or concern remains unresolved at the school level, it shall be addressed by the Superintendent.
- 2.7 Inquiries or concerns directed to a Trustee shall be referred to the Superintendent.
- 2.8 An individual who has followed the process noted above may wish to refer to the School District Bylaw 4, Appeal Bylaw under Section 11 of the School Act.