



REGULAR MEETING OF THE BOARD OF SCHOOL DISTRICT 10 (Arrow Lakes)

MINUTES

School Board Office

Tuesday, February 23, 2016

7:00 pm

PRESENT

TRUSTEES: L. Brekke, J. Struck, Q. De Courcy, M. Teindl, R. Farrell (Trustee-Elect)

STAFF: T. Taylor, M. Grenier, S. Brenna-Smith, S. Paterson, J. Baron

OTHERS: J. Murray, J. Trainor, J. Unwin, M. Dockendorf

D. Kennay, R. Friedenberger, G. Kosmynka, S. Kostuch, E. Kostuch, K. Hascarl, A. Brooks,
G. Wanstall, S. Watt

1. CALL TO ORDER:

Chair L. Brekke called the meeting to order at 7:00pm

2. ADOPTION OF AGENDA:

Moved by M. Teindl, seconded by Q. De Courcy that the agenda be adopted as amended.

CARRIED

3. ADOPTION OF MINUTES:

Moved by J. Struck seconded by M. Teindl that the minutes of the Regular Meeting of January 26, 2016 be adopted as presented.

CARRIED

Moved by Q. De Courcy seconded by M. Teindl that the minutes of the Special Regular Meeting of January 26, 2016 be adopted as presented.

CARRIED

Moved by Q. De Courcy seconded by J. Struck that the minutes of the Special Regular Meeting of February 2, 2016 be adopted as presented.

CARRIED



4. PRESENTATIONS

- a) Renewed K-9 Curriculum – presentation by Jan Unwin, Superintendent of Graduation and Transitions and Maureen Dockendorf, Superintendent of Early Learning (presentation attached).

5. FINANCIAL UPDATE:

- a) Financial report was presented in detail by Susan Brenna Smith (financial report attached)
- b) Amended budget as presented by Susan Brenna Smith (amended budget attached)

Moved by Q. De Courcy, seconded by J. Struck that the Board of Education for School District 10 (Arrow Lakes), adopt the Amended Annual Budget Bylaw for the fiscal year 2015/2016 pursuant to section 113 of the School Act, R.S.B.C., 1996, c. 412 as amended from time to time in the amount of \$9,256,783 and that the Amended Annual Budget Bylaw be given all three readings at the Regular meeting of February 23, 2016.

CARRIED

Moved by J. Struck, seconded by M. Teindl that the Board of Education approve first reading of the Amended Annual Budget Bylaw for 2015/2016 in the amount of \$9,256,783.

CARRIED

Moved by Q. De Courcy, seconded by M. Teindl that the Board of Education approve second reading of the Amended Annual Budget Bylaw for 2015/2016 in the amount of \$9,256,783.

CARRIED

Moved by M. Teindl, seconded by Q. De Courcy that the Board of Education approve third and final reading of the Amended Annual Budget Bylaw for 2015/2016 in the amount of \$9,256,783.

CARRIED

6. QUESTIONS REGARDING FINANCIAL

Nil

7. REPORTS

- a) Chairperson (L. Brekke):
Report attached
- b) Education Partnership Committee:
The Calendar Committee presented the revised 2016-2017 and 2017-2018 school calendars at the February 9-2016 EPC Meeting.



Moved by Q. De Courcy, seconded by M. Teindl, that the Board of Education approve the 2016-2017 and 2017-2018 school calendars as attached.

CARRIED

- c) Parent Advisory Council / Trustee Liaison Reports:
- i) Southern Zone (Q. De Courcy)
No report
 - ii) Nakusp Elementary School (J. Struck)
 - Meeting on Feb 17th – did not have quorum
 - March 29th presentation- Safety with Media
 - April 20th next NES PAC meeting
 - iii) Lucerne Elementary-Secondary School (L. Brekke)
No report
 - iv) Nakusp Secondary School (M. Teindl)
Report attached
 - v) District Parent Advisory Council (L. Brekke)
No report
 - vi) CUPE/Board Liaison Meeting (L. Brekke)
Report attached
 - vii) ALTA/Board Liaison Meeting
Report attached
 - viii) Occupational Health and Safety Committee
Report attached
 - ix) Chamber of Commerce
 - Nakusp: Nakusp AGM March 2, 2016
 - New Denver/Silverton:
 - x) Strong Start Centres
No report
 - xi) Arrow Lakes Aboriginal Educational Advisory Council
Report attached
- d) Branch / BCSTA / BCPSEA



- i) Branch: No report
- ii) BCSTA:
 - J. Struck attended Provincial Council
 - Trustees to discuss coordinating travel to the BCSTA AGM in April
- iii) BCPSEA: L. Brekke attended the AGM at the end of January
- e) Superintendent/Secretary-Treasurer:
 - i) Report presented in detail by T. Taylor (report attached).

8. OLD BUSINESS:

- a) Finalize Committee Structure

The Board agreed to finalize the committee structure at the March 8, 2016 Regular Meeting.

- b) Policy Committee Updates and Recommendations:

Moved by J. Struck, seconded by Q. De Courcy that the Board of Education for School District 10, abandon policies 150, 4300, 6240, 6250 and 6350 as recommended by the Policy Committee.

CARRIED

Moved by M. Teindl, seconded by J. Struck that the Board of Education for School District 10, approve and adopt new Policy 1080, Inquiries and Concerns as recommended by the Policy Committee.

CARRIED

Moved by Q. De Courcy, seconded by M. Teindl that the Board of Education for School District 10, approve the revisions to Policy 1050 Communications and Public Relations as recommended by the Policy Committee.

CARRIED

Notice of Motion: *That the Board of Education approve revisions to Policy 4100 Recruitment and Selection of Staff at the March 8th Regular Meeting of the Board as recommended by the Policy Committee. (Policy 4100 attached)*

- c) Wireless protocol

This item has been deferred to the next Regular meeting of March 8, 2016.



9. NEW BUSINESS:

- a) Spring Break Office Closure

Moved by Q. De Courcy, seconded by M. Teindl that the Board of Education approve the closure of the School Board Office for the Spring Break Period from March 14 to 28th, inclusive.

CARRIED

10. NEXT MEETING DATES:

- a) Education Partnership Committee Meeting – 6:00PM – March 8, 2016
b) Regular Board Meeting – 7:00PM – March 8, 2016

11. QUESTIONS FROM PUBLIC:

Nil

12. ADJOURNMENT:

M. Teindl adjourned the meeting at 9:22pm.

L. Brekke
Chairperson

T. Taylor
Superintendent/Secretary-Treasurer

Transforming Education in BC

SD#10 February 23, 2016



Core Principles for Learning Environments

Makes Learning Central

Based on the Social Nature of Learning

Tuned into Emotions

Sensitive to Learner Differences

Challenging

Provides Clear Expectations and Descriptive Feedback

Promotes Connectedness

BC Redesigned Curriculum

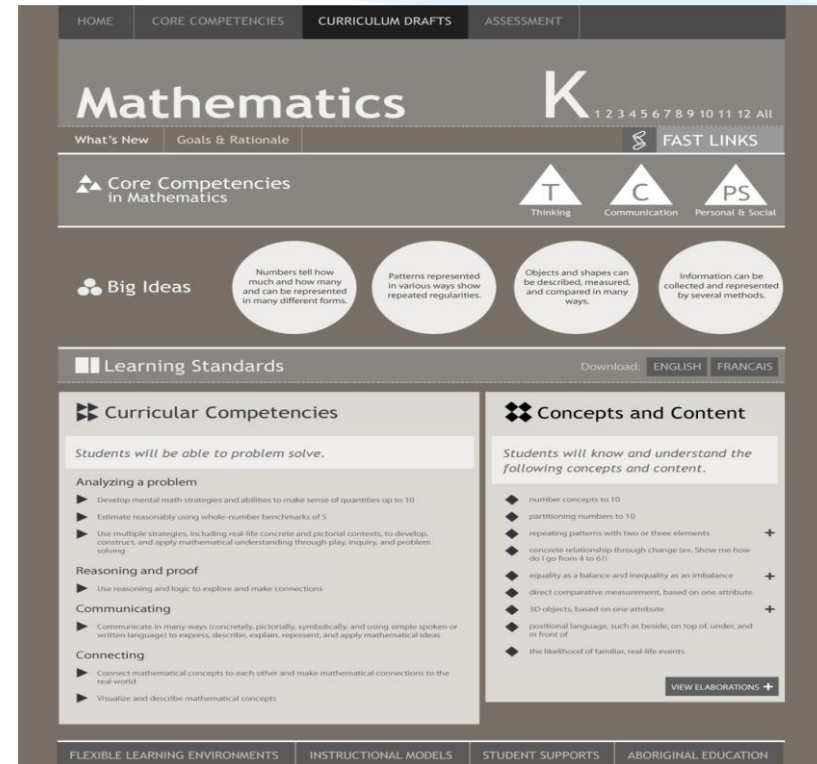
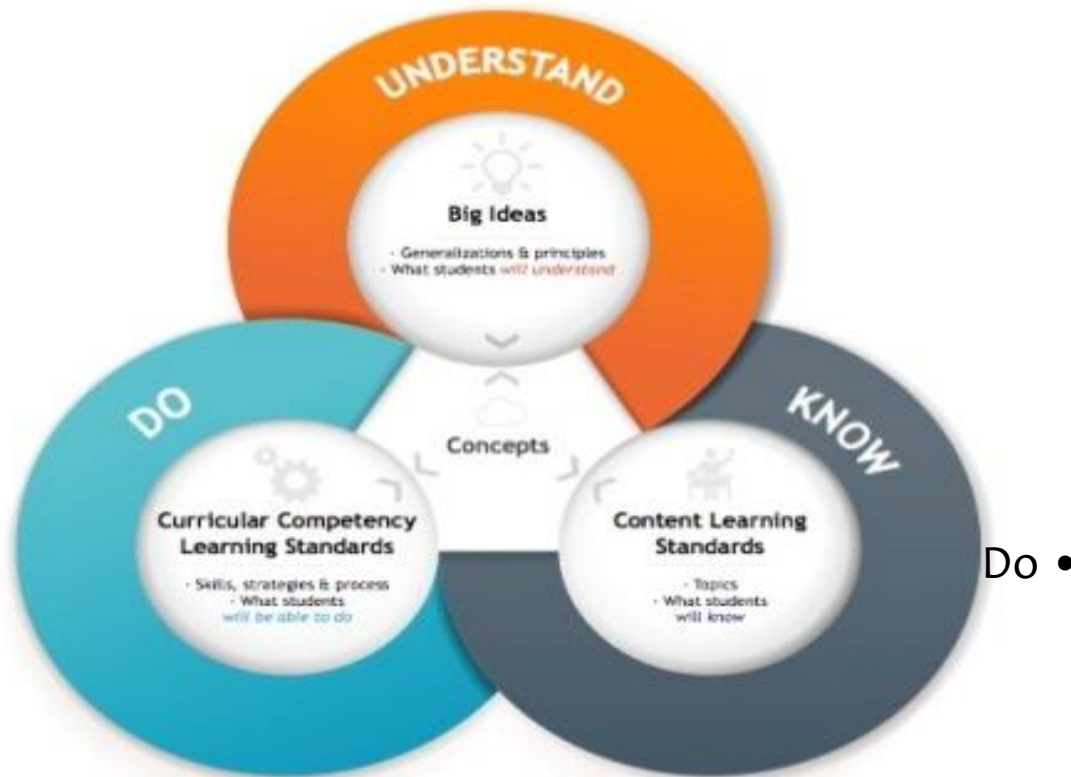
Guiding Principles

- Personalizing learning – tapping into student interests to help them learn
- Core competencies balanced with a solid foundation of skills (reading, writing and math)
- Applying what students have learned to real-life situations
- Aboriginal worldviews, perspectives and pedagogy are foundational:
 - Emphasis on identity, local focus, power of story, experiential learning
 - Relationships first
 - Place-based; learning from the land – go outside!
 - Have Aboriginal perspectives in the classroom – make it explicit



3-D curriculum model K-12: Know, Understand, Able to Do

BC's KDU (KUD) Curriculum Model work together to support deeper learning



• Understand

• Know

Core Competencies are underpinning

BUILDING STUDENT SUCCESS

BC's new curriculum



BRITISH
COLUMBIA

Ministry of
Education



ABOUT

CURRICULUM

CURRICULUM DRAFTS (10-12)

CORE COMPETENCIES ▾

TOOLS



The world is changing...

Parents want their kids equipped to succeed. So do teachers.
So do we.

The world is changing – and we have to change too.

**Website is the place to go to really get to know
the curriculum and competencies**



<https://curriculum.gov.bc.ca/tools>

[https://deltalearns.ca/toolkit/instructional-
strategies/](https://deltalearns.ca/toolkit/instructional-strategies/)

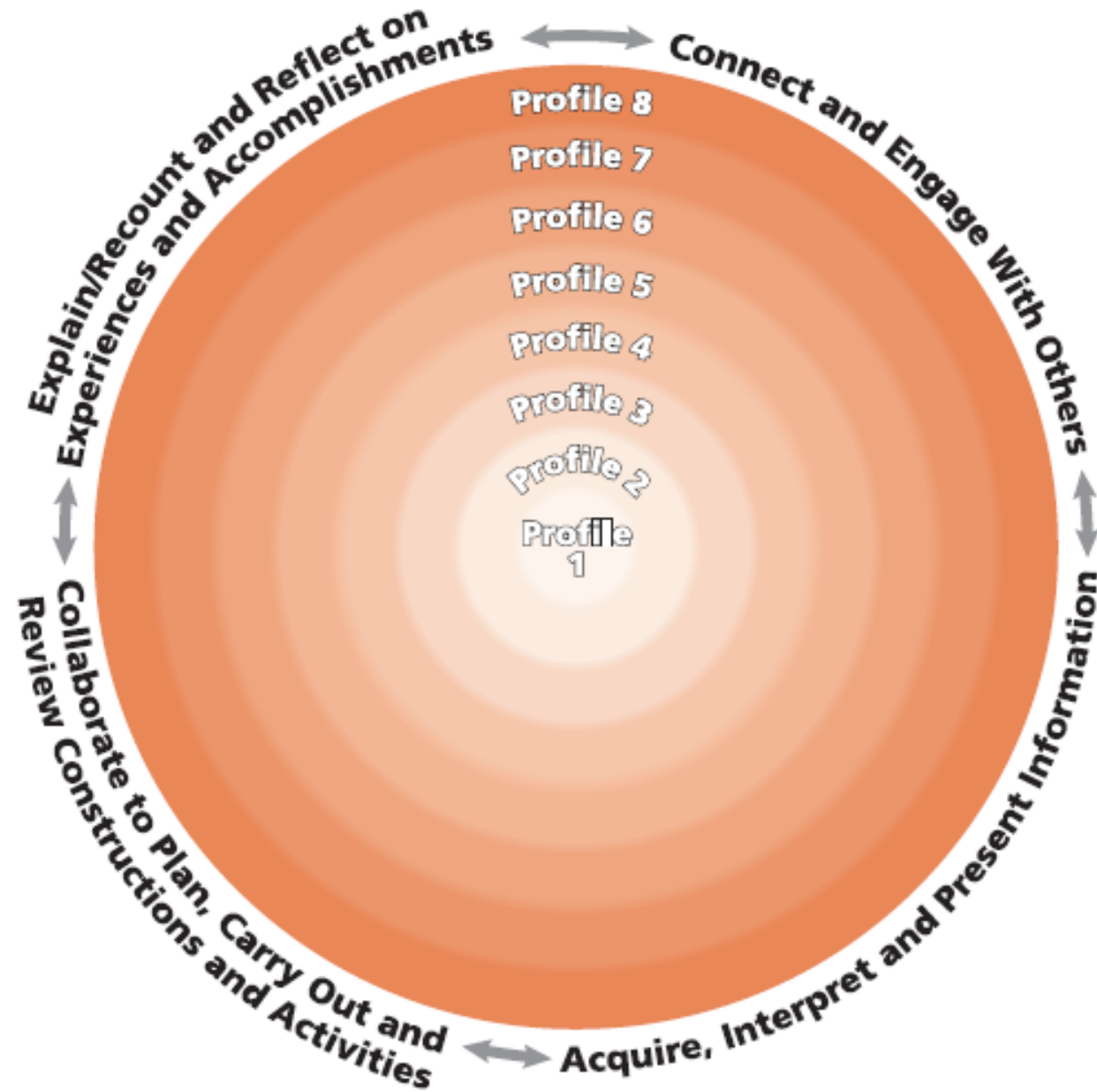
BC Core Competencies

CORE COMPETENCIES:

- Grounded in BC Classrooms
- Created on a developmental continuum (not by grade level)
- Inclusive, strength-based, student-centered
- Descriptive and progressive



COMMUNICATION COMPETENCY



SOUP

CORE COMPETENCIES

CURRICULUM DRAFTS

ASSESSMENT

Social Studies

Social Studies Overview

Goals and Rationale

Core Competencies

C

T

PS

Big Ideas

Global, national, and local conflicts during the 20th century have had enduring impacts on current global affairs.

Twentieth-century atrocities, including genocide, war, and oppression, have had lasting impacts on the contemporary world.

The development of nation-states is influenced by economic, political, social, and geographic factors.

Learning Standards

Curricular Competencies

Students will be able to do the following:

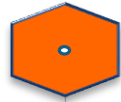
- ▶ Assess and compare the significance of people, places, events, and developments over time and place, and determine what they reveal about issues in the past and present (significance)
- ▶ Ask questions and corroborate inferences about the content, origins, purposes, context, reliability, and usefulness of multiple sources (evidence)

Concepts and Content

Students will know the following:

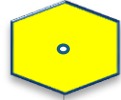
- ◆ Emerging nations and national development in the 20th century
- ◆ The structure and function of Canadian and other governments in other countries
- ◆ Civic engagement and the impact of public opinion

Provincial Assessment – Grades 10-12



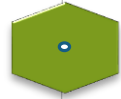
Sept. 2015

AGPA 2 report due to the Minister



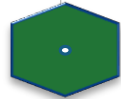
Spring 2016

Create new secondary provincial assessments



2016/17

Field testing and refinement



2017/18

Implementation

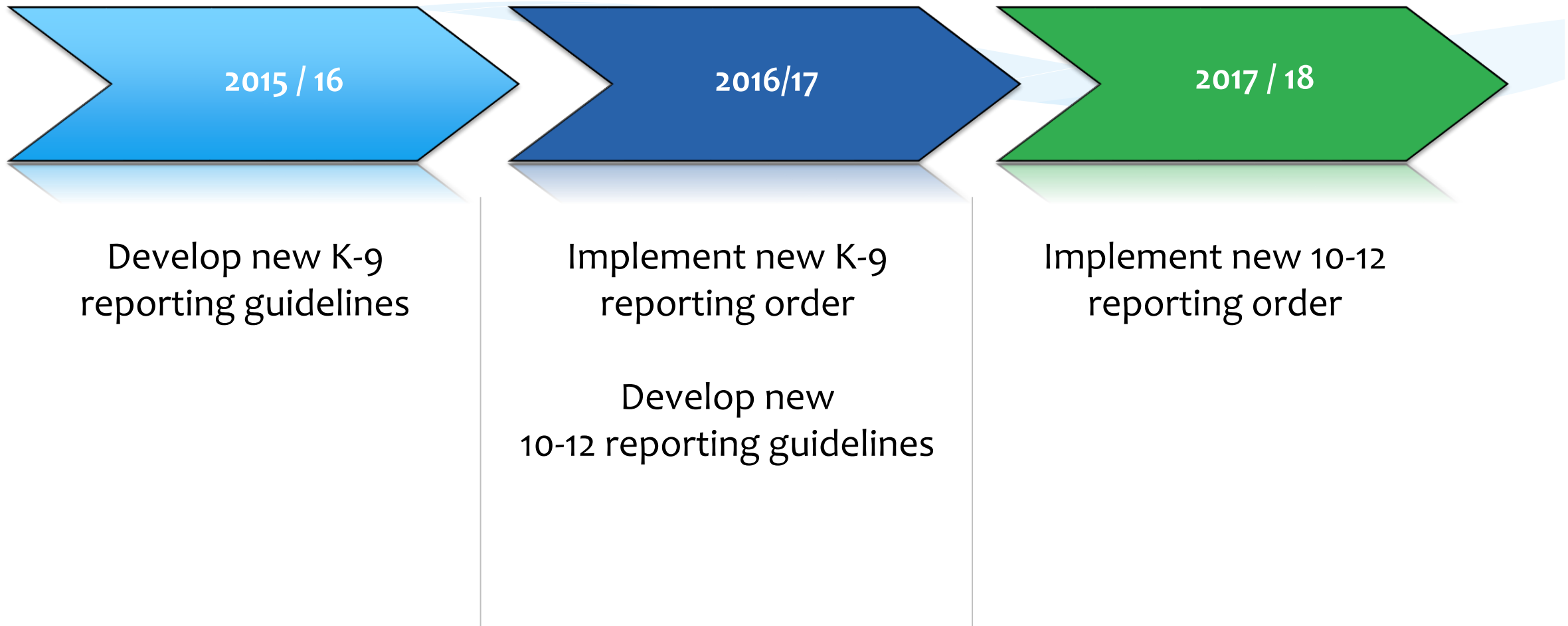
“We now know how to use classroom assessment to make success a driving force in the learning life of every student. “

“The time has come to take advantage of this new understanding of the potential of assessment and to fundamentally rethink the relationship between curriculum/assessment practices and learning.....”

Rick Stiggins



Communicating Student Learning (Reporting)



Developing New Reporting Guidelines

What does post sec have to say?



The Educated Citizen



- **thoughtful, able to learn and to think critically, and who can communicate information from a broad knowledge base;**
- **creative, flexible, self-motivated and who have a positive self image;**
- **capable of making independent decisions;**
- **skilled and who can contribute to society generally, including the world of work;**
- **productive, who gain satisfaction through achievement and who strive for physical well-being;**
- **cooperative, principled and respectful of others regardless of differences;**
- **aware of the rights and prepared to exercise the responsibilities of an individual within the family, the community, Canada, and the world.**

What's Next?

- Working collaboratively to “get it right”
- We need your help and your leadership.

We want to create the best possible life chances for kids and young adults from the time they enter K-12 until they leave on their next journey. We want them speaking about their entire educational experience with passion, purpose and pride!



**“We can not always build the future for
our children, but we can build the
children for our future.”**

– Franklin D. Roosevelt





**Board Meeting
February 23 2016**

Presented by: Susan Brenna-Smith, Director of Finance

1. a) 2015-2016 Operating Budget Review - January 31, 2016

2015/16 Budget	7,868,064
Equipment purchase	140,000
School Budget Adjustment (1701)	3,949
Aboriginal Education Budget Adjustment (1701)	<u>10,755</u>
Amended 2015/16 Budget	<u>8,022,768</u>

b) Operating Budget Status (SDS Report #107)

Target: 48% remaining

Actual: 49% remaining

See Page 3 (Jan 2016) and Page 4 (Jan 2015)

2. Operating Surplus (Un-appropriated)

Available for appropriation by the Board	<u>\$ 365,164</u>
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3. 2014-2015 AFG Budget and Other Capital Funds

a) AFG (Annual Facilities Grant) – Operating Grant

AFG 2015-16 Operating Grant	33,507
Expended to date 2015-16	<u>33,507</u>
Available AFG Operating Grant Funds	<u>\$ -</u>

b) AFG - Capital Grant (Bylaw)

AFG – 2015-16 Capital Grant	\$ 254,886
Expended 2014-15	<u>16,535</u>
Available for 2015-16	238,351
Expended to date 2015-16	<u>218,520</u>
Available AFG Capital Grant Funds	<u>\$ 19,831</u>

c) CNCP (Carbon Neutral Capital Program) Grant

CNCP – 2015-16 Grant	\$ 49,827
Expended to date 2015-16	<u>49,827</u>
Available CNCP Grant Funds	<u>\$ -</u>

d) Routine Capital Grant (Bylaw)

	Lighting Upgrade - NES, BO, Shop	Heating, Ventilation & A/C Upgrades - LESS	Total
Routine Capital 2015-16 Grant	\$ 245,400	\$ 339,400	\$ 584,800
Expended to date 2015-16	2,371	388	2,759
Available Routine Capital Funds	\$ 243,029	\$ 339,012	\$ 582,041

Shareable Capital - SS (Capital Reserve)

- Ministry restricted capital reserve balance is \$ 266,509.

Non-Shareable Capital - NSC (Local Capital Reserve)

- Board restricted internal capital reserve is \$ 80,716.

4. Sick Leave Monthly Trend Analysis & Comparisons to Last Year

Incidences: Pages 5 & 6 indicate that July 2015 to January 2016 absences relating to sick, medical and dental reasons are reasonable as compared to the previous 5 years.

Budget Implications: 66% Replacement Budget remaining
\$107,269 spent on a \$316,057 Budget

5. Government Reports Filed

Employment Data & Analysis System ("EDAS") – July 1 2015 – December 31 2015

School District No. 10
MONTHLY EXPENDITURE REPORT AT JANUARY 31, 2016
(Fund-Function-Object Level 1)

Fund : 0 General Operating

0	TITLE	JAN	YEAR TO DATE	ENCUMBERED	FULL YEAR BUDGET	AVAILABLE	PERC
Function : 1 Instruction							
1	Salaries	426,803.35	1,988,408.17		3,967,346	1,978,938	50
2	Emp. Benefits/Allowances	120,179.95	511,418.37		1,040,294	528,876	51
3	Services	17,879.12	138,413.40	249.48	330,335	191,672	58
4	Services	1,504.63	20,369.87	4,989.60	44,180	18,821	43
5	Supplies And Materials	33,677.70	85,746.20	6,711.86	326,734	234,276	72
TOTAL FOR Function - 1		532,689.35	2,744,356.01	11,950.94	5,708,889	2,952,582	52
Function : 4 District Administration							
1	Salaries	43,902.01	216,776.34		375,044	158,268	42
2	Emp. Benefits/Allowances	12,873.76	50,747.93		88,928	38,180	43
3	Services	23,042.34	117,866.88		253,900	136,033	54
4	Services	11,412.06	34,990.94		83,000	48,009	58
5	Supplies And Materials	4,126.15	17,694.66	541.07	37,036	18,800	51
TOTAL FOR Function - 4		95,356.32	438,076.75	541.07	837,908	399,290	48
Function : 5 Operations & Maintenance							
1	Salaries	26,325.94	334,380.28		534,973	200,593	37
2	Emp. Benefits/Allowances	9,404.80	82,409.38		131,096	48,687	37
3	Services	4,534.28	12,666.20		9,600	3,066	32
4	Services	8,446.99	51,247.06		60,394	9,147	15
5	Supplies And Materials	73,742.23	242,064.43	5,897.53	397,299	149,337	38
TOTAL FOR Function - 5		122,454.24	722,767.35	5,897.53	1,133,362	404,697	36
Function : 7 Transportation & Housing							
1	Salaries	55,035.02	96,777.56		174,497	77,719	45
2	Emp. Benefits/Allowances	13,776.77	23,540.16		43,147	19,607	45
3	Services	6,769.48	15,475.31		33,310	17,835	54
4	Services		904.67		1,000	95	10
5	Supplies And Materials	6,162.94	51,953.91		90,655	38,701	43
TOTAL FOR Function - 7		81,744.21	188,651.61	0.00	342,609	153,957	45
TOTAL FOR Fund - 0		832,244.12	4,093,851.72	18,389.54	8,022,768	3,910,527	49
GRAND TOTAL		832,244.12	4,093,851.72	18,389.54	8,022,768	3,910,527	49

TARGETS:

10-month expenses (Functions 1 & 7)

50%

12-month expenses (Functions 4 & 5)

42%

Overall Target

48%

Fund : 0 General Operating

O	TITLE	JAN	YEAR TO DATE	ENCUMBERED	FULL YEAR BUDGET	AVAILABLE	PERC
Function : 1 Instruction							
1	Salaries	389,534.08	1,744,242.55		3,896,049	2,151,806	55
2	Emp. Benefits/Allowances	109,298.45	466,967.62		1,006,130	539,162	54
3	Services	15,307.57	103,268.94	694.75	274,928	170,964	62
4	Services	4,147.13	12,876.30		50,735	37,859	75
5	Supplies And Materials	8,354.23	61,356.46	1,614.20	220,001	157,030	71
TOTAL FOR Function - 1		526,641.46	2,388,711.87	2,308.95	5,447,843	3,056,822	56
Function : 4 District Administration							
1	Salaries	41,978.96	222,834.31		384,998	162,164	42
2	Emp. Benefits/Allowances	12,567.81	52,937.47		88,546	35,609	40
3	Services	36,363.29	159,131.09	672.00	245,400	85,597	35
4	Services	3,080.10	30,659.01		80,685	50,026	62
5	Supplies And Materials	3,317.89	13,467.03		50,710	37,243	73
TOTAL FOR Function - 4		97,308.05	479,028.91	672.00	850,339	370,638	44
Function : 5 Operations & Maintenance							
1	Salaries	54,950.96	289,977.67		479,617	189,639	40
2	Emp. Benefits/Allowances	15,802.40	73,323.30		116,199	42,876	37
3	Services	5,407.85	19,497.32		24,600	5,103	21
4	Services	4,940.48	37,196.19		81,800	44,604	55
5	Supplies And Materials	57,850.95	222,240.97	7,819.97	420,899	190,838	45
TOTAL FOR Function - 5		138,952.64	642,235.45	7,819.97	1,123,115	473,060	42
Function : 7 Transportation & Housing							
1	Salaries	20,330.49	89,325.96		201,869	112,543	56
2	Emp. Benefits/Allowances	4,548.64	19,129.16		49,722	30,593	62
3	Services	11,174.76	18,955.62		38,192	19,236	50
4	Services	659.30	800.00		1,000	200	20
5	Supplies And Materials	6,479.68	51,980.35		90,655	38,675	43
TOTAL FOR Function - 7		41,874.27	180,191.09	0.00	381,438	201,247	53
TOTAL FOR Fund - 0		804,776.42	3,690,167.32	10,800.92	7,802,735	4,101,767	53

TARGETS:

10-month expenses (Functions 1 & 7)

50%

12-month expenses (Functions 4 & 5)

42%

Overall Target

48%

School District #10 (Arrow Lakes)
Sick, Medical, Dental Absences

	July	Aug	Sept	Oct	Nov	Dec	Jan	Feb	March	April	May	June	Total	Average Per Employee	Employee Head Count
<u>2015-2016</u>															
AO	0.00	0.00	4.00	1.00	1.00	4.40	6.60						17.00	2.83	6
Exempt	1.00	5.00	1.00	1.00	0.00	1.00	0.50						9.50	1.36	7
Support Staff: Clerical/Lib Clk	0.00	0.00	2.97	6.97	2.50	2.11	6.04						20.59	2.94	7
Support Staff: Custodial	13.50	11.43	1.00	12.63	24.25	26.38	6.48						95.67	13.67	7
Support Staff: EA/PrA/SSC	0.00	0.00	15.16	23.07	35.59	25.31	32.42						131.55	6.58	20
Support Staff: Maintenance	1.00	1.00	1.00	1.38	0.00	0.75	0.00						5.13	1.71	3
Support Staff: Transportation	0.00	0.00	0.00	1.13	2.50	0.88	1.69						6.20	1.24	5
Teachers	0.00	0.00	47.57	30.60	40.55	33.20	50.80						202.72	4.83	42
TOTAL	15.50	17.43	72.70	77.78	106.39	94.03	104.53	0.00	0.00	0.00	0.00	0.00	488.36		97

	July	Aug	Sept	Oct	Nov	Dec	Jan	Feb	March	April	May	June	Total	Average Per Employee	Employee Head Count
<u>2014-2015</u>															
AO	0.00	0.00	0.00	0.00	2.00	1.00	1.00	1.00	2.00	1.00	1.00	4.00	13.00	3.25	4
Exempt	0.00	0.00	2.00	3.00	3.00	0.00	6.50	0.40	3.00	0.50	2.00	1.00	21.40	3.57	6
Support Staff: Clerical/Lib Clk	0.00	0.00	0.21	3.71	4.79	5.71	6.54	5.57	4.71	6.21	10.50	8.57	56.52	9.42	6
Support Staff: Custodial	1.00	2.83	1.00	13.20	7.30	2.99	5.02	6.00	9.06	13.36	12.21	12.03	86.00	12.29	7
Support Staff: EA/PrA/SSC	0.00	0.00	5.14	15.99	6.71	8.95	25.84	18.07	13.66	18.61	25.01	12.67	150.65	7.93	19
Support Staff: Maintenance	0.00	0.88	0.00	0.00	1.00	1.00	0.00	3.00	0.69	0.00	0.81	0.00	7.38	2.46	3
Support Staff: Transportation	0.00	0.00	1.25	0.50	0.00	2.19	6.00	14.94	22.13	24.56	9.94	10.25	91.76	18.35	5
Teachers	0.00	0.00	6.05	42.53	58.37	64.58	78.25	55.50	27.42	37.85	37.10	41.00	448.65	11.50	39
TOTAL	1.00	3.71	15.65	78.93	83.17	86.42	129.15	104.48	82.67	102.09	98.57	89.52	875.36		89

	July	Aug	Sept	Oct	Nov	Dec	Jan	Feb	March	April	May	June	Total	Average Per Employee	Employee Head Count
<u>2013-2014</u>															
AO	2.00	0.00	10.00	23.00	5.00	2.00	3.00	2.00	0.50	0.20	3.25	1.00	51.95	10.39	5
Exempt	22.00	21.00	2.00	0.00	2.00	0.00	3.29	1.00	0.00	5.00	0.00		56.29	18.76	3
Support Staff: Clerical/Lib Clk	0.00	0.00	0.57	7.79	6.66	4.86	8.54	2.93	0.00	9.84	10.87	2.86	54.92	7.85	7
Support Staff: Custodial	12.45	18.13	3.81	4.25	6.76	6.31	9.59	10.70	26.28	23.49	5.15	2.38	129.30	21.55	6
Support Staff: EA/PrA/SSC	0.00	0.00	8.24	15.39	10.49	14.46	27.23	33.01	18.94	23.74	31.51	26.24	209.25	12.31	17
Support Staff: Maintenance	0.00	0.00	2.88	2.88	0.00	2.00	1.44	0.63	2.38	1.00	0.00	2.63	15.84	5.28	3
Support Staff: Transportation	0.00	1.00	1.00	1.38	0.38	1.09	2.75	0.00	2.38	3.06	1.00	2.50	16.54	3.31	5
Teachers	0.00	3.00	43.95	64.20	56.62	52.04	45.88	38.36	18.40	21.39	31.14	28.82	403.80	10.91	37
TOTAL	36.45	43.13	72.45	118.89	87.91	82.76	101.72	88.63	68.88	87.72	82.92	66.43	937.89		83

School District #10 (Arrow Lakes)
Sick, Medical, Dental Absences

	July	Aug	Sept	Oct	Nov	Dec	Jan	Feb	March	April	May	June	Total	Average		Employee Head Count
														Per Employee	Per Employee	
2012-2013																
AO	0.00	0.00	2.00	8.80	13.00	16.00	17.00	11.50	17.50	4.50	1.00	1.30	92.60	18.52	18.52	5
Exempt	1.00	2.00	1.00	2.00	1.00	1.71	2.00	1.00	0.00	4.00	8.00	20.00	43.71	14.57	14.57	3
Support Staff: Clerical/Lib Clk	0.21	0.57	2.22	10.40	10.94	7.47	3.77	6.86	3.93	4.14	3.83	5.71	60.05	8.58	8.58	7
Support Staff: Custodial	15.64	15.69	4.44	20.36	29.95	11.44	4.21	7.70	2.25	5.56	11.59	4.56	133.39	22.23	22.23	6
Support Staff: EA/PrA/SSC	0.00	0.00	10.73	16.54	26.74	16.95	26.40	43.22	27.13	19.98	24.08	12.77	224.54	13.21	13.21	17
Support Staff: Maintenance	1.00	1.00	0.00	4.00	2.00	4.81	0.00	2.88	1.81	0.00	1.00	0.00	18.50	6.17	6.17	3
Support Staff: Transportation	0.00	0.00	0.25	1.38	7.00	0.38	0.38	1.13	1.75	1.38	1.00	0.00	14.65	2.93	2.93	5
Teachers	0.00	2.00	17.52	29.63	35.12	35.32	32.76	56.05	34.85	41.50	40.85	35.35	360.95	9.76	9.76	37
TOTAL	17.85	21.26	38.16	93.11	125.75	94.08	86.52	130.34	89.22	81.06	91.35	79.69	948.39			83

	July	Aug	Sept	Oct	Nov	Dec	Jan	Feb	March	April	May	June	Total	Average		Employee Head Count
														Per Employee	Per Employee	
2011-2012																
AO	0.00	0.00	2.00	2.00	7.00	0.22	4.00	4.90	1.75	4.00	4.00	4.00	33.87	6.77	6.77	5
Exempt	3.00	1.00	6.04	3.70	2.00	5.00	2.00	3.28	2.00	0.00	1.00	1.50	30.52	10.17	10.17	3
Support Staff: Clerical/Lib Clk	0.00	0.00	6.56	6.41	6.91	11.81	35.01	23.17	1.20	3.11	5.19	5.75	105.12	15.02	15.02	7
Support Staff: Custodial	4.00	3.38	7.94	11.74	10.12	5.33	6.38	5.31	27.36	16.09	18.50	6.94	123.09	17.58	17.58	7
Support Staff: EA/PrA/SSC	0.00	0.00	8.66	14.83	20.37	27.91	24.80	19.79	26.19	26.56	20.86	25.18	215.15	11.32	11.32	19
Support Staff: Maintenance	3.69	0.00	0.00	5.00	1.00	1.00	0.00	1.00	1.81	17.56	0.00	0.00	31.06	10.35	10.35	3
Support Staff: Transportation	0.00	0.00	0.50	0.00	1.13	2.00	1.00	0.00	1.00	0.00	1.00	1.38	8.01	1.60	1.60	5
Teachers	0.00	0.00	16.25	38.29	44.51	26.68	40.89	34.43	25.27	25.82	45.27	50.24	347.65	9.40	9.40	37
TOTAL	10.69	4.38	47.95	81.97	93.04	79.95	114.08	91.88	86.58	93.14	95.82	94.99	894.47			86

	July	Aug	Sept	Oct	Nov	Dec	Jan	Feb	March	April	May	June	Total	Average		Employee Head Count
														Per Employee	Per Employee	
2010-2011																
AO	0.00	0.00	0.40	0.00	2.60	1.00	4.00	4.80	0.40	1.60	3.00	3.00	20.80	5.20	5.20	4
Exempt	3.00	2.50	2.00	4.00	1.50	1.00	0.83	2.00	3.00	3.29	3.00	1.00	27.12	9.04	9.04	3
Support Staff: Clerical/Lib Clk	0.00	1.00	5.21	7.81	11.59	0.69	14.18	7.70	5.07	3.61	6.86	6.64	70.36	10.05	10.05	7
Support Staff: Custodial	0.45	0.35	7.70	7.85	10.14	6.56	10.23	9.96	6.03	10.75	4.64	15.31	89.97	11.25	11.25	8
Support Staff: EA/PrA/SSC	0.00	0.00	9.74	11.09	12.91	14.69	16.11	20.47	25.73	30.26	19.00	15.81	175.81	8.37	8.37	21
Support Staff: Maintenance	0.00	0.00	1.13	2.81	1.00	0.00	2.00	9.00	0.88	1.00	1.00	2.00	20.82	6.94	6.94	3
Support Staff: Transportation	2.25	3.50	5.50	4.50	4.75	3.00	3.38	12.69	7.00	2.00	1.00	0.00	49.57	9.91	9.91	5
Teachers	0.00	0.00	9.35	30.29	38.48	34.79	74.72	61.39	36.05	29.96	26.37	30.91	372.31	9.31	9.31	40
TOTAL	5.70	7.35	41.03	68.35	82.97	61.73	125.45	128.01	84.16	82.47	64.87	74.67	826.76			91

Amended Annual Budget

School District No. 10 (Arrow Lakes)

June 30, 2016

School District No. 10 (Arrow Lakes)

June 30, 2016

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*NOTE - Statement 1, Statement 3, Statement 5 and Schedules 4A - 4D are used for Financial Statement reporting only.

AMENDED ANNUAL BUDGET BYLAW

A Bylaw of THE BOARD OF EDUCATION OF SCHOOL DISTRICT NO. 10 (ARROW LAKES) (called the "Board") to adopt the Amended Annual Budget of the Board for the fiscal year 2015/2016 pursuant to section 113 of the *School Act*, R.S.B.C., 1996, c. 412 as amended from time to time (called the "Act").

1. Board has complied with the provisions of the Act respecting the Amended Annual Budget adopted by this bylaw.
2. This bylaw may be cited as School District No. 10 (Arrow Lakes) Amended Annual Budget Bylaw for fiscal year 2015/2016.
3. The attached Statement 2 showing the estimated revenue and expense for the 2015/2016 fiscal year and the total budget bylaw amount of \$9,256,783 for the 2015/2016 fiscal year was prepared in accordance with the *Act*.
4. Statement 2, 4 and Schedules 1 to 4 are adopted as the Amended Annual Budget of the Board for the fiscal year 2015/2016.

READ A FIRST TIME THE 23rd DAY OF FEBRUARY, 2016;

READ A SECOND TIME THE 23rd DAY OF FEBRUARY, 2016;

READ A THIRD TIME, PASSED AND ADOPTED THE 23rd DAY OF FEBRUARY, 2016;

(Corporate Seal)

Chairperson of the Board

Secretary Treasurer

I HEREBY CERTIFY this to be a true original of School District No. 10 (Arrow Lakes)
Amended Annual Budget Bylaw 2015/2016, adopted by the Board the 23rd DAY OF FEBRUARY, 2016.

Secretary Treasurer

School District No. 10 (Arrow Lakes)

Statement 2

Amended Annual Budget - Revenue and Expense

Year Ended June 30, 2016

	2016 Amended Annual Budget	2016 Annual Budget
Ministry Operating Grant Funded FTE's		
School-Age	440,375	459,000
Total Ministry Operating Grant Funded FTE's	440,375	459,000
Revenues	\$	\$
Provincial Grants		
Ministry of Education	7,637,405	7,623,605
Tuition	62,500	36,000
Other Revenue	211,430	208,672
Rentals and Leases	6,000	12,000
Investment Income	58,100	50,000
Amortization of Deferred Capital Revenue	341,936	339,943
Total Revenue	8,317,371	8,270,220
Expenses		
Instruction	6,346,276	6,190,358
District Administration	727,381	720,910
Operations and Maintenance	1,628,693	1,753,568
Transportation and Housing	335,326	263,393
Total Expense	9,037,676	8,928,229
Net Revenue (Expense)	(720,305)	(658,009)
Budgeted Allocation (Retirement) of Surplus (Deficit)	799,557	706,316
Budgeted Surplus (Deficit), for the year	79,252	48,307
Budgeted Surplus (Deficit), for the year comprised of:		
Operating Fund Surplus (Deficit)		
Special Purpose Fund Surplus (Deficit)		
Capital Fund Surplus (Deficit)	79,252	48,307
Budgeted Surplus (Deficit), for the year	79,252	48,307

School District No. 10 (Arrow Lakes)

Statement 2

Amended Annual Budget - Revenue and Expense

Year Ended June 30, 2016

	2016 Amended Annual Budget	2016 Annual Budget
Budget Bylaw Amount		
Operating - Total Expense	7,944,313	7,868,064
Operating - Tangible Capital Assets Purchased	185,600	140,000
Special Purpose Funds - Total Expense	603,472	560,759
Special Purpose Funds - Tangible Capital Assets Purchased	33,507	67,770
Capital Fund - Total Expense	489,891	499,406
Total Budget Bylaw Amount	9,256,783	9,135,999

Approved by the Board

Signature of the Chairperson of the Board of Education

Date Signed

Signature of the Superintendent

Date Signed

Signature of the Secretary Treasurer

Date Signed

School District No. 10 (Arrow Lakes)

Statement 4

Amended Annual Budget - Changes in Net Financial Assets (Debt)

Year Ended June 30, 2016

	2016 Amended Annual Budget	2016 Annual Budget
	\$	\$
Surplus (Deficit) for the year	(720,305)	(658,009)
Effect of change in Tangible Capital Assets		
Acquisition of Tangible Capital Assets		
From Operating and Special Purpose Funds	(219,107)	(207,770)
Total Acquisition of Tangible Capital Assets	(219,107)	(207,770)
Amortization of Tangible Capital Assets	489,891	499,406
Total Effect of change in Tangible Capital Assets	270,784	291,636
	-	-
(Increase) Decrease in Net Financial Assets (Debt)	(449,521)	(366,373)

School District No. 10 (Arrow Lakes)

Schedule 1

Amended Annual Budget - Schedule of Changes in Accumulated Surplus (Deficit) by Fund
Year Ended June 30, 2016

	Operating Fund	Special Purpose Fund	Capital Fund	2016 Amended Annual Budget
	\$	\$	\$	\$
Accumulated Surplus (Deficit), beginning of year	1,813,314	-	3,395,162	5,208,476
Changes for the year				
Net Revenue (Expense) for the year	(613,957)	33,507	(139,855)	(720,305)
Interfund Transfers				
Tangible Capital Assets Purchased	(185,600)	(33,507)	219,107	-
Net Changes for the year	(799,557)	-	79,252	(720,305)
Budgeted Accumulated Surplus (Deficit), end of year	1,013,757	-	3,474,414	4,488,171

School District No. 10 (Arrow Lakes)

Schedule 2

Amended Annual Budget - Operating Revenue and Expense
Year Ended June 30, 2016

	2016 Amended Annual Budget	2016 Annual Budget
	\$	\$
Revenues		
Provincial Grants		
Ministry of Education	7,200,426	7,195,076
Tuition	62,500	36,000
Other Revenue	11,430	8,672
Rentals and Leases	6,000	12,000
Investment Income	50,000	50,000
Total Revenue	7,330,356	7,301,748
Expenses		
Instruction	5,742,804	5,629,599
District Administration	727,381	720,910
Operations and Maintenance	1,138,802	1,254,162
Transportation and Housing	335,326	263,393
Total Expense	7,944,313	7,868,064
Net Revenue (Expense)	(613,957)	(566,316)
Budgeted Prior Year Surplus Appropriation	799,557	706,316
Net Transfers (to) from other funds		
Tangible Capital Assets Purchased	(185,600)	(140,000)
Total Net Transfers	(185,600)	(140,000)
Budgeted Surplus (Deficit), for the year	-	-

School District No. 10 (Arrow Lakes)

Schedule 2A

Amended Annual Budget - Schedule of Operating Revenue by Source

Year Ended June 30, 2016

	2016 Amended Annual Budget	2016 Annual Budget
	\$	\$
Provincial Grants - Ministry of Education		
Operating Grant, Ministry of Education	7,151,418	7,154,516
Other Ministry of Education Grants		
Pay Equity	40,560	40,560
Curriculum Implementation	4,100	
Foundation Skills Assessment	4,348	
Total Provincial Grants - Ministry of Education	7,200,426	7,195,076
Tuition		
Offshore Tuition Fees	62,500	36,000
Total Tuition	62,500	36,000
Other Revenues		
Other School District/Education Authorities	2,000	
Miscellaneous		
Cultural ArtStarts	7,430	8,672
Growing Innovations	2,000	
Total Other Revenue	11,430	8,672
Rentals and Leases	6,000	12,000
Investment Income	50,000	50,000
Total Operating Revenue	7,330,356	7,301,748

School District No. 10 (Arrow Lakes)

Schedule 2B

Amended Annual Budget - Schedule of Operating Expense by Source
Year Ended June 30, 2016

	2016 Amended Annual Budget	2016 Annual Budget
	\$	\$
Salaries		
Teachers	2,518,167	2,457,459
Principals and Vice Principals	700,028	687,245
Educational Assistants	389,731	384,753
Support Staff	720,181	725,729
Other Professionals	480,766	474,049
Substitutes	322,954	325,918
Total Salaries	5,131,827	5,055,153
Employee Benefits	1,307,804	1,301,727
Total Salaries and Benefits	6,439,631	6,356,880
Services and Supplies		
Services	439,215	468,322
Student Transportation	4,000	4,000
Professional Development and Travel	307,285	224,938
Rentals and Leases	350	350
Dues and Fees	19,500	14,500
Insurance	36,116	40,500
Supplies	466,216	507,974
Utilities	232,000	250,600
Total Services and Supplies	1,504,682	1,511,184
Total Operating Expense	7,944,313	7,868,064

School District No. 10 (Arrow Lakes)

Schedule 2C

Amended Annual Budget - Operating Expense by Function, Program and Object
Year Ended June 30, 2016

	Teachers Salaries	Principals and Vice Principals Salaries	Educational Assistants Salaries	Support Staff Salaries	Other Professionals Salaries	Substitutes Salaries	Total Salaries
	\$	\$	\$	\$	\$	\$	\$
1 Instruction							
1.02 Regular Instruction	2,268,430	300,615		99,382	20,025	257,420	2,945,872
1.03 Career Programs							-
1.07 Library Services				40,482			40,482
1.08 Counselling	52,637						52,637
1.10 Special Education	149,663	33,000	389,731			32,034	604,428
1.31 Aboriginal Education	37,442	5,500					42,942
1.41 School Administration		325,476		61,175			386,651
1.62 Off Shore Students	9,995	24,437					34,432
1.64 Other							-
Total Function 1	2,518,167	689,028	389,731	201,039	20,025	289,454	4,107,444
4 District Administration							
4.11 Educational Administration		11,000			165,000		176,000
4.40 School District Governance					42,000		42,000
4.41 Business Administration					102,741		102,741
Total Function 4	-	11,000	-	-	309,741	-	320,741
5 Operations and Maintenance							
5.41 Operations and Maintenance Administration					69,750		69,750
5.50 Maintenance Operations				344,238	80,000	25,000	449,238
5.52 Maintenance of Grounds				15,937			15,937
5.56 Utilities							-
Total Function 5	-	-	-	360,175	149,750	25,000	534,925
7 Transportation and Housing							
7.41 Transportation and Housing Administration					1,250		1,250
7.70 Student Transportation				158,967		8,500	167,467
Total Function 7	-	-	-	158,967	1,250	8,500	168,717
9 Debt Services							
Total Function 9	-	-	-	-	-	-	-
Total Functions 1 - 9	2,518,167	700,028	389,731	720,181	480,766	322,954	5,131,827

School District No. 10 (Arrow Lakes)

Schedule 2C

Amended Annual Budget - Operating Expense by Function, Program and Object
Year Ended June 30, 2016

	Total Salaries	Employee Benefits	Total Salaries and Benefits	Services and Supplies	2016 Amended Annual Budget	2016 Annual Budget
	\$	\$	\$	\$	\$	\$
1 Instruction						
1.02 Regular Instruction	2,945,872	753,894	3,699,766	404,002	4,103,768	4,066,433
1.03 Career Programs	-		-	3,000	3,000	3,400
1.07 Library Services	40,482	10,525	51,007	14,809	65,816	66,357
1.08 Counselling	52,637	14,738	67,375	1,000	68,375	30,019
1.10 Special Education	604,428	152,476	756,904	93,700	850,604	850,603
1.31 Aboriginal Education	42,942	12,024	54,966	22,709	77,675	66,920
1.41 School Administration	386,651	107,039	493,690	11,429	505,119	461,106
1.62 Off Shore Students	34,432	9,640	44,072	22,375	66,447	63,856
1.64 Other	-		-	2,000	2,000	20,905
Total Function 1	4,107,444	1,060,336	5,167,780	575,024	5,742,804	5,629,599
4 District Administration						
4.11 Educational Administration	176,000	48,455	224,455	41,500	265,955	255,083
4.40 School District Governance	42,000	600	42,600	73,050	115,650	112,150
4.41 Business Administration	102,741	25,685	128,426	217,350	345,776	353,677
Total Function 4	320,741	74,740	395,481	331,900	727,381	720,910
5 Operations and Maintenance						
5.41 Operations and Maintenance Administration	69,750	17,438	87,188	9,600	96,788	107,881
5.50 Maintenance Operations	449,238	109,502	558,740	212,193	770,933	856,618
5.52 Maintenance of Grounds	15,937	4,144	20,081	19,000	39,081	39,063
5.56 Utilities	-		-	232,000	232,000	250,600
Total Function 5	534,925	131,084	666,009	472,793	1,138,802	1,254,162
7 Transportation and Housing						
7.41 Transportation and Housing Administration	1,250	313	1,563		1,563	1,594
7.70 Student Transportation	167,467	41,331	208,798	124,965	333,763	261,799
Total Function 7	168,717	41,644	210,361	124,965	335,326	263,393
9 Debt Services						
Total Function 9	-	-	-	-	-	-
Total Functions 1 - 9	5,131,827	1,307,804	6,439,631	1,504,682	7,944,313	7,868,064

School District No. 10 (Arrow Lakes)

Schedule 3

Amended Annual Budget - Special Purpose Revenue and Expense
Year Ended June 30, 2016

	2016 Amended Annual Budget	2016 Annual Budget
	\$	\$
Revenues		
Provincial Grants		
Ministry of Education	436,979	428,529
Other Revenue	200,000	200,000
Total Revenue	636,979	628,529
Expenses		
Instruction	603,472	560,759
Total Expense	603,472	560,759
Net Revenue (Expense)	33,507	67,770
Net Transfers (to) from other funds		
Tangible Capital Assets Purchased	(33,507)	(67,770)
Total Net Transfers	(33,507)	(67,770)
Budgeted Surplus (Deficit), for the year	-	-

School District No. 10 (Arrow Lakes)

Schedule 3A

Amended Annual Budget - Changes in Special Purpose Funds

Year Ended June 30, 2016

	Annual Facility Grant	Learning Improvement Fund	Special Education Equipment	School Generated Funds	Strong Start	Ready, Set, Learn	OLEP	CommunityLINK	Service Delivery Transformation
	\$	\$	\$	\$	\$	\$	\$	\$	\$
Deferred Revenue, beginning of year		13,220	890	156,489	46,161	8,034	-	-	25,000
Add: Restricted Grants									
Provincial Grants - Ministry of Education	33,507	150,168		200,000	96,000	12,250	7,043	104,791	
	33,507	150,168	-	200,000	96,000	12,250	7,043	104,791	-
Less: Allocated to Revenue	33,507	163,388	-	200,000	96,000	12,250	7,043	104,791	20,000
Deferred Revenue, end of year	-	-	890	156,489	46,161	8,034	-	-	5,000
Revenues									
Provincial Grants - Ministry of Education	33,507	163,388			96,000	12,250	7,043	104,791	20,000
Other Revenue				200,000					
	33,507	163,388	-	200,000	96,000	12,250	7,043	104,791	20,000
Expenses									
Salaries									
Teachers		104,284					5,502	49,557	
Educational Assistants		24,312			57,636				
	-	128,596	-	-	57,636	-	5,502	49,557	-
Employee Benefits		34,792			14,985		1,541	13,876	
Services and Supplies				200,000	23,379	12,250		41,358	20,000
	-	163,388	-	200,000	96,000	12,250	7,043	104,791	20,000
Net Revenue (Expense) before Interfund Transfers	33,507	-	-	-	-	-	-	-	-
Interfund Transfers									
Tangible Capital Assets Purchased	(33,507)								
	(33,507)	-	-	-	-	-	-	-	-
Net Revenue (Expense)	-	-	-	-	-	-	-	-	-

School District No. 10 (Arrow Lakes)

Amended Annual Budget - Changes in Special Purpose Funds

Year Ended June 30, 2016

Schedule 3A

	<u>TOTAL</u>
	\$
Deferred Revenue, beginning of year	249,794
Add: Restricted Grants	
Provincial Grants - Ministry of Education	<u>603,759</u>
	603,759
Less: Allocated to Revenue	<u>636,979</u>
Deferred Revenue, end of year	<u>216,574</u>
Revenues	
Provincial Grants - Ministry of Education	436,979
Other Revenue	<u>200,000</u>
	636,979
Expenses	
Salaries	
Teachers	159,343
Educational Assistants	<u>81,948</u>
	241,291
Employee Benefits	65,194
Services and Supplies	<u>296,987</u>
	603,472
Net Revenue (Expense) before Interfund Transfers	<u>33,507</u>
Interfund Transfers	
Tangible Capital Assets Purchased	<u>(33,507)</u>
	(33,507)
Net Revenue (Expense)	<u>-</u>

School District No. 10 (Arrow Lakes)**Schedule 4**

Amended Annual Budget - Capital Revenue and Expense

Year Ended June 30, 2016

	2016 Amended Annual Budget			2016 Annual Budget
	Invested in Tangible Capital Assets	Local Capital	Fund Balance	
	\$	\$	\$	\$
Revenues				
Provincial Grants				
Investment Income		8,100	8,100	
Amortization of Deferred Capital Revenue	341,936		341,936	339,943
Total Revenue	341,936	8,100	350,036	339,943
Expenses				
Amortization of Tangible Capital Assets				
Operations and Maintenance	489,891		489,891	499,406
Total Expense	489,891	-	489,891	499,406
Net Revenue (Expense)	(147,955)	8,100	(139,855)	(159,463)
Net Transfers (to) from other funds				
Tangible Capital Assets Purchased	219,107		219,107	207,770
Total Net Transfers	219,107	-	219,107	207,770
Other Adjustments to Fund Balances				
Total Other Adjustments to Fund Balances	-	-	-	
Budgeted Surplus (Deficit), for the year	71,152	8,100	79,252	48,307

Reports for February 23 Regular Meeting

Chair Report:

- New Eastern Zone Trustee Rhonda Farrell to take Oath of Office on Tuesday, March 1
- The Board is moving into Budget planning and continuing Policy Revisions

Correspondence:

- copy of letters sent to Ministry of Ed from SD19 (Revelstoke) re curriculum implementation
- from SD5 SE Kootenay to local governments re: control of wildlife
- from SD40 (New Westminster) re: revision of criminal code
- letters from Lucerne parents re: Wi-Fi Protocol

CUPE:

- met on Feb. 9
- discussed WCB costs, callout procedures, casual list

Ab Ed Advisory Council:

- met on Feb. 17
- there are 63 self-identified aboriginal students in district
- support teachers shared their activities and successes and challenges and shared activities with Toni Appleby who came to district to work with students
- discussed Aboriginal Education Day – have set June 16 as the day, and events and visitors will be planned by Advisory Council
- hope to have Ministry here to sign renewed Enhancement Agreement, which has been approved by the Ministry of Education

BCPSEA:

I attended the BCPSEA AGM at end of January and found it a great experience

-3 motions passed:

- send letter to Minister of Finance requesting reinstatement of Trustee Board of Directors
- send letter to Minister of Education requesting full funding of costs incurred by districts of the Economic Stability Dividend
- send letter to Minister of Education to request that the implementation of the Wellness Program be voluntary by districts

2016/2017 CALENDAR

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■ Instructional
 ■ Non-Instructional
 ■ Vacation Period
 ■ Statutory Holiday



Ministry of
Education

2017/2018 CALENDAR

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Ministry of
Education

FEB 23, 2016 Regular Board Meeting

NSS PAC REPORT

Student Council – Rhys McLeod -Pink Shirt day, Anti-bullying Feb 24 – students encouraged to wear pink

Students interested in taking a road-trip to Enderby, AL Fortune Secondary to take part in a leadership Class. Right now the idea is for Student council members but possibility to open up to any students that may be interested. Most likely to take part after Spring break.

Principals Report – Natasha Miles -Seven Staff Members from NSS visited 2 schools in SD 22 and 2 schools in SD 83 with the objective to observe and reflect upon what other small secondary schools are doing to address declining enrollments, timetable scheduling as well as the new direction of BC curriculum. Concerns about these schools losing Music programs as well as decreased athletic programs, and it was emphasized that we cannot afford to lose these programs as unlike these four schools visited, we do not have other opportunities as a community; Schools visited were in Lumby, Vernon, Enderby and Sicamous.

DPAC application for field trip to Enderby and Modernization of entrance way

Ski and Snowboard team head to Fernie – PAC approved \$500 towards trip

Brianna McKay – Grade 11 student, wanting to go to Forum for Young Canadians, Cost of forum \$795, asking for \$540, Pac approved \$250 towards her registration

Code red drill scheduled for Thursday

Next PAC Meeting is April 4, 2016

February 23, 2016 Reports to the Board

OH&S

Met Feb. 15, 2016

Presentation by Crystal Volansky and Terry Taylor re: increased medical leave. Discussion about how to reduce costs and keep employees safe and healthy.

Clarifications on the procedures for filing a work safe claim.

Brief updates on the following:

- Working in isolation

- Training for new casual staff

- Shop safety protocol

- Code Red procedures

- Provincial Emergency Planning Guidelines

- Dam break

ALTA liaison meeting

Feb 10, 2016

Discussed sexual orientation and gender identity policy. SD 20 is working on a policy that is a synthesis of the best policy in B.C. We will wait and see if we can use their work to create our own policy.

Inconsistency in provincial collective agreement language.

Mileage for teacher professional development will be increased to \$ 0.52 per kilometer retroactive to Jan. We will monitor this for a year.

Discussed new shop protocol and seniority issues

I.T. Committee

We are going to have a trial run at using chromebooks. They have automatic tracking and shutdown to prevent theft, avoids proprietary registration issues of Apple products, can batch register students, operates with Office 365 with storage for users, and ERAC will integrate with Microsoft.

It is necessary to keep ipads because of software needs.



**February 23, 2016
Regular Board Meeting
Superintendent/Secretary Treasurer Report**

1. February 19th Professional Learning – Weaving Aboriginal Ways of Knowing into the Curriculum

- Toni Appleby from Nelson, facilitated a very successful Aboriginal Education learning event for staff on Friday, February 19th
- Many thanks to our Aboriginal Support teachers – Shane Douglas, Ryan Willman and Kristin Kipkie for their leadership in facilitating workshops during the day, and to Heather Dennill, Director of Learning for her hard work in creating such rich professional learning
- A new Ministry of Education resource, Aboriginal WorldViews and Perspectives provides teachers with ways to integrate indigenous learning into their classrooms as is required in the renewed curriculum: https://www.bced.gov.bc.ca/abed/awp_moving_forward.pdf

2. 2016-17 Budget Consultation Process

- It's budget time! Our third annual consultation process has begun with meetings for both staff and parent input held already at two schools: Lucerne and Edgewood
- On March 2, district, along with trustees, school principals and vice-principals meet with staff (3:30 – 4:30 pm) and parents (5:00 – 6:00 pm) at Nakusp Secondary, and on March 3, at Nakusp Elementary School during the same time periods
- Input from these meetings will be shared at the first of three Finance Committee meetings: Tuesday, March 8th
- Our District Finance Committee, comprised of educational partners (parents, CUPE, ALTA, P/VPs,) along with trustees and the senior leadership team also meets April 12 and April 26
- The final budget for 2016-17 will be in place by early May 2016

3. Robo Games in Nelson – February 20th

- An enthusiastic team of students led by Lucerne teachers, Signy Fredrickson and Scott Kipkie have just returned from competing in a Robo Games tournament in Nelson
- Integrating Math and Science, students built small robots using Arduino kits, Arduino software, and used computer coding and electronics skills to build and strategize their robots for the Obstacle Course, Robot Soccer, Special Trick Competition and more
- Many thanks to GLOWS and the Kootenay Association for Science and Technology for their support of hands on learning across the Kootenays and their outreach to rural districts – this year the teams did not have to travel for weekly sessions as in past years, the learning was posted online and Brad Pommen from the Nelson Tech Club travelled to each school participating in the competition and learning - <http://www.robogames.ca>

4. Curriculum Support Planning Day – February 23rd, 2016

- Superintendent of Graduation and Transitions, Jan Unwin, and Superintendent of Early Years, Maureen Dockendorf, along with SD 10 district and school leaders, are excited about the day they have spent working alongside the talented teachers of SD 10

- Teachers examined the new curriculum in a range of ways, planned and explored project-based learning and thematic ways to integrate curricular areas; dug into the scope and sequence of current vs the renewed curriculum to better understand the changes; and also began to collaboratively plan units and lessons
- All in all – a very fine day of professional learning!

5. Public Meeting on the Renewed Curriculum – Tuesday, February 23rd

- Parents, staff and the public are welcome to join the Board of Education at their Regular meeting February 23rd
- Highlights of the renewed curriculum and changes in assessment will be reviewed by Superintendent of Graduation and Transitions, Jan Unwin, and Superintendent of the Early Years, Maureen Dockendorf

6. March 7th and 8th visit from Amelia Peterson, Harvard Ph.D student

- Amelia Peterson, a Harvard Ph.D. student visits SD 10 on March 7th and 8th to check out innovative practices and pedagogy in the district
- She will join the *Collaborating to Engage All Learners* team along with Dr. Leyton Schnellert, our C2EAL team of 11 teachers from across the district, and the Superintendent at Edgewood School for a Learning Round in Biz Tupper and Anita Vibe's Grade 3-7 class
- Amelia will also join the District Leadership team after school on March 7th and on March 8th, work with the district Educational Transformation Committee

7. UBC Masters degree in Curriculum and Leadership degree at UBC-Nelson campus

- Over 40 educators attended an information session and focus group at the new UBC outreach campus in Nelson on February 10th
- Regional superintendents gave input to UBC on district leadership needs and along with the focus group attendees, are helping shape this new Masters degree
- Five SD 10 teachers have indicated an initial interest in this Kootenay Masters degree program which will likely commence either in September 2016 or January 2017
- <http://edcp.educ.ubc.ca/programs/masters-degrees>

8. Nakusp Secondary Examines New Ways to Organize for Learning

- A team of seven from NSS recently journeyed to four schools in the Okanagan and Shuswap with the aim of researching diverse ways to better organize for student learning
- School principal and vice-principal, the Learning Resource teacher, Aboriginal Education Support teacher and three other secondary teachers participated in the three day trip
- Each of these small secondary schools face declining enrollment and have come up with a range of solutions to continue to offer choice and options for their students
- More cross-curricular learning, enhanced choices for students and more self-directed learning using the Facilitated Learning Centre are all ideas observed by the team as potential directions for transformation at NSS
- On Monday night this week, Principal Natasha Miles presented the team's findings to NSS's PAC meeting – next steps are to involve parents and students in conversations and perhaps in future school visits

SCHOOL DISTRICT NO.10 (ARROW LAKES) POLICY MANUAL

4100 – Recruitment and Selection of Exempt Staff

1.0 General

- 1.1 The Board of Education believes that in order to achieve the best possible educational outcomes for students, it is essential to recruit, select and retain highly qualified, dedicated and caring employees.
- 1.2 The Board, in the case of the Superintendent, will assume sole responsibility for initiating the recruitment process. The Superintendent, in all other instances, will assume sole responsibility for initiating staffing processes. The Superintendent of Schools may delegate staffing responsibilities to other administrative staff.
- 1.3 The Board values input from staff and parents to aid in developing criteria for the selection of employees, and, where appropriate, opinions regarding candidate suitability. All committee members participating in the selection process must adhere to confidentiality and provisions of the FOIPPA.
- 1.4 The Board accepts that a periodic change of assignments of principals and vice-principals may be beneficial to the individuals and to the school district as a whole. The Board further believes that each principal/vice-principal has specific administrative/supervisory strengths and a transfer of a principal/vice-principal may enable a school to benefit from these strengths.
- 1.5 Recognizing that an indicator of performance is past performance, the Board expects that references are thoroughly canvassed. It shall be the Superintendent's responsibility to ensure that candidates' credentials are verified.
- 1.6 The Superintendent of Schools will notify the Board of all appointments of teachers and support staff as soon as possible after appointments are made.

2.0 Guidelines for Selection of Staff

- 2.1 Selection of the Superintendent of Schools/Chief Executive Officer:
 - 2.1.1 A committee composed of all available Board members and chaired by the Board Chairperson will meet to discuss the recruitment process and develop the desired qualifications, skills and characteristics for the position.
 - 2.1.2 The Board may choose to hire a consultant to assist in the recruitment and selection process.
 - 2.1.3 The Board will seek input from DPAC, PAC, Principal, Teaching and Support staff representatives.
 - 2.1.4 The Board will assess the district succession plan, and make a determination as to its impact on the recruitment process.
 - 2.1.5 Should circumstances warrant, the position may be advertised locally, provincially, and nationally.

- 2.1.6 Subsequent to advertising, a short-list committee will examine all applications and decide on a short-list of applicants based on the criteria established and the qualifications and characteristics of the candidates. References for the short-listed candidates will be thoroughly canvassed.
- 2.1.7 The short-listed candidates will be provided with detailed school and district information.
- 2.1.8 The short-listed candidates will be invited into the district, at Board expense. The candidates will have the opportunity to:
 - 2.1.8.1 Tour the district and meet with staff.
 - 2.1.8.2 Meet with the out-going Superintendent, if suitable.
 - 2.1.8.3 Attend informal social events.
 - 2.1.8.4 Participate in onsite interview(s) by the Board of Education, representatives from the PAC, ALTA, CUPE and ALELA will be given the opportunity to provide input.
- 2.1.9 The Trustees will then meet in a closed session to select the new Superintendent of Schools.
- 2.2 Selection of District and School Based Staff:
 - 2.2.1 The Superintendent will establish a suitable selection process in consultation with the Board.
 - 2.2.2 The Board will assess the district succession plan, and make a determination as to its impact on the recruitment process.
 - 2.2.3 Criteria will be established for positions and where appropriate, through consultation with stakeholders, including: PAC, ALELA and ALTA and/or CUPE.
 - 2.2.4 The Superintendent will be responsible for determining suitable posting and advertising.
 - 2.2.5 References shall be thoroughly canvassed and interviews structured to determine the most suitable candidate.
- 3.0 Transfers of Administrative Staff
 - 3.1 From time to time, the Superintendent will review principal/vice principal assignments and make recommendations to the Board regarding possible transfers.
 - 3.2 Where a transfer is being effected, the selection processes outlined above will not apply.