



EDUCATION PARTNERSHIP COMMITTEE SCHOOL DISTRICT 10 (Arrow Lakes)

MINUTES

School Board Office

Tuesday, March 8, 2016, 6:00 pm

PRESENT:

MEMBERS:	L. Brekke, J. Struck, Q. De Courcy, M. Teindl, R. Farrell, R. Bardati, R. Mcleod, S. Paterson
STAFF:	T. Taylor, M. Grenier
REGRETS:	
OTHER:	J. Trainor

1. CALL TO ORDER:

Chair L. Brekke called the meeting to order at 6:02 pm.

2. ADOPTION OF AGENDA:

Moved by R. Bardati seconded by S. Paterson that the agenda be adopted as presented.

CARRIED

3. PRESENTATIONS:

Nil

4. REPORTS:

- a) ALELA
 - Continued discussion and collaboration among teachers with regards to renewed curriculum
 - Elementary school report cards in progress
 - Class configurations and composition under review for 2016-2017
 - Discussion regarding year end events including concerts, field trips, assemblies, graduation, etc.



b) CUPE, Local 2450
No report

c) STUDENTS

- Snr. Girls Basketball Playoffs
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- Lots of success at the Ski Provincials
- Interact Club is having a 30 hour famine
- Student Council planning to go to Enderby to participate in school leadership class

d) ALTA (R. Bardati)
No report

e) DPAC
No report

5. SUPERINTENDENT/SECRETARY-TREASURER UPDATE: (T. Taylor)

a) Presented report in detail (report attached)

6. POLICY MATTERS:

a) Policy 4100 – Partner group feedback/follow up to February 23, 2016 Notice of Motion

Policy 4100 with revision presented (attached).

Board Chair updated the Committee on all correspondence received to date and invited additional feedback. No additional input was received.

7. OTHER:

8. ADJOURNMENT:

S. Paterson adjourned the meeting at 6:38pm.



**March 8, 2016
Education Partnership Committee Meeting
Superintendent/Secretary Treasurer Report**

1. Robo Games in Nelson – February 20th

- On February 20, members of LESS's newly formed Robotics Club took part in the RoboGames at Sekirk College in Nelson
- **RoboGames** is a collaborative initiative between the Nelson Tech Club and GLOWS, with support from the Kootenay Association for Science and Technology and Selkirk College
- Members of the LESS Robotics club competed against 25 other teams from around the Kootenays
- Using robots they made based from Arduino kits, they competed in an obstacle course, and the most exciting event, Robo Battles
- Each team made it through one round of battles, and Braydon and Aleks's robot tied for first place
- Enthusiasm for this event and robotics and coding in general, have inspired students and teachers alike
- This was so much fun, that sponsoring teachers Scott Kipkie, Signy Fredrickson, and Michael Myhal are committed to continue the learning next year

2. Curriculum Support Planning Day – February 23rd, 2016

- A very successful Curriculum Support Planning Day was held on February 23rd
- Many thanks to Jan Unwin and Maureen Dockendorf for their support, expertise and commitment to the redesigned curriculum and SD 10
- The agenda was co-planned by a team of teachers and school and district leaders to involve lots of choice for exploration and curriculum planning time
- Teachers overwhelmingly reported high satisfaction

3. March 7th and 8th visit from Amelia Peterson, Harvard Ph.D student

- Amelia Peterson, from Harvard, has been in the district on March 7 and 8 with the aim of looking at innovative practices and pedagogy in the district
- She joined the *Collaborating to Engage All Learners* team along with Dr. Leyton Schnellert at the Learning Round in the Grade 3-7 class and was very impressed with the quality of teaching and learning at EES
- On Tuesday, March 8th, she visited Lucerne, NES and NSS talking to students and teachers and principals
- Amelia also joined the District Leadership team after school on March 7th and on March 8th, worked with the district Educational Transformation Committee

4. International Travel Grant

- Heather Dennill, Director of Learning, and Ryoko Kobayashi, Vice Principal of International Education, were successful in receiving \$7000 towards the upcoming Japan Cultural trip over spring break
- Eight students and Ryoko are planned to journey to Japan

- Ryoko will also participate in the annual Study in Canada recruiting fair in Tokyo

5. Skills Training Access grant \$5000

- We have been successful for the second year in a row in obtaining a \$5000 Skills Access Training grant <https://news.gov.bc.ca/releases/2016EDUC0028-000304>.
- Thanks to Ken Barisoff, Shop teacher at NSS, and Michael Myhal, district Hands-on Learning teacher for their support in helping develop the criteria
- Funding for student work experience transportation, robotics equipment, CNC, Maker Bot 3D printer has been approved

6. Skills Training Tapper grant

- The district has just received a \$25,000 “shoulder tapper” grant
 - Connect our DL students to more work experience and skills training opportunities (currently there are 35 students in the Arrow Lakes DL School which is co-located in the Selkirk College ABE/Outreach centre in a blended learning model) – these are some of our most vulnerable learners
 - Liaise with the Selkirk College Outreach Centre in Nakusp and the Nakusp office of WorkBC Outreach to identify opportunities for partnership and skills training.
 - Pursue an ACE-IT program for 2016-17 through our ACE-IT/shop teacher champion at Nakusp Secondary, and also examine other potential ACE-IT partnerships through discussions with local and regional resources
 - Profile skills training Stories of Success on our district website, in local media, and to the Ministry – (Note, that I provided press release quotes and testimonials on the Skills Access grants to the Ministry in Feb 2016 both from an ACE-IT student and the Superintendent)
 - Produce by end of June 2016, an 8 minute film on student skills training as a result of the Solar Energy project
 - Student presentations on SD 10 Solar Energy Challenge – Grade 7- 9 students at Lucerne, and a Grade 12 student at NSS will learn to use data from the ICT interface with
 - Coordinate with KAST (Kootenay Association of Science and Technology <http://kast.com>) and GLOWS (Growing Learning Opportunities with Science - <http://kastglows.ca>) to increase student coding and electronics/robotics skills training
 - Partner with NACFOR – Nakusp Community Forests <http://nakuspcommunityforest.com> – and work towards student work experiences in career fields such forestry technician, professional forestry, and wildlife biology in our local community forest
 - Expand working relationships with a range of local and regional partners to increase opportunities for students in ICT, trades and technology skills
 - Use Twitter and school Facebook sites to celebrate and share stories of success
 - Present to the Arrow Lakes Aboriginal Education Council on skills training opportunities for students with indigenous ancestry

- Encourage and provide collaboration time for elementary student hands-on learning using hand tools and secondary school shops
- Submit to ArtStarts, a cross-district grant proposal centred around Design Thinking which incorporates over 350 students in the district working in 2-3 day to 2 week residencies with local welders, timber framers, graphic designers, website developers, sound technicians, architects, and artists
- Explore opportunities for Skype or webinar “visits” from skilled expertise outside the district. Share with our students what possibilities exist in solving authentic real world problems using the expertise of skilled workers from across BC and around the world.

7. Tuesday, March 29th, and Wednesday, March 30th - Social Media Safety

- Safe Schools from the Ministry is providing social media safety sessions for intermediate and secondary students (flyer attached to the March 8th agenda package)
- Social media safety - 9 - 3 pm March 30th for students from both intermediate and secondary schools across the district
- Parents are invited to a 7 pm session on how to keep your kids safe online

8. Framework for Enhancing Student Learning

- By March 31st, the district timeline for reporting will be posted on the website
- Revisions to the Ministry criteria have been updated at <http://www2.gov.bc.ca/gov/content/education-training/administration/kindergarten-to-grade-12/enhancing-student-learning>

9. Flies and Silverfish Begone

- Pesticide for silverfish at NSS, flies at BAS and EES will be administered over spring break
- This will be done on a weekend by a local certified exterminator
- Safety precautions will be well communicated to all staff
- The Manager of Operations advises that after 6 hours there is no risk; nevertheless, we will exercise the utmost of caution and ensure safety

SCHOOL DISTRICT NO.10 (ARROW LAKES) POLICY MANUAL

4100 – Recruitment and Selection of Exempt Staff

1.0 General

- 1.1 The Board of Education believes that in order to achieve the best possible educational outcomes for students, it is essential to recruit, select and retain highly qualified, dedicated and caring employees.
- 1.2 The Board, in the case of the Superintendent, will assume sole responsibility for initiating the recruitment process. The Superintendent, in all other instances, will assume sole responsibility for initiating staffing processes. The Superintendent of Schools may delegate staffing responsibilities to other administrative staff.
- 1.3 The Board values input from staff and parents to aid in developing criteria for the selection of employees, and, where appropriate, opinions regarding candidate suitability. All committee members participating in the selection process must adhere to confidentiality and provisions of the FOIPPA.
- 1.4 The Board accepts that a periodic change of assignments of principals and vice-principals may be beneficial to the individuals and to the school district as a whole. The Board further believes that each principal/vice-principal has specific administrative/supervisory strengths and a transfer of a principal/vice-principal may enable a school to benefit from these strengths.
- 1.5 Recognizing that an indicator of performance is past performance, the Board expects that references are thoroughly canvassed. It shall be the Superintendent's responsibility to ensure that candidates' credentials are verified.
- 1.6 The Superintendent of Schools will notify the Board of all appointments of teachers and support staff as soon as possible after appointments are made.

2.0 Guidelines for Selection of Staff

- 2.1 Selection of the Superintendent of Schools/Chief Executive Officer:
 - 2.1.1 A committee composed of all available Board members and chaired by the Board Chairperson will meet to discuss the recruitment process and develop the desired qualifications, skills and characteristics for the position.
 - 2.1.2 The Board may choose to hire a consultant to assist in the recruitment and selection process.
 - 2.1.3 The Board will seek input from DPAC, PAC, Principal, Teaching and Support staff representatives.
 - 2.1.4 The Board will assess the district succession plan, and make a determination as to its impact on the recruitment process.
 - 2.1.5 Should circumstances warrant, the position may be advertised locally, provincially, and nationally.

- 2.1.6 Subsequent to advertising, a short-list committee will examine all applications and decide on a short-list of applicants based on the criteria established and the qualifications and characteristics of the candidates. References for the short-listed candidates will be thoroughly canvassed.
- 2.1.7 The short-listed candidates will be provided with detailed school and district information.
- 2.1.8 The short-listed candidates will be invited into the district, at Board expense. The candidates will have the opportunity to:
 - 2.1.8.1 Tour the district and meet with staff.
 - 2.1.8.2 Meet with the out-going Superintendent, if suitable.
 - 2.1.8.3 Attend informal social events.
 - 2.1.8.4 Participate in onsite interview(s) by the Board of Education, representatives from the PAC, ALTA, CUPE and ALELA will be given the opportunity to provide input.
- 2.1.9 The Trustees will then meet in a closed session to select the new Superintendent of Schools.
- 2.2 Selection of District and School Based Staff:
 - 2.2.1 The Superintendent will establish a suitable selection process in consultation with the Board.
 - 2.2.2 The Board will assess the district succession plan, and make a determination as to its impact on the recruitment process.
 - 2.2.3 Criteria will be established for positions and where appropriate, through consultation with stakeholders, including: PAC, ALELA and ALTA and/or CUPE.
 - 2.2.4 The Superintendent will be responsible for determining suitable posting and advertising.
 - 2.2.5 In the event that a position for principal or vice-principal is posted, the Superintendent will endeavor to ensure that consultation with staff and parents takes place. These measures for input may include forms of consultation such as staff and parent input to criteria setting, participation on an interview committee, and candidates meeting with PAC and staff at the school.**
 - 2.2.6 References shall be thoroughly canvassed and interviews structured to determine the most suitable candidate.
- 3.0 Transfers of Administrative Staff
 - 3.1 From time to time, the Superintendent will review principal/vice principal assignments and make recommendations to the Board regarding possible transfers.
 - 3.2 Where a transfer is being effected, the selection processes outlined above will not apply.