



## REGULAR MEETING OF THE BOARD OF SCHOOL DISTRICT 10 (Arrow Lakes)

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### MINUTES

School Board Office

Date: Tuesday October 10, 2017  
7:00 pm

#### PRESENT

**TRUSTEES:** L. Brekke, Q. De Courcy, M. Teindl, R. Farrell

**STAFF:** T. Taylor, M. Grenier, L. Newman

**OTHERS:** R. Bardati

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#### 1. CALL TO ORDER:

L. Brekke called the meeting to order at 6:56 pm.

#### 2. ADOPTION OF AGENDA:

Moved by M. Teindl, seconded by R. Farrell, that the agenda be adopted as presented.

**CARRIED**

#### 3. ADOPTION OF MINUTES:

Moved by Q. De Courcy seconded by R. Farrell, that the minutes of the Regular Meeting of September 12, 2017, be adopted as presented.

**CARRIED**

#### 4. PRESENTATIONS

Nil

#### 5. DISPOSITION OF PREVIOUS PRESENTATIONS

Nil

#### 6. FINANCIAL UPDATE: (T. Taylor as prepared by Susan Brenna-Smith)

a) September 30, 2017, Financial Report (report attached)

#### 7. QUESTIONS REGARDING FINANCIAL

Nil

#### 8. REPORTS

- a) **Chairperson:**  
Report attached
- b) **Education Partnership Committee**  
Nil
- c) **Parent Advisory Council / Trustee Liaison Reports:**
- i) Southern Zone (Q. De Courcy)  
No report
  - ii) Nakusp Elementary School (J. Struck)  
No report
  - iii) Lucerne Elementary-Secondary School (R. Farrell)  
No report
  - iv) Nakusp Secondary School (M. Teindl)
    - Report attached
  - v) District Parent Advisory Council  
No report
  - vi) CUPE/Board Liaison (L. Brekke)
    - Report attached
  - vii) ALTA/Board Liaison Meeting (L. Brekke)
    - Report attached
  - viii) Occupational Health and Safety Committee  
No report
  - ix) Chamber of Commerce
    - Nakusp: No report
    - New Denver/Silverton: No report
  - x) Strong Start Centres
    - Reports attached
  - xi) Arrow Lakes Aboriginal Educational Advisory Council  
No report
- d) **Branch / BCSTA / BCPSEA**
- i) Branch: New Board elected for Kootenay Boundary Branch

- ii) BCSTA: Trustee Academy is in November
- iii) BCPSEA: No report
- e) Superintendent/Secretary-Treasurer: (T. Taylor)  
The Superintendent/Secretary-Treasurer Report was presented at the Education Partnership Committee Meeting. A copy of this report will be included as part of the Regular Meeting Minutes.

**9. OLD BUSINESS:**

- a) Surplus Policy

This item will be deferred to the December Regular meeting pending further information from the BCASBO conference in November.

- b) Audit Committee

General discussion regarding the role of an audit committee.

The Board is in agreement that the function of the existing Audit Committee, being the Board as a Whole, is effective, and that changes to include an external member is not required.

**10. NEW BUSINESS:**

Nil

**11. NEXT MEETING DATES:**

- a) Education Partnership Committee Meeting: Tuesday November 14, 2017 @ 6:00pm
- b) Regular Meeting of the Board: Tuesday November 14, 2017 @ 7:00pm

**12. QUESTIONS FROM PUBLIC:**

Nil

**13. ADJOURNMENT:**

M. Teindl adjourned the meeting at 7:37pm.

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L. Brekke  
Chairperson

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T. Taylor  
Superintendent/Secretary-Treasurer



**Board Meeting  
October 10 2017**

Presented by: Terry Taylor, Superintendent, Secretary-Treasurer

**1. a) 2017-2018 Operating Budget Review - Sept 30, 2017**

2017/18 Budget Operating Expense	\$ 7,413,791
2016/17 Student Learning Grant carried forward	<u>22,103</u>
Total 2017/18 Amended Budget Costs	<u>\$ 7,435,894</u>

**b) Operating Budget Status**

Target: 86% remaining  
Actual: 85% remaining

*See Page 3 (September 2017) and Page 4 (September 2016)*

**2. Operating Surplus (Unappropriated)**

Available for appropriation by the Board	<u>\$ 562,018</u>
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**3. 2017-2018 AFG Budget and Other Capital Funds**

**a) AFG (Annual Facilities Grant) – Operating Grant**

AFG 2017-18 Operating Grant	62,454
Withheld by MOE for Capital Asset Management System	(5,316)
Expended to date 2017-18	<u>(57,138)</u>
Available AFG Operating Grant Funds	<u>\$ -</u>

**b) AFG - Capital Grant (Bylaw)**

AFG 2017-18 Capital Grant	\$ 231,256
Expended to date 2017-18	<u>(69,850)</u>
Available AFG Capital Grant Funds	<u>\$ 161,406</u>

c) School Enhancement Program Grant (Bylaw)

SEPTEMBER 30 2017	NSS Roof	Emergency Lighting	NES Solar	Total
Routine Capital 2017-18 Grant	\$ 171,529	\$ 100,952	\$ 220,543	\$ 493,024
Expended 2016-17	4,676			4,676
Routine Capital 2017-18 Grant Available	166,853	100,952	220,543	488,348
Expended to date 2017-18	107	45,186		45,293
Available Routine Capital Funds	\$ 176,098	\$ 55,766	\$ 220,543	\$ 452,407

d) Capital Reserve Balances

Shareable Capital - SS (Capital Reserve)

- Ministry restricted capital reserve balance is \$ 276,507.

Non-Shareable Capital - NSC (Local Capital Reserve)

- Board restricted internal capital reserve is \$ 83,744.

**4. Sick Leave Monthly Trend Analysis & Comparisons to Last Year**

Incidences: Pages 5 & 6 indicate that July 2017 to September 2017 absences relating to sick, medical and dental reasons are reasonable as compared to the previous 5 years.

Budget Implications: 92% Replacement Budget remaining  
\$16,272 spent on a \$194,793 Budget

**5. Government & Other Reports Filed**

Audited Financial Statements June 30 2017  
1701s (snapshot date September 29 2017)  
Form 1530 FTE Employees by Program

## 6. Preliminary 1701 Numbers

Schools		Head Count						
		Sept 2017	Sept 2016	Sept 2015	Sept 2014	Sept 2013	Sept 2012	Sept 2011
01010002	Burton Elementary							10
01010003	Edgewood Elementary	22	19	14	30	23	26	21
01010004	Nakusp Elementary	149	164	167	165	188	188	195
01010006	Nakusp Secondary	133	147	156	150	159	177	193
01010011	Lucerne Elementary	88	78	90	96	89	92	84
01010012	Burton Academy School	14	11	7	12	-	-	-
Schools Subtotal		406	419	434	453	459	483	503
01099217	Arrow Lakes DL	38	34	26	24	22	24	9
<b>Total per 1701 Report</b>		<b>444</b>	<b>453</b>	<b>460</b>	<b>477</b>	<b>481</b>	<b>507</b>	<b>512</b>
International students (not funded)		-	2	5	3	2		
BAS students cross-enrolled		14	11	7	12			
<b>Adjusted Total</b>		<b>430</b>	<b>440</b>	<b>448</b>	<b>462</b>	<b>479</b>	<b>507</b>	<b>512</b>
		Funded FTE						
		Sept 2017	Sept 2016	Sept 2015	Sept 2014	Sept 2013	Sept 2012	Sept 2011
01010002	Burton Elementary							10.000
01010003	Edgewood Elementary	22.000	19.000	14.0000	30.000	23.000	26.000	21.000
01010004	Nakusp Elementary	149.000	164.000	167.0000	165.000	188.000	188.000	195.000
01010006	Nakusp Secondary	141.469	146.063	145.2500	146.438	155.875	178.688	199.313
01010011	Lucerne Elementary	88.375	80.125	91.1250	96.375	90.063	93.375	87.500
01010012	Burton Academy School	5.250	5.500	3.0000	3.000	-	-	-
Schools Subtotal		406.094	414.6875	420.3750	440.8125	456.9375	486.0625	512.8125
01099217	Arrow Lakes DL	29.375	27.375	20.3750	16.875	12.875	12.500	9.000
<b>Total per 1701 Report</b>		<b>435.4688</b>	<b>442.0625</b>	<b>440.7500</b>	<b>457.6875</b>	<b>469.813</b>	<b>498.563</b>	<b>521.813</b>

SDS GUI

Report ID 107

Fund : 0 General Operating

0	TITLE	SEP	YEAR TO DATE	ENCUMBERED	FULL YEAR BUDGET	AVAILABLE	PERC
Function : 1 Instruction							
1	Salaries	323,035.56	416,791.92		3,610,434	3,193,642	88
2	Emp. Benefits/Allowances	75,268.77	118,678.67		931,245	812,566	87
3	Services	11,262.06	22,085.71	252.00	304,760	282,422	93
4	Services		1,078.64		23,962	22,883	95
5	Supplies And Materials	14,505.93	17,833.95	4,107.83	198,593	176,651	89
TOTAL FOR Function - 1		424,072.32	576,468.89	4,359.83	5,068,994	4,488,165	89
Function : 4 District Administration							
1	Salaries	35,406.44	96,696.60		451,173	354,476	79
2	Emp. Benefits/Allowances	7,128.81	20,114.62		104,001	83,886	81
3	Services	10,818.71	71,734.37	2,189.51	208,801	134,877	65
4	Services	7,170.64	10,819.68		57,375	46,555	81
5	Supplies And Materials	701.64	2,344.28		35,810	33,466	93
TOTAL FOR Function - 4		61,226.24	201,709.55	2,189.51	857,160	653,261	76
Function : 5 Operations & Maintenance							
1	Salaries	42,759.58	127,079.33		549,263	422,184	77
2	Emp. Benefits/Allowances	10,468.75	34,643.45		132,540	97,897	74
3	Services	49.60	6,287.55		33,030	26,742	81
4	Services	1,775.69	10,013.11		58,400	48,387	83
5	Supplies And Materials	26,783.83	114,856.91	24,402.66	367,260	228,000	62
TOTAL FOR Function - 5		81,837.45	292,880.35	24,402.66	1,140,493	823,210	72
Function : 7 Transportation & Housing							
1	Salaries	15,228.58	28,329.66		198,099	169,769	86
2	Emp. Benefits/Allowances	3,948.22	8,778.55		48,340	39,561	82
3	Services	581.18	1,248.80		31,663	30,414	96
4	Services	361.38	951.38		1,000	49	5
5	Supplies And Materials	3,454.05	10,426.27		90,145	79,719	88
TOTAL FOR Function - 7		23,573.41	49,734.66	0.00	369,247	319,512	87
TOTAL FOR Fund - 0		590,709.42	1,120,793.45	30,952.00	7,435,894	6,284,149	85

Current Year:

TARGETS:

10-month expenses (Functions 1 &amp; 7)

90% remaining

12-month expenses (Functions 4 &amp; 5)

75% remaining

Overall Target

86% remaining

Fund : 0 General Operating

0	TITLE	SEP	YEAR TO DATE	ENCUMBERED	FULL YEAR BUDGET	AVAILABLE	PERC
Function : 1 Instruction							
1	Salaries	320,203.35	430,992.34		3,638,244	3,207,252	88
2	Emp. Benefits/Allowances	75,187.07	121,744.01		908,991	787,247	87
3	Services	15,059.14	24,436.07		363,264	338,828	93
4	Services	2,063.38	5,893.82	2,625.00	39,900	31,381	79
5	Supplies And Materials	14,981.14	22,435.27	373.18	195,626	172,818	88
TOTAL FOR Function - 1		427,494.08	605,501.51	2,998.18	5,146,025	4,537,525	88
Function : 4 District Administration							
1	Salaries	34,042.38	94,830.22		433,152	338,322	78
2	Emp. Benefits/Allowances	7,086.98	19,895.65		99,198	79,302	80
3	Services	1,426.13	59,741.90		249,301	189,559	76
4	Services	8,988.64	15,004.53		57,750	42,745	74
5	Supplies And Materials	1,381.88	143.71		36,533	36,677	100
TOTAL FOR Function - 4		52,926.01	189,328.59	0.00	875,934	686,605	78
Function : 5 Operations & Maintenance							
1	Salaries	41,211.62	130,347.91		540,700	410,352	76
2	Emp. Benefits/Allowances	10,430.02	34,838.65		129,888	95,049	73
3	Services	239.97	158.26		35,030	34,872	100
4	Services	6,673.53	8,092.44		58,400	50,308	86
5	Supplies And Materials	18,475.94	80,253.20	8,250.00	449,260	360,757	80
TOTAL FOR Function - 5		77,031.08	253,690.46	8,250.00	1,213,278	951,338	78
Function : 7 Transportation & Housing							
1	Salaries	15,130.83	26,072.16		190,345	164,273	86
2	Emp. Benefits/Allowances	4,028.40	8,084.80		46,176	38,091	82
3	Services	5,033.67	6,520.70		38,331	31,810	83
4	Services	400.00	600.00		1,000	400	40
5	Supplies And Materials	202.56	3,518.11		87,500	83,982	96
TOTAL FOR Function - 7		24,795.46	44,795.77	0.00	363,352	318,556	88
TOTAL FOR Fund - 0		582,246.63	1,093,316.33	11,248.18	7,598,589	6,494,024	85

Previous Year:

TARGETS:

10-month expenses (Functions 1 & 7)

12-month expenses (Functions 4 & 5)

Overall Target

90% remaining

75% remaining

86% remaining



School District #10 (Arrow Lakes)  
Sick, Medical, Dental Absences

	<u>July</u>	<u>Aug</u>	<u>Sept</u>	<u>Oct</u>	<u>Nov</u>	<u>Dec</u>	<u>Jan</u>	<u>Feb</u>	<u>March</u>	<u>April</u>	<u>May</u>	<u>June</u>	<u>Total</u>	<u>Average Per Employee</u>	<u>Employee Head Count</u>
2017-2018															
AO	0.00	0.00	4.00										4.00	0.80	5
Exempt	1.00	1.00	1.00										3.00	0.50	6
Support Staff: Clerical/Lib Clk	0.00	0.00	0.86										0.86	0.17	5
Support Staff: Custodial	2.00	2.00	7.25										11.25	1.61	7
Support Staff: EA/PrA/SSC	0.00	0.00	10.99										10.99	0.52	21
Support Staff: Maintenance	1.00	0.00	0.00										1.00	0.33	3
Support Staff: Transportation	0.00	0.00	1.88										1.88	0.38	5
Teachers	0.00	0.00	22.40										22.40	0.61	37
TOTAL	4.00	3.00	48.38	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	55.38		89

	<u>July</u>	<u>Aug</u>	<u>Sept</u>	<u>Oct</u>	<u>Nov</u>	<u>Dec</u>	<u>Jan</u>	<u>Feb</u>	<u>March</u>	<u>April</u>	<u>May</u>	<u>June</u>	<u>Total</u>	<u>Average Per Employee</u>	<u>Employee Head Count</u>
2016-2017															
AO	0.00	0.00	0.00	1.00	7.40	5.00	6.40	6.00	2.00	2.40	3.80	1.00	35.00	5.83	6
Exempt	3.00	2.00	3.00	0.00	5.00	3.00	5.00	0.90	5.90	2.00	3.00	1.00	33.80	5.63	6
Support Staff: Clerical/Lib Clk	0.00	0.00	2.21	5.29	10.36	4.36	4.86	4.93	3.36	1.14	8.00	5.57	50.08	8.35	6
Support Staff: Custodial	5.00	3.00	9.99	4.75	18.07	4.81	9.45	6.83	9.66	5.44	8.18	13.84	99.02	14.15	7
Support Staff: EA/PrA/SSC	0.00	0.00	11.29	11.54	18.45	16.91	40.20	19.80	9.43	17.12	45.24	16.45	206.43	9.83	21
Support Staff: Maintenance	0.00	0.00	0.00	1.44	1.75	0.00	1.00	1.00	0.00	0.00	0.00	1.19	6.38	3.19	2
Support Staff: Transportation	0.00	0.00	0.50	1.00	3.75	1.50	1.13	0.50	2.50	3.13	1.13	0.00	15.14	3.03	5
Teachers	0.00	0.00	10.38	24.40	38.06	17.40	36.82	30.80	25.72	34.26	40.02	37.20	295.06	8.20	36
TOTAL	8.00	5.00	37.37	49.42	102.84	52.98	104.86	70.76	58.57	65.49	109.37	76.25	740.91		89

	<u>July</u>	<u>Aug</u>	<u>Sept</u>	<u>Oct</u>	<u>Nov</u>	<u>Dec</u>	<u>Jan</u>	<u>Feb</u>	<u>March</u>	<u>April</u>	<u>May</u>	<u>June</u>	<u>Total</u>	<u>Average Per Employee</u>	<u>Employee Head Count</u>
2015-2016															
AO	0.00	0.00	4.00	1.00	1.00	4.40	6.60	2.00	4.00	4.50	5.00	4.00	36.50	6.08	6
Exempt	1.00	5.00	1.00	1.00	0.00	1.00	0.50	12.50	0.00	2.00	1.00	1.00	26.00	4.33	6
Support Staff: Clerical/Lib Clk	0.00	0.00	2.97	6.97	2.50	2.11	6.04	7.11	4.93	18.14	3.57	11.09	65.43	9.35	7
Support Staff: Custodial	13.50	11.43	1.00	12.63	24.25	26.38	6.48	7.69	6.14	6.50	5.88	3.38	125.26	17.89	7
Support Staff: EA/PrA/SSC	0.00	0.00	15.16	23.07	35.46	25.31	32.42	28.47	12.74	24.27	28.01	23.98	248.89	12.44	20
Support Staff: Maintenance	1.00	1.00	1.00	1.38	0.00	0.75	0.00	1.00	1.00	3.00	0.00	0.00	10.13	3.38	3
Support Staff: Transportation	0.00	0.00	0.00	1.13	2.50	1.38	1.69	3.25	0.50	2.81	2.63	0.63	16.52	3.30	5
Teachers	0.00	0.00	47.57	30.60	40.55	33.20	50.80	45.80	22.20	53.20	60.80	40.30	425.02	10.12	42
TOTAL	15.50	17.43	72.70	77.78	106.26	94.53	104.53	107.82	51.51	114.42	106.89	84.38	953.75		96

School District #10 (Arrow Lakes)  
Sick, Medical, Dental Absences

														<u>Average Per Employee</u>	<u>Employee Head Count</u>
<u>2014-2015</u>	<u>July</u>	<u>Aug</u>	<u>Sept</u>	<u>Oct</u>	<u>Nov</u>	<u>Dec</u>	<u>Jan</u>	<u>Feb</u>	<u>March</u>	<u>April</u>	<u>May</u>	<u>June</u>	<u>Total</u>		
AO	0.00	0.00	0.00	0.00	2.00	1.00	1.00	1.00	2.00	1.00	1.00	4.00	13.00	3.25	4
Exempt	0.00	0.00	2.00	3.00	3.00	0.00	6.50	0.40	3.00	0.50	2.00	1.00	21.40	3.57	6
Support Staff: Clerical/Lib Clk	0.00	0.00	0.21	3.71	4.79	5.71	6.54	5.57	4.71	6.21	10.50	8.57	56.52	9.42	6
Support Staff: Custodial	1.00	2.83	1.00	13.20	7.30	2.99	5.02	6.00	9.06	13.36	12.21	12.03	86.00	12.29	7
Support Staff: EA/PrA/SSC	0.00	0.00	5.14	15.99	6.71	8.95	25.84	18.07	13.66	18.61	25.01	12.67	150.65	7.93	19
Support Staff: Maintenance	0.00	0.88	0.00	0.00	1.00	1.00	0.00	3.00	0.69	0.00	0.81	0.00	7.38	2.46	3
Support Staff: Transportation	0.00	0.00	1.25	0.50	0.00	2.19	6.00	14.94	22.13	24.56	9.94	10.25	91.76	18.35	5
Teachers	0.00	0.00	6.05	42.53	58.37	64.58	78.25	55.50	27.42	37.85	37.10	41.00	448.65	11.50	39
TOTAL	1.00	3.71	15.65	78.93	83.17	86.42	129.15	104.48	82.67	102.09	98.57	89.52	875.36		89

														<u>Average Per Employee</u>	<u>Employee Head Count</u>
<u>2013-2014</u>	<u>July</u>	<u>Aug</u>	<u>Sept</u>	<u>Oct</u>	<u>Nov</u>	<u>Dec</u>	<u>Jan</u>	<u>Feb</u>	<u>March</u>	<u>April</u>	<u>May</u>	<u>June</u>	<u>Total</u>		
AO	2.00	0.00	10.00	23.00	5.00	2.00	3.00	2.00	0.50	0.20	3.25	1.00	51.95	10.39	5
Exempt	22.00	21.00	2.00	0.00	2.00	0.00	3.29	1.00	0.00	5.00	0.00		56.29	18.76	3
Support Staff: Clerical/Lib Clk	0.00	0.00	0.57	7.79	6.66	4.86	8.54	2.93	0.00	9.84	10.87	2.86	54.92	7.85	7
Support Staff: Custodial	12.45	18.13	3.81	4.25	6.76	6.31	9.59	10.70	26.28	23.49	5.15	2.38	129.30	21.55	6
Support Staff: EA/PrA/SSC	0.00	0.00	8.24	15.39	10.49	14.46	27.23	33.01	18.94	23.74	31.51	26.24	209.25	12.31	17
Support Staff: Maintenance	0.00	0.00	2.88	2.88	0.00	2.00	1.44	0.63	2.38	1.00	0.00	2.63	15.84	5.28	3
Support Staff: Transportation	0.00	1.00	1.00	1.38	0.38	1.09	2.75	0.00	2.38	3.06	1.00	2.50	16.54	3.31	5
Teachers	0.00	3.00	43.95	64.20	56.62	52.04	45.88	38.36	18.40	21.39	31.14	28.82	403.80	10.91	37
TOTAL	36.45	43.13	72.45	118.89	87.91	82.76	101.72	88.63	68.88	87.72	82.92	66.43	937.89		83

														<u>Average Per Employee</u>	<u>Employee Head Count</u>
<u>2012-2013</u>	<u>July</u>	<u>Aug</u>	<u>Sept</u>	<u>Oct</u>	<u>Nov</u>	<u>Dec</u>	<u>Jan</u>	<u>Feb</u>	<u>March</u>	<u>April</u>	<u>May</u>	<u>June</u>	<u>Total</u>		
AO	0.00	0.00	2.00	8.80	13.00	16.00	17.00	11.50	17.50	4.50	1.00	1.30	92.60	18.52	5
Exempt	1.00	2.00	1.00	2.00	1.00	1.71	2.00	1.00	0.00	4.00	8.00	20.00	43.71	14.57	3
Support Staff: Clerical/Lib Clk	0.21	0.57	2.22	10.40	10.94	7.47	3.77	6.86	3.93	4.14	3.83	5.71	60.05	8.58	7
Support Staff: Custodial	15.64	15.69	4.44	20.36	29.95	11.44	4.21	7.70	2.25	5.56	11.59	4.56	133.39	22.23	6
Support Staff: EA/PrA/SSC	0.00	0.00	10.73	16.54	26.74	16.95	26.40	43.22	27.13	19.98	24.08	12.77	224.54	13.21	17
Support Staff: Maintenance	1.00	1.00	0.00	4.00	2.00	4.81	0.00	2.88	1.81	0.00	1.00	0.00	18.50	6.17	3
Support Staff: Transportation	0.00	0.00	0.25	1.38	7.00	0.38	0.38	1.13	1.75	1.38	1.00	0.00	14.65	2.93	5
Teachers	0.00	2.00	17.52	29.63	35.12	35.32	32.76	56.05	34.85	41.50	40.85	35.35	360.95	9.76	37
TOTAL	17.85	21.26	38.16	93.11	125.75	94.08	86.52	130.34	89.22	81.06	91.35	79.69	948.39		83

## **October 10, 2017**

### **BOARD CHAIR REPORT –**

I attended the Oct 2 New Teacher orientation day- great to see the enthusiasm of the 7 new to us teachers

The Board began their Strategic Plan process by holding 13 consultation sessions last week with parents, students and staff at all of our locations. What a great process – lots of feedback, and a plan has been started. Lots of great information and thoughts were gathered.

The November EPC and Regular meeting will see the Assistant Secretary-Treasurer filling in for the Superintendent/Secretary-Treasurer as Terry will be on her way to a conference.

The BCSTA Academy will be held this year in Richmond from November 23 to 26. Who is planning on attending this year – we need to let Michelle know so she can register us and book hotels.

### **Correspondence:**

-several letters received from the BCSTA President to Minister of Finance regarding funding, to Minister of Municipal Affairs and to Minister of Education regarding the publishing of the FSA results

### **CUPE Board Liaison**

- met Oct. 10
- discussed custodial hours, Lucerne bus run changes,
- the Sept. 25 Pro-D very successful, discussed plans for the Oct. 20 Pro-D day for EA's and bus drivers, and the Nov. 17 Pro-D plans for bus drivers and custodial training
- strong start coordinators for a regional conference October 27
- Andy Cruden retires this month and Alice McKee has retired from the Union executive
- next meeting will be November 14

### **ALTA Liaison**

- met October 10
- Collective Agreement completed, Provincial and Local language to be melded,
- three teachers are working with Ric on the Professional Growth Framework and presented at the Sept 25 Pro-D day
- new teacher orientation was held for the 7 new teachers on Oct 2 with positive feedback
- reviewed the Sept 25 Pro-D day – good offerings and a great experience and found to be valuable
- the next Pro-D is the provincial day on Oct. 20 – SD10 is hosting a canoe training course
- ALTA put an ad in recent paper for World Teacher Day and an article on Poverty
- 4 teachers are attending the West and East Kootenay Zones this week in Cranbrook
- next meeting is November 14

**DPAC**– next meeting scheduled for November 9

### **OH&S –**

- has not met yet

**NSS PAC Meeting Sept 27, 2017**

AGM – full board (Isabelle Bergeron – Chair, Jan Guidon – Vice-Chair, Richelle Coates – Treasurer, Leah Gilland – Secretary, Candace Sollows, Kari Hascarl, Amy Kohen – Directors, Kim Coates – DPAC)

Good Start to the school year – hot lunch starting mid-October

Next meeting October 25<sup>th</sup>, 2017

**Aboriginal** Education – meeting is October 16, 2017

**Chambers of Nakusp** – nothing to Report

# ***NES StrongStart Early Learning Centre October 10<sup>th</sup>, 2017 Monthly Report***

8

- As the end of September, 2017 I have 63 students enrolled, and I'm waiting on 9 more to register, but don't have copies of birth certificates or medical cards yet. Out of the 63 that are registered, 8 are new to Nakusp this year.
- NES StrongStart hours are: Monday/Wednesday/Friday from 8:45 - 11:45 am and Tuesday/Thursday from 12:30 to 3:30 pm.
- Our morning sessions are really busy with an average of 17 - 23 children and between 11 - 17 parents, and afternoons 3-5 children/parents.
- Our daily schedule consists of free play, arts and craft, clean up, snack, gym, circle time, library time, play and good byes.
- Monday and Friday we have gym time from 10:10 to 10:40 am.
- Wednesday's we have library time at 10:00 am.
- Nakusp Public Library are going to come in once a month to do a story time.
- On Wednesday September 20<sup>th</sup>, Mara Sand from Interior health came in and did the lift the lip screening for ages 0 - 5 years of age. She screened 16 children that morning.
- On Monday September 18<sup>th</sup> we had our monthly visit from the Childcare Resource and Referral from Nelson. They will be coming every second month to StrongStart for a visit. When they come, they bring supplies, toys to borrow, and who will lend toys to families, and will help with childcare and subsidy.
- On September 27<sup>th</sup> Claire Tomset the new OT for The Early Years, and Kim the PT came to Strong Start for a visit.
- On Thursday September 28<sup>th</sup>, Liam from Coins came to StrongStart and did a drumming circle for us. He's hoping to come up each month.

- Pitter Patter has started at StrongStart on Thursday mornings from 9:00 am to 11:30 am, facilitated by Sarah Sanders the CAPC worker. This program is for ages 0 to 2  $\frac{1}{2}$  years of age.

Respectfully written by Nancy Bone  
September 28<sup>th</sup>, 2017

## Michelle Grenier

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**From:** Jodi McLean  
**Sent:** Tuesday, October 10, 2017 12:44 PM  
**To:** Terry Taylor; Michelle Grenier; Mike Hibberson; Brent Cook  
**Subject:** Southern Zone StrongStart Outreach

Hello & happy fall,

I haven't heard what the SS reporting schedule is yet this year, but I'm sending off an update for the Oct meeting.

We have a lovely group of families in the Southern Zone.

There are 9 regular attendees and 4 more families that will often access the program in Burton on Tuesdays. Two babies are coming in the early new year! This facility is fantastic and the gym and outdoor playground are wonderful assets for the program. The community is finishing Pickle Ball as we start, this is a nice community connection for the families.

Wednesday is a great opportunity for the EES classes to access and mentor at the Edgewood StrongStart during lunch hour. It is lovely to see the "big kids" playing with the preschool age. There are several families who will attend regularly and a new baby in the community. The gymtime is well enjoyed and dressup is so popular at this beautiful Center.

Thursdays are well attended in Fauquier, 7 very regular participants and a 1st baby on the way in November for a local young mom. We have a wonderful Great Grama that attends each week with her 2 girls. It's so nice to see the multi generations mixing.

I really enjoy supporting the local families and providing a comfortable, creative unbiased space for development. Story Time as we share a snack is a favourite time of the routine across the board.

Carpe Diem,

Jodi McLean  
SZSS coordinator  
Family Resource Practitioner



World Class Learning in a Rural Environment

**October 10, 2017**  
**Superintendent/Secretary Treasurer Report**  
*Presented at the Education Partnership Committee,  
 and Regular Meeting of the Board of Education*

My Education BC: Student Enrollment Numbers														
As of:	Oct 4-17													
Grade:	Gr.K	Gr.1	Gr.2	Gr.3	Gr.4	Gr.5	Gr.6	Gr.7	Gr.8	Gr.9	Gr.10	Gr.11	Gr.12	TOTALS
BAS														0
DL	3	5	1	2	3	5	1	3	0	1	6	3	8	41
EES	1	3	1	1	0	8	4	4						22
LESS	10	6	4	12	6	13	9	7	5	4	7	5	0	88
NES	9	16	23	19	19	25	23	16						150
NSS									30	29	21	21	27	128
<b>TOTAL Per Grade</b>	23	30	29	34	28	51	37	30	35	34	34	29	35	
<b>District Total</b>														429

**1. Enrollment notes –**

- Total Head Count of 435.47 FTE student enrolment was submitted for our annual September 30<sup>th</sup> 1701 count
- This number is down a total of 7 FTE students overall from September 2016 (442 FTE)
- In 2017-18, 14.89% (64 students) in SD 10 self-identify with Aboriginal ancestry compared to 13.6% or 60 students last year
- In 2017-18, 10.6% (44 students) were claimed as students with Special Needs compared to 44 students or 10% in September 2016

**2. Welcome to Shelly Woolf, our new Assistant Secretary-Treasurer!**

- Congratulations to Ms. Shelly Woolf in joining the SD 10 Finance Team starting November 1<sup>st</sup>
- Shelly comes to the district with a wealth of background in both accounting and finance operations
- She has over 25 years of relevant work experience for the position, most recently in the past ten years as the Chief Financial Officer of the City of Dawson Creek
- Ms. Woolf will work closely with Susan Brenna-Smith for two weeks transition before Susan leaves for her new position teaching Accounting at the University of Victoria

**3. Rural and Remote Workforce Sustainability Funding**

- The district has been successful in securing RRWF funding to support the professional learning of our two new school counsellors, Keith Greenhalf and Richelle Johnston, relocation expenses for several new senior employees, and accommodation support funding for up to five UBC-WKTEP teacher candidates during their practicums

**4. Eastern Zone Bus Route**

- Further requests to alter the Eastern Zone bus route have been received by the Lucerne Principal, District Manager of Transportation and Operations and Superintendent
- Parents in the southern end of the route, from Enterprise Creek to Red Mountain Road have asked if their children could be dropped off at school at 8 am when the bus passes by the school en route to picking up students from the north end of the district in Hills and Rosebery rather than the long journey from Red Mountain Road to Hills then back to Lucerne



- They have also requested that the children stay after school at Lucerne rather than travel to Hills before returning to Red Mountain Road
- The school staff and district are considering these requests which entail additional before and after school supervision of the students

#### **5. Curriculum Support Day a Success**

- An excellent and productive Curriculum Support Day was held September 25<sup>th</sup> with sessions on Coding, Fresh Grade eportfolio and communication of student learning, changes in the redesigned curriculum for K-9 and Grades 10-12 and also a webinar on Diversity and Engaging All Learners with Shelley Moore
- Many thanks to teachers Scott Kipkie and Keith Greenhalf for their leadership in the coding session and to our Principals and Vice-Principal in facilitating the remaining sessions

#### **6. District Strategic Plan Consultation – October 3<sup>rd</sup> to 6<sup>th</sup>**

- The Board of Education, along with educational consultant, Sheila Rooney; Director of Learning, Lorna Newman; and Superintendent Terry Taylor have just completed an extensive consultation process in three communities: Nakusp, New Denver and Edgewood
- The entire Board of Education and senior District staff met with elementary and secondary students, parents, teachers and support staff, and the principals and vice-principal to help vision and chart the course for the next five years in SD 10
- Many District strengths were identified in the thirteen consultation meetings which stretched over four days and evenings from October 3<sup>rd</sup> to 6<sup>th</sup>
- Overall feedback from the 13 consultation sessions indicates that our stakeholders support the current district vision and direction; areas to strengthen and deepen were also brought forward
- Five draft themes and potential goal areas have been identified:
  - Socio-Emotional Learning/Relationships/Values of Compassion and Caring
  - Technology for Learning
  - Place-Conscious Learning
  - Teaching and Learning for Personalization, Engagement and Diversity
  - Building School and Community Connections and Engagement
- The Board of Education, Director and Superintendent will meet next, November 6<sup>th</sup> after further review of the extensive feedback has been compiled with the aim of a draft Strategic Plan to be presented to the December Board meeting
- School-specific feedback on ways to improve, strengthen and deepen practices and learning at schools have been shared with our school principals and vice-principal who will share with their staff
- The Board of Education and district staff would like to thank everyone for their commitment to helping craft the district vision and direction over the next five years