



## EDUCATION PARTNERSHIP COMMITTEE SCHOOL DISTRICT 10 (Arrow Lakes)

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### MINUTES

School Board Office

Date: Tuesday 16, 2018  
6:00pm

#### PRESENT:

**MEMBERS:** M. Teindl, Q. De Courcy, J. Struck, R. Farrell, B. Cook (ALELA), R. Bardati (ALTA)

**STAFF:** T. Taylor, L. Newman, M. Grenier

**REGRETS:** L. Brekke, DPAC, CUPE

**OTHER:**

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#### 1. CALL TO ORDER:

Vice Chair M. Teindl called the meeting to order at 6:05 pm.

#### 2. ADOPTION OF AGENDA:

Moved by J. Struck, seconded by R. Bardati, that the agenda be adopted as presented.

**CARRIED**

#### 3. PRESENTATIONS:

- a) Student Achievement Data (Terry Taylor and Lorna Newman)

#### 4. REPORTS:

- a) CUPE, Local 2450  
No report
- b) DPAC
- AGM Postponed
  - No DPAC Funding at this time
- c) ALELA (B. Cook)
- Report attached
- d) STUDENTS  
Nil

- e) ALTA (R. Bardati)
  - January 2, 2018 - introduced new Pension Plan for Teachers
  - January 22, 2018 – Shared Pro-D Day is School Based

**5. SUPERINTENDENT/SECRETARY-TREASURER UPDATE: (T. Taylor):**

- a) Superintendent Report presented in detail (report attached)

**6. POLICY MATTERS:**

- a) Surplus Policy

Vice Chair M. Teindl presented the DRAFT – Accumulated Operating Surplus Policy. The policy will be reviewed by the Policy Committee.

Next Policy Committee Meeting: Jan 30, 2018

**7. OTHER:**

Nil

**8. Recommendations to Regular Meeting:**

Nil

**9. ADJOURNMENT:**

The meeting was adjourned at 6:52 pm.

## **ALELA EPC Report – January 11, 2017**

### **Nakusp Secondary School**

- A very busy December with our basketball teams starting their season and heading out to numerous tournaments and playdays
  - These teams will continue to be busy with all of them being away this Friday/Saturday for tournaments
- NSS hosted a very successful Reindeer Games to finish our the annual '12 Days of Christmas' events
- Honoured to have WorkBC's Find Your Fit in our gym today
  - Students from grade 5 – 12 from across the district were able to come and explore possible careers in the trades
- Nine of our fourteen Burton Academy students are at the Vancouver Boat Show this week
  - They have other shows planned for Victoria and Washington State next semester
- Exams start the last week of January, with the new Semester beginning February 1<sup>st</sup>
- Arctic Explorer John Dunn will be presenting to EES/NES and NSS students on February 6
- Annual ski trip to Revelstoke is schedule for early February

### **Nakusp Elementary School**

A busy start to 2018 for NES.

- Ski trips were postponed for a week, but we are up and running for the rest of January Wednesdays, Thursdays, and Fridays.
- Cheryl and Harvey Truax visited the school to award our winning students for the Remembrance day contest.
- Maddex Sanders donated the proceeds from his hot dog fundraiser to the Nakusp and Area Youth Society
- Jake Bjarnson won the Kootenay Contraption contest and a pizza party for his class
- Basketball season is up and running.
  - Phil McMechan is coaching our grade 6 and 7s. We have two games this month and a play day around the corner.
  - Seamus O' Connor has volunteered to work with our younger students and this should be starting up on Thursday afternoons later this month
- Yoga continues on Wednesday afternoons
- Our new S.T.E.A.M. space is not a spa but the students are loving their time in this alternate and exciting learning space
- Patti Zeleznik is back 4 mornings a week working with the grade 5 class while Mr. Johnston continues to help out in the afternoons.

### **Lucerne School**

- December 20<sup>th</sup> we suffered a power outage and school was closed, but it was back on by 3pm and we were able to hold our holiday concert, which was a great success
- Our Turkey lunch was postponed due to the power outage, but it was also a great success
- Skiing has begun at Lucerne, the high school's first ski day is Jan 17<sup>th</sup> and they will be going 4 times, elementary will be going 3 times, and they will also be going cross country skiing
- The grade 5 to 8 basketball team is gearing up to play NES on Jan 30<sup>th</sup>, and are thankful to NSS for letting us use their gym
- We have hired an after school supervisor, and on Thursday January 18<sup>th</sup> we will be adding a second pick up at Lucerne so students in Roseberry and Hills do not need to ride the bus to Silverton and Red Mountain Road. Instead they will wait in the school library or the student lounge
- On Dec. 27<sup>th</sup> Liam Butler, a grade 5 student at Lucerne passed away, the school and community was deeply affected by his passing
- Katrina Sumrall organized a fire and opened up the school to allow students and community members to grieve during the winter holiday
- Another fire was held Monday Jan. 8<sup>th</sup> to mark the passing of Liam, we have brought in numerous supports for the students and staff
- A celebration of life was held on Sunday in the Lucerne gym with approximately 400 people showing up
- The school is still grieving but things are returning to normal, and while challenges remain we are currently on a good path. Thank you to everyone for your kindness and support

### **Edgewood Elementary School**

- We had a great end to 2017, and are looking forward to what 2018 will bring. The Christmas concert was held in our gym this year and it was a wonderful evening hosted by our students. They were really excited to host the community and they did a wonderful job.
- We have a few field trips this month. Today, our kids were here in Nakusp of Find your Fit. As well we were able to play basketball against NES which was great. Interschool games are something we as leaders of our schools want more of. It was fun. As well, our ski days on February 8<sup>th</sup>, 15<sup>th</sup> and 22<sup>nd</sup>.
- Last but not least, the process of forging our EES identity is moving forward. Many students put forward their ideas for a mascot and jersey design which they thought represented our school and community. I was impressed by the concepts and proud their buy in. We are down to three (Eagles, Elements, and Firebirds). The students and staff will choose our mascot this month with the official announcement coming at our assembly January 31<sup>st</sup>.



World Class Learning in a Rural Environment

**January 16, 2018**  
**Superintendent/Secretary Treasurer Report**  
*Presented at the Education Partnership Committee,  
 and Regular Meeting of the Board of Education*

| My Education BC: Student Enrollment Numbers |        |      |      |      |      |      |      |      |      |      |       |       |       |        |     |     |
|---|--------|------|------|------|------|------|------|------|------|------|-------|-------|-------|--------|-----|-----|
| As of:                                      | Jan 10 |      |      |      |      |      |      |      |      |      |       |       |       |        |     |     |
| Grade:                                      | Gr.K   | Gr.1 | Gr.2 | Gr.3 | Gr.4 | Gr.5 | Gr.6 | Gr.7 | Gr.8 | Gr.9 | Gr.10 | Gr.11 | Gr.12 | TOTALS | Dec | Dif |
| BAS   |        |      |      |      |      |      |      |      |      |      |       |       |       | 0      |     |     |
| DL  | 3      | 5    | 1    | 3    | 3    | 5    | 1    | 2    | 1    | 2    | 6     | 4     | 10    | 46     | 45  | 1   |
| EES   | 1      | 3    | 1    | 1    | 0    | 8    | 4    | 3    |      |      |       |       |       | 21     | 22  | -1  |
| LESS  | 9      | 6    | 3    | 11   | 5    | 11   | 9    | 7    | 5    | 5    | 7     | 5     | 0     | 83     | 84  | -1  |
| NES   | 9      | 16   | 23   | 18   | 19   | 25   | 23   | 18   |      |      |       |       |       | 151    | 152 | -1  |
| NSS   |        |      |      |      |      |      |      |      | 31   | 30   | 21    | 21    | 27    | 130    | 130 | 0   |
| <b>TOTAL Per Grade</b>                      | 22     | 30   | 28   | 33   | 27   | 49   | 37   | 30   | 37   | 37   | 34    | 30    | 37    |        |     |     |
| <b>District Total</b>                       |        |      |      |      |      |      |      |      |      |      |       |       |       | 431    | 433 | -2  |

**1. Enrollment notes –**

- Total Head Count of 435.47 FTE student enrolment was submitted for our annual September 30<sup>th</sup> 1701 count, a reduction of 7 FTE from September 2016
- January's FTE is 431; down 2 FTE from November and down 4 FTE since September.

**2. January 22<sup>nd</sup> Pro-D day –**

- This shared ALTA and District Pro-D day will be held at schools with teachers, EAs and their Principals and Vice-Principals co-planning the professional learning for the day related to School Growth Plans and collaborative inquiry
- Our Director of Learning will also be working that day with the four Strong Start Coordinators to support and share best practices in Early Learning

**3. October Board of Education Elections**

- Elections for local government and school trustees are scheduled for October 2018
- The Board will need to appoint a Chief Election Officer to administer the elections which will be held in conjunction with Village and Regional District elections as in past years
- Appointment of the Chief Election Officer will come forward at the Regular meeting in February

**4. Classroom Enhancement Funding Boost**

- The District has received some additional Classroom Enhancement Funding for a revised total of \$186,935 – the June 2018 CEF funding allocation was \$72,763 plus \$31,536 Priority Measures
- Given that the District was receiving less funding through CEF than the previous LIF funding and Priority Measures, our allocation has been adjusted
- The District is working closely with the ALTA and using this funding to hire additional Learning Resource teacher time at NES, the shortfall in Teacher Librarian funding at NES/NSS and additional counselling time at Lucerne as well as an additional Education Assistant at NES hired at the beginning of September through the CEF overhead funding to deal with class size and composition

## **5. 2017-22 Strategic Plan Draft Plan Update**

- The District Strategic Plan is now completed and encompasses three goals:
  - Goal 1: Enhance Teaching and Learning
  - Goal 2: Cultivate Connections and Relationships
  - Goal 3: Expand Advocacy for SD 10
- Our five year Strategic Plan will help the Board and the District align its vision, programs and budget
- The Strategic Plan will go forward to the Board for their approval at the January 16<sup>th</sup> Regular meeting

## **6. Burton Elementary School – Parent Meeting November 30**

- Potential enrollment numbers have now been shared by interested Burton parents
- The district has developed ten-year enrolment projections to outline feasibility of the parent proposal for re-opening Burton Elementary School
- Projections indicate that were Burton Elementary School re-opened, the school would see eight K-4 learners in the 2018/19 school year, climbing to a maximum of 18 learners in 2023-24
- The next step is to review staffing and resource cost projections for the Board to consider
- Our Assistant-Secretary-Treasurer, Shelly Woolf and Superintendent/ST, Terry Taylor will consult with the Ministry about potential Ministry funding for the 2018-19 school year

## **7. Teacher Collaborative Inquiries**

- This year, 25 of our 36 teachers in the district are immersed in professional inquiries with their colleagues into enhancing their teaching practice and making a difference for their learners
- With support from one another as colleagues, their school principals and vice-principal, as well as the Director of Learning, teachers are investigating practices including the impact of growth mindset, self-regulated learning, socio-emotional learning, use of e-portfolios, improving early reading skills and engaging all learners in inclusive learning environments
- Kudos to our talented and passionate teachers immersed in collaborative inquiry!

## **8. Student Teachers from University of Ottawa**

- We have been approached by BCPSEA to find short term practicum placements for two student teachers from the University of Ottawa for three weeks in April 2018
- Lucerne Elementary Secondary's Gary Parkstrom (Social Studies), Scott Kipkie (French) and Richelle Johnston (English) have agreed to host Sara Quaile and Melanie Parker from April 9-27 in their classrooms
- Both U of Ottawa teachers are interested in teaching in BC
- We look forward to hosting Sara and Melanie at Lucerne and thank Gary, Scott and Richelle for hosting them in their classrooms
- Student teachers bring great energy and passion to our schools – it's always a pleasure to support the next generation of new-to-the-profession teachers!

## **SCHOOL DISTRICT NO10 (ARROW LAKES) POLICY MANUAL**

### **6XX – Accumulated Operating Surplus Policy**

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#### **1.0 General**

- 1.1 The School District's objectives in terms of its accumulated operating surplus are set out in this Accumulated Surplus Policy. By reaching a clear understanding of its operating surplus objectives, and by continually measuring progress towards achieving those objectives, the School District can attain greater fiscal stability and better support educational goals.

#### **2.0 Guiding Principles**

- 2.1 The following guiding principles form the basis for this Policy:
- 2.1.1 Healthy surplus levels are important in achieving educational goals including financial health and stability.
  - 2.1.2 Actual surplus balances need to be considered in regard to other school districts, especially those with similar rural and remote context, on an ongoing basis to gauge whether financial health is being achieved.
  - 2.1.3 Surplus goals need to be consistent with, and supportive of realistic longer-term financial plans.
- 2.2 SD10's annual Accumulated Operating Surplus aligns with and considers:
- 2.2.1 District Vision and Mission Statement - Policy 110.
  - 2.2.2 The District Strategic Plan.
  - 2.2.3 The Financial Health of the District.
- 2.3 The Accumulated Operating Surplus Policy Aims to:
- 2.3.1 Provide guidance, consistency, and long-term planning.
  - 2.3.2 Assist in managing the District's financial risk.
  - 2.3.3 Mitigate short term volatility.
  - 2.3.4 Provide contingency for unexpected costs.

#### **3.0 Types of Accumulated Operating Surplus**

- 3.1 Unrestricted Surplus: the accumulated operating surplus built up in the School District's operating fund that has not been designated for specific uses.

3.2 Restricted Surplus: the accumulated operating surplus built up in the School District's operating fund that has been designated for specific uses. The following are examples of internally restricted categories:

3.2.1 Utilities, Equipment and Capital Projects

3.2.2 Emergency

3.2.3 Professional Learning/Student Learning Grants

3.2.4 Financial Software Transition

3.2.5 Strategic Planning/School Reconfiguration

3.2.6 Long Range Facilities Plan

3.2.7 Board Scholarship

#### 4.0 Role of the Secretary-Treasurer

4.1 The School District's Secretary-Treasurer shall be responsible for:

4.1.1 Recommending the appropriate balances to be maintained in both the unrestricted and restricted accumulated operating surplus.

4.1.2 Recommending any increases/decreases and transfers to/from the operating surplus.

4.1.3 Recommending any revisions or amendment to this Policy, as may be required from time to time, as a result of changes in Ministry of Education directives, accounting standards or economic conditions.

4.1.4 Reporting to the public and Board of Education.

#### 5.0 Reporting and Communication to Public

5.1 Accumulated Operating Surplus balances and changes will be reported out annually in the Year-End Financial Statements.