



EDUCATION PARTNERSHIP COMMITTEE SCHOOL DISTRICT 10 (Arrow Lakes)

MINUTES

School Board Office

Date: Tuesday February 13, 2018
6:00pm

PRESENT:

MEMBERS:	L. Brekke, Q. De Courcy, J. Struck, R. Bardati (ALTA), M. Hibberson (ALELA)
STAFF:	T. Taylor, L. Newman, M. Grenier, S. Woolf
REGRETS:	M. Teindl, R. Farrell
OTHER:	J. McMurray, J. and D. Grudzinski, I. Bergeron

1. CALL TO ORDER:

Board Chair L. Brekke called the meeting to order at 6:02 pm

2. ADOPTION OF AGENDA:

Moved by R. Bardati, seconded by J. Struck, that the agenda be adopted as presented.

CARRIED

3. PRESENTATIONS:

- a) Burton Elementary School Presentation (S. Woolf, L. Newman, T. Taylor)

4. REPORTS:

- a) DPAC
No report
- b) ALELA (M. Hibberson)
 - Report attached
- c) STUDENTS
No report
- d) ALTA (R. Bardati)
 - Professional Development Day Feb 23, 2018– Regional Day
 - SD10 offering – Building Speech and Language Capacity

- Selkirk College Suicide Awareness – safeTALK
 - Professional Growth Framework is ready to be piloted
 - 3 Year DRAFT Calendar
- e) CUPE, Local 2450
No report

5. SUPERINTENDENT/SECRETARY-TREASURER UPDATE: (T. Taylor):

- a) Superintendent Report presented in detail (report attached)

6. POLICY MATTERS:

- a) Policy 622- Accumulated Operating Surplus Policy – Draft

Board Chair Brekke noted that the draft policy will come forward at the Regular Meeting, with a Notice of Motion to adopt the policy at the March Regular meeting.

7. OTHER:

- a) 3 Year Enrollment Projections Submission – In Process
- b) 3 Year Calendar Submission – In Process

8. Recommendations to Regular Meeting:

Nil

9. ADJOURNMENT:

The meeting was adjourned at 6:59 pm.



Presentation to Education Partnership Committee Meeting February 13, 2018

Presented by: Shelly Woolf, Assistant Secretary-Treasurer, Lorna Newman, Director of Learning and Terry Taylor, Superintendent

Re: Potential Re-Opening of Burton Elementary School

Overview:

- For several years, SZ Strong Start Coordinator has been reporting baby boom in Burton
- Parents from Burton reached out requesting a meeting with district
- Director of Learning and Superintendent met in November with 4 parents from Burton area who together represent 15 present and prospective children
- Request was for district to consider re-opening Burton Elementary School

Parent Rationale for Re-Opening Burton School:

- These are primary-aged children who are currently are travelling on school bus to EES or NES out of their home community, or will, once they enter Kindergarten
- Parents want to be able to support their children's learning at their local school in their local community
- Integration of Strong Start and elementary program seen as ideal as exists in other schools (eg EES, NES and Lucerne)
- Burton is an affordable place for young families, so there may be further influx of families moving to the community as a result of re-opening Burton Elementary
- Parent choice is for a small rural school with a focus on outdoor learning, place-conscious-learning and parent involvement

Potential Enrolment:

- One parent contacted Burton and Fauquier families and provided a list to the district
- Director of Learning has done an extensive review of the families who are interested in BES and compared names and ages of their children to MyEd BC data
- Projected 2018-19 enrolment would be 8 students, of which one is currently enrolled at EES; 3 with the Arrow Lakes DL School, 3 at NES and one other not enrolled in SD 10
- We forecast a small K-3 class of 8 students in 2018-19 were BES to re-open, with enrolment climbing steadily, and within six years, reaching 18 students K-7
- An initial class of 8 students K-3 is one student fewer than the K class at NES this year and 2 more children than the EES K-3

Funding Analysis:

- Though there is currently a Funding Review going in the province which will not be concluded until Spring 2019, the District has contacted the Ministry of Education for potential funding information.
- Future Funding Allocation Model will be revised and there are no known factors at present.
- Small Community Supplements of \$78,250 for enrollment up to 8 students and \$164,360 for 9+ students and other increases for student location are possible under the current Ministry Funding Allocation guidelines
- Forecast costs of re-opening Burton School are shown on the attached spreadsheet
- Most likely, Vice-Principal and teacher would be reassigned from current staffing

School District #10 (Arrow Lakes)

Burton Elementary School Estimated Expenses - Reopening

For the Year Ending June 30, 2018

School Year	2018-2019	2019-2020	2020-2021	2021-2022	2022-2023	2023-2024	2025-2026	2026-2027
Projected FTE	8	11	12	13	16	18	15	14
MOE Operating Grant Increase								
Small Community Supplement	-	78,250	164,360	164,360	164,360	164,360	164,360	164,360
Student Location Factor	-	8,280	11,385	12,420	13,455	16,560	18,630	15,525
Geographic Supplement	-	-	-	-	-	-	-	-
	-	86,530	175,745	176,780	177,815	180,920	182,990	179,885
Expenses - forecast 2 % inflationary factor applied year over year								
Clerical Salaries	5,710	5,824	5,941	6,059	6,181	6,304	6,430	6,559
Custodial Salaries - additional	7,000	7,140	7,283	7,428	7,577	7,729	7,883	8,041
Supplies and Learning Resources	5,000	5,100	5,202	5,306	5,412	5,520	5,631	5,743
Electricity - additional	3,000	3,060	3,121	3,184	3,247	3,312	3,378	3,446
Propane - additional	2,000	2,040	2,081	2,122	2,165	2,208	2,252	2,297
Total Operating Expenses	22,710	23,164	23,627	24,100	24,582	25,074	25,575	26,087
Net Surplus (Deficit)	(22,710)	63,366	152,118	152,680	153,233	155,846	157,415	153,798
			2018-2019 to 2026-2027			Net additional		\$ 965,746

ALELA Report – February 13, 2018

Lucerne Elementary-Secondary

- High School report cards went home on Feb 8th
- Lucerne was selected to take part in PISA this year
- We have had presentations this past month on growth mindset & self-regulated learning, exploring the arctic by John Dunn, and body science by Teresa Weatherhead
- In January the Lucerne basketball team went to NSS to play NES and had a great time
- Skate pad has been approved in principle, further consultations need to take place but we are moving forward with the idea
- Students are beginning their science fair projects in preparation for the regional science fair in April
- First secondary & elementary ski days were a great success
- March 1st we will have a celebration of learning for the k to 6 grades
- March 6th and 7th Hack-athon and Makerday, looking for volunteers
- We have a Japanese intern teacher coming in April to work with us for a year, we are looking for possible housing he will provide a \$400 stipend.

Nakusp Secondary School

- Semester 1 Report cards went home Tuesday, February 6th
 - 62% of our student body made the Gold/Silver/Bronze Honour Roll (81 out of 130)
 - Honour roll assembly this past Wednesday, including a band performance by three senior students (including Quinn's son Lazlo on drums!)
- Students enjoyed the Arctic Explorer John Dunn
 - Special thanks to Lorna Newman and Aboriginal Education for the financial support to host this for ALL the students in the district (all four schools attended)
- The Burton Academy Outdoor Ed/Entrepreneurial class is currently in Portland, and then travel to Victoria next week
 - They had an incredibly successful trip to the Vancouver boat show last month
- Annual trip to Revelstoke occurred today (February 13th)
 - Students can choose to ski/snowboard or stay in town and go bowling and swim
- Grads are getting excited (and a bit nervous...) as many things seem to be happening all at once for them
 - Grad photos are next week
 - Nakusp Scholarship Society will be presenting to the students on Feb 27th in preparation for the annual application process
 - We are proud to say that several of our students have already been accepted to colleges and universities
- Sports teams continue to be active
 - Senior basketball teams are both off to zones on Feb 23
 - Seventeen members of the Ski/Snowboard team are heading to provincials on March 4th in Kamloops (thanks to the board for financial support)

Nakusp Elementary School

- Ski days were great and enjoyed by all our students. Many intermediate classes are also enjoying cross country skiing at the Vallhalla Hills ski area.
- The gym is full with afterschool activities- Monday 6/7 basketball, Tuesday Karate, Wednesday yoga, Thursday grade 2-5 basketball, and Friday 6/7 basketball
- Lunch time activities include Reading club, Awesome club, Games club, and Intramural sports.
- STEAM space is proving to be a great success with many of our students enjoying the hands on collaborative learning in this great new space.
- Read Aloud day activities to kick off our read a thon and Reading Rabbits program. We are looking for more volunteers for our Reading Rabbits program to work with our students one on one.
- We spent a big chunk of our Student Learning Grant on 20 Chrome Books to act as a mobile lab in classrooms.
- Class activities included, CBAL literacy search, Healthy kids competition, Kootenay Contraption, and the Giving Glass Project
- Upcoming events include Maker Day March 7th, Bball playdown in Lucerne March 15th, Report Cards March 16th, and ff course Spring Break on the 17th.
- The Student Learning Survey for Grades 4 and 7 and Parents survey will be coming out in the next couple weeks
- Budget consultation meeting on February 27th

Edgewood Elementary

- 2018 started off in a grandiose way in Edgewood. We have finally chosen our school symbol and are now in the process of finding our mascot. **We are the Edgewood Eagles!** It was fun and I am so proud of all of the kids who put their hearts into the task. We are now a school team and looking for our colours and mascot name. All students are participating and it's just as good of a showing if not better this time.
- Our ski days on February 8th, 15th and 22nd.
- We are looking forward to the basketball game March 15. The students have really enjoyed coming to Nakusp and playing.
- Our students are also really looking forward to MakerDay... Look out New Denver and SD10!
- The intermediates wanted to put a team in for Destination Imagination, but there were no tournaments nearby.



February 13, 2018
Superintendent/Secretary Treasurer Report
*Presented at the Education Partnership Committee,
 and Regular Meeting of the Board of Education*

My Education BC: Student Enrollment Numbers																									
As of:	Feb 6																								
Grade:	Gr.K	Gr.1	Gr.2	Gr.3	Gr.4	Gr.5	Gr.6	Gr.7	Gr.8	Gr.9	Gr.10	Gr.11	Gr.12	TOTALS	Jan	Dif									
BAS														0											
DL	3	5	1	3	2	5	1	2	1	2	7	5	8	45	46	-1									
EES	1	3	1	1	0	8	4	3						21	21	0									
LESS	9	6	3	12	4	12	9	7	5	5	7	5	0	84	83	1									
NES	9	16	23	18	19	25	23	18						151	151	0									
NSS									31	29	21	20	27	128	130	-2									
TOTAL Per Grade	22	30	28	34	25	50	37	30	37	36	35	30	35												
District Total														429	431	-2									

1. Enrollment notes –

- Total Head Count enrollment of 435.47 FTE students was submitted for our annual September 30th 1701 count, a reduction of 7 FTE from September 2016
- February's FTE is 429 (down 6.47 FTE since September)

2. February 23rd Pro-D day –

- On February 23rd, the professional learning focus will be on *Building Speech and Language Capacity* with our speech pathologist consultant, Gent Harrison
- Gent will be working with EAs, Strong Start Coordinators and interested teachers
- Teachers have many options from which to choose across the Kootenay and Okanagan region as this is an ALTA regional Pro-D day

3. Classroom Enhancement Funding Staffing

- Our additional CEF funding has resulted in some extra support at schools across the district
- We have hired additional classroom support teacher time at NES, additional counselling support at Lucerne, an Education Assistant at NES, and been able to support Learning Resource teacher and School Counsellor positions across the district as we would have done with previous LIF funding
- Many thanks to the Ministry of Education for responding to our advocacy on behalf of our learners, and to the ALTA President for collaboration as we worked to fill class size and composition needs

4. Three Year Enrollment Projections (attached)

- Each year, the Ministry requests that districts project their enrolment for the next three years
- SD 10 enrolment forecasts indicate that some schools will decline in enrolment over the next three years, while others will increase, with the overall trend being continuing declining enrolment
- Based on current information of known enrolment, the district projects 382 students in 2018-19, 375 students in 2019-20 and 365 students in 2020-21

- In addition to these numbers, we also anticipate 20-25 home-based learners in our Arrow Lakes DL School and about 15-30 students taking one or more courses Grade 10-12 DL School. DL students are not part of the submission to the Ministry for the February enrolment count
- Given high housing prices in other areas of the province, if there is affordable housing in the area, we are aware of families who are interested in moving here
- District enrolment continues to be tied to the local economy, demographics, and housing

5. 2018-19 Budget Consultation

- From February to April, the Board and senior staff will engage in the annual budget consultation process, seeking input from teachers, support staff, parents, and our principals and vice-principal
- The annual Operating Budget announcement happens each March 15, at which point our funding for the following school year is announced
- Funding is informed by 2018-19 enrolment projections as well as the Ministry Funding Formula
- Our 2018-19 budget priorities will also align with the District Strategic Plan's three goals:
 - Goal 1: Enhance Teaching and Learning
 - Goal 2: Cultivate Connections and Relationships
 - Goal 3: Expand Advocacy for SD 10

6. Burton Elementary School Update

- On Monday, February 5th, Superintendent and Director of Learning met with teachers at NES to share information about potential BES re-opening and to answer questions
- It was a positive meeting with great questions and comments
- The Board will make a decision about whether or not to re-open Burton Elementary School at tonight's Regular Board meeting

7. PISA at Lucerne this spring

- Each year, 15 year old students from across Canada are selected to participate in PISA – the Programme for International Student Assessment, an international assessment program facilitated by the Organization for Economic and Community Development or OECD <http://www.oecd.org/pisa/>
- This year, Lucerne School has been selected to participate in the main study with students writing the two hour assessment between April 23rd and May 31st
- PISA assesses students in reading, math and science, with PISA 2018 including a focus on reading
- BC is part of the Council of Ministers of Education in Canada which administers the school's selected for PISA <https://www.cmec.ca/251/Overview.html>
- Canada has led the world in PISA results for the past number of years, always in the top three to five countries along with Finland, Japan and Singapore. No pressure, Lucerne!

8. Traumatic Events Training in Kimberley

- Our two Nakusp School Principals, and a school counsellor and teacher, along with the Director of Learning attended a recent Ministry Safe Schools training event held in Kimberley
- Schools from across the Kootenay-Boundary region attended and learned much from presenter, Kevin Cameron, an expert in dealing with school-based traumatic events
- All staff agreed that this was excellent training and very good to proactively learn useful skills

9. Japanese Teaching Assistant at Lucerne starts March 2018

- Yu Ishikawa, a young teacher from Tokyo, Japan will be joining us in SD 10 beginning in March 2018 and carrying on till March 2019
- Yu has taught English in both secondary and elementary schools in Japan and wishes to improve his English and also be a cultural ambassador for his country, Japan, teaching SD 10 students about his country's culture, traditions and language

- All schools were invited to host the Japanese Teaching Assistant, and Lucerne School volunteered to have Yu in New Denver and the school community is organizing homestay placements for him
- In addition to skills in Japanese culture, Yu also brings talents in guitar and soccer

10. WKTEP Consortium Meeting – February 2nd

- All four West Kootenay Superintendents participated in a panel for this year's 57 West Kootenay Teacher Education students on Friday, February 2nd
- Districts shared a few of the great things about their districts, how their initiatives aligned with their Strategic Plans, and fielded questions from the eager student teachers
- Recruiting prospective WKTEP graduates was one of the aims of the panel just as the WKTEPers are about to start their long practicum in their respective school districts
- SD 10 now has five WKTEP teacher candidates for the Feb 19-May 18 practicum!
- The Consortium includes UBC WKTEP Coordinators, Susanne Maguire and Geoff Burns, the UBC WKTEP Academic Advisor, Dr. Leyton Schnellert (who was recently appointed as the Rix Professor of Rural Teacher Education for UBC), and the four West Kootenay Superintendents
- The Consortium spent a lively afternoon discussing in situ days for next year, ways to better support mentor teachers in districts, Community Field Experience placements and a host of other topics
- A recent film about in-situ learning at WKTEP in the four districts (SD8, 10, 20 and 51) was also discussed as it showcases teacher candidates learning side by side teacher colleagues in all four districts

11. District Maker Day and Hackathon – March 6 and 7 at Lucerne

- Last year, we held a very successful Maker Day at NSS for Grades 7-10
- This year, the Leadership Team has decided to broaden the ages and events for Maker Day by spreading over two days with this year's events to be held in New Denver
- On March 6th, Grades 4, 5, and 6 from EES, NES, Lucerne and ALDL School will all participate in a district Maker Day with a focus on local to global. It promises to be an excellent day!
- NSS, Lucerne and DL students in Grades 8 and 9 are in for a new design challenge as the district hosts its first Hackathon. Still in the design phases, Hackathon will feature students creating apps and engaging in robotics and coding
- Many thanks to Principal Nick Graves, and shop teacher, Rob Babic, for their leadership in organizing this mega set of events, and to all the parents and community members who say yes to being involved to make these two terrific days of hands-on learning!

12. Fauquier Property Update

- Our subdivision application is moving through the channels at Department of Transportation and about to enter the next phase: PLA Non-Approval
- Essentially this phase identifies the requirements to address before subdivision approval is granted
- Assistant Secretary-Treasurer, Shelly Woolf is taking the lead on this file and has booked a geotechnical engineer to assess the impact of the alluvial fan on the Fauquier site in spring
- A surveyor will also be engaged to survey lot lines of the two proposed lots once the geo-tech report is done and has identified safe building sites
- We are also currently navigating a challenge around a 1969 duplicate indefeasible title issued to BC Hydro, and indicating that Hydro has half interests in the property
- Thanks to Paul Peterson, RDCK Director and BC Hydro for their support in this work!

13. Possible Skate Park at Lucerne

- Students and parents at Lucerne are contemplating the addition of a modest and moveable skate park installation on the school grounds in the location of the current school tennis courts
- Principal Nick Graves; Manager of Operations, Art Olson; and Superintendent Taylor met February 2nd to review possible plans, discuss infrastructure implications, and discuss next steps

- Secondary students will create a presentation and rationale for the skate park and will gather input from the younger Lucerne students
- Since the proposed skate park impacts community members who currently use the tennis courts at the school, students will also host a public meeting
- Students will also plan a presentation to the Board of Education after their consultation has concluded

14. Possible Climbing Wall at NSS

- Principal, Peter Gajda; Manager of Operations, Art Olson; and Superintendent Taylor met February 1st to discuss a proposed Climbing Wall at the NSS Gym
- The principal shared prospective plans for the climbing wall that Burton Academy teacher Dorian Boswell and the Senior Outdoor Education/Entrepreneurship class would like to have installed
- This offers excellent physical fitness and physical literacy opportunities for our students
- In addition to student use, the prospective plan also involves the concept of the climbing wall being accessible to the larger community after school hours and on weekends
- Various elements of potential community use of a climbing wall facility were discussed including liability, safety and supervision, security and access to the school on evenings and weekends, and additional custodial costs
- These items will be reviewed by the teacher and school principal at the school, and a next meeting planned with the district team

15. Teacher Professional Growth Plan Framework

- In December 2017, a team of four teachers (Sheri Boswell, Jenna Arnold, Richelle Johnston, and ALTA President Ric Bardati), a principal (Nick Graves), and the superintendent met to finalize the work over the previous eight months on an innovative Framework for Teacher Professional Growth
- The Framework uses the Spiral of Inquiry (created by Drs. Judy Halbert, Linda Kaser and Helen Timperley) as a pedagogical frame, and shares many of the current practices in professional learning and inquiry that are making an impact on student learning in our district
- Recently, the Superintendent shared the draft Framework with Dr. Linda Kaser who wrote: "This document is absolutely terrific - it should be made national as an artefact of Canadian education!!"
- Three other districts have asked for copies of the Framework this week: SD 37 (Delta), SD 23 (Central Okanagan) and a research analyst with the Manitoba Teachers Society
- ...Small-is-amazing SD 10 educators on the map again!

16. Calendar Committee Meets February 22nd

- The District Calendar Committee will meet February 22nd to review and give input on the proposed three-year calendar for the years 2018-19, 2019-20 and 2020-21
- The Calendar Committee is comprised of CUPE, ALTA, DPAC, ALELA and trustee representatives and led by the Director of Learning, Lorna Newman
- There will be seven Pro-D days in the school calendar as the Ministry has once again added 5 hours or one day to facilitate teachers examining evidence-based practices related to the redesigned curriculum as well as the annual Ministry defined day and five district/ALTA dates
- Draft calendars will be posted on the district website by February 28th and will be brought forward to PAC meetings as well as staff meetings

622 – Accumulated Operating Surplus Policy

1.0 General

- 1.1 The School District's objectives in terms of its accumulated operating surplus are set out in this Accumulated Surplus Policy. By reaching a clear understanding of its operating surplus objectives, and by continually measuring progress towards achieving those objectives, the School District can attain greater fiscal stability and better support educational goals.

2.0 Guiding Principles

- 2.1 The following guiding principles form the basis for this Policy:
- 2.1.1 Healthy surplus levels are important in achieving educational goals including financial health and stability.
 - 2.1.2 Actual surplus balances need to be considered in regard to other school districts, especially those with similar rural and remote context, on an ongoing basis to gauge whether financial health is being achieved.
 - 2.1.3 Surplus goals need to be consistent with, and supportive of realistic longer-term financial plans.
- 2.2 SD10's annual Accumulated Operating Surplus aligns with and considers:
- 2.2.1 District Vision and Mission Statement - Policy 110.
 - 2.2.2 The District Strategic Plan.
 - 2.2.3 The Financial Health of the District.
- 2.3 The Accumulated Operating Surplus Policy aims to:
- 2.3.1 Provide guidance, consistency, and support long-term planning.
 - 2.3.2 Assist in managing the District's financial risk.
 - 2.3.3 Mitigate short term volatility.
 - 2.3.4 Provide contingency for unexpected costs.

3.0 Types of Accumulated Operating Surplus

- 3.1 Unrestricted Surplus: the accumulated operating surplus built up in the School District's operating fund that has not been designated for specific uses.

3.2 Restricted Surplus: the accumulated operating surplus built up in the School District's operating fund that has been designated for specific uses. The following are examples of internally restricted categories:

- 3.2.1 Utilities, Equipment and Capital Projects
- 3.2.2 Emergency
- 3.2.3 Professional Learning
- 3.2.4 Student Learning
- 3.2.5 Financial Software Transition
- 3.2.6 Strategic Planning/School Reconfiguration
- 3.2.7 Long Range Facilities Plan
- 3.2.8 Board Scholarship Fund

4.0 Role of the Secretary-Treasurer

4.1 The School District's Secretary-Treasurer shall be responsible for:

- 4.1.1 Recommending the appropriate balances to be maintained in both the unrestricted and restricted accumulated operating surplus.
- 4.1.2 Recommending any increases/decreases and transfers to/from the operating surplus.
- 4.1.3 Recommending any revisions or amendment to this Policy, as may be required from time to time, as a result of changes in Ministry of Education directives, accounting standards or economic conditions.
- 4.1.4 Reporting to the public and Board of Education.

5.0 Reporting and Communication to Public

5.1 Accumulated Operating Surplus balances and changes will be reported in the Annual Financial Statements.

SCHOOL CALENDAR FORM - GENERAL

2018/2019 CALENDAR - DRAFT

JULY						
S	M	T	W	T	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

AUGUST						
S	M	T	W	T	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

SEPTEMBER						
S	M	T	W	T	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30						

OCTOBER						
S	M	T	W	T	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

NOVEMBER						
S	M	T	W	T	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	

DECEMBER						
S	M	T	W	T	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

JANUARY						
S	M	T	W	T	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

FEBRUARY						
S	M	T	W	T	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28		

MARCH						
S	M	T	W	T	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

APRIL						
S	M	T	W	T	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30				

MAY						
S	M	T	W	T	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

JUNE						
S	M	T	W	T	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30						

■ Instructional
 ■ Non-Instructional
 ■ Vacation Period
 ■ Statutory Holiday



Ministry of Education

SCHOOL CALENDAR FORM - GENERAL

2019/2020 CALENDAR - DRAFT

JULY						
S	M	T	W	T	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

AUGUST						
S	M	T	W	T	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

SEPTEMBER						
S	M	T	W	T	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30					

OCTOBER						
S	M	T	W	T	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

NOVEMBER						
S	M	T	W	T	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30

DECEMBER						
S	M	T	W	T	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

JANUARY						
S	M	T	W	T	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

FEBRUARY						
S	M	T	W	T	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29

MARCH						
S	M	T	W	T	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

APRIL						
S	M	T	W	T	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30		

MAY						
S	M	T	W	T	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

JUNE						
S	M	T	W	T	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30				

■ Instructional
 ■ Non-Instructional
 ■ Vacation Period
 ■ Statutory Holiday



Ministry of
Education

SCHOOL CALENDAR FORM - GENERAL

2020/2021 CALENDAR - DRAFT

JULY						
S	M	T	W	T	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

SEPTEMBER						
S	M	T	W	T	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30			

NOVEMBER						
S	M	T	W	T	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30					

JANUARY						
S	M	T	W	T	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

MARCH						
S	M	T	W	T	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

MAY						
S	M	T	W	T	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

AUGUST						
S	M	T	W	T	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

OCTOBER						
S	M	T	W	T	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

DECEMBER						
S	M	T	W	T	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

FEBRUARY						
S	M	T	W	T	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28						

APRIL						
S	M	T	W	T	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	

JUNE						
S	M	T	W	T	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30			

Instructional
 Non-Instructional
 Vacation Period
 Statutory Holiday



Ministry of
Education

Data Collection of Estimated Enrolments for 2018/19, 2019/20 and 2020/21

Version 1 - Revised 04/01/18

Step 1: Enter your school district number here: **10** **Arrow Lakes**
 Ministry of Education enrolment trend estimates are automatically filled once a school district number is entered above.

Step 2: Enter your district's enrolment estimates in the shaded cells of the District column for each of the three years displayed.

		Estimated Enrolment						Notes
	2017/18 Interim Base	2018/19		2019/20		2020/21		
		District	Ministry*	District	Ministry*	District	Ministry*	
July Enrolment Count								
Summer Learning: Grades 1-7 Headcount Enrolment	0		0		0		0	
Summer Learning: Grades 8-9 Course Enrolment	0		0		0		0	
Summer Learning: Grades 10-12 Course Enrolment	0		0		0		0	
Grade 8 & 9 Cross-Enrolment Courses	0		0		0		0	
September Enrolment Count - School-Age Basic Allocation								
K-12 Standard (Regular) Schools FTE (School-Age)	406.0938	382.0000	420.9872	375.0000	418.0085	365.0000	397.1577	
Continuing Education FTE (School-Age)	0.0000		0.0000		0.0000		0.0000	
Alternate Schools FTE (School-Age)	0.0000		0.0000		0.0000		0.0000	
Distributed Learning FTE (School-Age)	29.2500		29.2500		29.2500		29.2500	
Total Estimated School-Age Enrolment	435.3438	382.0000	450.2372	375.0000	447.2585	365.0000	426.4077	
Change from Previous Year		-53.3438	14.8934	-7.0000	-2.9787	-10.0000	-20.8508	
September Enrolment Count - Unique Student Needs								
Level 1 Special Needs FTE	0		0		0		0	
Level 2 Special Needs FTE	16	14	16	13	16	12	16	
Level 3 Special Needs FTE	2	3	2	2	2	2	2	
English Language Learning FTE	6		6		6		6	
Aboriginal Education FTE	64	66	64	66	64	62	64	
Adult Education FTE (Non-Graduates only)	0.1250		0.1250		0.1250		0.1250	Do not include Graduated Adult enrolment
February Enrolment Count - Continuing Education, Distributed Learning, Special Needs Growth and Newcomer Refugees								
Continuing Education FTE - School-Age	0.0000		0.0000		0.0000		0.0000	Include only new post-September enrolment activity
Continuing Education FTE - Non-Graduate Adults	0.0000		0.0000		0.0000		0.0000	Do not include Graduated Adult enrolment
Distributed Learning FTE K-Grade 9 (School-Age)	0.0000		0.0000		0.0000		0.0000	Include only new post-September enrolment activity
Distributed Learning FTE Grades 10-12 (School-Age)	0.0000		0.0000		0.0000		0.0000	
Distributed Learning FTE - Non-Graduate Adults	0.0000		0.0000		0.0000		0.0000	
Level 1 Special Needs FTE Growth (All Schools)	0		0		0		0	
Level 2 Special Needs FTE Growth (All Schools)	0		0		0		0	
Level 3 Special Needs FTE Growth (All Schools)	0		0		0		0	
Newcomer Refugees FTE (Standard & Alternate only)	0.0000		0.0000		0.0000		0.0000	Include only new post-September enrolment activity
ELL FTE (applies to Newcomer Refugees only)	0		0		0		0	
May Enrolment Count - Continuing Education and Distributed Learning								
Continuing Education FTE - School-Age	0.0000		0.0000		0.0000		0.0000	Include only new post-February enrolment activity
Continuing Education FTE - Non-Graduate Adults	0.0000		0.0000		0.0000		0.0000	Do not include Graduated Adult enrolment
Distributed Learning FTE K-Grade 9 (School-Age)	0.0000		0.0000		0.0000		0.0000	Include only new post-February enrolment activity
Distributed Learning FTE Grades 10-12 (School-Age)	0.0000		0.0000		0.0000		0.0000	
Distributed Learning FTE - Non-Graduate Adults	0.0000		0.0000		0.0000		0.0000	

***Notes:** Ministry estimates for school-age FTE enrolment in standard (regular) schools are determined by applying the Ministry-projected percentage change in enrolment for each district to the funded school-age FTE enrolment as used in the 2017/18 operating grant autumn recalculation

Special Needs, ELL and Aboriginal Education have been estimated using five-year enrolment trends.

Continuing Education, Distributed Learning, Alternate Schools, Adult FTE, Summer Learning and Grade 8-9 Cross-Enrolment enrolment totals are all carried forward from the 2017/18 operating grant autumn recalculation.

Enrolments for February and May are carried forward from estimates contained in the 2017/18 operating grant autumn recalculation.

Step 3: Enter estimates for the cause of your district's student movement for 2018/19. Include any relevant key assumptions that your district has made in its estimates in the Comments column.

September 2018 Enrolment Count - Estimated School-Age Enrolment Movement

Please provide additional detail for the Change from Previous Year line above by indicating the reasons that your district anticipates enrolment change in the lines below:		
	2018/19	Comments:
Net provincial in-migration		
Net international in-migration		
Net migration to/from independent schools		
Net other entrances/exits (to/from other districts, graduates, Kindergarten)		
Total Estimated School-Age Enrolment Movement	0.0000	

Step 4: Our district has considered all of the factors noted in the checklist provided in developing this estimate.
Yes: ☐ No: ☐

Step 5: Please provide a contact for follow-up questions:
Name:
Title:
Email address:

Step 6: When you have completed this form, please e-mail it to Michael Lebrun, Funding Analyst, Ministry of Education at:
<mailto:Michael.Lebrun@gov.bc.ca?subject=SD 10 Enrolment Estimates Form> no later than Thursday, February 15, 2018