



REGULAR MEETING OF THE BOARD OF SCHOOL DISTRICT 10 (Arrow Lakes)

MINUTES

School Board Office

Date: Tuesday Mar 6, 2018
7:00 pm

PRESENT

TRUSTEES: L. Brekke, Q. De Courcy, M. Teindl, J. Struck, R. Farrell

STAFF: T. Taylor, M. Grenier, L. Newman

OTHERS: R. Bardati

1. CALL TO ORDER:

L. Brekke called the meeting to order at 6:53pm.

2. ADOPTION OF AGENDA:

Moved by R. Farrell, seconded by Q. De Courcy that the Board of Education for School District 10 (Arrow Lakes) that the agenda be adopted as amended.

Add: Annual Spring Break Office Closure Recommendation

CARRIED

3. ADOPTION OF MINUTES:

Moved by R. Farrell, seconded by Q. De Courcy that the Board of Education for School District 10 (Arrow Lakes) adopt the minutes of the Regular Meeting of February 13, 2018, as presented.

CARRIED

Moved by Q. De Courcy seconded by R. Farrell that the Board of Education for School District 10 (Arrow Lakes) adopt the minutes of the Special Regular Meeting of February 21, 2018, as presented.

CARRIED

4. PRESENTATIONS

a) Calendar Committee – 3 Year Presentation

3 Year DRAFT Calendar Submission (as of Feb 28, 2018): <http://sd10.bc.ca/parents-students/school-calendars/>

5. DISPOSITION OF PREVIOUS PRESENTATIONS

Nil

6. FINANCIAL UPDATE (T. Taylor):

- a) Amendment to Amended Budget Bylaw
- b) Amendment to Shareable Capital Motion

7. QUESTIONS REGARDING FINANCIAL

Nil

8. REPORTS

- a) **Chairperson:**
 - i. Report attached
- b) **Education Partnership Committee**

Nil
- c) **Parent Advisory Council / Trustee Liaison Reports:**
 - i) Southern Zone (Q. De Courcy)

No report
 - ii) Nakusp Elementary School (J. Struck)
 - Bottle sorting March 21, 28 – raise funds to support music learning opportunities
 - Purchasing sports jersey's for school
 - NACFOR Grant submitted for track meet BBQ
 - Discussed fall fundraising initiatives
 - iii) Lucerne Elementary-Secondary School (R. Farrell)
 - Report attached
 - iv) Nakusp Secondary School (M. Teindl)
 - Report attached
 - v) District Parent Advisory Council (R. Farrell)
 - Report attached
 - vi) CUPE/Board Liaison (M. Teindl)
 - Report attached

- vii) ALTA/Board Liaison Meeting (Q. De Courcy)
 - Discussed upcoming pro-d days
 - Discussed 3- year calendar submission
 - Professional Growth Framework Plan launched
 - Selkirk College initiatives and collaboration
- viii) Occupational Health and Safety Committee
 - No report
- ix) Chamber of Commerce
 - Nakusp: Report attached
 - New Denver/Silverton: AGM is Thursday March 8th, 2018
- x) Strong Start Centres
 - Report attached
- xi) Arrow Lakes Aboriginal Educational Advisory Council (M. Teindl)
 - Report attached
- d) Branch / BCSTA / BCPSEA
 - i) Branch: No report
 - ii) BCSTA:

A high-level summary of the Funding Formula presentation as presented at Provincial Council was shared by Trustee De Courcy.

The motions that were passed at Provincial Council were shared.
 - iii) BCPSEA:
- e) Superintendent/Secretary-Treasurer: (T. Taylor)

The Superintendent/Secretary-Treasurer Report was presented at the Education Partnership Committee Meeting. A copy of this report is included as part of the Regular Meeting Minutes.

9. OLD BUSINESS:

- a) Policy 622 – Accumulated Operating Surplus Policy

Moved by J. Struck, seconded by R. Farrell that the Board of Education for School District 10 (Arrow Lakes) approve and adopt, Policy 622 – Accumulated Operating Surplus Policy.

CARRIED

- b) 3-Year Calendar Submission

Moved by M. Teindl, seconded by J. Struck, that the Board of Education for School District 10 (Arrow Lakes) approve the 3-Year School Calendar submission as presented.

CARRIED

10. NEW BUSINESS:

Moved by Q. De Courcy, seconded by R. Farrell, that the Board of Education for School District 10 (Arrow Lakes) approve the annual Spring Break office closure for the dates of March 19, 2018 through to April 2, 2018, inclusive.

CARRIED

11. NEXT MEETING DATES:

- a) Education Partnership Committee Meeting: April 10, 2018 6:00pm
- b) Regular Meeting of the Board: April 10, 2018 7:00pm

12. QUESTIONS FROM PUBLIC:

Discussion was had regarding a possible Social Media presentation at LESS.

13. ADJOURNMENT:

J. Struck adjourned the meeting at 7:38pm.

L. Brekke
Chairperson

T. Taylor
Superintendent/Secretary-Treasurer

BOARD CHAIR REPORT – March 6, 2018

BOARD CHAIR REPORT –

- participated in a conference call with the Minister of Ed who brought board chairs up to date on the Funding Formula Review prior to the release to media
- the Board has completed the first round of the 2018 Budget consultations, meeting with staff and parents at the four schools
- the BCSTA Academy takes place April 26-28 in Richmond
 - I am planning on attending – any other trustees?
 - we need to let Michelle know ASAP so we can get booked into the conference and hotel
 - I have also applied to be a reader at the AGM Business section of the AGM
- I did an interview with Alex from the Juice FM radio on the re-opening of the Burton Elementary School

Correspondence:

- letters received from Ministry of Education
- copies of letters sent to BCSTA or Ministry from other District

DPAC – (Rhonda)

- met February 15,

OH&S –

- next meeting is April 24

Slocan Valley Chamber of Commerce

- the Slocan Valley Chamber meets March 8 in Winlaw for their AGM

Trustee Report to Board, March 6, 2018

The LESS PAC meeting was on March 1/18.

- Cross Walk Safety Program - at the last PAC meeting a parent attended and asked if there was anything PAC could do in terms of cross walk safety due to concerns surrounding the cross walk over Hwy 6 and heavy, fast moving traffic. It is heavily travelled with many chip trucks, logging trucks, many other fast moving vehicles and is lightly patrolled by RCMP. The PAC secretary looked into many options and presented the information, of particular interest was the BCAA student crossing guard program which is free to schools in BC. The principal is reviewing the program to determine whether it meets the needs of LESS.

- Senior Outdoor Ed Trip - Scott, PAC chair, reported that the Senior Outdoor Ed program's trip to Harlow Hut was very successful. Ten students spent three nights at the hut and were grateful for the experience. PAC had provided financial support to the trip.

- Shakefest - request for funding - PAC approved a \$300 contribution towards the student trip to Vernon to attend Shakefest in April. The students have raised \$1000 to date.

- DPAC Grant - a grant from DPAC was received in the amount of \$625.

The Chamber of Commerce – the AGM is March 8, 7pm, in Winlaw.

DPAC: The AGM was on February 15, the new president is Dana Hildebrand. A regular meeting followed. DPAC received a Gaming Grant in the amount of \$2500. It was divided equally among the four schools.

Respectfully submitted,

Rhonda Farrell

Trustee Report

NSS PAC – February 28, 2018

Met on Feb 28th. Students took part helping at the KSCU Anti-Bullying Bingo. Valentines celebrations included a gender neutral “steal your heart”. Winners were those with the most hearts at the end of the day. 4 vouchers were given to junior and senior winners (boy and Girl). 150 Pink shirts were bought for students and staff for February 28th Anti-bullying day. Mayor Karen Hamling popped into cougar snacks on Feb 28th to handout soup to the kids. Lunch was provided to all students on behalf of her worship. Next meeting date is April 4th at 5:15.

CUPE Liaison – March 6th 2018

Discussed Professional Learning days April 23rd as well as May 18th. Discussed recent CUPE postings as well as the EA shortage in our district. Reviewed the 3 Year calendar plan with the potential of amendments. Review Budget Consultations and what has taken place thus far and what is to come.

Aboriginal Education – Planning Meeting February 19th, 2018

Meeting was held on February 19th, I was unable to attend meeting. Ideas for the event are shaping up, and activities for primary/intermediate students are being determined. Potential Activities include Dance, Story or Song, Before Lunch Bannock Boil Fry or Bake Off – In a Bag or On a Stick, Medicine Pouch Sharing, Dream Catchers, Jigging, Noise Makers, Jigging, Parkour, Northern Games, Archery, Games Lahal & Lacrosse Finals. March 13th @ 4:00.

Chambers of Commerce – Nakusp March 1st, 2018

AGM was held on March 1st

Prepared for March 6, 2018, Regular Board Meeting

Hello there,

I'm happy to report 21 preschool age children are now enrolled in our SZ Outreach StrongStart and 2 pending registrations. I am so pleased that the Myed attendance for SStart is finally easy to do.

In Burton on Tuesdays there is a consistent group attending with several other families dropping in intermittently. The new babies are always such a pleasure. Having gym time is a highlight for the energetic kids. These families have a true sense of belonging and have comfort in the space.

The news of K-3 school reopening is a very exciting conversation topic. But after reading the VV newspaper article & discussing logistics there is concern among parents about the possibility of K-3, no-class day (presumably Friday) being designated as the StrongStart day. This configuration would not be satisfactory as all but 2 StrongStart kids have K-3 siblings that would need unavailable childcare during the StrongStart session. Also parents like Friday (or no school weekday) as a chill or appointment/town day. I understand that after SpringBreak I will be given a chance to meet with a team & discuss options, so I won't get in to my questions/suggestions in this report, but I agree with parents that StrongStart best remain during school hours.

Wednesday attendance in Edgewood has picked up since Christmas, very rarely zero attendance now, but still underutilized. There are several families that drop in intermittently and they really enjoy the rare day when multiple families are together, hopefully that fellowship triggers more regular attendance. The space in Edgewood is so ideal. The K-7 lunch hour is the first 45 minutes of StrongStart, it is such a lovely time for the older kids to enjoy the room and mentor the littles.

Thursdays continue to be well attended with 3 regular families and others dropping in intermittently. This building certainly is not what the other 2 offer, but we have fun transforming the space with large foam obstacles for some high energy time before circle. Snack & story time is always a hit. We built and decorated a most beautiful snowman looking right in to our classroom in January, he fit right in with our winter theme!

Thank you for your interest and support as a board.

Carpe Diem,
Jodi McLean



World Class Learning in a Rural Environment

March 6, 2018

Superintendent/Secretary Treasurer Report
*Presented at the Education Partnership Committee,
 and Regular Meeting of the Board of Education*

My Education BC: Student Enrollment Numbers																
As of:	Feb 28															
Grade:	Gr.K	Gr.1	Gr.2	Gr.3	Gr.4	Gr.5	Gr.6	Gr.7	Gr.8	Gr.9	Gr.10	Gr.11	Gr.12	TOTALS	Feb	Dif
BAS														0		
DL	3	5	1	3	2	5	1	2	1	2	7	5	8	45	45	0
EES	1	3	1	1	0	8	4	3						21	21	0
LESS	9	6	3	12	4	12	9	7	5	4	7	5	0	83	84	-1
NES	9	16	23	18	19	25	23	18						151	151	0
NSS									31	29	21	20	26	127	128	-1
TOTAL Per Grade	22	30	28	34	25	50	37	30	37	35	35	30	34			
District Total														427	429	-2

1. Enrollment notes –

- Total September 30th 1701 Head Count enrollment was 435.47 FTE students, a decline of 7 FTE enrollment from September 2016
- March's FTE count is 427 (down 8.47 FTE since September 2017)

2. Upcoming Pro-D day plans

Monday, April 23rd Pro-D day –

- This professional development day focusses on School Growth Plans for teachers and Education Assistants. School staffs will examine student reading, writing and numeracy data and achievement, as well as work on plans to support SEL or socio-emotional learning
- Well-known mediation and conflict resolution expert, Raj Dhasi, will lead a workshop with our bus drivers, custodians, and maintenance staff on defusing conflict and enhancing communication

Friday, May 18th Pro-D day –

- This final Pro-D day of the year will bring all employees together for some time in the morning working on the District Strategic Plan and again for Staff Appreciation Lunch honouring our long term employees and retirees
- Primary teachers and EAs will focus on Early Intervention and Literacy during the remainder of the day, while intermediate and secondary teachers will aim their learning at Redesigned Curriculum and Environmental Education

3. Valhalla Fine Arts Society – SD 10 Partnership Agreement finalized

- For many years, the VFAS has rented the facilities at Lucerne Elementary Secondary School each summer to host their annual Summer School of Music, Suzuki Music Program, a young Music Explorers Program, Dance program, and children and youth Theatre program
- The arrangement has been positive and mutually beneficial, with the VFAS gaining a site to hold fine arts classes for locals and tourists, and the school district helping provide fine arts programming for children and youth in the community, and support tourism that benefits community
- The VFAS and District have now finalized an agreement that links the two organizations and outlines a range of items including annual financial contributions which pay for additional custodial costs, ensures that liability insurance is provided by the Society and many other details
- Many thanks to Katrina Sumrall, Ellen Kinsel, Miranda Hughes from VFAS for their hard work and to trustees Quinn DeCourcy and Rhonda Farrell for their work on this agreement

4. 2018-19 Budget Consultation

- Budget Consultation staff and parent meetings at EES, NES, NSS and Lucerne have now concluded
- Some common themes have emerged thus far:
 - Desire to continue to ensure small class sizes and diverse options for personalizing learning are key at all schools
 - Importance of fine arts, hands-on learning and interest in revitalizing a music and band program
 - Though each school has unique characteristics and contexts, all are working towards the goals in the Strategic Plan:
 - Goal 1: Enhance Teaching and Learning
 - Goal 2: Cultivate Connections and Relationships
 - Goal 3: Expand Advocacy for SD 10

5. Burton Elementary School Update

- Principal Mike Hibberson, Vice-Principal Brent Cook, Lorna Newman, Director of Learning and the Superintendent meet Friday to plan a wide range of logistics in re-opening BES
- Monday, April 9th from 1 pm – 3 pm at BES will be a Burton Elementary School Registration day with families planning on registering their children invited to attend
- On Monday, May 7th, a meeting will be held with the Burton Community Learning Centre Society to review the BCLC-SD 10 Partnership Agreement in view of the Elementary School re-opening

6. District Maker Day and Hackathon – March 6 and 7 at Lucerne

- Two exciting days of making and hacking are about to take place.
- Hackathon – March 6th - NSS, Lucerne and DL students in Grades 8 and 9 will engage in four areas of digital literacy during our first district Hackathon: 3D design, film editing, robotics, and website design, concluding with an app creation challenge at the end of the day
- On March 7th, Grades 5, 6 and 7 from EES, NES, Lucerne and ALDL participate in a district Maker Day with a focus on design thinking and making on the theme of local to global.

7. Fauquier Property Update

- Thanks to the efforts of Alan Pattison at BC Hydro, we have located a copy of the 1969 duplicate indefeasible title to the property, which has now been submitted to the Ministry of Transportation
- In addition, the water system approvals have been received from RDCK and we have paid the related fees to ensure water access to both the current Fauquier School lot and a future lot for sale
- To date, costs to undertake the subdivision total \$9134.69

8. All Superintendents Ministry Meeting with Scott MacDonald, Deputy Minister

- Superintendent Taylor attended the 2nd of 3 annual meetings for Superintendents with the Deputy Minister, Scott MacDonald on March 2nd in Vancouver
- A review of the Grade 10-12 Graduation program with opportunity for input was highlighted and focused on a draft Grad Program Implementation Guide which will be shared in mid-March
- Update on the Funding Formula Review was also presented by Finance ADM, Reg Bawa
- A Funding Review Panel has been appointed with Regional meetings happening between March and May with Board Chairs, Superintendents and Secretary-Treasurers attending
- A focus on literacy, numeracy, graduation rate, and Student Learning Survey data and on how we are improving results for all learners was featured in the DM's priorities and Keith Godin's presentation
- Deputy Minister is meeting with districts across the province about their student achievement data
- Ensuring improvement for all First Nation and indigenous learners was also featured with presentations and working sessions by FNEESC (First Nations Education Steering Committee)

SCHOOL DISTRICT NO10 (ARROW LAKES) POLICY MANUAL

622 – Accumulated Operating Surplus Policy

1.0 General

- 1.1 The School District's objectives in terms of its accumulated operating surplus are set out in this Accumulated Surplus Policy. By reaching a clear understanding of its operating surplus objectives, and by continually measuring progress towards achieving those objectives, the School District can attain greater fiscal stability and better support educational goals.

2.0 Guiding Principles

- 2.1 The following guiding principles form the basis for this Policy:
 - 2.1.1 Healthy surplus levels are important in achieving educational goals including financial health and stability.
 - 2.1.2 Actual surplus balances need to be considered in regard to other school districts, especially those with similar rural and remote context, on an ongoing basis to gauge whether financial health is being achieved.
 - 2.1.3 Surplus goals need to be consistent with, and supportive of realistic longer-term financial plans.
- 2.2 SD10's annual Accumulated Operating Surplus aligns with and considers:
 - 2.2.1 District Vision and Mission Statement - Policy 110.
 - 2.2.2 The District Strategic Plan.
 - 2.2.3 The Financial Health of the District.
- 2.3 The Accumulated Operating Surplus Policy aims to:
 - 2.3.1 Provide guidance, consistency, and support long-term planning.
 - 2.3.2 Assist in managing the District's financial risk.
 - 2.3.3 Mitigate short term volatility.
 - 2.3.4 Provide contingency for unexpected costs.

3.0 Types of Accumulated Operating Surplus

- 3.1 Unrestricted Surplus: the accumulated operating surplus built up in the School District's operating fund that has not been designated for specific uses.

3.2 Restricted Surplus: the accumulated operating surplus built up in the School District's operating fund that has been designated for specific uses. The following are examples of internally restricted categories:

- 3.2.1 Utilities, Equipment and Capital Projects
- 3.2.2 Emergency
- 3.2.3 Professional Learning
- 3.2.4 Student Learning
- 3.2.5 Financial Software Transition
- 3.2.6 Strategic Planning/School Reconfiguration
- 3.2.7 Long Range Facilities Plan
- 3.2.8 Board Scholarship Fund

4.0 Role of the Secretary-Treasurer

4.1 The School District's Secretary-Treasurer shall be responsible for:

- 4.1.1 Recommending the appropriate balances to be maintained in both the unrestricted and restricted accumulated operating surplus.
- 4.1.2 Recommending any increases/decreases and transfers to/from the operating surplus.
- 4.1.3 Recommending any revisions or amendment to this Policy, as may be required from time to time, as a result of changes in Ministry of Education directives, accounting standards or economic conditions.
- 4.1.4 Reporting to the public and Board of Education.

5.0 Reporting and Communication to Public

5.1 Accumulated Operating Surplus balances and changes will be reported in the Annual Financial Statements.



School District 10 (Arrow Lakes)

DRAFT

2018-2019 School Calendar

5 Day Week

	Weekends
	Statutory Holidays
	School Vacation Periods
	School NI or Pro-D Days
	Administration Day



September 4	School Opens
October 8	Thanksgiving
November 11	Remembrance Day
November 12	Remembrance Day Stat
December 24 January 4	Winter Vacation
January 7	School Opens
February 18	Family Day Stat
March 18 March 29	Spring Vacation
April 1	School Opens
April 19	Good Friday Stat
April 22	Easter Monday
May 20	Victoria Day Stat
June 28	Administrative Day - No School

JULY 2018							AUGUST 2018						
S	M	T	W	T	F	S	S	M	T	W	T	F	S
										1	2	3	4
1	2	3	4	5	6	7	5	6	7	8	9	10	11
8	9	10	11	12	13	14	12	13	14	15	16	17	18
15	16	17	18	19	20	21	19	20	21	22	23	24	25
22	23	24	25	26	27	28	26	27	28	29	30	31	
29	30	31											
SEPTEMBER 2018							OCTOBER 2018						
S	M	T	W	T	F	S	S	M	T	W	T	F	S
						1		1	2	3	4	5	6
2	3	4	5	6	7	8	7	8	9	10	11	12	13
9	10	11	12	13	14	15	14	15	16	17	18	19	20
16	17	18	19	20	21	22	21	22	23	24	25	26	27
23	24	25	26	27	28	29	28	29	30	31			
30													
NOVEMBER 2018							DECEMBER 2018						
S	M	T	W	T	F	S	S	M	T	W	T	F	S
				1	2	3							1
4	5	6	7	8	9	10	2	3	4	5	6	7	8
11	12	13	14	15	16	17	9	10	11	12	13	14	15
18	19	20	21	22	23	24	16	17	18	19	20	21	22
25	26	27	28	29	30		23	24	25	26	27	28	29
							30	31					
JANUARY 2019							FEBRUARY 2019						
S	M	T	W	T	F	S	S	M	T	W	T	F	S
		1	2	3	4	5						1	2
6	7	8	9	10	11	12	3	4	5	6	7	8	9
13	14	15	16	17	18	19	10	11	12	13	14	15	16
20	21	22	23	24	25	26	17	18	19	20	21	22	23
27	28	29	30	31			24	25	26	27	28		
MARCH 2019							APRIL 2019						
S	M	T	W	T	F	S	S	M	T	W	T	F	S
					1	2		1	2	3	4	5	6
3	4	5	6	7	8	9	7	8	9	10	11	12	13
10	11	12	13	14	15	16	14	15	16	17	18	19	20
17	18	19	20	21	22	23	21	22	23	24	25	26	27
24	25	26	27	28	29	30	28	29	30				
31													
MAY 2019							JUNE 2019						
S	M	T	W	T	F	S	S	M	T	W	T	F	S
			1	2	3	4							1
5	6	7	8	9	10	11	2	3	4	5	6	7	8
12	13	14	15	16	17	18	9	10	11	12	13	14	15
19	20	21	22	23	24	25	16	17	18	19	20	21	22
26	27	28	29	30	31		23	24	25	26	27	28	29
							30						



Days of Instruction	180
Non-Instructional Days	7
Administrative Day	1
Total Days in Session	188

