



REGULAR MEETING OF THE BOARD OF SCHOOL DISTRICT 10 (Arrow Lakes)

MINUTES

School Board Office

Date: Tuesday February 18, 2020
7:00 pm

PRESENT

TRUSTEES: L. Brekke, D. Simon, C. Dixon, R. Farrell, M. Teindl

STAFF: T. Taylor, M. Grenier, P. Dubinsky, S. Woolf

OTHERS: J.D. Mah, C. Burkmar

1. CALL TO ORDER:

L. Brekke called the meeting to order at 7:20 pm.

Acknowledgement of Territory

2. ADOPTION OF AGENDA:

Moved by D. Simon, seconded by R. Farrell that the Agenda be adopted as presented.

CARRIED

3. ADOPTION OF MINUTES:

Moved by C. Dixon, seconded by M. Teindl that the Minutes of the Regular Meeting of January 21, 2020 be adopted as presented.

CARRIED

4. PRESENTATIONS

Nil

5. DISPOSITION OF PREVIOUS PRESENTATIONS

Nil

6. FINANCIAL UPDATE: (S.Woolf)

a) January 31, 2020 Financial Report (report attached)

b) 2019-2020 Amended Annual Budget Report

Assistant Secretary-Treasurer S. Woolf presented the Amended Annual Budget Report and a high-level review of the Amended Annual Budget Bylaw.

c) 2019-2020 Amended Annual Budget Bylaw

Moved by R. Farrell, seconded by M. Teindl that the Board of Education for School District 10 (Arrow Lakes), adopt the Amended Annual Budget Bylaw for the fiscal year 2019/2020 pursuant to section 113 of the School Act, R.S.B.C., 1996., c.412 as amended from time to time, (called the “Act”), in the amount of \$9,671,337 and that the Amended Annual Budget Bylaw be given all three readings at the Regular meeting of February 18, 2020.

CARRIED

Moved by C. Dixon, seconded by D. Simon that the Board of Education approve first reading of the Amended Annual Budget Bylaw for 2019/2020 in the amount of \$9,671,337.

CARRIED

Moved by D. Simon, seconded by C. Dixon that the Board of Education approve second reading of the Amended Annual Budget Bylaw for 2019/2020 in the amount of \$9,671,337.

CARRIED

Moved by C. Dixon, seconded by D. Simon that the Board of Education approve third and final reading of the Amended Annual Budget Bylaw for 2019/2020 in the amount of \$9,671,337.

CARRIED

Board Chair Brekke confirmed that the Amended Annual Budget Bylaw will be posted on the SD10 Website <https://sd10.bc.ca/board-of-education/financial-information-budgets/>.

7. QUESTIONS REGARDING FINANCIAL

8. REPORTS

- a) **Chairperson:**
 - i) **Report attached**
- b) **Education Partnership Committee**
 - i) [January 21, 2020 Education Partnership Committee Meeting Minutes](#)
- c) **Parent Advisory Council / Trustee Liaison Reports:**
 - i) Burton Elementary School (D. Simon)
No report
 - ii) Edgewood Elementary School (D. Simon)
No report

- iii) Nakusp Elementary School (C. Dixon)
No report
 - iv) Lucerne Elementary-Secondary School (R. Farrell)
No report
 - v) Nakusp Secondary School (L. Brekke)
 - Report attached
 - vi) District Parent Advisory Council (D. Simon)
No report
 - vii) CUPE/Board Liaison (L. Brekke)
 - Report attached
 - viii) ALTA/Board Liaison Meeting (L. Brekke)
 - Report attached
 - ix) Occupational Health and Safety Committee (L. Brekke)
 - Report attached
 - x) Chamber of Commerce
 - Nakusp: No report
 - New Denver/Silverton: No report
 - xi) Strong Start Centres (M. Teindl)
 - Nakusp Strong Start Centre Report attached
 - xii) Arrow Lakes Indigenous Educational Advisory Council
No report
- d) Branch / BCSTA / BCPSEA
- i) Branch: Report attached (L. Brekke submitted 4 motions)
 - ii) BCSTA: Report attached
 - iii) BCPSEA: No report
- e) Superintendent/Secretary-Treasurer: (T. Taylor)
The Superintendent/Secretary-Treasurer Report was presented at the Education Partnership Committee Meeting. A copy of this report is included as part of the Regular Meeting Minutes.

9. OLD BUSINESS:

- a) Budget Consultation Process Update – Emerging Themes

Superintendent T. Taylor reported on a few emerging themes that have come out of the school-based budget consultation meetings. Themes include:

- Overall appreciation for current staffing levels as this year's increases have led to more choice for secondary learners and more support for learners in all schools
- Interest expressed by parents and staff at NES in considering a 4-day school week as occurs at BES and EES
- Overall appreciation for district support for extra-curricular and place-conscious learning field studies
- Thanks, from all schools for the ski program at Summit Lake and other physical literacy programs including CBT Basin Plays supported activities (swimming, skiing, rock climbing...etc)
- Need noted across the district for increased support for mental well-being and continued support for physical well being

10. NEW BUSINESS:

- a) Letter of Resignation from Trustee Teindl

Board Chair Brekke confirmed that Trustee Teindl has submitted her letter of resignation effective February 29, 2020.

- b) By-Election - Appointment of Chief Elections Officer and Elections Calendar

Board Chair Brekke confirmed that the Board will commence with the process of formalizing the appointment of a Chief Elections Officer and establishing an Elections Timeline.

- c) 2020-2021 School Calendars
- i. 4 Day DRAFT Calendar
 - ii. 5 Day DRAFT Calendar

Board Chair Brekke reported that the 2020-2021 draft School Calendars will be posted on the SD10 Website and sent to schools for distribution prior to February 28, 2020. The calendars will come to the March Regular Board Meeting for final approval.

- d) Nakusp Childcare Centre Proposal

Moved by C. Dixon, seconded by R. Farrell that the Board of Education for School District 10 (Arrow Lakes) approve the pursuit of and submission of grant applications for capital funding to support the development of new Childcare spaces at Nakusp Elementary School.

CARRIED

e) **School Board Office Closure**

Moved by D. Simon, seconded by M. Teindl that the Board of Education for School District 10 (Arrow Lakes) approve the annual Spring Break Office Closure effective March 16 through to March 27, 2020 (inclusive).

CARRIED

11. NEXT MEETING DATES:

- | | | | |
|----|--|----------------|--------|
| a) | Education Partnership Committee Meeting: | March 10, 2020 | 6:00pm |
| b) | Regular Meeting of the Board: | March 10, 2020 | 7:00pm |

Board Chair Brekke highlighted the March meetings will take place on the second Tuesday of the month instead of the third due to Spring Break.

12. QUESTIONS FROM PUBLIC:

Nil

13. ADJOURNMENT:

The meeting was adjourned at 8:07pm.

L. Brekke
Chairperson

T. Taylor
Superintendent/Secretary-Treasurer



**Regular Board Meeting
February 18, 2020**

Presented by: Shelly Woolf, CPA, CA Assistant Secretary Treasurer

- 2019-2020 Operating Budget – Spent to date \$4,244,609 - 52%**
2018-2019 Operating Budget – Spent to date \$3,870,322 - 52%

Refer to Monthly Expenditure Report - Page 3 (Jan 2020) and Page 4 (Jan 2019)
Operating Budget Status – 48% remaining compared to a target amount of 48%

- Operating Surplus - \$1,266,672**

Unrestricted	\$146,672
Restricted	1,120,000
Total	\$1,266,672

- 2019-2020 Annual Facility Grants Budget and Other Capital Funds**

a) Annual Facilities Grant (AFG) – Operating Grant

Total	\$62,454
Deducted by Ministry for Capital Asset Management System	(3,987)
Expended to date	(23,367)
Available AFG Operating Grant	\$35,100

b) Annual Facilities Grant – Capital Grant (Bylaw)

AFG Capital Grant	\$244,547	100.00%
Expended to date	(123,683)	50.58%
Available AFG Capital Grant	\$120,864	49.42%

c) School Enhancement Program Grant (Bylaw) – 3 programs approved

	Building Enclosure Upgrades (NES,NSS)	Flooring Upgrades (NES,NSS, LESS)	Security System Upgrades (NES,NSS,LESS,BES,EES)	Total	%
Approved	\$140,850	\$378,495	\$550,000	\$1,069,345	100.00%
Expended to date	(148,675)	(69,652)	(400,348)	(618,675)	57.86%
Available	\$ (7,825)	\$308,843	\$149,652	\$ 450,670	42.14%



**Regular Board Meeting
February 18, 2020**

d) Bus – Budget \$175,311 – Spent \$173,552 – delivered and in use

e) Capital Reserve Balances – no change

Sharable (Ministry Restricted) Capital	\$210,379
Local Capital	86,929
Total	\$297,308

4. Replacement Costs - including sick, dental, bereavement, family medical, professional development, extra-curricular and other: \$209,485 (112%) spent on a \$186,656 Budget, 12% over budget. An amended budget increase adjustment of \$89,344 is included in the amended budget bringing the budget for replacement salaries to \$276,000.

5. 1701 September Data Enrollment: CY 453 Students (421S:32DL), 461.3139 Funded FTE
LY 451 Students (410S:41DL), 456.4381 Funded FTE
Forecast 2020 Budget 470 Students (420S:50DL)

6. Government & Other Reports Filed/Other

Amended Budget – presented for Board Approval

Fauquier Subdivision Application – appraisal in progress, drafting Ministry submission,

Contacted Ministry of Transportation for update on status of file

Fund : 0 General Operating

O	TITLE	JAN	YEAR TO DATE	ENCUMBERED	FULL YEAR BUDGET	AVAILABLE	PERC
Function : 1 Instruction							
1	Salaries	404,630.90	2,196,135.20		4,090,259	1,894,124	46
2	Emp. Benefits/Allowances	93,968.68	464,359.10		1,064,548	600,189	56
3	Services	16,025.30	123,780.09	447.78	352,891	228,663	65
5	Supplies And Materials	13,659.78	84,625.01	2,682.26	305,720	218,413	71
TOTAL FOR Function - 1		528,284.66	2,868,899.40	3,130.04	5,813,418	2,941,389	51
Function : 4 District Administration							
1	Salaries	32,121.44	242,343.65		426,150	183,806	43
2	Emp. Benefits/Allowances	4,206.59	31,093.58		80,246	49,152	61
3	Services	12,917.88	186,536.83		232,150	45,613	20
5	Supplies And Materials	2,687.15	18,423.81		54,300	35,876	66
TOTAL FOR Function - 4		51,933.06	478,397.87	0.00	792,846	314,448	40
Function : 5 Operations & Maintenance							
1	Salaries	47,084.92	349,834.78		596,982	247,147	41
2	Emp. Benefits/Allowances	8,210.96	77,060.10		159,200	82,140	52
3	Services	8,789.30	33,441.25		69,100	35,659	52
5	Supplies And Materials	43,153.92	228,608.89	17,060.94	396,760	151,090	38
TOTAL FOR Function - 5		107,239.10	688,945.02	17,060.94	1,222,042	516,036	42
Function : 7 Transportation & Housing							
1	Salaries	18,491.80	118,877.96		210,341	91,463	43
2	Emp. Benefits/Allowances	3,080.81	23,371.70		55,013	31,641	58
3	Services	2,611.30	13,720.90		23,000	9,279	40
5	Supplies And Materials	11,656.68	52,396.11		105,000	52,604	50
TOTAL FOR Function - 7		35,840.59	208,366.67	0.00	393,354	184,987	47
TOTAL FOR Fund - 0		723,297.41	4,244,608.96	20,190.98	8,221,660	3,956,860	48
GRAND TOTAL		723,297.41	4,244,608.96	20,190.98	8,221,660	3,956,860	48

Current Year Targets - Remaining
 10 month expenses (Function 1 & 7) 50%
 12 month expenses (Function 4 & 5) 42%
 Overall Target 48%

Fund : 0 General Operating

O	TITLE	JAN	YEAR TO DATE	ENCUMBERED	FULL YEAR BUDGET	AVAILABLE	PERC
Function : 1 Instruction							
1	Salaries	356,192.18	1,911,056.81		3,647,991	1,736,934	48
2	Emp. Benefits/Allowances	93,577.59	420,800.16		890,603	469,803	53
3	Services	31,538.92	143,825.11	557.76	334,600	190,217	57
5	Supplies And Materials	20,715.34	86,631.06	467.44	208,791	121,693	58
TOTAL FOR Function - 1		502,024.03	2,562,313.14	1,025.20	5,081,985	2,518,647	50
Function : 4 District Administration							
1	Salaries	34,082.25	213,028.45		426,500	213,472	50
2	Emp. Benefits/Allowances	5,967.61	27,616.28		79,430	51,814	65
3	Services	38,960.86	182,603.23		234,851	52,248	22
5	Supplies And Materials	7,284.54	25,547.83		49,875	24,327	49
TOTAL FOR Function - 4		86,295.26	448,795.79	0.00	790,656	341,860	43
Function : 5 Operations & Maintenance							
1	Salaries	39,787.14	326,415.53		563,335	236,919	42
2	Emp. Benefits/Allowances	10,547.04	70,977.18		145,350	74,373	51
3	Services	3,513.18	35,496.38		68,800	33,304	48
5	Supplies And Materials	51,193.89	225,748.02	2,690.95	363,668	135,229	37
TOTAL FOR Function - 5		105,041.25	658,637.11	2,690.95	1,141,153	479,825	42
Function : 7 Transportation & Housing							
1	Salaries	19,107.85	111,379.84		203,357	91,977	45
2	Emp. Benefits/Allowances	4,943.02	24,890.84		52,912	28,021	53
3	Services	5,702.71	25,083.15		29,868	4,785	16
5	Supplies And Materials	8,742.36	39,222.45		84,046	44,824	53
TOTAL FOR Function - 7		38,495.94	200,576.28	0.00	370,183	169,607	46
TOTAL FOR Fund - 0		731,856.48	3,870,322.32	3,716.15	7,383,977	3,509,939	48

Current Year Targets - Remaining
 10 month expenses (Function 1 & 7) 50%
 12 month expenses (Function 4 & 5) 42%
 Overall Target 48%



Regular Board Meeting February 18, 2020

Subject: 2019-2020 Amended Budget Bylaw

Submitted by: Shelly Woolf, CPA, CA Assistant Secretary Treasurer

Purpose: To respectfully request that the Board of Trustees of School District 10 (Arrow Lakes) receive and approve the 2019-2020 Amended Budget Bylaw as presented.

Background:

The Amended Budget Bylaw is submitted to the Board for approval to comply with the School Act as follows:

Section 113 (2) of the School Act states that “If an operating grant to a board is amended under section 106.3 (6) or a grant is withheld or reduced under section 117 (1), the minister may order that

(a) the board, by bylaw, must amend its annual budget; and

(b) the board must send a certified copy of the amended annual budget to the minister within 60 days of the order of the minister.”

Pursuant to section 156 of the School Act (Accounting Practices), Boards of Education (the “Boards”) are required to prepare and submit budgets to the Minister, in the form, with the information, and at the time required by the Minister. The Minister is requiring Amended Annual Budgets to be prepared, adopted by bylaw and submitted by February 28, 2020.

Essentially, the Ministry updates the District’s provincial operating and special purpose grants by December 15 each year thereby initiating a bylaw amendment. This amendment is also used by District staff to get approval from the Board to update other revenue forecasts and the District’s spending plan, taking into consideration the revised revenue, year to date spending levels and updated projected cost estimates to the end of June.

Amendments

- 1. 1701 September Data Enrollment:** AB 453 Students (421S:32DL), 461.3139 Funded FTE
B 470 Students (420S:50DL), 470.0000 Funded FTE

Enrollment is used by the Province to establish operating, targeted and special purpose funding for the District.

- 2. Consolidated Revenues: +\$143,075**

Fund	AB\$	B\$	Change\$
Operating Funding – Schedule 2A	\$7,954,366	\$7,870,066	\$84,300
Special Purpose Funding – Schedule 3	789,194	726,219	62,975
Local Capital – Schedule 4	2,000	2,000	-
Amortization of Deferred Capital Revenue-Schedule 4	432,416	436,616	(4,200)
Consolidated Revenues – Statement 2	\$9,177,976	\$9,034,901	\$143,075



Regular Board Meeting February 18, 2020

Operating Funding - increased by \$84,300 and is comprised of the following changes:

- Enrollment based changes: \$(27,668)
- Supplement for unique student needs: +\$95,842 (including special needs students +\$101,000, indigenous students (\$7,250), English language learners +\$1,495 and Adult education +597).
- Supplement for Salary Differential: (\$36,975)
- Carbon Tax Grant: +\$10,000
- Foundation Skills Assessment Grant: +\$4,094
- Early Learning Framework: +\$1,556
- Miscellaneous (Grants & Other) : +\$32,451 (including Basin Plays \$15,200, Art Starts \$5,400, Nakusp Community Foundation \$1,920, Growing Innovation in Rural Sites \$1,000, Insurance Proceeds \$8,431, Miscellaneous \$500)
- Investment Revenue: +\$5,000

Special Purpose Funding - increased by \$62,975 and is comprised of the following changes:

- Classroom Enhancement Funding: +\$15,842
- Changing Results for Young Children (new): +\$11,250
- Mental Health in Schools (new): +\$32,500
- Ready, Set, Learn: +\$3,383

Local Capital Funding – investment revenue – no change.

Amortization of Deferred Capital Revenue – decreased by \$4,200 based on updated amortization calculations.

3. Consolidated Expenses: +\$153,345

Function	AB\$				B\$	Change\$
	Operating Fund	Special Purpose Fund	Capital Fund	Total		
F1 Instruction	\$5,864,852	\$710,325	-	\$6,575,177	\$6,432,938	\$142,239
F4 District Administration	832,525	2,500	-	835,025	792,846	42,179
F5 Operations and Maintenance	1,155,158	17,902	508,149	1,681,209	1,732,278	(51,069)
F7 Transportation and Housing	433,000	-	88,459	521,459	501,463	19,996
Consolidated Expenses – Statement 2	\$8,285,535	\$730,727	\$596,608	\$9,612,870	\$9,459,525	\$153,345



Regular Board Meeting February 18, 2020

Function 1 Instruction - increased by \$142,239 comprised of increases in the operating fund of \$100,995 and \$41,244 in special purpose funds. The major changes to this function included increasing replacement salaries in the operating fund to cover unexpected sick leave coverage, maternity leave top up and realigning TOC costs in accordance with Ministry guidelines. Additionally, increased funding provided by the Province allocated as special purpose grants results in increased spending as this funding needs to be fully spent by the end of the year.

Function 4 District Administration - increased by \$42,179

This budget envelope covers costs related to District business including Board governance and administration and finance. Costs relate to audit, legal, election, insurance, work safe compliance and human resource management. Adjustments for increases were made to incorporate the by-election and to cover increased legal support costs. These increases are not expected to carry over to the 2021 budget.

Function 5 Operations and Maintenance – decreased by \$51,069

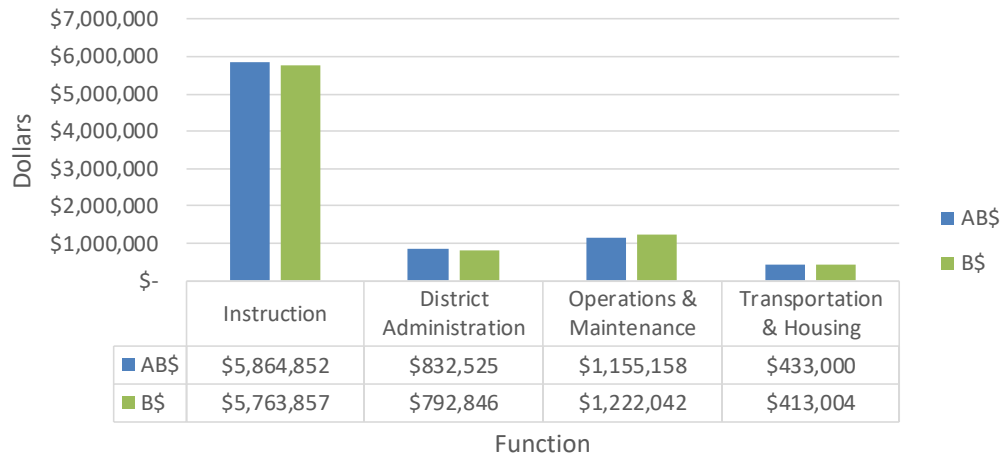
This budget envelope covers costs related to maintenance and utilities and IT. Adjustments for increases were made to utilities expense and IT for necessary upgrades. These were offset by decreases related to transfers in salaries and benefit costs funded by the capital fund. The District has a very large capital program this year and maintenance crews are spending a high percentage of their time supporting these projects thereby justifying the capital allocation.

Function 7 Transportation and Housing – increased by \$19,996

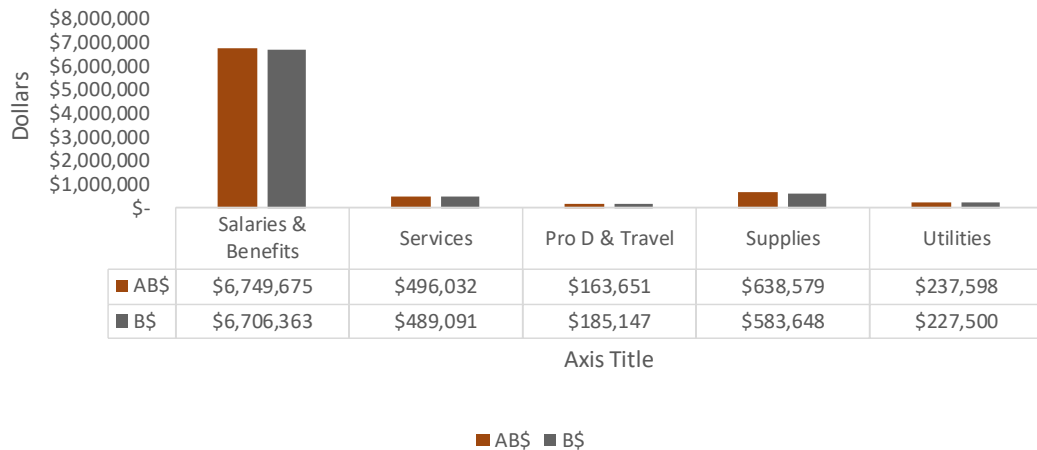
This budget envelope covers costs primarily related to bus transportation and transportation assistance as the District has no housing costs. Changes from the original budget include increasing transportation assistance, bus fuel and repair costs and changes to salary and benefit costs related to bus drivers. Extra-curricular travel included in school budgets has been moved to instruction based on Ministry reporting guidelines.

The changes above use a consolidated approach when identifying the change to align to the format of the budget bylaw as per Statement 2. Alternatively, the Charts below show a visualization of the changes for the operating budget only, showing the alignment to the report the Board receives at the monthly Board meetings.

Operating Fund AB\$ vs B\$ 2019-2020



Operating Fund AB\$ vs B\$ by Account Type





**Regular Board Meeting
February 18, 2020**

4. Amended Budget Ending Surplus - \$1,140,969 vs \$1,150,455

	AB\$	B\$
Unrestricted - opening balance	\$352,138	\$352,138
Unrestricted – 2019-2020 budget appropriation	(331,169)	(321,683)
Unrestricted - ending balance	20,969	30,455
Restricted	1,120,000	1,120,000
Total	\$1,140,969	\$1,150,455

Based on the surplus forecast shown in the table above, future budget spending plans will need to be reduced unless the Board chooses to reduce the restricted surplus on hand. Restricted surplus is comprised of the following:

Equipment reserve	\$100,000
Utilities reserve	100,000
District Scholarship reserve	30,000
Capital projects reserve	100,000
IT Infrastructure replacement reserve	100,000
Strategic Planning reserve	100,000
Financial Accounting software reserve	150,000
Professional Learning reserve	90,000
Emergency reserve	250,000
Total	\$1,120,000

5. Capital Fund – Capital Projects - \$2,661,691

The amended budget includes capital asset additions of \$2,661,691. Provincially funded capital projects are the same, however the Climbing Wall project and the Goat Mountain Childcare Facility were added to the list shown below.

- Annual Facilities Grant (AFG) – Special Purpose Grant – \$58,467
- Annual Facilities Grant – Capital Grant (Bylaw) – \$244,547
- School Enhancement Program (SEP) - \$1,069,345
- AFG & SEP carry forward - \$263,746
- Bus - \$175,311
- Climbing Wall - \$108,232
- Goat Mountain Childcare Facility - \$742,043



**Regular Board Meeting
February 18, 2020**

6. Capital Reserves - \$297,308

Sharable – Ministry Restricted - \$210,379

Non-Sharable – Local Capital - \$86,929

COMMITTEE REPORT – February 18, 2020

Board Chair-

- a telephone conference with Minister Fleming was held on Feb. 7 regarding the Funding Formula review
- Attending Provincial Council this weekend
- the BCSTA AGM is to be held April 16-19 in Vancouver – registration opens Feb. 20
 - please advise Michelle asap if you are attending so she can register you
- Trustees please review your Committee appointments and dates of those committees and if anything does not work well please advise Chair in advance
 - the Alternate should be prepared to attend a committee if the main Trustee is not able to
 - this helps with smooth running of the Committee structure

Correspondence – magazine from Coalition of Child Care Advocates

Nakusp Secondary PAC:

- meeting was held Jan. 28
- discussed forming a transportation society to purchase and own a bus for school trips – more research into this to be done
- Peter shared the progress on the climbing wall and we got to see the wall
- there will be a presentation on anxiety in February using the District Mental Health funding
- students completed an Health and Wellness survey as well as preparing for the Ministry Student survey
- hot lunches are going well, students designed the menu, lots of parental support
- next meeting February 26

CUPE:

- meeting held February 18
- discussed the recruitment of CUPE staff
 - bus drivers and custodians in short supply
- the Budget consultations are going well
- the 2020/21 calendar and 3 of the Pro-D days were discussed
- next meeting is March 10

ALTA:

- meeting held February 18
- update given on the Budget consultations to date
- feedback on the Pro-D days Jan. 27 and Feb. 14
- calendar for the 2020/21 school year discussed the 3 Pro-D days
- next meeting March 10

OH&S:

- meeting held Jan. 30
- First Aid course on Feb 14
- ongoing winter problems, bussing issues
- need to have the same emergency language as the RCMP – shared a printout of examples
- next meeting is May 21

BCSTA-Branch-

- Provincial Council will be held February 21-22 – Lora Lee is attending
- Kootenay Boundary Branch submitted 4 motions to be considered for the AGM as a result of the Jan. 19 motion building sessions

BCSTA-BCTF Life Insurance Committee

- AGM to be held in April 2020

OLRC

- next meeting is the AGM to be held in Chase on March 6, 2020

Respectfully submitted,

Lora Lee Brekke
Trustee

NES StrongStart Early Learning Centre February 2020 Monthly Report

8

- As February 6, 2020 I have 76 students enrolled, we withdraw five families that no longer live here anymore and I am waiting on eight more to register, but do not have copies of birth certificates or medical cards yet. I see our enrollment increasing, with new babies being born in the spring.
- NES StrongStart hours are: Monday/Wednesday/Friday from 8:45 - 11:45 am and Tuesday/Thursday from 12:30 to 3:30 pm.
- Our morning sessions are average from 11 - 18 children and 10-14 parents, and afternoons' 7-10 children/parents. Our days have been very busy for the month of January.
- Our daily schedule consists of free play, arts and craft, clean up, snack, gym, circle time, library time, outside time in the woods, and good byes.
- Monday and Friday's, we will have movement in the Bonnington from 10:00 am to 10:40 am, Wednesday gym time from 10:30 to 11:00 am, and Thursday afternoon from 2:15 pm to 3:00 pm.
- Nakusp Public Library (Jackie/Librarian) comes the first Friday of the month, and she will be here on Friday February 7, at 11:00 for story time.
- Pitter Patter is every Thursday morning, in the Strong Start room from 8:45 - 11:45 am. Sarah Sanders the CAPC worker is the facilitator for this program. This program is for ages 0 to 2 $\frac{1}{2}$ years of age. She is getting around four or five families that are attending. With new babies that were born in the summer, it seems to be getting busier.
- With all the snow, we have not been able to meet with Ms. Tupper's class on Tuesday's, but hoping to again once, the weather changes, and the snow melts. I really like the connections the

families are enjoying seeing their children play and interact with the Miss Tupper's K/1 class. I feel that my attendance in the afternoons have increased due to forest time on Tuesday's and gym time on Thursday's.

- On Friday December 20, we had our Christmas Celebration party at the senior's hall, and we had 32 adults, and 33 children. It was a great turn out. Mrs. Hall came, played the piano, and sung Christmas Carols with us.
- Cheyanne Tourand will be doing her work experience with me on Monday's from 8:30 to 12, until the end of June. She is very helpful, and this experience will help her when she takes her Early Childhood Education, after she graduates.
- CCRR from Nelson will be here on Monday March 9, with craft supplies, toys to borrow for families.
- I am enjoying being part of the "Changing Results for Young Children"; our next meeting is Wednesday February 26.
- January 30th, we did Alphabet Soup at Strongstart collaborating with CBAL, for family literacy day!
- Friday February 7th, we participated in the Carnival/Voyageur Day. Lots of fun!

Respectfully written by Nancy Bone
February 7th, 2020



February 18, 2020

Superintendent/Secretary Treasurer Report
*Presented at the Education Partnership Committee,
 and Regular Meeting of the Board of Education*

1. February Enrollment notes

- Slight decrease since last month of two students overall
 - Indigenous Learners – January enrollment - 22% of our student population
 - Students with diverse learning needs – 12.1% of our student population
- Below is the monthly enrollment chart by school and grade:

My Education BC: Student Enrollment Numbers																
As of:	Feb 18															
Grade:	Gr.K	Gr.1	Gr.2	Gr.3	Gr.4	Gr.5	Gr.6	Gr.7	Gr.8	Gr.9	Gr.10	Gr.11	Gr.12	TOTALS	Jan	Dif
ALDL	2	1	1	4	1	3	3	3	3	4	1	1	12	39	38	1
BES	1	5	4	4	3									17	17	0
EES	2	3	1	0	2	1	0	7						16	16	0
LESS	4	7	8	4	5	7	7	10	11	8	3	6	5	85	88	-3
NES	27	23	11	18	23	22	23	24						171	171	0
NSS									29	21	32	27	16	125	125	0
TOTAL	36	39	25	30	34	33	33	44	43	33	36	34	33			
District Total														453	455	-2

1. Ministry Funding Review Update

- The Ministry of Education has released information regarding implementation of Phase 1 for 12 of the 22 recommendations of the Independent Funding Review Panel as follows:
- Continue targeted indigenous education funding to support students
 - Work towards three year operating grants for better funding predictability for districts
 - Committee to be established to work on province-wide financial management policies including reserves or surpluses, clarity for capital program funding
 - Work towards student outcome analysis in compliance audits
- Funding supplement in the operating grant for children in care, to support mental health and for low income students was also announced by the government – funds to be either within the current funding envelope or as additional funds – TBD
- Recommendations that district strategic plans are tied to the framework for Enhancing Student Learning accountability policy and that budgets are linked to Strategic Plan goals
- The remaining 10 recommendations comprise Phase 2 and will continue to be refined
- Operating grant funding announcements for school districts occurs on or before March 13th, 2020

2. Bus Driver Recruitment and Bus Maintenance Challenges Continue

- The district and our schools know that interruption of regular school bus transportation is very distressing and inconvenient for students and parents and we are working hard to resolve the underlying issues which are threefold:
- Lack of casual bus drivers,
 - maintenance issues on regular busses and spare busses out of service, and
 - pressure of busses booked by schools for curricular or extra-curricular field studies
- Last week the Crescent Bay bus route was cancelled for the third time in a month and the Fauquier run and Burton runs have also been cancelled this school year

- We know that the impact on our students and their parents is significant and are committed to solving these student transportation problems as our efforts to date have not solved the issues
- The district continues to struggle with filling casual positions for drivers and if drivers are unexpectedly ill, we have had to cancel bus routes
 - Our Manager of Operations and Transportation has frequently driven regular school bus routes in order to ensure that student bus transportation is maintained when we cannot find drivers; sometimes however as in the Crescent Bay run cancellation, two routes had no drivers, one at the last moment
- Bus maintenance issues have also continued to plague our small fleet of busses
 - We have attempted to remediate the maintenance issues by contracting out bus repair work when it is an emergency, although by that point, bus routes have already had to be cancelled
- Given the significant challenges this year, Manager of Operations and Transportation, Art Olson, is engaging an external consultant to review the district's Transportation Department and our student transportation services with the aim of restoring and increasing reliable bus services for all our students and making recommendations for changes if needed

3. Bus Garage and Maintenance Shop Upgrades on Horizon

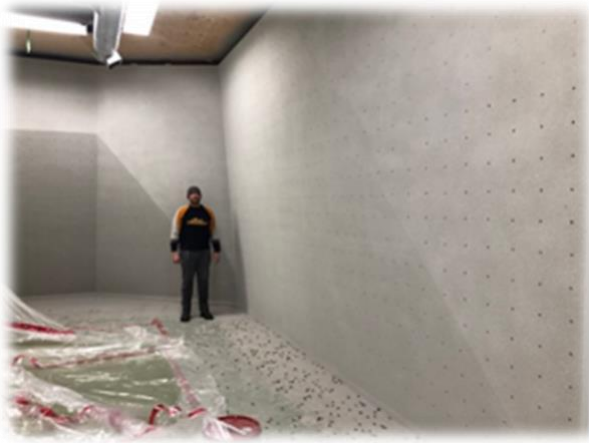
- Plans are underway to update and renovate the school district maintenance shop and bus garage making it safer and more energy efficient; this project is an important infrastructure project
- Architectural drawings are now complete with total cost projected to be \$350,000 and an additional \$71,000 for an in-ground hoist; the RFP (request for proposals) for Stage 1 will be released shortly
- The project will be funded over a series of years as Ministry capital funding is unavailable
- We will allocate a portion of our Annual Facilities Grant each year to complete the project in phases

4. Goat Mountain Child Care Centre Update

- The first phase of the project has begun with deconstruction of the old carpet, tile and bathrooms and pre-construction preparation underway by our district carpenters and maintenance staff
- We are behind our original schedule as the Climbing Wall project and snow removal has taken precedence but will quickly catch up on the work plan
- The recently re-formed Goat Mountain Kids Society has made key design decisions along with district staff in order to inform the final Working Drawings
- Regular communication between the Superintendent and the Society to bring this project to life is occurring through emails, phone calls, in person meetings and evening meetings with the architect and the Society
- The Society's Design Committee, Manager of Operations and Superintendent meet next with the architect on the evening of February 26th to determine final design decisions; the RFP will follow
- We have had some slight delays to the timeline but continue to be on track for completion by August 2020 on this project aligned with Goal 2 of the Strategic Plan

5. NSS Climbing and Bouldering Wall Project Update

- 14,000 holes and several buckets of special paint now adorn the NSS Climbing and Bouldering Walls as the final stages of this major project unfold
- Work continues on this exciting project: paint is drying for the next two weeks, and then handholds and ropes attached to the anchors
- An official ribbon cutting ceremony will tentatively be held on Wednesday, March 11th at 1 pm in the NSS gym celebrating the completion of this long-awaited school and community project with the public and all those many organizations and individuals involved invited to attend!
- The opening ceremony date may also be held the week of March 30th after spring break to ensure that all the final touches are completed
- To whet your appetite, below are a few recent photos of the climbing wall:



6. February 13th Technology Workshop for Students and February 14th for teachers


- All Grade 9 and 10 students in the district participated in a day long design thinking and technology workshop with four tech sector guests from Vancouver
- NSS and Lucerne students teamed up to work on creating an app that would help solve some of the human problems faced during natural disasters such as forest fires, floods and resulting challenges such as power outages and communication issues
- Throughout the day, students engaged in ideating, designing, drawing and refining an online app and then finally, pitching their design idea to the entire Grade 9/10 student design team, with students voting on those apps that were most innovative, most community-minded, most likely to succeed as an innovation and most creative
- Our student app developers created designs for solar-powered water systems, for monitoring sensors inside freezers and fridges to avert food spoilage, and apps to help with communication and mapping for enhanced safety during natural disasters
- Our tech experts from the coast were amazed at our students' engagement and deep problem-solving abilities and their ability to work in diverse teams with students from other schools
- At the end, they listed the most desirable skills in the world of work and technology and noted that SD 10 students had shown very strong evidence of the creative and critical thinking, communication, collaboration, complex problem-solving, and individual and group skills to succeed in the wide range of technology careers now and in the future
- The workshop was funded by a [BC Digital Technology Supercluster grant](#) in partnership with [BCTech](#), a non-profit society aimed to support the development of the tech sector in BC
- A half day teacher education workshop on careers in the tech sector followed on the Pro-D day



7. Annual Budget Consultation Process Underway

Superintendent's Report – February 18th, 2020

- The Board and district staff have been in schools throughout the district this month listening carefully to our staff and parents about how the current year's budget resources are bringing the District Strategic Plan goals to life and what factors need to be considered in the 2020-21 budget
- Overall, feedback indicates that our current levels of staffing (our major budgetary resource allocation) are working well in all schools, with hopes in the coming year to sustain current staffing
- One secondary school visited so far spoke of the increased academic options available to students as a result of this year's staffing increases and higher student engagement
- A number of schools have spoken about wanting to ensure that arts programs and environmental programs including gardens and greenhouses continue or are developed
- Strong support for the district ski program at Summit Lake was voiced at all schools and also the benefit afforded by school budget and CBT Basin Plays funding for physical literacy skills in swimming for elementary students and skiing in Revelstoke and Nelson for secondary learners

 **2020-21 Budget Consultation Process**
Consultation: February to April 2020

Budget Consultation Components	Dates	Who's Involved
Consultation Component 1: Leadership Team Consultations with Board of Education	Tuesday, January 21st, 2020 4 pm - 5 pm	Principals and Vice-Principals, Trustees, Assistant Sec- Treasurer, Director of Learning, Superintendent
Consultation Component 2: Finance Committee Meetings - Consultations and Working Group - Budget Scenarios developed and discussed	#1 - Tuesday, March 10th 3:30 - 4:45 pm #2 - Tuesday, April 7th 3:30 - 4:45 pm #3 - Tuesday, April 21st 3:30 - 4:45 pm	2 DPAC parents 2 ALTA teachers 2 CUPE members 2 P/VPs All trustees Director, AST and Superintendent
Consultation Component 3: Meetings with staff and with parents - One date at each school - Feedback shared at March 7 th Finance Committee meeting	Mon Feb 10 - RES 12 pm - 1 pm (staff); 1-2 pm (parents) Mon Feb 10 - RES 3:30-4:15 pm (staff); 4:30-5:30 pm (parents) Tues Feb 11 - NES 3:30 - 4:30 pm (staff); 5 - 6 pm (parents) Wed Feb 12 - Lucerne 3:30 - 4:30 pm (staff); 5 - 6 pm (parents) Wed Feb 19 - NSS 3:30 - 4:30 pm (staff); 5 - 6 pm (parents)	Trustee from each zone Principals and Vice-Principals Superintendent Director of Learning
Board of Education - Consultation Review	Wednesday, April 22nd 3:30 - 5 pm	Board of Education AST; Director, Superintendent/ST
Budget By-law Discussed Final Approval by Board of Education	Wednesday, April 29th - 3:30 - 4:30 pm Special Regular Board Meeting	Board of Education AST; Director, Superintendent/ST Interested public

- Input from NSS parents and staff will be heard on Wednesday, February 19th, with a summary of all six school's feedback to be collated and shared at the March 10th Finance Committee meeting
- The Board will hear from our principals and vice principals on Tuesday, February 18th
- Our three upcoming Finance Committee dates are: March 10th, April 7th and April 21st
- Budget consultation and budget decisions are strongly aligned with the District Strategic Plan goals and the Board's annual priorities

8. NSS Ski and Snowboard team shines at Zone Championships; wins a berth at Provincials

- Congratulations to NSS for yet another strong showing at the Zone championships!
- NSS went to Kootenay Zones at Golden's Kicking Horse Mountain Resort February 11th – 13th
- The top three scoring teams go onto Provincials and top placed individuals who are not already placed on a successful team also go on to Provincials.
- NSS had a strong representation at Kicking Horse and we are proud to announce that the Nakusp Girls Snowboard Team placed first in the Kootenay Zones, with two of the boarders, Lexus Coates and Dharia Phillipson, placing first and second overall.
- Dustin Lasseter from the Boys team placed 2nd overall and will also be going onto Provincials.
- Provincials will be hosted in Invermere at Panorama Ski Resort March 2nd to 4th with 17 Ski and Snowboard team members heading for the tournament
- Good luck to all the skiers and snowboarders, their coaches, and school staff at provincials

9. School District Applies for Grants to Ease the Nakusp Child Care Crisis

- As presented at Education Partnership meeting, the district is pursuing applications for MCFD New Spaces Capital funding for a new child care centre to be located at Nakusp Elementary School
- Initial plans are to create twenty-four 0-5 year old multi-age licenced child care spaces and thirty before and after school child care spaces in a newly built Early Learning HUB space located near the current NES school gym
- The aim is to ensure that full time high quality affordable licenced child care is available to families for 12 months a year for children from 0-5 years of age
- The project addresses significant gaps for parents who want to return to school or work including creating licenced Infant Toddler childcare spots; this demographic is a high community need

- Although the grant application guidelines have recently changed with applications received only twice a year instead of on an ongoing basis, we are working with a range of partner organizations in order to have the application submitted in the Feb 10 – May 11 window
- We are very grateful that the Columbia Basin Trust is supporting the district with funds to hire a consultant who will conduct a child care Needs Assessment, now a key criteria for MCFD funding
- Although UBCM has had child care needs assessment funding in place, this work has not yet been done in the Nakusp and area and so a thorough needs assessment is an important factor
- The CBT-hired consultant is working with the Superintendent on the extensive application criteria and an architect will soon begin conceptual drawings for the project
- The interests of the school district, aside from assisting our community with the critical need for full time child care by using school property, is also to create stable enrolment for our Nakusp schools, encourage young families to move or relocate to the area, and ensure stronger transitions from early learning to our primary classrooms
- The project proposal aligns with both Goals 1 and 2 in the Strategic Plan
- We invite community partners and potential funding donors to join us in this exciting venture

10. Whatshan Lake Retreat for Lucerne students



- On February 3rd, 52 students from Lucerne travelled to Whatshan Lake Retreat to engage in a week of reflection and learning focused on exploring place, wellness and leadership.
- This was a week of amazing highlights with students taking part in seminars based around their interests and connected to their needs, aligned with one of the Board's 2019-20 priorities: Enhance Physical and Mental Well-being
- Some of the top activities were wood carving, bird watching, winter exploration walks, the predator-prey game, and amazing meals made by the students themselves.
- Two teachers on maternity leave came with their babies and engaged the students in reflecting on their needs as children and how to better meet their needs now as youth and young adults
- In all, 42 community volunteers and educators from the school came together to work with the students and support their learning, clearly aligning with Goal 2 of the Strategic Plan: Cultivate Community Connections!
- The week capped off with a trip to the hot springs allowing the students to come back fresh, rejuvenated and ready to get begin the new term truly embodying both Goal 1: Enhance Teaching and Learning and the Board's priority to Enhance Physical and Mental Well-being



11. Ministry Visits SD 10; SD 10 Joins Ministry Small District Consortium

- On January 23rd and 24th, Katherine McIntosh, Ministry Superintendent for the Framework for Enhancing Student Learning, and Roger Hazelton, Director of Data and Analytics visited the school district to learn about our small district and the F4ESL in SD 10
- McIntosh and Hazelton met with district and school leaders to learn how we are embedding the new Framework for Enhancing Student Learning policy in school and district plans and how we are currently using data to inform planning
- We shared our District Strategic Plan, School Growth Plans and the [District Plan for Learning website](#) with our Ministry guests
- The District Plan for Learning website tells the story of student achievement and success through both quantitative and qualitative data and narrative evidence
- Our Ministry colleagues were impressed with the work that we have done to embed the Framework for Enhancing Student Learning policy and noted that we have made relevant connections between the Strategic Plan and reporting on outcomes and planning in School Growth Plans and the District Plan for Learning site
- On March 3rd, Principal Peter Gajda, Director of Learning, Peter Dubinsky and Superintendent Terry Taylor will join with teams from the six other districts in the province with fewer than 1000 students and the Ministry Framework for Enhancing Student Learning team
- The March 3rd Small Rural District Think Tank will be facilitated by Drs. Judy Halbert and Linda Kaser and investigate ways that the Ministry can better support small districts and small districts can learn from one another
- The F4ESL Small Rural District Consortium project is expected to be supported by the Ministry for 2 to 3 years and offer Ministry assistance with data and analytics and an annual meeting in Vancouver

