



**Regular Board Meeting
January 19, 2021**

Presented by: Shelly Woolf, CPA, CA Assistant Secretary Treasurer

- 1. 2020-2021 Operating Budget – Spent to date \$3,668,827 - 42%**
2019-2020 Operating Budget – Spent to date \$3,520,299 - 43%

Refer to Monthly Expenditure Report - Page 3 (Dec 2020) and Page 4 (Dec 2019)
 Operating Budget Status – 58% remaining compared to a target amount of 58%

- 2. Operating Surplus - \$1,350,153**

(LY unrestricted closing surplus + revenue to date – expenses to date = CY closing surplus) = 382,707 + 3,479,882 – 3,668,827 = 193,762). Restricted surplus remains unchanged until the yearend financial statements are completed.

Unrestricted	\$193,762
Restricted	1,270,000
Total	\$1,463,762

- 3. 2020-2021 Annual Facility Grants Budget and Other Capital Funds**

a) Annual Facilities Grant (AFG) – Operating Grant

Total	\$62,454
Deducted by Ministry for Capital Asset Management System	(4,252)
Expended to date	(22,637)
Available AFG Operating Grant	\$35,565

b) Annual Facilities Grant – Capital Grant (Bylaw)

AFG Capital Grant	\$244,547	100.00%
Expended to date	(74,741)	30.56%
Available AFG Capital Grant	\$169,806	69.44%



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c) School Enhancement Program Grant (Bylaw) – 6 programs approved

	Solar Upgrades & Charging Stations (EES, NSS)	Building Enclosure Upgrades (NES,NSS)	Flooring & Washroom Upgrades (LESS)	Total	%
Approved	\$268,271	\$338,000	\$270,000	\$876,271	100.00%
Expended to date	(194,020)	(31,873)	(84,217)	(310,110)	35.39%
Available	\$74,251	\$306,127	\$185,783	\$ 566,161	64.61%

d) Capital Reserve Balances

Sharable (Ministry Restricted) Capital	\$213,954
Local Capital	88,408
Total	\$302,362

4. Replacement Costs - including sick, dental, bereavement, professional development, extra-curricular and other: \$175,215 (56%) spent on a \$315,026 Budget, 44% budget remaining.

5. 1701 Data Enrollment – CY 501 Students (428S:73DL), 515.1572 Funded FTE
 LY 453 Students (421S:32DL), 461.3139 Funded FTE
 Forecast 2021 Budget 452 Students (422S:30DL)

6. Government & Other Reports Filed/Other
 Amended Budget costing – work-in-progress.
 Budget in-service presentation

7. 2020-2021 Amended Operating Budget

In mid-December, the Ministry sends updated funding information and grant tables to staff based on the September 1701 enrollment data to begin preparing the amended budget. This is one of the initial steps in preparing the amendment because it changes the amount of funding the District manages. The Amended Budget will be prepared by staff and submitted for approval to the Board prior to sending it to the Ministry before February 28, 2021.



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Some funding changes that will be included in addition to enrollment funding changes in the 2021 Amended Budget include the following:

Additional operating funding: \$976,847

Additional special purpose funding: \$376,588

Additional capital project funding:

NES Childcare HUB project - approved project budget \$3.23M - multi-year; first MCFD advance of \$1.2M received Nov 5, 2020. First advance CBT \$20,000 received January 4, 2021.

GM Childcare Project – approved project budget \$742K – multi-year, project reconciliation to be completed.

Climbing Wall Project - equipment - \$24K

In addition, staff have begun updating costing as mentioned in the Board in-service presentation last week. Budget line items will be reviewed in detail to update costs based on new staffing levels, updated school budgets and other new information since the original budget was approved in April 2020. A report will be prepared for the Board prior to amended budget approval which is required to be in a prescribed format by the Ministry.

Fund : 0 General Operating

0	TITLE	DEC	YEAR TO DATE	ENCUMBERED	FULL YEAR BUDGET	AVAILABLE	PERC
Function : 1 Instruction							
1	Salaries	445,303.86	1,941,285.91		4,442,690	2,501,404	56
2	Benefits	78,661.02	370,803.22		1,156,860	786,057	68
3	Services	7,442.39	91,838.12		312,634	220,796	71
5	Supplies And Materials	15,255.21	96,856.11	23,518.75	289,665	169,290	58
TOTAL FOR Function - 1		546,662.48	2,500,783.36	23,518.75	6,201,849	3,677,547	59
Function : 4 District Administration							
1	Salaries	35,736.07	220,233.24		424,085	203,852	48
2	Benefits	2,758.52	25,828.67		81,000	55,171	68
3	Services	13,920.62	165,061.02		241,230	76,169	32
5	Supplies And Materials	1,179.42	14,591.36		57,120	42,529	74
TOTAL FOR Function - 4		53,594.63	425,714.29	0.00	803,435	377,721	47
Function : 5 Operations & Maintenance							
1	Salaries	48,669.37	303,007.05		619,200	316,193	51
2	Benefits	7,173.52	60,639.08		154,300	93,661	61
3	Services	1,483.72	32,899.68		85,592	52,692	62
5	Supplies And Materials	21,949.61	158,086.23		419,335	261,249	62
TOTAL FOR Function - 5		79,276.22	554,632.04	0.00	1,278,427	723,795	57
Function : 7 Transportation & Housing							
1	Salaries	18,990.39	91,923.54		225,720	133,796	59
2	Benefits	2,780.04	18,726.79		56,700	37,973	67
3	Services	827.70	11,585.80		23,460	11,874	51
5	Supplies And Materials	10,051.69	35,360.13		124,440	89,080	72
TOTAL FOR Function - 7		32,649.82	157,596.26	0.00	430,320	272,724	63
Function : 8 Covid19 Administration							
1	Salaries		159.08			159-	
2	Benefits		34.49			34-	
3	Services		387.48			387-	
5	Supplies And Materials	64.37	29,519.82			29,520-	
TOTAL FOR Function - 8		64.37	30,100.87	0.00	0	30,101-	0
TOTAL FOR Fund - 0		712,247.52	3,668,826.82	23,518.75	8,714,031	5,021,685	58
GRAND TOTAL		712,247.52	3,668,826.82	23,518.75	8,714,031	5,021,685	58

Current Year Targets
 10 month expenses (Function 1 & 7) 58% remaining
 12 month expenses (Function 4 & 5) 60% remaining
 50% remaining

Fund : 0 General Operating

0	TITLE	DEC	YEAR TO DATE	ENCUMBERED	FULL YEAR BUDGET	AVAILABLE	PERC
Function : 1 Instruction							
1	Salaries	396,167.69	1,791,504.30		4,090,259	2,298,755	56
2	Emp. Benefits/Allowances	78,971.19	369,682.36		1,064,548	694,866	65
3	Services	29,509.21	107,754.79		350,391	242,636	69
5	Supplies And Materials	18,184.33	70,965.23	5,597.84	308,220	231,657	75
TOTAL FOR Function - 1		522,832.42	2,339,906.68	5,597.84	5,813,418	3,467,913	60
Function : 4 District Administration							
1	Salaries	32,660.63	210,222.21		426,150	215,928	51
2	Emp. Benefits/Allowances	4,541.30	26,886.99		80,246	53,359	66
3	Services	25,495.32	173,618.95		232,150	58,531	25
5	Supplies And Materials	2,717.88	15,736.66		54,300	38,563	71
TOTAL FOR Function - 4		65,415.13	426,464.81	0.00	792,846	366,381	46
Function : 5 Operations & Maintenance							
1	Salaries	44,462.12	302,749.86		596,982	294,232	49
2	Emp. Benefits/Allowances	10,162.56	68,544.52		159,200	90,655	57
3	Services	630.99	24,651.95		69,100	44,448	64
5	Supplies And Materials	40,549.38	185,454.97	10,487.04	396,760	200,818	51
TOTAL FOR Function - 5		95,805.05	581,401.30	10,487.04	1,222,042	630,154	52
Function : 7 Transportation & Housing							
1	Salaries	14,236.55	100,386.16		210,341	109,955	52
2	Emp. Benefits/Allowances	3,271.64	20,290.89		55,013	34,722	63
3	Services	4,420.36	11,109.60		23,000	11,890	52
5	Supplies And Materials	9,243.87	40,739.43		105,000	64,261	61
TOTAL FOR Function - 7		22,331.70	172,526.08	0.00	393,354	220,828	56
TOTAL FOR Fund - 0		706,384.30	3,520,298.87	16,084.88	8,221,660	4,685,276	57
GRAND TOTAL		706,384.30	3,520,298.87	16,084.88	8,221,660	4,685,276	57

Current Year Targets 58% remaining
 10 month expenses (Function 1 & 7) 60% remaining
 12 month expenses (Function 4 & 5) Overall Target 50% remaining



SD10 SCHOOL DISTRICT 10
ARROW LAKES
World Class Learning in a Rural Environment

2021-2022 Budget Consultation Process

Consultation: February to April 2021

Budget Consultation Components	Dates	Who's Involved
Consultation Component 1: Leadership Team Consultations with Board of Education	Tuesday, February 16th, 2021 3:30 pm – 5 pm	Principals and Vice-Principals, Trustees, Assistant Sec-Treasurer; Assistant Superintendent, Superintendent/ST
Consultation Component 2: Finance Committee Meetings <ul style="list-style-type: none"> - Consultations and Working Group - Budget Scenarios developed and discussed 	#1 – Tuesday, March 9th 3:30 – 4:45 pm # 2 – Tuesday, April 6th 3:30 – 4:45 pm #3 – Tuesday, April 20th 3:30 – 4:45 pm	2 DPAC parents 2 ALTA teachers 2 CUPE members 2 P/VPs All trustees Assistant Superintendent, Assistant Sec-Treasurer, Superintendent/ST
Consultation Component 3: Meetings with staff and with parents <ul style="list-style-type: none"> - One date at each school - Feedback shared at March 7th Finance Committee meeting 	Mon Feb 22 – EES 12 pm -1 pm(staff); 1-2 pm (parents) Mon Feb 22 – BES 3:30 - 4:15 pm (staff); 4:30-5:30 pm (parents) Tues Feb 23 – NES 3:30 - 4:30 pm (staff); 5 - 6 pm (parents) Wed Feb 24 – NSS 3:30 - 4:30 pm (staff); 5 - 6 pm (parents) Wed Feb 19 – Lucerne 3:30 - 4:30 pm (staff); 5 - 6 pm (parents)	Trustee from each zone Principals and Vice-Principals Superintendent Assistant Superintendent
Board of Education – Budget Consultation Review	Wednesday, April 21st 3:30 – 5 pm – Final recommendations Monday, April 26th 3:30 pm – 5 pm – Review draft budget	Board of Education Assistant Sec-Treasurer; Assistant Superintendent, Superintendent/ST
Budget By-law Discussed Final Approval by Board of Education	Wednesday, April 28th – 4:30 – 5 pm Special Regular Board Meeting – Approve Budget By-law	Board of Education Assistant Sec-Treasurer; Assistant Superintendent, Superintendent/ST Interested public