



# Memorandum to the Board of Education

## Meeting Open to the Public

**FROM:** Michael McLellan, Secretary-Treasurer  
**DATE:** May 12, 2023  
**SUBJECT:** Policies

**For Information**

### Introduction/Background

The Policy Committee of the Board, formed on February 21, 2023, was created with two purposes: (1) to assist the Board in fulfilling its goals and objectives by governing through policy development and adoption, and (2) to create a comprehensive and useful set of Board policies to guide district operations.

### Proposed and Recommended Changes in Policy

#### Current Proposed Changes in Policy

##### *Policy 501 – Staffing, Class Size and Complexity in Class Composition*

- The Policy Committee has reviewed [Policy 501 – Staffing, Class Size and Complexity in Class Composition](#). This policy is currently unused by the District and it is redundant and conflicting with the BCTF collective agreement and Ministry of Education and Child Care regulations. It is recommended that the policy be rescinded.

##### *Various Policies – Housekeeping*

- Various policies refer to the “Superintendent/Secretary-Treasurer”, which is a position that no longer exists in the District. The position of Superintendent has replaced the Superintendent/Secretary-Treasurer as the position to which the Board delegates and confers authority to oversee the operations of the District. It is recommended that these policies are updated to change where it is written “Superintendent/Secretary-Treasurer” to “Superintendent.” Since updating these policies will not cause any change in how they are applied, the updates are considered housekeeping changes that are not required to be recorded formally as amendments of the policies.

#### Notice of policies to be considered for adoption at the June 20, 2023 Board Meeting

##### *Policy 140 – Policy Development*

- The Policy Committee has reviewed and updated Policy 140 – Policy Development. A draft of the updated policy is attached.

##### *New Policy – Community Use of District Facilities*



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- The Policy Committee will meet in June to develop a policy regarding the community use of district facilities, dealing with accessibility, safety, cost recovery, and leasing/licensing agreements with both casual and longer-term third parties. The new proposed policy will be circulated to Partner Groups for review in advance of the June Board meeting.