



## SCHOOL DISTRICT NO. 10 (ARROW LAKES) POLICY MANUAL

### 120 – Role of the Board & Governance

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#### Board of Education

- 1.1 The Board of Education of School District No. 10 (Arrow Lakes) is governed by a board, comprised of five locally elected trustees (the “Board”). One trustee is elected from the Eastern zone of the district, one from the Central zone, one from the Southern zone, and two Trustees at Large, as defined in the Board’s Bylaws concerning Trustee elections. Trustees are elected for a term prescribed in the School Act.

#### Role of the Board

- 1.2 The Board’s general role is to foster the school district’s short- and long-term success and to govern the school district in accordance with the duties and responsibilities outlined in the School Act. In the discharge of its mandate, the Board oversees the affairs of the school district, supervises management, which is responsible for the day-to-day operations, and, through the Superintendent of Schools (“Superintendent”), sets the standards of organizational conduct.
- 1.3 In carrying out these duties, the Board’s role in the formulation of policies, definition of broad strategic directions, making decisions that it is legally required to make, and performance monitoring is separate from the day-to-day management of the school district. This day-to-day management responsibility resides with the Superintendent, who leads the school district in achieving board-approved directions and, in turn, recommends new initiatives to the Board.
- 1.4 The Superintendent and the Secretary-Treasurer are the Board’s two corporate executive officers. Together, they guide the implementation of all Board decisions through the district’s education and business services. The Board as a collective entity shall interact primarily with the Superintendent and the Secretary-Treasurer. Outside of Board meetings, a trustee has no more authority than any individual from the community, except when that member has been delegated certain duties and powers by the Board. Individual trustees must not direct or interfere with the work of the Superintendent and individual staff members.

## Governance

### 1.5 The Board governs with specific responsibility to:

- 1.5.1 Select, evaluate, compensate and replace the Superintendent and plan for Superintendent succession;
- 1.5.2 Establish the purpose, values, strategic directions, priorities and goals for the district;
- 1.5.3 Establish policies and approve bylaws;
- 1.5.4 Ensure compliance with legal and regulatory requirements;
- 1.5.5 Ensure financial sustainability and the effective and efficient use of school district resources;
- 1.5.6 Monitor the school district's performance against agreed goals and objectives;
- 1.5.7 Establish and maintain relationships with all levels of government, partner and community groups;
- 1.5.8 All other specific responsibilities outlined in the School Act, Regulations and related Ministerial Orders.

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