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**MEETING OF THE BOARD OF EDUCATION  
OPEN TO THE PUBLIC  
MINUTES  
Tuesday, February 25, 2025**

**Attendees:** All Trustees, Superintendent Dubinsky, Secretary-Treasurer McLellan

**Presenters:** Jamie Sokoloski, Keith Greenhalf

**Guests:**

**1. Call to Order**

*The meeting was called to order at 6:01pm*

*We gratefully acknowledge that we live, work, and learn on the traditional, ancestral, and unceded territory of the Sinixt Peoples, and we honour their ongoing presence on the land.*

**2. Additions or Deletions to the Agenda**

There were none

**3. Adoption of Agenda**

Upon a motion duly made and seconded, it was resolved:

**THAT** the Board of Education hereby **ADOPTS** agenda for February 25, 2025, as circulated.

**4. Adoption of Minutes**

Upon a motion duly made and seconded, it was resolved:

**THAT** the Board of Education hereby **ADOPTS** the minutes from the regular meeting held in public on January 21, 2025, as circulated.

**5. Presentations**

A. Good News Report

The Superintendent presented the good news report.

**6. Superintendent's Report**

A. West Kootenay Childcare Resource and Referral Residency

The Superintendent welcomed Jamie Sokoloski from the West Kootenay Childcare Resource and Referral Residency (CCRR). It was noted that the CCRR and SD10 have developed a Residency program, funded by a grant. Jamie discussed that the increased services offered to SD10 include two satellite locations (LESS & NELCC) open 2 days/month, for 4 hours. During these times, the CCRR is open for educators in the community to access resources, library services for families, and low-cost art supplies- including delivery and pick-up of resources for families. The CCRR also provides a place for families to create valuable connections with the organization.

B. District Shared Professional Development Day

The Superintendent shared that the Professional Development Day was a success and thanked ALTA for Keith's integral involvement. Keith provided an update on the day, explaining that Educators really took the initiative and stepped up by providing different workshops to their fellow Educators to take advantage of.

**7. Trustee, Committee and Organization Reports**

**8. Financial Report**

A. Monthly Financial Report

Secretary-Treasurer McLellan presented the Monthly Financial Report.

B. 2024-2025 Amended Budget

Upon motions duly made and seconded, it was resolved:

**WHEREAS** a Board of Education must approve an Amended Annual Budget Bylaw each year pursuant to Section 113 of the School Act, R.S.B.C., 1996, c. 412, as amended from time to time;

**NOW, THEREFORE, BE IT RESOLVED:**

**THAT** the Board of Education **APPROVE** the 2024-2025 Amended Annual Budget Bylaw, having read the bylaw a first time;

**THAT** the Board of Education **APPROVE** the 2024-2025 Amended Annual Budget Bylaw, having read the bylaw a second time;

**THAT** the 2024-2025 Annual Budget Bylaw go forth to a third reading;

**AND THAT** the Board of Education **APPROVE, PASS, and ADOPT** the 2024-2025 Amended Annual Budget Bylaw, having read the bylaw a third time.

C. 2025-2026 Budget Process

Upon a motion duly made and seconded, it was resolved:

**THAT** the Board of Education hereby **ADOPTS** the 2025-2026 Budget Development Process & Schedule.

**9. Unfinished Business**

A. School Board Office Renovation & Refurbishment

Secretary-Treasurer provided an update that work has been undertaken, preliminary plans have been drawn up, and he and the Manager of Operations are looking at 3 different interior designers. They hope the work will be largely completed before next school year.

## 10. New Business

### A. 2025-2026 Schools' Calendar

Secretary-Treasurer explained that the Board passed a 3-year school calendar plan last year. Including the 2025-2026 & 2026-2027 calendar years.

### B. Notice of Motions Regarding Policies

The Chair noted that a notice of motion is provided for adopting a policy or bylaw at future board meetings open to the public, with practice requiring a notice of motion to be provided at two sequential meetings before a resolution is proposed for amendment or adoption.

The following four policies will be proposed for adoption at the board meeting open to the public on April 15, 2025:

**THAT** the Board of Education hereby **AMENDS** Policy 532 – Respectful Workplace & Employee Code of Conduct.

**THAT** the Board of Education hereby **AMENDS** Policy 210 – Communications & Public Relations.

**THAT** the Board of Education hereby **AMENDS** Policy 230 – Participation of Trustees at Public Meetings.

The following policy will be proposed for adoption at the board meeting open to the public on May 20, 2025:

**THAT** the Board of Education hereby **AMENDS** Policy 220 – Inquiries & Concerns.

**THAT** the Board of Education hereby **ADOPTS** Policy 340 – Provision of Nutritious Food to Students.

## 11. Questions from the Public

## 12. Next Meeting Dates

The Chair noted the following forthcoming meeting dates:

- A. Policy Committee Meeting: March 13, 2025
- B. Partner Group Advisory Meeting: May 5, 2025
- C. Board Meeting Open to the Public: April 15, 2025
- D. [2024-2025 Board Meetings](#) are posted on the [Board Meetings Information Page](#).

## 13. Adjournment

*The meeting was adjourned at 6:52PM*

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S. Gascon  
Chairperson

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M. McLellan  
Secretary-Treasurer