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**MEETING OF THE POLICY COMMITTEE  
MINUTES  
Thursday, March 13, 2025, at 5:30 PM (PT)**

**1. Call to Order**

*The meeting was called to order.*

**2. Additions and/or Deletions to the Agenda**

*NIL*

**3. Adoption of Agenda**

Upon a motion duly made and seconded, it was resolved:

**THAT** the Policy Committee hereby **ADOPTS** the agenda for this March 13, 2025, meeting, as circulated.

**4. Adoption of Minutes**

No minutes were provided.

**5. Business**

A. Policy Committee Annual Plan

Upon a motion duly made and seconded, it was resolved:

**THAT** the Policy Committee hereby **ADOPTS** the updated Policy Committee Annual Plan, as circulated.

B. Policies Review & Development

1. Policy 532 – Respectful Workplace & Employee Code of Conduct

The Committee reviewed the draft Policy 532 – Respectful Workplace and Employee Code of Conduct and compared it to the existing Policy 121 – Trustee Code of Conduct. It was decided to modify Policy 121 to align it with Policy 532, and noted that the Board could adopt an updated Policy 121 without the typical two-meeting notice period.

2. Policy 210 – Communications and PR

The Committee reviewed the existing Policy 210, alternative potential names for the policy, and as a group, worked through changes to the policy prepared by staff using AI recommendations. Various additional changes were made to the policy. Since another Policy Committee Meeting is scheduled in April before the next Board meeting, it was agreed to review the policy again at that time.

3. Policy 220 – Inquiries & Concerns

Superintendent Dubinsky provided background information on the request made to the Board to review a code of conduct that would cover parents, guardians, and other individuals not covered by Policy 532 or other codes of conduct. He explained that it may be best to review and possibly update Policy 220 – Inquiries & Concerns, along with the accompanying brochure, before developing a new policy. A discussion ensued, and it was left with the staff to bring an updated brochure and recommendation regarding the policy.

4. Policy 340 – Provision of Nutritious Food to Students

The Committee reviewed the draft new policy 340 – Provision of Nutritious Food to Students. Various small changes were made to the draft by the Committee.

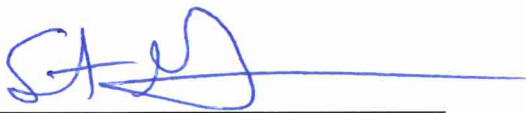
Since another Policy Committee Meeting is scheduled in April before the next Board meeting, it was agreed to not make any recommendations until then.

6. Next Meeting Dates

- A. Policy Committee Meeting: April 3, 2025
- B. Board Meeting Open to the Public: April 15, 2025
- C. Partner Group Advisory Meeting: May 5, 2025
- D. [2024-2025 Board, Committee & PGA Meetings](#) are posted on the [Board Meetings Information Page](#)

7. Adjournment

*The meeting was adjourned.*



S. Gascon  
Chairperson



M. McLellan  
Secretary-Treasurer