



Memorandum to the Board of Education

Meeting in Public

FROM: Michael McLellan, Secretary-Treasurer
DATE: September 19, 2025
SUBJECT: 2026-2027 Minor Capital Projects – Minor Capital Projects

For Information

Introduction

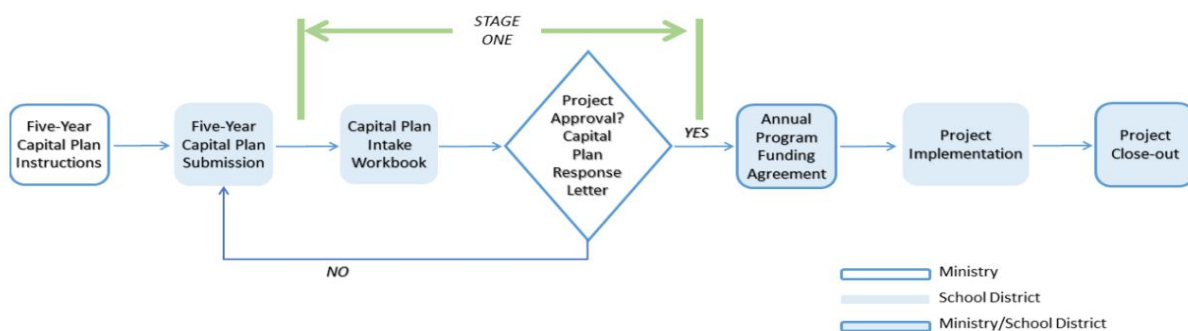
Each year, the District requests funding for capital projects under various Major and Minor Capital funding programs from the MECC Capital Branch. Board resolutions are required to request and enter into funding agreements to receive capital funding.

Capital Grants Process

The following are the deadlines for K-12 Funding Requests:

- May 17, 2025 – 2025/26 Annual Facility Grant (AFG)
- June 30, 2025 – 2026/27 Major Capital Programs (SMP, EXP, REP, RDP)
- July 1, 2025 – 2026/27 Major Capital Programs (BEP)
- September 30, 2025 – 2026/27 Minor Capital Programs (SEP, CNCP, PEP, BUS)

The annual process for the Minor Capital Programs (SEP, CNCP, BUS, PEP and, FIP) and for the BEP Major Capital Program are one-stage approval processes, as shown in this diagram:



At present, no District facilities need Major Capital Program funding, so the District will not be making any applications for funds under these programs this year.

Current Status – Minor Capital Projects

The District submitted its list of Annual Facilities Grant (AFG) projects for 2024-2025 earlier this year.



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The Board resolved at its June 17, 2025, meeting that it will not apply for any Major Capital Projects (SMP, EXP, REP, RDP) funding or Building Envelope Program (BEP) funding.

The following is a list of proposed 2026-2027 Minor Capital Program (SEP, CNCP, PEP, BUS and FIP) projects:

Project	Fund	Budget
NSS & LESS - Replace solar panel brackets to triangle angled units and add panels.	CNCP	\$300,000
NES - Replace damaged ceiling tiles and repair roof leaks	SEP	\$110,000
All Schools - Phase 4, final integration of DDC programing and CPIV valves school wide	CNC/SEP	\$320,000
All Schools – Phase 3 Electrical & Lighting Upgrades	CNC/SEP	260,000
EES – Replace heat pumps that are outdated and in inefficient	CNCP	\$250,000
NSS - Main front office lobby, staff educational services, printing and resources area - flooring and millwork.	SEP	\$100,000
NSS – Level heat pumps and install fencing on school grounds	SEP	\$135,000
NSS Change Room & Shower Facilities	SEP	90,000
ESS Playground	PEP	\$195,000
TOTAL		\$1,760,000

For the prior year, 2025-2026, the Board submitted proposed projects totalling \$1,965,000 and received minor capital projects funding of \$1,460,000.

It is proposed that the Board of Education approve the following resolution:

THAT, in accordance with provisions under section 142 (4) of the School Act, the Board of Education hereby **APPROVES** the 2026-2027 Minor Capital Programs submission to the Ministry of Education and Child Care.