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**MEETING OF THE BOARD OF EDUCATION  
OPEN TO THE PUBLIC  
MINUTES**

**Tuesday, December 2, 2025**

**Trustees and Staff Attendees:** Trustees Steve Gascon, Chris Dixon and Danya Simon; Superintendent Peter Dubinsky, Secretary-Treasurer Michael McLellan, Teacher Erin Collison, Teacher Brandon Hempel and Teacher Wes Savill

**Public Attendees:** The NSS cross-country team

**1. Call to Order**

The meeting was called to order at 6:00 PM.

*We gratefully acknowledge that we live, work, and learn on the traditional, ancestral, and unceded territory of the Sinixt Peoples, and we honour their ongoing presence on the land.*

**2. Additions or Deletions to the Agenda**

**3. Adoption of Agenda**

Upon a motion duly made and seconded, it was resolved:

**THAT** the Board of Education hereby **ADOPTS** the agenda for December 2, 2025, as circulated.

**4. Adoption of Minutes**

Upon a motion duly made and seconded, it was resolved:

**THAT** the Board of Education hereby **ADOPTS** the minutes from the annual organizational meeting held in public and the regular meeting held in public on October 28, 2025, as circulated.

**5. Presentations**

A. Good News Report

The Superintendent presented the good news report.

**6. Superintendent's Report**

A. Cross-Country Team Recognition

The Superintendent introduced the cross-country team members who went to the provincial tournament and expressed district pride. Coach and Teacher Brandon Hemphill described the team's achievements at the tournament, including a 5th-place finish. Ethan Rainsworth attained first place in the province, winning by 30 seconds. Thanks were given to the Board for providing funding for the trip and to the parents and volunteers who helped make it happen. Congratulations!

B. Learning Technologies Update

Learning Technologies Helping Teacher Erin Collison gave an update on the progress of the mandate under her educational technologies initiative. She broke down how things ended last year and what progress has been made this year.

C. Literacy Screen and Literacy Helping Teachers

In the absence of Michelle Jackson, the Superintendent provided an update.

**7. Trustee, Committee and Organization Reports**

There were none.

**8. Financial Report**

A. 2025-2026 Budget Update

The Secretary-Treasurer presented the financial report, noting that the District continues to take steps to mitigate the potential deficit resulting from reduced revenues relative to the budget, with some progress made and more expected. The next financial report to be presented at the January 2026 meeting will cover the period ended December 31, 2025, halfway through the year, and will provide a reliable indicator of the amended budget.

**9. Unfinished Business**

A. Committee Appointments

Chair Gascon allowed the Trustees to propose changes to last year's committee appointments. There were none. In view of the new Indigenous Education Council, replacing the Indigenous Education Advisory Council, the latter committee would be disbanded, and no Trustees would be nominated. Otherwise, all appointments would continue.

**10. New Business**

A. Policies

The Chair introduced the policies and noted that Policy 331 would be discussed later and asked for motions on the other three policies.

Upon motions duly made and seconded, it was resolved:

**THAT** the Board of Education hereby **AMENDS** Policy 220 – Inquiries & Concerns.

**THAT** the Board of Education hereby **AMENDS** Policy 240 – Participation of Trustees at PAC/DPAC, District Committees and External Organizations.

**THAT** the Board of Education hereby **ADOPTS** Policy 304 – Learning Resources.

The Secretary-Treasurer explained that there was some further consideration requested regarding EpiPens in schools, and that Staff recommended, given that the Ministry requires the proposed amendments, that the policy be amended as circulated, with the policy being placed as a priority on the Policy Committee review list for the new year for possible further amendments. A discussion ensued.

Upon a motion duly made and seconded, it was resolved:

**THAT** the Board of Education hereby **AMENDS** Policy 331 – Administration of Medications & Anaphylaxis, as circulated.

B. Notice of Motions Regarding Policies

Notice of motions were made for the following policies, for potential adoption at the Board Meeting on February 24, 2026:

**THAT** the Board of Education hereby **AMENDS** Policy 301 – SOGI.

**THAT** the Board of Education hereby **AMENDS** Policy 320 – Participation in Graduation Ceremonies.

**THAT** the Board of Education hereby **AMENDS** Policy 330 – Child & Youth Protection.

**THAT** the Board of Education hereby **AMENDS** Policy 332 – Physical Restraint & Seclusion in Schools.

**THAT** the Board of Education hereby **AMENDS** Policy 510 – Recruitment & Selection of Exempt Staff.

**11. Questions from the Public**

**12. Next Meeting Dates**

- A. Policy Committee Meeting: January 15, 2026
- B. Board Meeting Open to the Public: January 20, 2026
- C. Partner Group Advisory Meeting: February 9, 2026
- D. [2025-2026 Board Meetings](#) are posted on the [Board Meetings Information Page](#).

**13. Adjournment**

The meeting was adjourned at 6:41 PM.



S. Gascon

Chairperson



M. McLellan

Secretary-Treasurer