



**MEETING OF THE POLICY COMMITTEE
MINUTES
Thursday, November 20, 2025**

1. Call to Order

The meeting was called to order at 5:02 PM.

2. Additions and/or Deletions to the Agenda

There were none.

3. Adoption of Agenda

Upon a motion duly made and seconded, it was resolved:

THAT the Policy Committee hereby **ADOPTS** the agenda for this November 20, 2025 meeting, as circulated.

4. Adoption of Minutes

5. Upon a motion duly made and seconded, it was resolved:

THAT the Policy Committee hereby **APPROVES** the minutes from the Policy Committee meeting on October 2, 2025, as circulated.

6. Business

A. Policy Committee Annual Plan

Upon a motion duly made and seconded, it was resolved:

THAT the Policy Committee hereby **ADOPTS** the updated Policy Committee Annual Plan, as circulated.

B. Partner Group and Public Feedback on Policies Under Development

There was none.

C. Policies Review & Development

1. Policy 220 – Inquiries & Concerns

The Committee reviewed the policy and agreed to changes.

2. Policy 240 – Participation of Trustees at PAC/DPAC, District Committees and External Organizations

The Committee reviewed the policy and agreed to changes.

3. Policy 331 – Administration of Medication & Anaphylaxis

The Committee reviewed the policy and agreed to changes.

4. Policy 304 – Learning Resources (New)

The Committee reviewed the policy and agreed to changes. It was noted that this policy was a new Ministry requirement, expected to be in effect by year's end, and would be considered for adoption at the open Board meeting on December 2, 2025.

Upon a motion duly made and seconded, it was resolved:

THAT the Policy Committee **RECOMMEND** that the Board of Education **AMEND OR ADOPT** Policies 220, 240, 331 and 304.

7. Next Meeting Dates

- A. Board Meeting Open to the Public: December 2, 2025
- B. Policy Committee Meeting: January 8, 2026
- C. Partner Group Advisory Meeting: February 9, 2026
- D. The [2025-2026 Board, Committee & PGA Meetings](#) are posted on the [Board Meetings Information Page](#).

8. Adjournment

The meeting was adjourned at 5:50 PM.



S. Gascon
Chairperson



M. McLellan
Secretary-Treasurer